

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held by video conference on Wednesday, 4 August 2021 at 9.15 a.m.

Present: Provost William Hendrie and Councillors Ian Dickson, Diane Docherty, Jim Finn, Jonathan McColl and Lawrence O'Neill.

Attending: Angela Wilson, Chief Officer – Supply, Distribution and Property; Annabel Travers, Procurement Manager; and Scott Kelly, Committee Officer.

Apologies: Apologies for absence were intimated on behalf of Councillors Gail Casey and Brian Walker.

Councillor Ian Dickson in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 2 June 2021 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

CITRIX NETSCALER LICENSES

A report was submitted by the Chief Officer – Supply, Distribution and Property advising of a contract that was approved by the Chief Officer of People and Technology, in consultation with the Convener of the Tendering Committee, for Citrix Netscaler Licenses.

The Committee agreed to note the award of the contract for Citrix Netscaler Licenses to XMA Limited for a period of 12 months and at a value of £173,727 ex VAT, and that the commencement date was 30 June 2021.

CONTRACT APPROVED BY THE CHIEF EXECUTIVE FOR CLYDEBANK TOWN HALL GALLERY REDESIGN CONSULTANCY

A report was submitted by the Chief Officer – Supply, Distribution and Property advising of a contract that was approved by the Chief Executive, after consultation with the Leader of the Council and the Convener of the Cultural Committee, for the appointment of Brown & Wallace LLP to undertake Clydebank Town Hall Gallery Redesign Consultancy.

After discussion and having heard the Procurement Manager in further explanation of the report and in answer to a Member's questions, the Committee agreed to note the appointment of Brown & Wallace LLP for the Clydebank Town Hall Gallery Redesign Consultancy incorporating: (1) RIBA Stages, (2) Concept Design, (3) Spatial Co-ordination, and (4) Technical Design, together with the Principal Designer role and, subject to performance, and the project proceeding, (Stages 5-7), "Manufacturing and Construction", "Handover and Close Out" and "In Use".

CONTRACT AUTHORISATION REPORT – PROVISION OF WINDOW CLEANING OF COUNCIL OFFICES

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for the Provision of Window Cleaning Services for Council Buildings.

After discussion and having heard the Procurement Manager and the Chief Officer – Supply, Distribution and Property in further explanation of the report and in answer to a Member's questions, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of the contract for the Provision of Window Cleaning Services for Council Buildings to Glasgow Window Cleaning Company Limited;
- (2) to note that the contract shall be for a period of two years with the option of two 12 month extensions and at a value of £8,750, ex VAT, over two years, and that each 12 month extension had a value of £4,375 giving a total four year contract value of £17,500; and
- (3) to note that the estimated commencement date of the contract was 16 August 2021.

PROVISION OF CORPORATE TAXI SERVICES

A report was submitted by the Chief Officer – Supply, Distribution and Property advising of a framework agreement (FA) that was approved by the Chief Executive, the Chief Officer – Education and the Chief Officer – West Dunbartonshire Health and Social Care Partnership, in consultation with the Convener of the Tendering Committee, for the Provision of Corporate Taxis Services and the awarding of contracts utilising this FA as listed in Appendix 1 hereto.

After discussion, the Committee agreed:-

- (1) to note: (i) that the Chief Executive had approved the appointment of providers listed in 4.3 and 4.6 of the report for the FA for the Provision of Corporate Taxis Services and that these awards shall be for a period of four years and at an indicative cost of £3m, this being based on £2,311,364, ex VAT, for Education, Learning and Attainment (ELA) for four years and £160,589, ex VAT, per year initially for WD HSCP; and (ii) that the estimated commencement date of the FA was 27 July 2021; and
- (2) to note the appointment of the providers for the contracts listed in Appendix 1 hereto and that any other contract requirement arising due to need and utilising this FA from £50,000, would be subject to the Tendering Committee approval procedure before award.

SERVER MAINTENANCE

A report was submitted by the Chief Officer – Supply, Distribution and Property advising of a contract for Server Maintenance that was approved by the Chief Officer – People and Technology, in consultation with the Convener of the Tendering Committee.

The Committee agreed to note the appointment of Park Place Technologies Ltd for the contract for Server Maintenance, that the contract was for a period of 12 months and at a value of £54,070, ex VAT, with the estimated commencement date of 4 September 2021.

PROVISION OF A REPLACEMENT BOILER AT ST MARY'S PRIMARY SCHOOL

A report was submitted by the Chief Officer – Supply, Distribution and Property advising of a contract that was approved by the Chief Officer – Regulatory and Regeneration, in consultation with the Convener of the Tendering Committee, for the Provision of a Replacement Boiler at St Mary's Primary School.

Having heard the Procurement Manager in answer to a Member's question, the Committee agreed to note the appointment of James Ramsey (Glasgow) Ltd for the Provision of a Replacement Boiler at St Mary's Primary School, Alexandria, that the contract shall be for a period of 12 weeks and at a total value of £148,868, ex VAT, and that the estimated commencement date was 20 July 2021.

The meeting closed at 9.45 a.m.

Appendix 1:

Provider	Contract No. ELA
Alexandria & Dumbarton TOA Ltd	WDO01N
Titan Taxis Limited	WDO02N
The Wright Taxi Co (Scotland) Ltd	WDO03N
The Wright Taxi Co (Scotland) Ltd	WDO04N
The Wright Taxi Co (Scotland) Ltd	WDO05N
The Wright Taxi Co (Scotland) Ltd	WDO06N
Titan Taxis Limited	WDO07N
Alexandria & Dumbarton TOA Ltd	WDO08N
OK Taxi Group	WDO10N
OK Taxi Group	WDO11N
Titan Taxis Limited	WDN012N
Titan Taxis Limited	WDN10N
Titan Taxis Limited	WD014N
Titan Taxis Limited	WD015N
Titan Taxis Limited	WD016N
Titan Taxis Limited	WD018N
The Wright Taxi Co (Scotland) Ltd	WD019N
OK Taxi Group	WDP03N
Titan Taxis Limited	WDS01N
Alexandria & Dumbarton TOA Ltd	WDS02N
The Wright Taxi Co (Scotland) Ltd	WDS03N
Alexandria & Dumbarton TOA Ltd	WDS04N
The Wright Taxi Co (Scotland) Ltd	WDS05N
The Wright Taxi Co (Scotland) Ltd	WDS07N
Titan Taxis Limited	WDS07N
Titan Taxis Limited	WDS12N
Titan Taxis Limited	WDS14N
Alexandria & Dumbarton TOA Ltd	WDS15N
Andrew Buist	WDS15N
Andrew Buist	WDS16N
Andrew Buist	WDS17N
Titan Taxis Limited	WDS18N
Alexandria & Dumbarton TOA Ltd	WDS21N
Alexandria & Dumbarton TOA Ltd	WDS22N
Andrew Buist	WDS23N
Andrew Buist	WDS24N
Andrew Buist	WDS25N
OK Taxi Group	WDH01N
Alexandria & Dumbarton TOA Ltd	WDH02N
The Wright Taxi Co (Scotland) Ltd	WDH03N
Titan Taxis Limited	WDH04N

Andrew Buist	WDH05N
Alexandria & Dumbarton TOA Ltd	WDH07N
Titan Taxis Limited	WDH08N
CLYDEBANK & DISTRICT TOARS LTD T/A CLYDEBANK TAXIS	WDP01N
CLYDEBANK & DISTRICT TOARS LTD T/A CLYDEBANK TAXIS	WDP02N
Titan Taxis Limited	WD013N
Titan Taxis Limited	WD013N
Titan Taxis Limited	WD017N
Titan Taxis Limited	WD017N
CLYDEBANK & DISTRICT TOARS LTD T/A CLYDEBANK TAXIS	WDS08N
CLYDEBANK & DISTRICT TOARS LTD T/A CLYDEBANK TAXIS	WDS08N
CLYDEBANK & DISTRICT TOARS LTD T/A CLYDEBANK TAXIS	WDS08N
Titan Taxis Limited	WDS13N
Titan Taxis Limited	WDS13N
Titan Taxis Limited	WDS13N
CLYDEBANK & DISTRICT TOARS LTD T/A CLYDEBANK TAXIS	WDS20N
CLYDEBANK & DISTRICT TOARS LTD T/A CLYDEBANK TAXIS	WDS20N
Titan Taxis Limited	WDH06N
Titan Taxis Limited	WDH06N
Titan Taxis Limited	WDH06N
Andrew Buist	WDH09N
Andrew Buist	WDH09N