

WEST DUNBARTONSHIRE COUNCIL

Council Offices, Garshake Road, Dumbarton, G82 3PU

21 June 2007

MEETING: CORPORATE SERVICES COMMITTEE

**WEDNESDAY 27 JUNE 2007
COUNCIL CHAMBERS
CLYDEBANK TOWN HALL
DUMBARTON ROAD
CLYDEBANK**

Dear Member,

Please attend a meeting of the **Corporate Services Committee** to be held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 27 June 2007 at **10.30 a.m.**

PLEASE NOTE THE CHANGE IN TIME FOR THIS MEETING

The business is as shown on the enclosed Agenda.

Yours faithfully

DAVID MCMILLAN

Chief Executive

Distribution:

Councillor Craig McLaughlin (Convener)
Councillor Jim Bollan
Councillor Margaret Bootland
Councillor Jim Brown
Councillor Jim Finn
Councillor David McBride
Councillor Jonathan McColl
Councillor Marie McNair
Councillor Iain Robertson
Councillor Martin Rooney

All other Councillors for information

Chief Executive
Acting Director of Housing, Regeneration and Environmental Services (Housing and Regeneration Services)
Acting Director of Housing, Regeneration and Environmental Services (Land and Environmental Services)
Director of Education and Cultural Services
Director of Social Work Services

CORPORATE SERVICES COMMITTEE

WEDNESDAY, 27 JUNE 2007

AGENDA

1. APOLOGIES

2. ANTONINE SPORTS CENTRE

With reference to the Minutes of Meeting of the Corporate Services Committee held on 31 January 2007 (Page 2972, paragraph 11341 refers), submit report by the Chief Executive providing an update on the financial stability and viability of the Antonine Sports Centre and making recommendations thereon.

3. DISASTER RECOVERY OF CRITICAL CORPORATE COMPUTER SYSTEMS

With reference to the Minutes of Meeting of the Corporate Services Committee held on 28 March 2007 (Page 3155, paragraph 11970 refers), submit report by the Chief Executive providing an update on the Council's Disaster Recovery plans for corporate computer systems.

4. OPTION APPRAISAL TRAINING

Submit report by the Chief Executive providing an update on the option appraisal training sessions that have taken place.

5. CHIEF EXECUTIVE'S DEPARTMENT – QUARTER 4 PERFORMANCE REVIEW/ANNUAL PERFORMANCE REVIEW 2006/07

Submit report by the Chief Executive setting out the performance of the Chief Executive's Department in 2006/07.

6. CHIEF EXECUTIVE'S DEPARTMENT – SERVICE PLAN 2007/11

Submit report by the Chief Executive seeking approval for the 2007/11 Service Plan for the Chief Executive's Department.

7. INTERNAL AUDIT PLAN 2007/08

Submit report by the Chief Executive seeking approval for the planned programme of work for the Internal Audit Section for the year 2007/08.

8. ORGANISATIONAL CHANGE POLICY AND RESTRUCTURING, REDUNDANCY AND REDEPLOYMENT PROCEDURES

Submit report by the Chief Executive seeking Committee approval for the introduction of an Organisational Change Policy with associated redundancy and redeployment procedures.

9. EARLY LEAVERS FROM STRATHCLYDE PENSION FUND AND ASSOCIATED COSTS

Submit report by the Chief Executive providing details on the number of employees who left the Strathclyde Pension Fund earlier than their normal retirement date with access to their pension and the associated costs, during the period from 1 April 2006 to 31 March 2007.

10. EMPLOYEE SURVEY UPDATE

Submit report by the Chief Executive providing an update on the actions taken to date in relation to the Employee Survey,

11. RECOVERY OF ARREARS

Submit report by the Chief Executive providing an update on the recovery of arrears in respect of residual community charge (poll tax).

12. COUNCIL TAX STATEMENT

Submit report by the Chief Executive seeking approval for the production of an annual council tax statement.

13. UPDATE ON FINANCE REVENUES COLLECTION

Submit report by the Chief Executive providing an update on the collection of the local Council Tax and National Non-Domestic Rates (NNDR).

14. INTEREST RATE REPORT (1 APRIL 2007 – 15 MAY 2007)

Submit report by the Chief Executive advising of interest rates during the period from 1 April 2007 to 15 May 2007.

15. TREASURY TRANSACTIONS (1 APRIL 2007 – 15 MAY 2007)

Submit report by the Chief Executive advising of the Treasury transactions of the Council.

16. DEBT RESCHEDULING

Submit report by the Chief Executive advising of debt rescheduling which has taken place.

17. DUMBARTON COMMON GOOD FUND OUTTURN 2006/07

Submit report by the Chief Executive providing an update on the year end position of the Dumbarton Common Good Fund.

18. SUMMARY OF VOLUNTARY GRANTS 2006/2007

Submit report by the Chief Executive providing an analysis of voluntary grants approved during 2006/07.

19. GRANTS TO VOLUNTARY ORGANISATIONS

Submit report by the Chief Executive providing an update on the budget position of Grants to Voluntary Organisations and providing details of grant applications put forward for approval.

For information on the above agenda please contact Shona Barton, Administrative Officer, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737205 e-mail: shona.barton@west-dunbarton.gov.uk