

Agenda



Tendering Committee

Date: Wednesday, 23 February 2022

Time: 16:00

Format: Hybrid Meeting

Contact: Scott Kelly, Committee Officer
Email: scott.kelly@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the **Tendering Committee** as detailed above.

The Convener has directed that the powers contained in Section 43 of the Local Government in Scotland Act 2003 will be used and Members will have the option to attend the meeting remotely or in person at the Civic Space, Church Street, Dumbarton.

The business is shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:

Councillor I. Dickson (Chair)
Councillor G. Casey
Councillor D. Docherty
Councillor J. Finn (Vice Chair)
Provost W. Hendrie
Councillor J. McColl
Councillor L. O'Neill
Councillor B. Walker

All other Councillors for information

Chief Officer – Supply, Distribution and Property
Chief Officer – Regulatory and Regeneration

Date of Issue: 10 February 2022

TENDERING COMMITTEE

WEDNESDAY, 23 FEBRUARY 2022

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3 RECORDING OF VOTES

The Committee is asked to agree that all votes taken during the meeting will be carried out by roll call vote to ensure an accurate record.

4 MINUTES OF PREVIOUS MEETING

5 – 7

Submit, for approval as a correct record, the Minutes of Meeting of the Tendering Committee held on 12 January 2022.

5 OPEN FORUM

The Committee is asked to note that no open forum questions have been submitted by members of the public.

6 CONTRACT AUTHORISATION REPORT – INSURANCE SERVICES FOR RIGHT TO BUY BLOCK BUILDINGS ADMINISTERED BY WEST DUNBARTONSHIRE COUNCIL

9 – 13

Submit report by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for Insurance Services for Right to Buy Block Buildings Administered by West Dunbartonshire Council.

7 CONTRACT AUTHORISATION REPORT – OFFICE AND STORAGE FIT OUT – 11 LEVENSIDE BUSINESS COURT, ALEXANDRIA 15 – 18

Submit report by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for Office and Storage Fit Out – 11 Levenside Business Court, Alexandria.

8 CONTRACT AUTHORISATION REPORT – SESSION INITIATION PROTOCOL (SIP) TRUNKING 19 – 22

Submit report by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for SIP Trunking.

9 CONTRACT AUTHORISATION REPORT – MANAGED WORK FOR HOUSING BENEFIT AND COUNCIL TAX REDUCTION CLAIMS 23 – 26

Submit report by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for Managed Work for Housing Benefit and Council Tax Reduction Claims.

10 CONTRACT AUTHORISATION REPORT – GLENCAIRN HOUSE REFURBISHMENT ARCHITECTURAL SERVICES To Follow

Submit report by the Chief Officer – Supply, Distribution and Property seeking the approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for Glencairn House Refurbishment Architectural Services.