Internal Audit Appendix A

## Whistleblowing Details 2010/11

## Summary of cases as at 31.12.10

Month	Number of reported cases
Oct'10	1
Nov'10	4
Dec'10	4

Date	Detail of allegation	Date Completed	Outcome
Date	Detail of allegation	Completed	
05.10.10	Allegation of unofficial smoking breaks at a named establishment is completely undermining the authority's efforts towards reducing wastage and improving efficiency. Staff morale is also being affected by the lack of fairness and lack of action taken by Senior Management	O/S	Department are continually monitoring the situation and will respond shortly.
04.11.10	Allegation that a named employee is: (A) -using a council vehicle and equipment for his own personal use. (B) -smoking in in the works van.	10.12.10	Allegation partly founded. The employee was warned about his future conduct and told he must not use the Council's vehicles to transport his personal materials, at any time, or smoke in the work's van. The discussion and warning was not part of the formal disciplinary process. If there is any repeat, formal disciplinary procedures will be invoked
10.11.10	3 Allegations received: 1. Two named employees are fraudently claiming travel mileage when using council vehicles. 2. Questionable the work allocated to a contractor as the council employee responsible is related to the contractor. 3. Named employee is using a council vehicle with council fuel to go for lunch every day.	13.12.10	Department Investigated: Allegation 1. Unfounded. Records pertaining to travel claims and council vehicles' daily records were examined. Allegation 2. Unfounded. The named supervisor has no remit involving the work allocated to outside contractors. Allegation 3. Unfounded. Records pertaining to the vehicle monitoring system were examined.
12.11.10	Allegation surrounding the misuse of flexi system at lunch time by a named employee.	26.01.11	It was found that the named employee along with other employees were regularly not using the flexi system to record lunch time breaks. The matter has been raised with the employee in question. All staff within the section have been issued with a written reminder to clock in and out at lunch time.

23.11.10	Allegation that a resident on reporting an incident to the council was treated in an hostile and aggressive manner by a Council Employee.	13.12.10	Complaint relating to poor standard of service upheld. Complainer has received a written apology. The matter has been addressed with the employee concerned.
02.12.10	Allegation that WDC is paying a grant towards a service without knowing that residents from a surrounding council are receiving the service without their any contribution from their council. Caller believes this to be unfair on WDC cash strapped funds.	11/0211	Investigated By Department: Response - On investigation of this allegation it was found that Argyll & Bute Council do not provide funding to this service. The Council will ensure that appropriate funding from West Dunbartonshire Council is used to support services to residents of West Dunbartonshire.
04.12.10	Complaint about the attitude of an employee of the council towards members of the public.	16.12.10	The Department investigated and it was found that there was no evidence or suggestion of wrong doing on the part of the officer and this complaint is not upheld.
08.12.10	Request for information to be made available regarding the use of annual leave during severe weather.	06.01.11	HR responded by providing managers with a number of options to enable an appropriate arrangement to be made with each employee affected.
18.12.10	Allegation that a employee refused to grit paths, playground and bus access for a second year to the endangerment of staff and disabled pupils.	o/s	Department asked to investigate