

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton, G82 3PU

9 September 2011

MEETING: CORPORATE & EFFICIENT GOVERNANCE COMMITTEE

WEDNESDAY, 21 SEPTEMBER 2011 AT 10.00 A.M.
EDUCATION CENTRE
ST. MARGARET OF SCOTLAND HOSPICE
EAST BARNS STREET
CLYDEBANK

Dear Member,

Please attend a meeting of the **Corporate & Efficient Governance Committee** to be held in the Education Centre, St. Margaret of Scotland Hospice, Clydebank on **Wednesday, 21 September 2011 at 10.00 a.m.**

The business is as shown on the enclosed Agenda.

Yours faithfully

DAVID MCMILLAN

Chief Executive

Distribution:

Councillor Craig McLaughlin (Chair)
Councillor Jim Bolla
Councillor Jim Brown
Councillor David McBride
Councillor Ronnie McColl (Vice Chair)
Councillor Jim McElhill
Councillor Marie McNair
Councillor Lawrence O'Neill
Councillor Iain Robertson
Councillor Patrick McGlinchey

All other Councillors for information

Chief Executive
Executive Director of Corporate Services
Executive Director of Housing, Environmental & Economic Development
Executive Director of Educational Services
Director of West Dunbartonshire Community Health & Care Partnership

CORPORATE & EFFICIENT GOVERNANCE COMMITTEE

WEDNESDAY, 21 SEPTEMBER 2011

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3. MINUTES OF PREVIOUS MEETING

Submit for approval as a correct record, the Minutes of the Meeting of the Corporate & Efficient Governance Committee held on 22 June 2011.

REPORTS FOR DECISION

4. FOOD ENFORCEMENT SERVICE PLAN 2011/2012

Submit report by the Executive Director of Corporate Services seeking approval of the Food Enforcement Service Plan 2011/12.

5. HEALTH AND SAFETY ENFORCEMENT SERVICE PLAN 2011/2012

Submit report by the Executive Director of Corporate Services seeking approval of the Health and Safety Enforcement Service Plan 2011/12.

6. RENT ARREARS WRITE OFF – QUARTER 1 2011/12

Submit report by the Executive Director of Corporate Services seeking approval of rent arrears write-offs for the first quarter of 2011/12.

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7. GRANT APPLICATIONS

Submit report by the Executive Director of Corporate Services providing an update on grants to voluntary organisations from the Trust Fund and Dumbarton Common Good budgets.

8. COUNCIL HOME LOAN MORTGAGE PORTFOLIO

Submit report by the Executive Director of Corporate Services seeking approval to invite tenders for the sale of the Council's Home Loan Mortgage portfolio.

9. CHILDREN'S HEARINGS SCOTLAND - CONSULTATION ON PROPOSALS FOR THE ESTABLISHMENT OF CHILDREN'S PANEL AREA SUPPORT TEAMS

Submit report by the Executive Director of Corporate Services seeking permission to respond to the National Convener of Children's Hearings Scotland's proposals for the future support of the system in West Dunbartonshire.

REPORTS FOR NOTING

10. TREASURY UPDATE

Submit report by the Executive Director of Corporate Services advising of interest rates and treasury transactions of the Council which have taken place during the period 1 April to 31 July 2011.

11. CHIEF EXECUTIVE'S BUDGETARY CONTROL REPORT P4 2011/12

Submit report by the Chief Executive advising of the performance of the department's budget for the period to 31 July 2011.

12. CORPORATE SERVICES BUDGETARY CONTROL REPORT P4 2011/12

Submit report by the Executive Director of Corporate Services advising of the performance of the department's budget for the period to 31 July 2011.

13. DUMBARTON COMMON GOOD FUND – MONITORING REPORT TO 31 JULY 2011

Submit report by the Executive Director of Corporate Services providing details of income and expenditure on the Common Good Fund Account to 31 July 2011.

14. ANNUAL HEALTH & SAFETY REPORT 2010/11

Submit Excerpt Minute of the Meeting of the Audit & Performance Review Committee held on 10 August 2011 and report by the Chief Executive on the Council's health and safety performance for the period April 2010 to March 2011.

15. CORPORATE PLAN 2010/14 YEAR END PROGRESS REPORT – FURTHER INFORMATION ON THOSE PIs ASSIGNED TO THE CED WHICH SIGNIFICANTLY MISSED THEIR TARGETS

Submit report by the Chief Executive providing details on the department's nine performance indicators (PIs) in the Corporate Plan which had significantly missed their targets.

16. ARMS-LENGTH EXTERNAL ORGANISATIONS (ALEOs)

Submit report by the Chief Executive advising of the Audit Scotland report on Arm's-length External Organisations.

For information on the above agenda please contact Christine McCaffary, Senior Admin Officer, Legal, Democratic & Regulatory Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737186
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