



WEST DUNBARTONSHIRE COUNCIL
DEPARTMENT OF HOUSING, ENVIRONMENTAL & ECONOMIC
DEVELOPMENT
 (Architectural Services)

STATEMENT OF TENDERS RECEIVED

CONTRACT: Fire Risk Assessments – Contract 2

REF: C/3536/M SP/LD

TENDER FOR THE ABOVE WAS RECEIVED ON 26 January 2009
 AND I WOULD REPORT AS FOLLOWS:

HEED CODE	CONTRACTOR NAME	BEFORE CHECKING	AFTER CHECKING	LOWEST AMOUNT
	Institute of Public Finance Limited	£71,195.00	£71,195.00	£71,195.00
SUB TOTAL				£71,195.00
Other Costs Or Savings				
Addendum Bill of Savings				
Total Additions/Deductions				
TOTAL COST OF PROJECT				£71,195.00

Note: Fees per Dept of Housing, Environmental & Economic Development

Executive Director of Housing, Environmental &

Economic Development Signature* _____ Date _____

* Only where Director's Delegated Authority applies, either by Standing Orders Clause 50 (a),(b),(d),(e), or granted by Council of (date to be inserted).

** Only if Delegated Authority to accept has previously been granted by Council of (date to be inserted)

See Notes Overleaf

NOTES

1. The tender invitation was formally issued to Institute of Public Finance Limited in accordance with current Council policy; subsequently the single tender received has been checked arithmetically and represents good value by current pricing levels; adjustments have been made where appropriate in accordance with the code of tendering procedures.
2. The following contractors were invited to tender but declined:- N/A
3. The date of lodgement of Tenders was 26 January 2009
4. The date of expiry of Tenders is 25 April 2009.
5. The Head of Finance (Dept. of Corporate Services) has been consulted in accordance with financial regulations.
6. The tender project cost of £ 71,195.00 can be contained within the General Services Capital Budget.
7. A Pre-construction Information Pack relating to the CDM Regulations was not required for this project.
8. The Chief Executive Officer and the Executive Director of Housing, Environmental and Economic Development are in agreement with this report.

It is recommended that the tender of Institute of Public Finance Limited be selected as the most economically advantageous Tender for the Authority and be approved by the Members of the Tendering Committee and Executive Director of Housing, Environmental and Economic Development for acceptance.

Report Compiled by S Paton

Date: 27 January 2009

John J McKerracher
Head of Property & Technical Services.
Date : 27 January 2009

Ref:

Note: Tenders in excess of £30,000 are to be submitted to the Tendering Committee for approval

PROJECT: Fire Risk Assessments – Contract 2

WARD NO: Various

DESCRIPTION OF WORK / ADDRESSES

The works comprise the compilation of fire risk assessments for various council owned properties.

ANTICIPATED START DATE: February 2009

CONTRACT DURATION: 16 weeks