

**WEST DUNBARTONSHIRE COUNCIL**  
**Report by the Strategic Lead - Resources**  
**Council: 29 January 2020**

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**Subject: General Services Budgetary Control Report to 31 December 2019  
(Period 9)**

**1. Purpose**

- 1.1** The purpose of this report is to advise on both the General Services revenue budget and the approved capital programme to 31 December 2019.

**2. Recommendations**

- 2.1** Council is asked to:

- i) note that the revenue account currently shows a projected annual favourable variance of £0.294m (0.13% of the total budget); and
- ii) note that the capital account shows that planned expenditure and resource for 2019/20 is lower than budgeted by £17.752m (22.84% of the budget), made up of £18.210m relating to project slippage, partially offset by £0.457m relating to an in year overspend (as noted within appendices 5 to 8).

**3. Background**

Revenue

- 3.1** At the meeting of West Dunbartonshire Council on 27 March 2019, Members agreed the revenue estimates for 2019/2020. A total net budget of £219.079m was approved for General Services, before use of balances.
- 3.2** Since the budget was set a revised Corporate structure has been agreed. The overall General Services budget did not change, however the changes to the service structure of the budget have been implemented within this report.
- 3.3** Since the budget was agreed, additional funding has been provided by Scottish Government and a total net budget of £223.253m is now being monitored:

Base Budget/

	£m
Base Budget 19/20	219.079
Teachers Pensions – increase in employers rate (Scottish Government element)	1.132
Teachers pay award from 1 April 2019 (Scottish Government element)	2.624
Additional RSG – Licensing	0.003
Early years funding now part of RSG (previously in Education)	0.415
Revision to Government funding assumption for counselling	0.009
Additional funding for probationers	0.265
<b>Current Revised budget</b>	<b>223.527</b>

**3.4** The additional earmarked reserve set aside for adverse weather contingency (general and for the General Election) has not yet been adjusted for as no costs have been identified through the ledger as at period 9. This may change for future months.

**3.5** Following the completion of the Annual Accounts 2018/19, an exercise was completed to identify recurring variances in all service areas. This has resulted in movement between services and the Contingency Fund, which has been incorporated into the report.

#### Capital

**3.6** At the meeting of Council on 27 March 2019, Members also agreed the updated 10 year General Services Capital Plan for 2019/2020 to 2028/29. The next three years from 2019/20 to 2021/22 have been approved in detail with the remaining years being indicative at this stage. After adjusting for anticipated slippage from 2018/19 into 2019/20, the budget agreed for 2019/20 was £62.714m.

**3.7** Since then, budget adjustments have taken place (through further 2018/19 capital slippage and additional external funding), revising the 2019/20 annual budget to £77.724m, as follows:

	£m
Base Budget 2019/20	33.140
Anticipated Slippage from 2018/19 – March 2019	29.574
Anticipated budget 2019/20 (Council – March 2019)	62.714
Additional slippage from 2019/20 – following year end	5.323
Revised Base Budget 2019/20 – following year end	68.037
<u>New Funding:</u>	
Town Centre Fund (Scottish Govt)	0.859
Electrical Charging Points (Transport Scotland)	0.170
Public Transport Projects (SPT)	0.500
Dalreoch/ Balloch Park & Ride (SPT)	0.050
CWSS additional grant	0.030
Improvement Cyber Security (S.Govt)	0.023
Sports pitches (Sports Scotland)	0.020
<u>Acceleration of Project:</u>	
Heritage Capital Fund	0.247

<u>Additional budget approved:</u>	
District Heating Network	4.400
Acceleration of Regeneration Budget for District Heating Commercial Costs	3.509
<u>Funding no longer available (time limited):</u>	
Footways Funding	(0.116)
Reduction in CFCR required	(0.005)
<b>Revised Budget 2019/20</b>	<b>77.724</b>

#### 4. Main Issues

##### Revenue

- 4.1** The summary report at Appendix 1 currently identifies a projected annual favourable variance (underspend) of £0.294m (0.13% of the total budget) and service reports by Strategic Leads are attached as Appendix 2.
- 4.2** Notes on the projected annual variances in excess of £0.050m are highlighted and noted within Appendix 3, with additional information on action being taken to minimise or mitigate overspends where possible.
- 4.3** Agreed savings and management adjustments actioned within 2019/20 are monitored with current indications showing that of the total target being monitored (£2.739m) and £0.152m is currently projected not to be achieved.
- 4.4** The latest budgetary control report to Health and Social Care Partnership Board 13 November 2019 reported a projected overspend of £0.527m. The report advised that management were working on plans to mitigate this overspend, including a draft recovery plan and drawdown from earmarked reserves. It is not anticipated at this time that there would be an impact on the Council.

##### Capital

- 4.5** The current progress on the capital plan is shown in Appendices 5 to 8.
- 4.6** The overall programme summary report at Appendix 5 shows that planned expenditure and resource for 2019/20 is lower than budgeted by £17.752m (22.84% of the budget), made up of £18.210m relating to project slippage, partially offset by £0.457m relating to an in year overspend.
- 4.7** Appendix 5 also provides both an analysis of the overall programme at each alert status and a summary budgetary control report. The tables at the top detail both the number of projects and the corresponding spend as a percentage of the overall programme currently at red, amber or green alert status for project life and the current year.
- 4.8** Appendix 6 details financial analysis of projects at red status and Appendix 7 is amber, with additional information on action being taken to minimise or mitigate under or overspends where possible. Appendix 8 provides an analysis of projects at green status (please note that, where appropriate,

some of the project end dates were revised at start of the year). Appendix 9 provides an analysis of resources.

- 4.9** From the analysis within the appendices it can be seen that there are ten projects with material slippage, these are listed as follows:

<b>Project Name</b>	<b>Current Slippage (£m)</b>
<b>Red Projects</b>	
Vehicle Replacement	3.537
Posties Park Sports Hub	0.728
Westbridgend Community Centre	0.635
Gruggies Burn Flood Prevention	4.155
A813 Road Improvements – phase 1	0.536
Depot Rationalisation	1.009
Regeneration Fund	0.810
<b>Amber Projects</b>	
A811 Lomond Bridge	1.800
Exxon City Deal	0.696
Town Centre Fund	0.829
<b>Total</b>	<b>14.735</b>

## **5. Option Appraisal**

- 5.1** No option appraisal was required for this report.

## **6. People Implications**

- 6.1** There are no people implications.

## **7. Financial and Procurement Implications**

- 7.1** The report notes the projected in-year financial position for both General Services revenue and capital budgets.

## **8. Risk Analysis**

- 8.1** The main risks are as follows:

- (a) The present variances should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results for both the revenue and capital budgets; and
- (b) As a consequence of current market conditions, capital receipts may either not be received or they may be less than anticipated. A shortfall in capital receipts may affect the revenue budget position due to the assumption within the budget of £4m capital receipts being used to reduce loan charges. Currently, it is anticipated that the £4m will be

achieved. This is being closely monitored and any issues will be reported to Council.

## **9. Equalities Impact Assessment (EIA)**

**9.1** No equalities impact assessment was required in relation to this report.

## **10. Environmental Sustainability**

**10.1** No assessment of environmental sustainability was required in relation to this report.

## **11. Consultation**

**11.1** All services involved in delivering the revenue and capital budgets have been consulted in the compilation of this report.

## **12. Strategic Assessment**

**12.1** Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the strategic priorities of the Council's current Strategic Plan. This report forms part of the financial governance of the Council.

### **Stephen West**

Strategic Lead - Resources

Date: 20 January 2020

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**Appendices:**

Appendix 1 -	Revenue Budgetary Control 2019/20 – Corporate Summary
Appendix 2 -	Revenue Budgetary Control 2019/20 – Strategic Lead Summaries
Appendix 3 -	Analysis of Revenue Variances over £50,000
Appendix 4 -	2019/20 Savings and Management Adjustments Monitoring
Appendix 5 -	Overall Capital Programme Summary Financials
Appendix 6 -	Analysis of Projects at Red Status
Appendix 7 -	Analysis of Projects at Amber Status
Appendix 8 -	Analysis of Projects at Green Status
Appendix 9 -	Analysis of Resources

**Background Papers:** Ledger output – period 9  
General Services Revenue Estimates 2019/20  
General Services 10 Year Capital Plan Update - Council 27  
March 2019

**Wards Affected** All Wards

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2019/2020  
SUMMARY

APPENDIX 1

PERIOD END DATE

31/012/2019

Department Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20	Annual RAG Status
	£000	£000	£000	£000	%
Strategic Director - Transformation & Public Sector Reform	615	763	585	(30)	-5%
Resources	5,475	10,336	5,416	(59)	-1%
Regulatory	2,585	1,792	2,513	(72)	-3%
People & Technology	6,083	4,857	5,990	(93)	-2%
Communications, Culture, Community and Facilities	17,086	13,099	17,120	34	0%
Education, Learning and Attainment	97,162	71,451	97,363	202	0%
Neighbourhood	14,507	15,598	14,487	(20)	0%
Housing and Employability	4,820	3,325	4,780	(40)	-1%
Regeneration	(2,767)	(2,340)	(2,800)	(33)	1%
Miscellaneous Services	5,753	4,599	6,116	363	6%
Loan Charges	6,897	5,172	6,897	0	0%
Requisition (VJB)	750	563	750	0	0%
Requisition (SPT)	1,592	1,194	1,592	0	0%
Requisition (CJP)	2,017	1,513	2,017	0	0%
Requisition (HSCP)	67,540	50,655	67,540	0	0%
Non GAE Allocation	(6,953)	(5,215)	(6,953)	0	0%
Contingency Fund	366	(180)	(180)	(546)	-149%
<b>Total Expenditure</b>	<b>223,527</b>	<b>177,181</b>	<b>223,233</b>	<b>(294)</b>	<b>0%</b>
Council Tax/CT Replacement Scheme	(34,797)	(26,615)	(34,797)	0	0%
Revenue Support Grant/ NDR	(187,755)	(150,474)	(187,755)	0	0%
Use of Reserves	(975)	(731)	(975)	0	0%
<b>Total Resources</b>	<b>(223,527)</b>	<b>(177,820)</b>	<b>(223,527)</b>	<b>0</b>	<b>0%</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(639)</b>	<b>(294)</b>	<b>(294)</b>	<b>-0.13%</b>

WEST DUNBARTONSHIRE COUNCIL  
 REVENUE BUDGETARY CONTROL 2019/2020  
 STRATEGIC DIRECTOR - TRANSFORMATION & PUBLIC SECTOR REFORM

APPENDIX 2

PERIOD END DATE

31/012/2019

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
<b>Service Summary</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>	
Procurement	615	763	585	(30)	-5%	↑
<b>Total Net Expenditure</b>	<b>615</b>	<b>763</b>	<b>585</b>	<b>(30)</b>	<b>-5%</b>	<b>↑</b>



WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2019/2020  
RESOURCES SUMMARY

APPENDIX 2

PERIOD END DATE

31/012/2019

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	£000	£000	£000	£000	%	
Audit	150	267	135	(15)	-10%	↑
Central Administration Support	2,389	1,658	2,329	(60)	-3%	↑
Finance	1,397	1,202	1,407	10	1%	↓
Rent Rebates & Allowances	(46)	5,435	(46)	0	0%	→
Revenues & Benefits	2,059	1,784	2,069	10	0%	↓
Finance Business Centre	284	203	285	1	0%	↓
Cost of Collection of Rates	24	0	24	0	0%	→
Cost of Collection of Council Tax	(782)	(213)	(787)	(5)	1%	↑
<b>Total Net Expenditure</b>	<b>5,475</b>	<b>10,336</b>	<b>5,416</b>	<b>(59)</b>	<b>-1%</b>	<b>↑</b>

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2019/2020  
REGULATORY SUMMARY

APPENDIX 2

PERIOD END DATE

31/012/2019

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	£000	£000	£000	£000	%	
Democratic and Registration Service	733	509	718	(15)	-2%	↑
Environmental Health/ Trading Standards	668	519	700	32	5%	↓
Licensing	(120)	(91)	(94)	26	-22%	↓
Legal Services	879	717	879	0	0%	→
Planning	425	138	310	(115)	-27%	↑
<b>Total Net Expenditure</b>	<b>2,585</b>	<b>1,792</b>	<b>2,513</b>	<b>(72)</b>	<b>-3%</b>	<b>↑</b>

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2019/2020  
PEOPLE AND TECHNOLOGY

APPENDIX 2

PERIOD END DATE

31/012/2019

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	£000	£000	£000	£000	%	
Transactional Services	645	467	649	4	1%	↓
Human Resources (including risk)	1,214	818	1,196	(18)	-1%	↑
Information Services	3,859	3,301	3,843	(16)	0%	↑
Change Support	365	271	302	(63)	-17%	↑
<b>Total Net Expenditure</b>	<b>6,083</b>	<b>4,857</b>	<b>5,990</b>	<b>(93)</b>	<b>-2%</b>	<b>↑</b>

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2019/2020  
COMMUNICATIONS, CULTURE AND COMMUNITIES

APPENDIX 2

PERIOD END DATE

31/012/2019

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	£000	£000	£000	£000	%	
Communications & Marketing	307	223	313	6	2%	↓
Citizen Services	1,363	937	1,327	(36)	-3%	↑
Performance & Strategy	347	236	348	1	0%	↓
Libraries, Museums, Culture	1,743	1,188	1,734	(9)	-1%	↑
Arts and Heritage	453	304	425	(28)	-6%	↑
Office Accommodation	1,491	1,109	1,539	48	3%	↓
Clydebank Town Hall	375	218	372	(3)	-1%	↑
Catering Services	4,121	2,753	4,144	22	1%	↓
Building Cleaning	1,473	1,079	1,493	20	1%	↓
Building Cleaning PPP	(261)	(230)	(257)	4	-2%	↓
Facilities Assistants	2,087	1,282	1,968	(119)	-6%	↑
Facilities Management	327	256	336	9	3%	↓
Leisure Management	3,141	3,657	3,271	130	4%	↓
Events	120	87	107	(12)	-10%	↑
<b>Total Net Expenditure</b>	<b>17,086</b>	<b>13,099</b>	<b>17,120</b>	<b>33</b>	<b>0%</b>	<b>↓</b>

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2019/2020  
EDUCATION, LEARNING AND ATTAINMENT

APPENDIX 2

PERIOD END DATE

31/012/2019

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	£000	£000	£000	£000	%	
Primary Schools	27,829	21,020	27,946	117	0%	↓
Secondary Schools	26,446	20,844	26,639	194	1%	↓
Specialist Educational Provision	14,853	10,883	15,354	501	3%	↓
Psychological Services	529	325	422	(107)	-20%	↑
Sport Development / Active Schools	579	442	579	0	0%	→
Early Education	8,694	2,434	8,474	(220)	-3%	↑
PPP	14,776	13,061	14,531	(245)	-2%	↑
Cultural Services	564	390	582	19	3%	↓
Curriculum for Excellence	182	99	182	(0)	0%	↑
Central Admin	252	230	297	46	18%	↓
Workforce CPD	341	198	263	(77)	-23%	↑
Performance & Improvement	430	297	424	(6)	-1%	↑
Education Development	1,687	1,228	1,669	(19)	-1%	↑
Raising Attainment - Primary	0	0	0	0	0%	→
Raising Attainment - Secondary	0	0	0	0	0%	→
Pupil Equity Fund (including LAC PEF)	0	0	0	0	0%	→
Total Net Expenditure	97,162	71,451	97,363	202	0%	↓

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2019/2020  
NEIGHBOURHOOD

APPENDIX 2

PERIOD END DATE

31/012/2019

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	£000	£000	£000	£000	%	
Roads Operations	(872)	4,610	(836)	36	-4%	↓
Roads Services	4,169	2,715	4,126	(43)	-1%	↑
Transport, Fleet & Maintenance Services	(428)	44	(424)	4	-1%	↓
Grounds Maintenance & Street Cleaning Client	7,363	5,522	7,363	0	0%	→
Outdoor Services	234	209	269	35	15%	↓
Burial Grounds	(139)	(291)	(140)	(2)	1%	↑
Crematorium	(948)	(525)	(903)	45	-5%	↓
Waste Services	7,674	5,031	7,577	(97)	-1%	↑
Depots	0	362	0	0	0%	→
Ground Maintenance & Street Cleaning Trading A/c	(2,547)	(2,080)	(2,545)	1	0%	↓
<b>Total Net Expenditure</b>	<b>14,507</b>	<b>15,598</b>	<b>14,487</b>	<b>(21)</b>	<b>0%</b>	<b>↑</b>

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2019/2020  
HOUSING AND EMPLOYABILITY

APPENDIX 2

PERIOD END DATE

31/012/2019

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	£000	£000	£000	£000	%	
Working 4 U	2,892	2,166	2,891	(1)	0%	↑
Communities	860	472	846	(14)	-2%	↑
Homeless Persons	510	440	507	(3)	-1%	↑
Private Sector housing	43	13	46	3	7%	↓
Anti Social Behaviour	514	233	489	(25)	-5%	↑
<b>Total Net Expenditure</b>	<b>4,820</b>	<b>3,325</b>	<b>4,780</b>	<b>(40)</b>	<b>-1%</b>	<b>↑</b>

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2019/2020  
REGENERATION

APPENDIX 2

PERIOD END DATE

31/012/2019

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
	£000	£000	£000	£000	%	
Housing Maintenance Trading A/c	(1,239)	(900)	(1,270)	(31)	2%	↑
Housing Asset and Investment	49	4	5	(43)	-89%	↑
Corporate Assets and Capital Investment Programme	(2,227)	(1,613)	(2,166)	61	-3%	↓
Economic Development	368	183	375	7	2%	↓
Central Repairs & Maintenance	(238)	(130)	(243)	(5)	2%	↑
Private Sector Housing Grants	94	(102)	97	2	2%	↓
Consultancy Services	427	218	402	(25)	-6%	↑
<b>Total Net Expenditure</b>	<b>(2,767)</b>	<b>(2,340)</b>	<b>(2,800)</b>	<b>(33)</b>	<b>1%</b>	<b>↑</b>



WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2019/2020  
MISCELLANEOUS

APPENDIX 2

PERIOD END DATE

31/012/2019

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	£000	£000	£000	£000	%	
Sundry Services	3,321	2,983	3,663	342	10%	↓
Members Allowances, etc	597	378	583	(14)	-2%	↑
European Employability	510	383	510	0	0%	→
Chief Executive, Directors and Strategic Leads	1,325	855	1,360	35	3%	↓
<b>Total Net Expenditure</b>	<b>5,753</b>	<b>4,599</b>	<b>6,116</b>	<b>363</b>	<b>6%</b>	↓

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2019/2020  
ANALYSIS FOR VARIANCES OVER £50,000

APPENDIX 3

YEAR END DATE

31/012/2019

Budget Details	Variance Analysis			
	Total Budget	Projected Spend	Variance	RAG Status
	£000	£000	£000	%

**Resources**

Central Administration Support	2,389	2,329	(60)	-3%	↑
Service Description	This services deals with administration functions within the Authority				
Main Issues / Reason for Variance	The main reason for the favourable variance is vacancies				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	It is anticipated that the underspend will continue throughout the year				

**Regulatory**

Planning	425	310	(115)	-27%	↑
Service Description	This Service provides Building & Planning services				
Main Issues / Reason for Variance	There are two main reasons for the favourable variance, income is higher than budgeted and there are a number of vacant posts. This is a demand led budget for income and can fluctuate throughout the year.				
Mitigating Action	No action required				
Anticipated Outcome	Underspend is anticipated				

**People & Technology**

Change Support	365	302	(63)	-17%	↑
Service Description	This Service enables transformational change and development, it also has the Central Training Budget for the Council.				
Main Issues / Reason for Variance	The main reason for the favourable variance is vacancies.				
Mitigating Action	None required				
Anticipated Outcome	Underspend is anticipated				

**Communications, Culture, Community and Facilities**

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2019/2020  
ANALYSIS FOR VARIANCES OVER £50,000

APPENDIX 3

YEAR END DATE

31/012/2019

Budget Details	Variance Analysis				RAG Status
	Total Budget	Projected Spend	Variance		
	£000	£000	£000	%	
Facilities Assistants	2,087	1,968	(119)	-6%	↑
Service Description	This service provides Facility Assistants throughout WDC buildings				
Main Issues / Reason for Variance	There has been a reduction in Facilities Assistant costs for a variety of reasons - such as: rationalisation of schools estate and campus approach; timing of filling vacant posts; reduction in overtime due to less out of hours requests				
Mitigating Action	The vacancies have been managed throughout the year taking cognisance of demand from service users to ensure no effect on service delivery				
Anticipated Outcome	Underspend will be achieved				
Leisure Management	3,141	3,271	130	4%	↓
Service Description	Payment to West Dunbartonshire Leisure Trust for leisure services				
Main Issues / Reason for Variance	The reason for this variance is in relation to the projected non achievement in-year of the community facilities saving				
Mitigating Action	Limited action can be taken to reduce this overspend until a firm decision is made as to the future of the community facilities				
Anticipated Outcome	A year end overspend is currently anticipated				

**WEST DUNBARTONSHIRE COUNCIL**  
**REVENUE BUDGETARY CONTROL 2019/2020**  
**ANALYSIS FOR VARIANCES OVER £50,000**

**APPENDIX 3**

**YEAR END DATE**

**31/012/2019**

Budget Details	Variance Analysis			
	Total Budget	Projected Spend	Variance	RAG Status
	£000	£000	£000	%
<b>Education , Learning and Attainment</b>				

Primary Schools	27,829	27,946	117	0%	↓
Service Description	This service area includes all Primary Schools.				
Main Issues / Reason for Variance	The main variances arise because teacher salaries are slightly greater than assumed in the budget and savings from teacher turnover and APT&C staff have not materialised . In addition there are adverse maternity costs of £115k. This has been partly offset by additional income, mainly from staff secondments (£125k).				
Mitigating Action	Management will continue to review the service and take action were appropriate to minimise the overspend				
Anticipated Outcome	An overspend is likely to continue				

Secondary Schools	26,446	26,639	194	1%	↓
Service Description	This service area includes all Secondary Schools.				
Main Issues / Reason for Variance	The main adverse variances are the significant drop in demand for school meals and vending machine income in the secondaries (£181k) and the school meals income budget being overstated (£62k). In addition teacher costs, including cover/maternity, are higher than budgeted (£68k) . Adverse variances are also partly offset by non-teaching vacancies and a projected underspend on the school bus contract.				
Mitigating Action	Management will continue to review the service and take action were appropriate to minimise the overspend				
Anticipated Outcome	An adverse variance is likely to continue				

**WEST DUNBARTONSHIRE COUNCIL**  
**REVENUE BUDGETARY CONTROL 2019/2020**  
**ANALYSIS FOR VARIANCES OVER £50,000**

**APPENDIX 3**

**YEAR END DATE**

**31/012/2019**

Budget Details	Variance Analysis				RAG Status
	Total Budget	Projected Spend	Variance		
	£000	£000	£000	%	
Specialist Educational Provision	14,853	15,354	501	3%	↓
Service Description	This service area covers all ASN Services.				
Main Issues / Reason for Variance	The overspend on day care placements (£273k) and residential placements (£267k) continues following the placement of several cases with needs that could not be accommodated within the existing schools' estate. The number of day care placements is 1.7% higher than at this time last year and average placement costs are 8.5% higher. Although the average residential cost placement is 3.4% less than last year (due to the cessation of a particularly high placement) the number of pupils placed in residential is 20% higher than last year.				
Mitigating Action	Management will continue to review placements with a view to minimising this overspend				
Anticipated Outcome	An adverse variance is likely to continue given the nature of the day care placements				
Psychological Services	529	422	(107)	-20%	↑
Service Description	This service provides Psychological Support to pupils within West Dunbartonshire.				
Main Issues / Reason for Variance	Employee costs are adverse as some posts were taken on which are to be recharged to other services/funding streams. This adverse variance is more than offset by income from reallocated salaries.				
Mitigating Action	No action required				
Anticipated Outcome	A favourable variance likely to continue.				
Early Education	8,694	8,474	(220)	-3%	↑
Service Description	This services area includes all Early Years establishments within West Dunbartonshire.				
Main Issues / Reason for Variance	Employee costs are showing an underspend mainly due to staff vacancies. Some of this is roll-related (and will change as roll numbers rise during the year) and some will be due to delays in the recruitment process.				
Mitigating Action	Staffing costs vary continuously due to statutory staff/children ratios. Vacancies will continue to be monitored to ensure the most efficient use of staffing and resources. Recruitment is ongoing and a number of new starts are anticipated to be in post by the end of January. This will ensure that the level of service - dictated by roll numbers - is not adversely affected.				
Anticipated Outcome	A favourable variance is projected at the year end.				

**WEST DUNBARTONSHIRE COUNCIL**  
**REVENUE BUDGETARY CONTROL 2019/2020**  
**ANALYSIS FOR VARIANCES OVER £50,000**

**APPENDIX 3**

**YEAR END DATE**

**31/012/2019**

Budget Details	Variance Analysis				RAG Status
	Total Budget	Projected Spend	Variance		
	£000	£000	£000	%	
PPP	14,776	14,531	(245)	-2%	↑
Service Description	This service area includes Vale of Leven, Clydebank High and St Peter the Apostle High Schools and St Eunan's Primary School. The costs charged to this service are Property costs and the Unitary charge.				
Main Issues / Reason for Variance	This favourable variance is attributable to lower than anticipated utility costs which reflect the 2018/19 outturn				
Mitigating Action	No action required				
Anticipated Outcome	A favourable variance is projected at the year end.				
Workforce CPD	341	263	(77)	-23%	↑
Service Description	This service covers teacher training and professional development				
Main Issues / Reason for Variance	Variance has arisen due to a post identified to be recharged to SAC (Children & Neighbourhood Co-ordinator)				
Mitigating Action	No action required				
Anticipated Outcome	A favourable variance is projected at the year end.				
Roads and Neighbourhood					
Waste Services	7,674	7,577	(97)	-1%	↑
Service Description	Waste Collection and Refuse disposal services				
Main Issues / Reason for Variance	This favourable variance is a combination of underspend on staffing due to reduced cover requirements and lower publicity/promotions costs				
Mitigating Action	No action required				
Anticipated Outcome	Underspend anticipated				
Regeneration					
Corporate Assets and Capital Investment Programme	(2,227)	(2,166)	61	-3%	↓
Service Description	This service provides asset and estate management				
Main Issues / Reason for Variance	The variance is linked with reduced rental income projected, additional property costs (NDR), partially offset due to staffing efficiencies				
Mitigating Action	Officers will review costs and take action where possible to minimise any overspend				
Anticipated Outcome	an overspend is anticipated				

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2019/2020  
ANALYSIS FOR VARIANCES OVER £50,000

APPENDIX 3

YEAR END DATE

31/012/2019

Budget Details	Variance Analysis			
	Total Budget	Projected Spend	Variance	RAG Status
	£000	£000	£000	%
<b>Miscellaneous</b>				

Sundry Services	3,321	3,663	342	10%	↓
Service Description	This service area budgets for non departmental specific costs such as pensions costs, external grants and elderly welfare payments, external audit fees and insurance costs. The service heading also holds a number of general savings options which have still to be fully allocated				
Main Issues / Reason for Variance	The main variances identified were in relation to insurance excesses (based upon recent historic data), ongoing property costs following the closure of some HSCP properties (costs reverting back to the Council, rather than funded by HSCP) and pension costs				
Mitigating Action	Management will continue to monitor and maximise actions taken to achieve a level of savings, where appropriate				
Anticipated Outcome	An overspend is anticipated				

**Other**

Contingency Fund	366	(180)	(546)	-149%	↑
Service Description	The contingency fund is used to accommodate externally influenced movements in service budgets				
Main Issues / Reason for Variance	The balance held in the contingency fund relates to a proportion of the budget for Carbon Reduction Commitment no longer being required and a balance of service budget following the annual recurring variance exercise				
Mitigating Action	No mitigating action required as variance is favourable.				
Anticipated Outcome	Underspend will be achieved				

## APPENDIX 5

31 December 2019

9

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis			
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status
Red								
Projects are forecast to be overspent and/or experience material delay to completion	18	19.4%	77,745	40.4%	18	19.4%	11,491	33.3%
Amber								
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	15	16.1%	6,421	3.3%	15	16.1%	1,039	3.0%
Green								
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	60	64.5%	108,145	56.2%	60	64.5%	21,965	63.7%
TOTAL EXPENDITURE	93	100%	192,311	100%	93	100%	34,494	100%

Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Slippage £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	125,621	77,745	126,875	1,254	26,995	11,491	14,453	(12,542)	(12,953)	411
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	47,904	6,421	47,944	40	10,655	1,039	5,473	(5,181)	(5,551)	369
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	161,564	108,145	161,571	7	40,072	21,965	40,044	(29)	294	(323)
TOTAL EXPENDITURE	335,089	192,311	336,390	1,301	77,724	34,494	59,970	(17,752)	(18,210)	457

TOTAL RESOURCES	(335,089)	(192,311)	(336,389)	(1,300)	(77,724)	(34,494)	(59,970)	17,752
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NET EXPENDITURE	0	0	0	0	0	0	0	0
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**WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME  
ANALYSIS OF PROJECTS AT RED ALERT STATUS**

**APPENDIX 6**

**MONTH END DATE**

**31 December 2019**

**PERIOD**

**9**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1	Heritage Capital Fund						
	Project Life Financials	4,000	16	0%	4,000	0	0%
	Current Year Financials	597	16	0%	146	(451)	0%
	Project Description	Heritage Capital Fund.					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Council approved a £4m investment in Cultural assets in March 2018. In February 2019 the Cultural Committee approved a £0.330m investment in Alexandria Library, a £0.015m investment in consultancy work to scope out a museum at Clydebanks Library, and in April 2019 approved £0.252m to upgrade Clydebanks Town Hall roof and stonework. In November 2019 Committee approved £1.408m investment at Clydebanks Town Hall, £0.575m investment in a new museum in the basement of Clydebanks Library, and £0.015m in consultancy work to scope out improvements at the Back Door Gallery. Forecast spend for 2019/20 is estimated to be £0.146m with £0.451m required to be rephased to 2020/21. Overall spend is behind forecast as a result of delays to the Alexandria Library project and the roof and stonework project at the Town Hall. This was the result of competing priorities and some unexpected absences amongst the asset project team. All projects are expected to be back on track in 2020/21.						
Mitigating Action							
None required.							
Anticipated Outcome							
Project to be delivered on budget and within revised timescale.							

2

<b>Kilpatrick School - New Build</b>						
Project Life Financials	10,571	10,687	101%	10,836	265	3%
Current Year Financials	56	173	306%	321	265	469%
Project Description	Design and build of construction of Additional Support Needs School.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
<b>Main Issues / Reason for Variance</b>						
The Final Account has yet to be agreed and will require to be negotiated as the contractor is claiming additional monies beyond the contract sum and available budget, which generates a financial risk that Officers are seeking to mitigate where possible. At present, the forecast outturn is anticipating an overspend in the region of £0.265m which constitutes the additional asbestos removal costs and the final 1.5% retention which there is a contractual obligation to pay. Previously an anticipated overspend has been reported but there is a risk this may increase because the contractor has applied for payment greater than the agreed contract sum and has also submitted a loss and expense claim which is currently being determined. Officers continue to work to fully agree the final account and determine the extent of overspend. Project was physically complete November 2017 with retentions due to be paid when all defects are rectified. At this time there are two defects still to be resolved, however it is anticipated retention release will occur this financial year.						
<b>Mitigating Action</b>						
Opportunities to mitigate are limited at this time. The Council are obligated to make substantiated payment, however continue to meet with Hubwest on a monthly basis with a view to agreeing the final account and resolving the financial position.						
<b>Anticipated Outcome</b>						
Project complete albeit over budget.						

**WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME  
ANALYSIS OF PROJECTS AT RED ALERT STATUS**

**APPENDIX 6**

**MONTH END DATE**

**31 December 2019**

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**9**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

- 3 OLSP - New Build**
- |                         |       |       |      |       |     |     |
|-------------------------|-------|-------|------|-------|-----|-----|
| Project Life Financials | 3,677 | 4,084 | 111% | 4,094 | 417 | 11% |
| Current Year Financials | 0     | 0     | 0%   | 10    | 10  | 0%  |
- Project Description Design and construction of new Secondary School in Bellsmyre, Dumbarton.
- Project Lifecycle Planned End Date 31-Mar-19 Actual End Date 31-Mar-19
- Main Issues / Reason for Variance**
- Project handed over and school opened on 25 October 2017, snagging process is complete and retentions have been released in relation to the new build. Originally £0.264m was contained within the budget for demolition but this was exceeded by £0.134m. Abnormals in respect of ground conditions also required to be paid from WDC Capital Contributions. Demolition is now complete and retentions of £0.010m on demolition project are due January 2020. The remaining overspend of £0.273m is in relation to late contractor change notices.
- Mitigating Action**
- None available at this time due to cost of demolition being in excess of budgetary provision.
- Anticipated Outcome**
- New Build opened to pupils on 25 October 2017 in line with the programme, however due to the tender for the demolition being in excess of budgetary provision and additional costs required to be paid from WDC capital contribution the project will report an overspend of £0.417m.
- 4 New Balloch Campus**
- |                         |        |        |      |        |     |      |
|-------------------------|--------|--------|------|--------|-----|------|
| Project Life Financials | 16,464 | 16,691 | 101% | 16,710 | 246 | 1%   |
| Current Year Financials | 18     | 24     | 133% | 43     | 25  | 140% |
- Project Description Construction of new primary school in Balloch to incorporate St Kessog's PS, Haldane PS and Jamestown PS and EE&CC.
- Project Lifecycle Planned End Date 31-Mar-20 Actual End Date 31-Mar-20
- Main Issues / Reason for Variance**
- The main construction project reached the end of the defect rectification period on 9 February 2019, however retention of £0.016m is currently being held and will be released when the Making Good Defects certificate is issued which is forecast prior to the end of this financial year. The overall project is reporting an anticipated overspend of £0.246m at this time and is expected to be financially complete by 31 March 2020 with the release of the Haldane demolition figure.
- Mitigating Action**
- None available.
- Anticipated Outcome**
- Delivery of project on programme, however forecast overspend in the region of £0.246m.
- 5 Vehicle Replacement**
- |                         |       |     |     |       |         |      |
|-------------------------|-------|-----|-----|-------|---------|------|
| Project Life Financials | 4,571 | 632 | 14% | 4,571 | 0       | 0%   |
| Current Year Financials | 4,605 | 665 | 14% | 1,068 | (3,537) | -77% |
- Project Description Replacement of vehicles which have reached end of programmed lifespan (7 year heavy vehicles, 10 year light vehicles).
- Project Lifecycle Planned End Date 31-Mar-20 Forecast End Date 31-Mar-21
- Main Issues / Reason for Variance**
- The Tendering Committee approved the Contract Authorisation Report for the Provision of Passenger Buses at its September 2019 meeting. Purchase orders have been placed with the successful tenderers. The replacement buses are currently being built to the Council's specification and deliveries of the buses are expected to commence in March 2020. A Contract Authorisation Report for the procurement of Light Commercial Vehicles and Cars will be submitted to the February 2020 Tendering Committee meeting. The Stop Safe safety enhancement installation programme for the Council's waste collection vehicle fleet is complete. At this time it is anticipated that £1.068m will be spent this year with £3.537m being rephased for completion of the project in 2020/21.
- Mitigating Action**
- None available at this time due to build lead in times for HGV and buses.
- Anticipated Outcome**
- Replacement of fleet later than anticipated.

WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME  
ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

MONTH END DATE

31 December 2019

PERIOD

9

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

6

Kilmaronock Cemetery Extension

Project Life Financials	217	0	0%	217	0	0%
Current Year Financials	217	0	0%	20	(197)	-91%
Project Description	Extension of existing cemetery at Kilmaronock.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Dec-19		

Main Issues / Reason for Variance

The original planned project to extend the current cemetery is no longer viable due to soil depth and land being unsuitable. Another field adjacent to the church has been identified as potentially being suitable, however this land is currently owned by Church of Scotland. Estates have now made final contact with Church of Scotland and are awaiting response and permission to carry out site investigation works to see if the ground is suitable to be used for the cemetery extension. Given the delay in Church of Scotland's response at this time it is estimated that only approx. £0.020m will be spent in 2019/20 with £0.197m required to be rephased to 2020/21.

Mitigating Action

Officers to engage with Church of Scotland regarding possible use of land in field adjacent to take the project forward.

Anticipated Outcome

To provide further burial space at Kilmaronock Cemetery although later than anticipated.

7

Posties Park Sports Hub - New sports hub to include Gym & running track

Project Life Financials	1,802	79	4%	2,002	200	11%
Current Year Financials	1,656	19	1%	928	(728)	-44%
Project Description	Creation of a sports hub at Posties/Marinecraft to include a new changing pavilion/Gym, new					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Oct-20		

Main Issues / Reason for Variance

Initial cost estimates indicated a budget shortfall of £0.300m due to ground conditions meaning that the foundations had to be designed to be more substantial than first anticipated and decontamination that was required due to asbestos discovered on site. As a result of this value engineering exercises have been undertaken which would have brought the project back within budget, however the revised plans were not approved by Planning. Following discussions with Planning a design has now been agreed which will result in a project overspend of £0.200m. Contract was awarded August 2019 and revised start date yet to be confirmed, however it is anticipated that £0.928m will be spent this financial year with £0.728m of this years budget being rephased to 2020/21. The revised forecast spend in 2020/21 is therefore £1.014m, (£0.086m base budget for 2020/21, £0.728m slippage from 2019/20, £0.200m anticipated over spend). Giving the revised overall forecasted spend for the life of the project at £2.002m.

Mitigating Action

None required at this time.

Anticipated Outcome

Creation of sports hub now anticipated during 2020.

8

New Westbridgend Community Centre

Project Life Financials	675	41	6%	675	(0)	0%
Current Year Financials	635	1	0%	0	(635)	-100%
Project Description	New Westbridgend Community Centre.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-21		

Main Issues / Reason for Variance

Feasibility designs are ongoing and various positive meetings have taken place with the group. Designs have now been approved to allow progression to planning application stage.

Mitigating Action

None available at this time.

Anticipated Outcome

Project to be delivered later than anticipated due to various factors.

**Main Issues / Reason for Variance**  
The original planned project to extend the current cemetery is no longer viable due to soil depth and land being unsuitable. Another field adjacent to the church has been identified as potentially being suitable, however this land is currently owned by Church of Scotland. Estates have now made final contact with Church of Scotland and are awaiting response and permission to carry out site investigation works to see if the ground is suitable to be used for the cemetery extension. Given the delay in Church of Scotland's response at this time it is estimated that only approx. £0.020m will be spent in 2019/20 with £0.197m required to be repahsed to 2020/21.

**Mitigating Action**  
Officers to engage with Church of Scotland regarding possible use of land in field adjacent to take the project forward.

**Anticipated Outcome**  
To provide further burial space at Kilmaronock Cemetery although later than anticipated.

**Main Issues / Reason for Variance**  
Initial cost estimates indicated a budget shortfall of £0.300m due to ground conditions meaning that the foundations had to be designed to be more substantial than first anticipated and decontamination that was required due to asbestos discovered on site. As a result of this value engineering exercises have been undertaken which would have brought the project back within budget, however the revised plans were not approved by Planning. Following discussions with Planning a design has now been agreed which will result in a project overspend of £0.200m. Contract was awarded August 2019 and revised start date yet to be confirmed, however it is anticipated that £0.928m will be spent this financial year with £0.728m of this years budget being repahsed to 2020/21. The revised forecast spend in 2020/21 is therefore £1.014m, (£0.086m base budget for 2020/21, £0.728m slippage from 2019/20, £0.200m anticipated over spend). Giving the revised overall forecasted spend for the life of the project at £2.002m.

**Mitigating Action**  
None required at this time.

**Anticipated Outcome**  
Creation of sports hub now anticipated during 2020.

**Main Issues / Reason for Variance**  
Feasibility designs are ongoing and various positive meetings have taken place with the group. Designs have now been approved to allow progression to planning application stage.

**Mitigating Action**  
None available at this time.

**Anticipated Outcome**  
Project to be delivered later than anticipated due to various factors.

31 December 2019

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9

[illegible]

**WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME  
ANALYSIS OF PROJECTS AT RED ALERT STATUS**

**APPENDIX 6**

**MONTH END DATE**

**31 December 2019**

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**9**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

- 12 New Sports Changing Facility at Lusset Glen in Old Kilpatrick**
- |                         |   |           |                   |           |       |       |
|-------------------------|---|-----------|-------------------|-----------|-------|-------|
| Project Life Financials | 150   | 0         | 0%                | 150       | 0     | 0%    |
| Current Year Financials | 150   | 0         | 0%                | 0         | (150) | -100% |
| Project Description     | New Sports Changing Facility at Lusset Glen in Old Kilpatrick |           |                   |           |       |       |
| Project Lifecycle       | Planned End Date  | 31-Mar-20 | Forecast End Date | 31-Mar-21 |       |       |
- Main Issues / Reason for Variance**  
Project has been delayed due to works being carried out at the site by Scottish Gas Networks. Planning permission has been submitted and start date of construction works is yet to be confirmed. It is therefore anticipated at this time that works will not be carried out until next financial year, therefore £0.150m is required to be rephased to 2020/21.
- Mitigating Action**  
Continue to liaise with Planning to take the project forward and prevent further delay.
- Anticipated Outcome**  
To deliver new sports changing facility.
- 13 Mandatory 20mph Residential communities**
- |                         |  |           |                   |           |       |      |
|-------------------------|--|-----------|-------------------|-----------|-------|------|
| Project Life Financials | 500                                      | 11        | 2%                | 500       | 0     | 0%   |
| Current Year Financials | 230                                      | 6         | 3%                | 6         | (224) | -97% |
| Project Description     | Mandatory 20mph Residential communities. |           |                   |           |       |      |
| Project Lifecycle       | Planned End Date                         | 31-Mar-21 | Forecast End Date | 31-Mar-21 |       |      |
- Main Issues / Reason for Variance**  
The Scottish Government are currently reviewing 20mph legislation and officers are currently awaiting clarity from them before works can resume. This review is taking longer than anticipated, with still no formal outcome from Scottish Government on how to proceed.
- Mitigating Action**  
None available at this time as timing of review is out with Council control.
- Anticipated Outcome**  
Project to be delivered within budget albeit later than first anticipated.
- 14 Office Rationalisation**
- |                         |   |           |                   |           |     |     |
|-------------------------|---|-----------|-------------------|-----------|-----|-----|
| Project Life Financials | 21,962  | 21,938    | 100%              | 22,089    | 127 | 1%  |
| Current Year Financials | 490   | 466       | 95%               | 601       | 111 | 23% |
| Project Description     | Delivery of office rationalisation programme. |           |                   |           |     |     |
| Project Lifecycle       | Planned End Date                              | 31-Mar-20 | Forecast End Date | 31-Dec-19 |     |     |
- Main Issues / Reason for Variance**  
New Dumbarton Office has been opened to staff from 21 May 2018. On completion of final defects, the final account and retention settlement of £0.250m was paid October 2019, thereafter the remaining HES grant of £0.50m will be awarded. Contractor was awarded following the December 2018 Tender Committee to carry out the demolition for Garshake. Demolition commenced 25 February with a 36 week programme, contractor has requested an extension of time and works will now not be complete until 24 January 2020. Retention for demolition works will be paid in financial year 2020/21. The project is currently forecasting an overspend of approx. £0.127m. The current overall project overspend is due to additional costs associated with the clearance of Garshake, unforeseen internal recharges, variations to project delivery, and asbestos removal.
- Mitigating Action**  
None available.
- Anticipated Outcome**  
Project delivered at a higher cost than budgeted.

**WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME  
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**APPENDIX 6**

**MONTH END DATE**

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

15

<b>Depot Rationalisation</b>						
Project Life Financials	8,535	84	1%	8,535	0	0%
Current Year Financials	1,084	33	3%	75	(1,009)	-93%
Project Description	Depot Rationalisation.					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
<b>Main Issues / Reason for Variance</b>						
A revised business case is in the process of being developed. Keppie Design have been appointed as the approved contractor and Project Boards have been set up. Stage 2 development of ideas is complete, however awaiting commercial status of potential vacant site. Managers and staff workshops are underway and briefing on developments will be reported at a later Project Board. In light of recent discussions around requirement for potential waste management station and change in service delivery for Greenspace, Roads and Waste & Transport services, the budget allocation of £1.084m will not now be fully committed by March 2020. Forecast spend in 2019/20 is £0.060m which will be allocated against cost modelling, site investigations, undertaking condition surveys, and therefore £1.009m is required to be rephased once a clearer timeline is understood.						
<b>Mitigating Action</b>						
None available at this time.						
<b>Anticipated Outcome</b>						
Project business case will be brought back to project board and Council when the implication of shared services is known.						

16	Leisure Energy projects - air handling units, upgrade lighting, circulating pumps, and draught proofing					
	Project Life Financials	290	62	21%	290	0 0%
	Current Year Financials	231	3	1%	6	(225) -97%
	Project Description	Measures to be installed at both Meadow Centre & Vale of Leven Swimming Pool; new pool hall Air Handling Units, upgrade lighting, circulating pumps Vale of Leven Swimming Pool, internal and external lighting and draught proofing.				
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-21	
	Main Issues / Reason for Variance					
	Works to be completed relate to Air Handling Unit (AHU) upgrades at Meadow Centre. It was decided that installing an air handling unit outside would minimise disruption to customers, staff and business. Structural engineers were required to carry out soil samples to confirm the ground was suitable to build an external base for the unit however the positive result took a considerable amount of time to return. More recent delays relate to the design and details of the new foundation slab and requires to be re-configured due to the discovery of the unusually large projection of the foundation from the face of the main building. This altered the concept of the design of the proposed foundations so further works were required before it could go to tender. Tenders for the structure have now been evaluated and planning permission has been requested but not yet granted so appears unlikely that this element of the project will complete in 2019/20 and is required to be rephased to 2020/21. At this time forecast spend in 2019/20 is £0.06m with £0.225m required to be rephased to 2020/21.					
Mitigating Action						
None available at this time.						
Anticipated Outcome						
To install air handling units, upgrade lighting, circulating pumps and draught proofing to improve energy efficiency in leisure centres. Project expected to deliver within budget albeit later than first anticipated.						

**WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME  
ANALYSIS OF PROJECTS AT RED ALERT STATUS**

**APPENDIX 6**

**MONTH END DATE**

**31 December 2019**

**PERIOD**

**9**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

17	Queens Quay District Heating Network						
	Project Life Financials	19,500	18,221	93%	19,500	0	0%
	Current Year Financials	6,726	5,900	88%	6,726	0	0%
	Project Description	Queens Quay District Heating Network.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Jul-20		
	Main Issues / Reason for Variance						
	An additional £3m of capital funding approved by Members at 2018 June Council meeting has been phased into 2019/20 and tender negotiations have been finalised and Letters of Intent have been issued. The principle pipe network is complete. The energy centre shell has been handed over to WDC with external works due to complete February 2020. The internal fit out has commenced with a projected completion of August 2020. The £6m grant funding has been fully spent. Additional spend of £4.4m has now been approved at a Special Council meeting on 29 October 2019.						
Mitigating Action							
Opportunities to mitigate are limited.							
Anticipated Outcome							
Project will be delivered over original budget.							

18

Regeneration Fund						
Project Life Financials	15,082	4,262	28%	15,082	0	0%
Current Year Financials	4,860	4,157	86%	4,050	(810)	-17%
Project Description	Funding to implement major regeneration projects linked to community charrettes. (Created through underspend from Education).					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
Bowling Harbour development is on hold pending outcome of North Clyde Riverbank masterplan. Connecting Clydebank had been delayed due to issues that are now resolved with planning permission and funding - a contractor has been secured and the project will be underway during 2020. Although foreshore clearance work has now been completed at Dumbarton Waterfront accounting for spend on this budget, the overall Waterfront Pathway project is longer-term than first anticipated due to delays by the landowners. Balloch Village Square project was completed, and the remainder of the Balloch Charrette budget will be used to fund the Station Square project which is being scoped and developed during 2020. A special Council on 29 October 2019 sought and secured approval of an additional £2.609m for District Heating Network commercial costs from the existing Regeneration budget, accelerating budget from future years. This increase brings the District Heating budget from Regeneration Fund to £3.509m (£0.9m previously approved). As a result of the works required to be rephased, £0.810m of budget is required to be rephased to 2020/21.						
Mitigating Action						
Project complexity and the need to programme some works to avoid busy tourism periods and reliance on third parties means that mitigation is challenging.						
Anticipated Outcome						
Progress towards delivery of planned projects from Economic Development Strategy and Charrette Action Plans albeit later than originally anticipated. Expenditure on District Heating will be completed in Period 9.						

**WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME  
ANALYSIS OF PROJECTS AT AMBER ALERT STATUS**

**APPENDIX 7**

**MONTH END DATE**

**31 December 2019**

**PERIOD**

**9**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

- Making Tax Digital**  

Project Life Financials	40	0	0%	40	0	0%
Current Year Financials	40	0	0%	0	(40)	-100%

Project Description Making Tax Digital.  
Project Lifecycle Planned End Date 31-Mar-20 Forecast End Date 31-Mar-21

**Main Issues / Reason for Variance**  
No spend is now expected this financial year. Making Tax Digital deliverables/ guidance have changed since this capital bid was submitted. Officers need to reassess WDC plans for Making Tax Digital to ensure that the Council remain compliant, therefore £0.040m is therefore required to be repensed to 2020/21.

**Mitigating Action**  
None required.

**Anticipated Outcome**  
Making Tax Digital.
- Telephone System Upgrade**  

Project Life Financials	15	0	0%	15	0	0%
Current Year Financials	15	0	0%	0	(15)	-100%

Project Description To improve Housing Repairs telephone platform for incoming calls, providing improved  
Project Lifecycle Planned End Date 31-Mar-20 Forecast End Date 31-Mar-21

**Main Issues / Reason for Variance**  
A successful upgrade of Repairs telephony was completed without requirement to commit this capital funding. ICT and Citizen Services will enhance the user journey further by delivering an improvement to the Out of Hours Emergency telephone lines and explore the installation of "time to wait" technology. This technology will inform citizens at the start of their call the expected wait time to speak with a member of staff. These upgrades will be delivered in 2020/21, therefore £0.015m is required to be repensed to next financial year.

**Mitigating Action**  
None required at this time.

**Anticipated Outcome**  
To upgrade telephone system.
- Allotment Development**  

Project Life Financials	400	0	0%	400	0	0%
Current Year Financials	400	0	0%	20	(380)	-95%

Project Description To develop an allotment site.  
Project Lifecycle Planned End Date 31-Mar-20 Forecast End Date 30-Sep-20

**Main Issues / Reason for Variance**  
Initial meetings of the project team have successfully taken place and services are currently being procured to undertake detailed soil investigations and topographic surveys in preparation for tender development in line with SEPA requirements. This is taking longer than expected so at this time it is unlikely this project will be completed this year as anticipated. Forecast spend for the year has been reduced to £0.020m with £0.380m required to be repensed to 2020/21.

**Mitigating Action**  
None available at this time.

**Anticipated Outcome**  
Development of allotments to take pressure off current 10 year waiting list.



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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4

<b>Clydebank Community Sports Hub</b>						
Project Life Financials	3,865	3,813	99%	3,905	40	1%
Current Year Financials	52	0	0%	92	40	76%
Project Description	Creation of a community and sport hub.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	30-Nov-19		
<b>Main Issues / Reason for Variance</b>						
The forecast outturn is an overspend in the region of £0.040m. The reason for the forecast overspend relates to site de-watering costs incurred during the construction that were not originally captured within the scope of the project and contract sum. Officers continue to work with contractor to agree the Final Account and forecast spend in 2019/20 relates to the final retention release and pitch maintenance payments.						
<b>Mitigating Action</b>						
WDC is contractually obliged to pay the projected overspend. Officers continue to meet with the project Quantity Surveyor, Gardiner & Theobald and contractor CBC, Central Building Contractors (Glasgow) Ltd. regularly, with a view to agreeing the final account at the earliest opportunity.						
<b>Anticipated Outcome</b>						
New facility has been operational since October 2018 and final retention due to be released this financial year when all defects have been rectified. Project reporting a forecasted overspend.						

5

<b>Sports Facilities Upgrades</b>						
Project Life Financials	182	10	6%	182	0	0%
Current Year Financials	180	8	5%	60	(120)	-67%
Project Description	Project is part of wider investment in sporting facilities and is dependent on match funding					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-May-20		
<b>Main Issues / Reason for Variance</b>						
<p>The budget has been allocated for construction of 3 All weather tennis courts at Argyll Park. This project was estimated to cost £0.165m and it was hopeful that with application to The Lawn Tennis Association, match funding would be received, however following discussions with The Lawn Tennis Association in April 2018 they have only offered 25% funding. Match funding of 25% has also been provided by Sports Scotland. The project has now been tendered, and despite a value engineering exercise the project cost is exceeded to total £0.020m over allocated budget. As a result Sports Scotland have agreed to increase their funding by £0.020m to allow the project to progress. The contract is expected to be awarded after the tender committee on 21 January with an anticipated start date of mid February with completion end of May 2020. £0.060m is forecast to be spent before the end of this financial year with £0.120m required to be rephased to 2020/21 for completion of the project.</p>						
<b>Mitigating Action</b>						
None available at this time.						
<b>Anticipated Outcome</b>						
To deliver project within budget albeit later than first anticipated.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

6 **Vale of Leven Cemetery Extension**

Project Life Financials	650	165	25%	650	0	0%
Current Year Financials	485	0	0%	40	(445)	-92%
Project Description	Extension of existing cemetery in Vale of Leven.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Dec-20		

**Main Issues / Reason for Variance**

Difficulties in purchasing the preferred site resulted in early delays to this project. Site investigation works on the preferred site are now complete and the land was deemed suitable in October 2018. Negotiations are now complete and approval granted at February 2019 IRED committee to purchase land. Legal are now in the process of working through a legal issue that has surfaced to conclude the purchase. Once purchase is complete the project will go to tender. It is anticipated that only professional fees of £0.040m will be incurred this financial year with £0.445m required to be rephased to 2020/21.

**Mitigating Action**

Opportunities to mitigate are limited due to ongoing discussions with regards to purchase of land.

**Anticipated Outcome**

A suitable site has been identified and is in the process of being purchased to provide a sustainable burial environment, the project will be delivered on budget albeit later than originally planned.

7 **New Sports Changing Facility Dumbarton West (Old OLSP site)**

Project Life Financials	350	3	1%	350	0	0%
Current Year Financials	333	3	0%	3	(330)	0%
Project Description	New Sports Changing Facility Dumbarton West (Old OLSP site).					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		

**Main Issues / Reason for Variance**

Demolition and site investigation works are complete. Planning permission has been submitted and start date of construction works to be confirmed, it is therefore unlikely that works will be complete this financial year. As a result £330k is required to be rephased into 2020/21.

**Mitigating Action**

Continue to liaise with Planning to take the project forward and minimise delay.

**Anticipated Outcome**

To deliver new sports changing facility.

8 **Free School Meals**

Project Life Financials	199	73	36%	199	0	0%
Current Year Financials	131	4	3%	31	(100)	-76%
Project Description	Provision of Capital Funding from Scottish Government to implement free school meal					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	30-Apr-20		

**Main Issues / Reason for Variance**

Programme of works approved and planned to commence March 2020, however it is expected that an element of the works will be required to be carried out during Easter recess, in April 2020 due to the nature of the works.

**Mitigating Action**

Opportunities to mitigate are limited due to need for work to be carried out around school holidays and building services resources therefore engagement with subcontractor has now taken place to minimise further delay.

**Anticipated Outcome**

Project completed within budget albeit later than anticipated.

31 December 2019

9

Budget Details		Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
9	<b>Flood Risk Management</b>						
	Project Life Financials	781	155	20%	781	0	0%
	Current Year Financials	781	155	20%	500	(281)	-36%
	Project Description	Enhancement of drainage infrastructure to ensure compliance with Flood Risk Management					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-21
	<b>Main Issues / Reason for Variance</b>						
	Contractor has been engaged to take on flood risk management. Flood modelling of River Leven and other projects are under way along with works to improve water courses Balloch and Dumbarton. These will continue throughout 2019/20, however at this time it is expected that only £0.500m of the current year budget will be spent in 2019/20, with £0.281m required to be rephased to 2020/21.						
	<b>Mitigating Action</b>						
	Ability to mitigate is limited due to time lost due to SEPA restrictions and delay to contractual arrangements.						
	<b>Anticipated Outcome</b>						
	Project completed within budget albeit later than anticipated.						
10	<b>A811 Lomond Bridge</b>						
	Project Life Financials	3,900	57	1%	3,900	0	0%
	Current Year Financials	3,653	41	1%	1,853	(1,800)	-49%
	Project Description	Upgrade of Lomond Bridge.					
	Project Lifecycle	Planned End Date		31-Mar-21	Forecast End Date		30-Jun-19
	<b>Main Issues / Reason for Variance</b>						
	Project contractor was approved at August 2019 Tendering Committee and physical works were expected to commence October 2019 but this has since been revised to November 2019, due to time taken with planning consents. These works have now commenced however as a result of the delay the estimated completion has been revised to June 2020. £1.8m is therefore required to be rephased to 2020/21.						
	<b>Mitigating Action</b>						
	None Required at this time.						
	<b>Anticipated Outcome</b>						
	Upgrade of Lomond Bridge.						
11	<b>Oil to Gas Conversion</b>						
	Project Life Financials	187	18	10%	187	0	0%
	Current Year Financials	187	18	10%	19	(168)	-90%
	Project Description	Oil to Gas Conversion in council buildings.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		30-Apr-20
	<b>Main Issues / Reason for Variance</b>						
	Remaining Carleith main boiler house replacement works to be rephased to 2020/21 with works to be carried out School April 2020 recess, dependent on approval from Tender committee February. Tenders have been received with financial analysis and quality assessment complete. Meeting was held with Procurement 8 January to finalise. Braehead Primary boiler plant design complete and next stage is to commence procurement strategy.						
	<b>Mitigating Action</b>						
	None available at this time due.						
	<b>Anticipated Outcome</b>						
	Project will be delivered later than anticipated.						

**WEST DUNBARTONSHIRE COUNCIL  
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**APPENDIX 7**

**MONTH END DATE**

**31 December 2019**

**PERIOD**

**9**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

12	Solar Panel Installation						
	Project Life Financials	135	0	0%	135	0	0%
	Current Year Financials	135	0	0%	20	(115)	-85%
	Project Description	Installation of Solar Panels on Council buildings.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	30-Apr-20		
	Main Issues / Reason for Variance						
	Original project no longer viable. St Peter the Apostle is now being considered for PV system instead. At present a feasibility study is being worked up by BAM FM. If the financials stack up then this project will progress.						
Mitigating Action							
Should St Peter the Apostle not be feasible other projects will look to be brought forward.							
Anticipated Outcome							
Project will be delivered later than anticipated.							

13	Regeneration/Local Economic Development					
	Project Life Financials	2,642	703	27%	2,642	0 0%
	Current Year Financials	2,642	703	27%	2,408	(233) -9%
	Project Description	Budget to facilitate the delivery of Regeneration throughout West Dunbartonshire , aligned to the Economic Strategy 2015-20. External funding will be sought to maximise opportunities for redevelopment of these sites.				
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-21	
	Main Issues / Reason for Variance					
	The spend profile accounts for a range of Economic Development projects underway this financial year including the biodiversity park in St Eunan's, there has been a requirement for increased expenditure on the site of £0.033m and more recent additional costs associated with the northern boundary fence which requires unforeseen works due to its poor structural condition that equate to approximately £0.190m. The development for the Dumbarton Waterfront Path continues, project management of Queens Quay development, design development for the Town Centre Fund projects which is well advanced, Alexandria Masterplan and North Clyde Riverbank (Bowling) infrastructure planning, final payments for the Balloch improvement projects and public realm improvements in Alexandria. The delay by the Mitchell Way, Alexandria, developer has meant that the funds allocated to the relocation of the gas pipe to prepare the currently-Council owned site for development will slip into next financial year.					
	Mitigating Action					
	Ongoing discussions with the Lidl developer to determine timescale for development, which impacts the Mitchell Way, Alexandria progression.					
	Anticipated Outcome					
	Significant progress with transformational projects including Dumbarton Waterfront, strategic disposal sites, Alexandria town centre and further progress with implementing Charrette Action Plans.					

31 December 2019

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Budget Details		Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
14	<b>Exxon City Deal</b>						
	Project Life Financials	34,050	1,427	4%	34,050	0	0%
	Current Year Financials	1,096	110	10%	400	(696)	-63%
	Project Description	As part of the City Deal project the WDC Exxon site at Bowling regeneration with alternative A82 route included.					
	Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date		31-Mar-25	
	<b>Main Issues / Reason for Variance</b>						
	Regular updates are provided at every Council meeting, with City Deal papers presented at each meeting. The main issues contained within the new Council's approved Outline Business Case are still valid, which include Exxon's remediation strategy, land transfer arrangements and issues relating to adjoining owners. Until Exxon remediation strategy is approved and land transfer arrangements are resolved, only limited work can be undertaken (e.g. EIA) As the remediation strategy is being led by Exxon, at this time it is difficult to determine when it will be approved. Exxon is still in discussions with SEPA and WDC-Environmental Health to agree several items before it can be approved, however the timescales of this are outwith Council control. Prior to a commercial deal being concluded, approx. spend will be £400k this financial year.						
	<b>Mitigating Action</b>						
	Contained within Risk register monitored by Exxon Management Board. Technical reviews are being carried between our consultant PBA and Exxon consultants WSP to assess the proposed remediation strategy and to review historical data and reports. WDC Officers are engaged with Exxon representatives in order to assess any programme implications. Exxon is progressing with discussions with the planning department and SEPA as well as providing any technical information required.						
	<b>Anticipated Outcome</b>						
	Delivery of the project on time and within the increased budget.						
15	<b>Town Centre Fund</b>						
	Project Life Financials	859	0	0%	859	0	0%
	Current Year Financials	859	0	0%	30	(829)	-97%
	Project Description	Scottish Government funding to help improve local town centres.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date		31-Mar-21	
	<b>Main Issues / Reason for Variance</b>						
	Four projects were approved at August 2019 IRED committee, three Regeneration team-led, one Asset-led. All projects are on track to be legally committed this financial year which will secure funding. However no significant actual spend is anticipated until 2020/21, when physical progression expected during spring and summer 2020.						
	<b>Mitigating Action</b>						
	None required.						
	<b>Anticipated Outcome</b>						
	To provide improved town centres in West Dunbartonshire.						

31 December 2019

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9

1	<b>Electronic Insurance System - claim/incident management system</b>						
	Project Life Financials	50	43	86%	50	0	0%
	Current Year Financials	7	0	0%	7	0	0%
	Project Description	Acquisition of a claims/incident management system supported by an electronic document management system.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Works are ongoing and anticipated to be complete this financial year with full budget spend.						
	<b>Mitigating Action</b>						
	None available at this time.						
	<b>Anticipated Outcome</b>						
	Upgraded Electronic Insurance System delivered on budget.						
2	<b>Valuation Joint Board - Requisition of ICT Equipment</b>						
	Project Life Financials	3	0	0%	3	0	0%
	Current Year Financials	3	0	0%	3	0	0%
	Project Description	Requisition re ICT Equipment.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	The purchase of laptops and PCs were delayed into 2019/20 due to issues with the approved supplier. Full spend anticipated in 2019/20.						
	<b>Mitigating Action</b>						
	None available at this time.						
	<b>Anticipated Outcome</b>						
	Requisition re ICT Equipment.						
3	<b>Replacement GIS system and upgrade to eDevelopment Planning system.</b>						
	Project Life Financials	51	25	50%	51	0	0%
	Current Year Financials	51	25	50%	51	0	0%
	Project Description	Replacement GIS system and upgrade to eDevelopment Planning system.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Project is progressing with the software company on site carrying out installation, data migration and testing of the application. Project expected to be fully delivered in 2019/20.						
	<b>Mitigating Action</b>						
	None Required.						
	<b>Anticipated Outcome</b>						
	GP/GIS in Planning.						
4	<b>Legal Case Management System</b>						
	Project Life Financials	33	0	0%	33	0	0%
	Current Year Financials	33	0	0%	33	0	0%
	Project Description	Legal Case Management System.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Tenders have been returned and are currently being evaluated and full spend in 2019/20 is anticipated at this time.						
	<b>Mitigating Action</b>						
	None required at this time.						
	<b>Anticipated Outcome</b>						
	New legal case management system.						

WEST DUNBARTONSHIRE COUNCIL  
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APPENDIX 8

MONTH END DATE

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

5

Air Quality Monitoring

Project Life Financials

30

29

98%

29

(1)

-2%

Current Year Financials

2

1

63%

1

(1)

-37%

Project Description

Air Quality Monitoring.

Project Lifecycle

Planned End Date

31-Mar-20

Forecast End Date

31-Mar-19

Main Issues / Reason for Variance

Project complete.

Mitigating Action

None required at this time.

Anticipated Outcome

Upgrade to air quality monitoring.

6

ICT Modernisation

Project Life Financials

1,101

671

61%

1,101

0

0%

Current Year Financials

1,101

671

61%

1,101

0

0%

Project Description

This budget is to facilitate ICT infrastructure and modernise working practices.

Project Lifecycle

Planned End Date

31-Mar-20

Forecast End Date

31-Mar-20

Main Issues / Reason for Variance

This project will deliver a fit for purpose device estate across WDC as well as technology improvements for device and ICT Service management. This will include automating device management, license management and enhancing current processes through automation as well as the resources to deliver these projects. This budget is expected to be fully spent in 2019/20.

Mitigating Action

The ability to mitigate is limited as retentions held until resilience test is successfully completed.

Anticipated Outcome

To update ICT systems within budget albeit later than first anticipated.

7

ICT Security & DR

Project Life Financials

450

212

47%

450

0

0%

Current Year Financials

450

212

47%

450

0

0%

Project Description

The project is for the enhancement of security systems, server replacement and the update of corporate applications to ensure compliance with 15/16 PSN requirements, to enhance the Disaster recovery capabilities of WDC.

Project Lifecycle

Planned End Date

31-Mar-20

Forecast End Date

31-Mar-20

Main Issues / Reason for Variance

This project is for the enhancement of security systems, processes and associated resourcing to deliver the improvements. Replacing and improving technologies such as servers, switches and telephony are included within this work programme as well as additional technologies to enhance current resilience capabilities. The target is to ensure compliance with Public Services Network (PSN).

Mitigating Action

None Required.

Anticipated Outcome

To deliver enhanced security systems.

31 December 2019

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Budget Details		Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
8	<b>AV Equipment - Education</b>						
	Project Life Financials	150	0	0%	150	0	0%
	Current Year Financials	150	0	0%	150	0	0%
	Project Description	AV Equipment - Education					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Plans for budget are progressing and is currently at procurement stage. Full spend is anticipated in 2019/20.						
	<b>Mitigating Action</b>						
	None required.						
	<b>Anticipated Outcome</b>						
	Purchase of AV Equipment for Education.						
9	<b>Multi-Channel Queries -Webchat Technology</b>						
	Project Life Financials	33	16	48%	16	(17)	-52%
	Current Year Financials	0	(17)	0%	(17)	(17)	0%
	Project Description	Introduction of Automated Switchboard Technology.					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	The Interactive Voice Response (IVR) element of the project had significant technical problems matching postcodes for addresses to our systems to allow identification of the property. As a result it has been agreed with Firmstep and WDC for a full refund on the IVR element of the project. No alternatives are available at this time so the project will report a project life underspend of £0.017m.						
	<b>Mitigating Action</b>						
	No further action required.						
	<b>Anticipated Outcome</b>						
	Upgraded System provided within budget albeit later than originally anticipated.						
10	<b>Civic Heart Works - Refurbishment of Clydebank Town Hall</b>						
	Project Life Financials	3,341	3,317	99%	3,341	0	0%
	Current Year Financials	24	0	0%	24	0	0%
	Project Description	Refurbishment of Clydebank Town Hall.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	The remaining Civic Heart Works will be used to fund a kitchen upgrade to allow full utilisation of the asset for more efficient service provision especially around larger events and the provision of in-house bars. Asset Management are working with the service to deliver this financial year (2019/20) with physical works expected to begin at the end of January and last 8-10 weeks.						
	<b>Mitigating Action</b>						
	None required at this time.						
	<b>Anticipated Outcome</b>						
	Project to be delivered on budget and within revised timescale.						



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Budget Details		Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
11	<b>Upgrade of Clydebank Library</b>						
	Project Life Financials	500	499	100%	500	0	0%
	Current Year Financials	13	12	93%	13	0	0%
	Project Description	Refurbishment of the existing Clydebank Library to deliver a fit for purpose modern library designed around the needs of the customer. This will protect a historic landmark and the original Carnegie library whilst offering the potential to build upon the development of a 'cultural quarter' focused around Clydebank Town Hall.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	No issues to report.						
	<b>Mitigating Action</b>						
	None required at this time.						
	<b>Anticipated Outcome</b>						
	Full refurbishment of library delivered within budget and within amended timescales.						
12	<b>Transformation of Infrastructure Libraries and Museums</b>						
	Project Life Financials	421	18	4%	421	0	0%
	Current Year Financials	416	13	3%	416	0	0%
	Project Description	To improve performance and efficiency of Council's Libraries and Cultural Services.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	The capital project to transform the infrastructure of Libraries and Museums slipped from 2018/9 due to unplanned absences in the senior management team, and competing priorities within other Council teams supporting the project. Installation of self-service issue equipment across the Library network has now taken place. Regarding the larger spend of replacement shelving and staff desks, the new Library Team Leader is currently working with Procurement to progress a preferred methodology to ensure maximum lasting impact of this investment. For Alexandria and Clydebank Libraries, work will be undertaken in tandem with the major improvements being progressed during 2019/20.						
	<b>Mitigating Action</b>						
	None available at this time.						
	<b>Anticipated Outcome</b>						
	Project will be delivered although will be later than originally planned.						
13	<b>Trading Standards Scam Prevention</b>						
	Project Life Financials	10	7	68%	10	0	0%
	Current Year Financials	4	1	14%	4	0	0%
	Project Description	Call blocking devices to be fitted to the phones of WDC's most vulnerbale residents which will block unknown numbers from connecting and limiting incoming calls to only known and trusted numbers, for vulnerable consumers who may be susceptible to hard selling techniques, scams and other frauds.					
	Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	The project is continuing with a steady stream of installations being carried out for vulnerable residents as referrals are received from carers and the various care partners who have been made aware of this Trading Standards initiative. Full budget spend is anticipated in 2019/20.						
	<b>Mitigating Action</b>						
	None required at this time.						
	<b>Anticipated Outcome</b>						
	To protect WDC's most vulnerable residents from phone calls from which they may fall victim of hard selling techniques, scams and other frauds.						

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	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

- 14 **Supporting the mobilisation of environmental health and trading standards officers**
- |                         |    |    |     |    |     |       |
|-------------------------|----|----|-----|----|-----|-------|
| Project Life Financials | 25 | 24 | 95% | 24 | (1) | -5%   |
| Current Year Financials | 1  | 0  | 0%  | 0  | (1) | -100% |
- Project Description New IT equipment to enable environmental health and trading standards officers to work more efficiently.
- Project Lifecycle Planned End Date 31-Mar-20 Forecast End Date 31-Mar-20
- Main Issues / Reason for Variance**  
Project complete.
- Mitigating Action**  
None required.
- Anticipated Outcome**  
To enable environmental health and trading standards officers to work more efficiently.
- 15 **Choices Programme - to assist young people who require additional support**
- |                         |     |     |      |     |   |    |
|-------------------------|-----|-----|------|-----|---|----|
| Project Life Financials | 750 | 750 | 100% | 750 | 0 | 0% |
| Current Year Financials | 185 | 185 | 100% | 185 | 0 | 0% |
- Project Description Bringing together Central Support Services which will include relocation of Choices Programme.
- Project Lifecycle Planned End Date 31-Mar-20 Forecast End Date 31-Aug-19
- Main Issues / Reason for Variance**  
Work was completed in August 2019 and school opened to pupils.
- Mitigating Action**  
None required.
- Anticipated Outcome**  
Project delivered.
- 16 **Aitkenbar PS, St Peters PS, Andrew Cameron EE&CC**
- |                         |        |        |     |        |   |    |
|-------------------------|--------|--------|-----|--------|---|----|
| Project Life Financials | 10,426 | 10,318 | 99% | 10,426 | 0 | 0% |
| Current Year Financials | 108    | 0      | 0%  | 108    | 0 | 0% |
- Project Description Design and construction of new co-located school to replace 3 separate establishments.
- Project Lifecycle Planned End Date 31-Mar-20 Actual End Date 31-Mar-20
- Main Issues / Reason for Variance**  
Officers will release the Making Good Defects certificate following the recent rectification of the final 2 defects and in turn the remaining 1.5% retention will be released. The project is still forecasting an underspend of £0.210m, which was recognised in 2018/19.
- Mitigating Action**  
None required.
- Anticipated Outcome**  
Delivery of project on programme and under budget. Underspend was removed from budget in 2019/20.

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	£000	£000	%	£000	£000	%

17 **Schools Estate Improvement Plan**

Project Life Financials	20,000	1,575	8%	20,000	0	0%
Current Year Financials	1,442	1,367	95%	1,442	0	0%
Project Description	New Build Renton Campus and St Mary's & St Martin's refurbishment works.					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-22		

**Main Issues / Reason for Variance**

At the Educational Services Committee on 06 June 2018, members approved appraisal which includes the new build Renton Primary School and the refurbishment of St Marys' Primary School in Alexandria. The new build of Renton PS includes the new language & communication unit, and Riverside ELCC new build. Renton Campus (new building) is due to be complete and operational by August 2021. The remainder of the works, including demolition of the existing Renton PS, construction of MUGA pitch and staff car park are due to be complete in April 2022. Project life forecast to end with release of the final retention April 2023. The professional services contract concluded as planned in December 2019 with Project Board approval to proceed and award the construction contract in accordance with tendering committee approval from December 2018. The pre-start meeting is scheduled for 20 January 2020 with construction site start due 3 February 2020. With regards to St Marys, works commenced October 2018 with completion of the internal upgrade anticipated to complete March 2020. Dinning hall extension and MUGA are being progressed and anticipated delivery will be during financial year 2020/21 for both of these projects. Due to the nature of some of the works, they cannot take place while the school is in operation so are required to be carried out during the school recess. At this time £4m remains unallocated until a revised school estate management plan is approved.

**Mitigating Action**

Project monitored regularly with site meetings and reported to Schools Estate Project Board.

**Anticipated Outcome**

Project delivered within budget and on time.

18 **Schools Estate Refurbishment Plan**

Project Life Financials	5,508	5,478	99%	5,508	0	0%
Current Year Financials	22	(7)	-33%	22	0	0%
Project Description	Completion of condition surveys has been carried out to identify works required to bring various schools from Condition C to Condition B.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		

**Main Issues / Reason for Variance**

All works complete at October 2019 and now awaiting final recharges.

**Mitigating Action**

None required as project now complete.

**Anticipated Outcome**

To improve the condition of schools within budget albeit later than first anticipated.

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	£000	£000	%	£000	£000	%

19

Early Years Early Learning and Childcare Funding

Project Life Financials	8,562	2,647	31%	8,562	0	0%
Current Year Financials	2,977	562	19%	2,977	0	0%
Project Description	Early learning and childcare funding awarded to West Dunbartonshire Council to facilitate the expansion in entitlement to funded ELCC to 1140 hours from August 2020.					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
This budget relates to early learning and childcare funding awarded to West Dunbartonshire Council to facilitate the expansion in entitlement to funding ELCC to 1140 hours from August 2020. Implementation plan has been approved and works are now progressing. Andrew B Cameron, Braehead, Whitecreek, Levenvale and St Ronan's are all complete with Meadowview, Our Lady Of Loretto, Dalmonach and Ladyton all on site. Various works commenced on Legacy ELCC and are ongoing throughout the financial year. Works to upgrade kitchens to deal with capacity for 1140 implementation ongoing and will continue throughout the financial year.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
The project will be completed to deliver the requirements of the Early Years expansion plans.						

20

New Levenvale Primary School All Weather Pitch

Project Life Financials	263	254	97%	263	0	0%
Current Year Financials	0	4	0%	13	13	0%
Project Description	New Levenvale Primary School All Weather Pitch.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	28-Feb-19		
Main Issues / Reason for Variance						
Works complete with retentions of £0.013m due in 2019/20.						
Mitigating Action						
None required.						
Anticipated Outcome						
Project delivered on budget but later than originally planned.						

21

St. Patrick's PS New Play Upgrades

Project Life Financials	200	209	105%	209	9	5%
Current Year Financials	94	104	110%	104	9	10%
Project Description	New MUGA for St. Patricks Primary School and playground improvements.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	30-Jun-19		
Main Issues / Reason for Variance						
Works complete with retentions due 2020/21.						
Mitigating Action						
None required.						
Anticipated Outcome						
Project delivered.						

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	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

<b>22</b>	<b>Community Capital Fund</b>					
	Project Life Financials	3,610	3,542	98%	3,610	0 0%
	Current Year Financials	568	500	88%	568	0 0%
	Project Description	Upgrade and improve recreational facilities throughout West Dunbartonshire.				
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20	
	<b>Main Issues / Reason for Variance</b>					
	There was slippage from 2018/19 and this relates to works at Inler Park, Balloch Park Slipway, Castlehill MUGA, and Dillichip Park. The planned end date has been amended to reflect this. With regards to Inler Park, this project was completed in August 2019. Castlehill upgrade to MUGA is now complete as is Dillichip Park. The contracts for the four play parks at Levengrove Park, Balloch Park, Moss o Balloch and Central Alexandria have now been awarded and work will commence in February, with an anticipated completion date of 31st March 2020.					
	<b>Mitigating Action</b>					
	None required at this time.					
	<b>Anticipated Outcome</b>					
	Improved recreational facilities throughout WDC.					
<b>23</b>	<b>Community Sports Fund</b>					
	Project Life Financials	472	406	86%	472	0 0%
	Current Year Financials	92	26	28%	92	0 0%
	Project Description	Match funding of up to 75% for local sports clubs to develop business cases to improve facilities.				
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20	
	<b>Main Issues / Reason for Variance</b>					
	2017/18 was the final year of a project to fund external/community sports groups which is now closed to new applications. Officers have evaluated submissions received within the final round of applications. Full spend has been committed, however the timing of spend is dependent on external groups proceeding with projects as planned.					
	<b>Mitigating Action</b>					
	Officers will continue to liaise with community groups to ensure progress is made with projects.					
	<b>Anticipated Outcome</b>					
	Improve sport facilities to a wide range of organisations WDC.					
<b>24</b>	<b>Holm Park &amp; Yoker Athletic FC</b>					
	Project Life Financials	750	740	99%	750	0 0%
	Current Year Financials	314	304	97%	314	0 0%
	Project Description	Develop a new 3G pitch to act as a home venue for Clydebank FC with extensive community access.				
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Oct-19	
	<b>Main Issues / Reason for Variance</b>					
	Works commenced on site December 2018 and project complete at October 2019 and awaiting final recharges. Retentions due 2020/21.					
	<b>Mitigating Action</b>					
	None required.					
	<b>Anticipated Outcome</b>					
	Project delivered on budget but later than expected.					

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Budget Details		Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
25	<b>Environmental Improvement Fund</b>						
	Project Life Financials	1,690	1,580	93%	1,690	0	0%
	Current Year Financials	614	503	82%	590	(24)	-4%
	Project Description	This fund has been created to deliver environmental improvement projects for communities throughout West Dunbartonshire.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Delayed works at Mountblow are now complete with retentions of £0.024m required to be rephased to 2020/21. Officers continue to engage with community groups to take forward the remainder of the projects under the Environmental Improvement Fund budget.						
	<b>Mitigating Action</b>						
	None available at this time.						
	<b>Anticipated Outcome</b>						
	Mountblow 3G pitch completed within available budget albeit later than anticipated.						
26	<b>New Clydebank Leisure Centre</b>						
	Project Life Financials	23,758	23,755	100%	23,758	0	0%
	Current Year Financials	3	0	5%	3	0	0%
	Project Description	Provision of new leisure centre.					
	Project Lifecycle	Planned End Date	31-Mar-20	Actual End Date	31-Mar-17		
	<b>Main Issues / Reason for Variance</b>						
	No issues to report, final minor expenditure to be incurred in 2019/20.						
	<b>Mitigating Action</b>						
	None required at this time.						
	<b>Anticipated Outcome</b>						
	Project delivered on time and under budget. Underspend removed from budget in 2018/19.						
27	<b>Dalmonach CE Centre</b>						
	Project Life Financials	1,150	1,075	93%	1,150	0	0%
	Current Year Financials	806	806	100%	806	0	0%
	Project Description	To create new community facilities with additional space for early years provisions.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	29-Feb-20		
	<b>Main Issues / Reason for Variance</b>						
	Dalmonach works on-site however contractor has experienced delays on site and requested an extension of time which will delay completion to February 2020.						
	<b>Mitigating Action</b>						
	None required at this time.						
	<b>Anticipated Outcome</b>						
	To create new community facilities with additional space for early years provisions.						
28	<b>Levensgrove Park - Restoration &amp; Regeneration</b>						
	Project Life Financials	3,639	3,581	98%	3,639	0	0%
	Current Year Financials	209	151	72%	209	0	0%
	Project Description	Restoration and Regeneration of Levensgrove Park.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Jul-19		
	<b>Main Issues / Reason for Variance</b>						
	Early delays due to timescales involved in securing external funding which impacted the procurement timescales. The planned end date was updated to reflect this. The project started August 2017 and the Pavilion is now complete and handed over. Minor works at the depot are now also complete.						
	<b>Mitigating Action</b>						
	None required.						
	<b>Anticipated Outcome</b>						
	Project delivered later than originally anticipated.						

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31	<b>Auld Street Clydebank - Bond</b>						
	Project Life Financials	400	214	53%	400	0	0%
	Current Year Financials	188	2	1%	188	0	0%
	Project Description	Completion of roadworks associated with Auld Street housing development.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Jan-20		
<b>Main Issues / Reason for Variance</b>							
The timing of further works have been dependent on the progress of the builder on site. Builder has now confirmed their completion and Council works commenced mid- November and expected to complete 31 January 2020.							
<b>Mitigating Action</b>							
None available at this time.							
<b>Anticipated Outcome</b>							
Works complete within budget albeit later than anticipated.							

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34	<b>River Leven Flood Prevention Scheme</b>						
	Project Life Financials	800	0	0%	800	0	0%
	Current Year Financials	100	0	0%	220	120	120%
	Project Description	River Leven Flood Prevention Scheme.					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
<b>Main Issues / Reason for Variance</b>							
Consultant engaged and currently working on options for River Leven Flood Prevention Scheme. At this time £0.220m is anticipated to be spent this year, accelerating £0.120m from 2020/21 budget allocation.							
<b>Mitigating Action</b>							
None required at this time.							
<b>Anticipated Outcome</b>							
Project completed within budget.							



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Budget Details	Project Life Financials					
	Budget	Spend to Date	Forecast Spend	Variance		
	£000	£000	%	£000	£000	%
<b>35 Infrastructure - Flooding</b>						
Project Life Financials	161	59	37%	161	0	0%
Current Year Financials	161	59	37%	161	0	0%
Project Description	Essential renewal of failed drainage assets to minimise flood risk within West Dunbartonshire.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
<b>Main Issues / Reason for Variance</b>						
Livingstone Street flooding works due to be carried out prior to scheduled resurfacing, which is dependent on the permission being granted by new filling station. Several other schemes have been identified to utilise budget, including Drymen Road Balloch drainage works, and A810 drainage works at Fairways. Works packages to be issued through civil framework and quick quote as required.						
<b>Mitigating Action</b>						
None required at this time.						
<b>Anticipated Outcome</b>						
Project completed within budget.						
<b>36 Infrastructure - Roads</b>						
Project Life Financials	5,478	2,710	49%	5,478	0	0%
Current Year Financials	5,478	2,710	49%	5,478	0	0%
Project Description	Infrastructure - Roads.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
<b>Main Issues / Reason for Variance</b>						
There is a full programme of resurfacing works for 2019/20 which will utilise this budget, with works progressing to plan.						
<b>Mitigating Action</b>						
None required at this time.						
<b>Anticipated Outcome</b>						
Project completed on time and within budget.						
<b>37 A811 Infrastructure Works</b>						
Project Life Financials	1,500	1,393	93%	1,500	0	0%
Current Year Financials	274	167	61%	274	0	0%
Project Description	A811 Infrastructure Works.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
<b>Main Issues / Reason for Variance</b>						
Road reconstruction requirements spanning Drymen Road, Balloch to Kilmaronock Church have been identified with infrastructure improvement with new drainage. Project was underway in 2018 and resurfacing works have now been completed. Signage review also now completed and remainder of the works will be carried out in winter 2019/20.						
<b>Mitigating Action</b>						
None required at this time.						
<b>Anticipated Outcome</b>						
Project will be delivered on time and within budget with slippage related to retention payments only.						

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38	<b>Protective overcoating to 4 over bridges River Leven</b>						
	Project Life Financials	1,080	0	0%	1,080	0	0%
	Current Year Financials	270	0	0%	320	50	19%
	Project Description	To overcoat 4 bridges over River Leven.					
	Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
<b>Main Issues / Reason for Variance</b>							
Remedial work required to Bonhill Bridge, Dumbarton Bridge, Artizan Bridge and Footbridge from Renton to Vale of Leven Industrial Estate. Works have been delayed due to a longer than expected procurement process with preparation of tender documentation taking longer than anticipated and the time taken to prepare the work packages required for the structures. Principal Inspection works to establish precise scope of works commenced late November with £0.050m required to be accelerated from the 2020/21 allocation. Retentions due 2021/22.							
<b>Mitigating Action</b>							
None available at this time.							
<b>Anticipated Outcome</b>							
Project to be delivered in line with capital plan refresh and within budget.							
39	<b>Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements &amp; Park and Rides</b>						
	Project Life Financials	550	48	0%	550	0	0%
	Current Year Financials	550	48	0%	550	0	0%
	Project Description	Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
<b>Main Issues / Reason for Variance</b>							
With regards to A814 congestion reduction measures, works planned for 2019/20 include congestion measures on the A814 which are now physically complete. With regards to Bus infrastructure improvements, high borders at bus stops works progressing throughout WDC and are due to complete by year end March 2019 district wide. Plans for works for Dalreoch and Balloch park and rides ongoing.							
<b>Mitigating Action</b>							
None Required at this time.							
<b>Anticipated Outcome</b>							
To deliver improved specified, bus, cycling and walking routes within West Dunbartonshire.							
40	<b>Strathleven Park and Ride Car Park</b>						
	Project Life Financials	285	290	102%	302	17	6%
	Current Year Financials	35	40	113%	52	17	48%
	Project Description	Provision of additional car parking off Strathleven Place adjoining Church car Park. To be utilised as park and ride and overflow for town centre parking.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	30-Apr-19		
<b>Main Issues / Reason for Variance</b>							
Project now complete with retentions paid 2019/20.							
<b>Mitigating Action</b>							
None Required at this time.							
<b>Anticipated Outcome</b>							
Project completed albeit later than anticipated.							

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	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

41

Street lighting and associated electrical infrastructure

Project Life Financials	209	82	39%	209	0	0%
Current Year Financials	187	60	32%	187	0	0%
Project Description	Street lighting and associated electrical infrastructure.					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
Main Issues / Reason for Variance						
Work is being carried out in house and will be supplemented via external contractors through quick quote in 2019/20.						
Mitigating Action						
None available.						
Anticipated Outcome						
Project completed on time and within budget.						

42

Turnberry Homes - traffic calming/ management at Turnberry housing development off Castle Road

Project Life Financials	60	53	88%	60	0	0%
Current Year Financials	7	0	0%	7	0	0%
Project Description	Funding has been received from Turnberry Homes and will be used to introduce traffic calming					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
Main Issues / Reason for Variance						
Plans have been re-phased to carry out works in conjunction with Park St to Dumbarton East Train Station, which have now been rescheduled to 2019/20 due to prioritisation of resources.						
Mitigating Action						
Officers will continue to work with Procurement regarding contractual issues.						
Anticipated Outcome						
Project to be finalised in conjunction with Dumbarton East - Park St to Dumbarton East Train Station pathway.						

43

Electrical Charging Points - Rapid Charge

Project Life Financials	170	0	0%	170	0	0%
Current Year Financials	170	0	0%	170	0	0%
Project Description	Funding has been awarded from Transport Scotland for the Installation of electrical charging points					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
Main Issues / Reason for Variance						
Funding of £0.170m has been awarded from Transport Scotland for the installation of Rapid Charge electrical car charging points. Locations have been confirmed for Kilbowie Road Clydebank Park & Ride and Woodyard Road in Dumbarton, with consideration to an electrical charging point at Vale of Leven Park & Ride. The intention is also to install a charging point at a Richmond Street Depot. Procurement options are being explored in conjunction with shared service partners and full spend anticipated in 2019/20.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Installation of rapid charge electrical car charging points.						

**WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME  
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS**

**APPENDIX 8**

**MONTH END DATE**

**31 December 2019**

**PERIOD**

**9**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

44

New Play & Recreation at Radnor Park, including MUGA

Project Life Financials

260

212

81%

260

0

0%

Current Year Financials

162

113

70%

144

(18)

-11%

Project Description

New Play & Recreation at Radnor Park, including MUGA.

Project Lifecycle

Planned End Date

31-Mar-20

Forecast End Date

31-Dec-19

Main Issues / Reason for Variance

Both Phase 1 (play area) and Phase 2 (MUGA) are now complete. Retentions of £0.018m are due to be paid December 2020 and are therefore required to be rephased to 2020/21.

Mitigating Action

None required at this time.

Anticipated Outcome

Provision of new Play & Recreation at Radnor Park, including MUGA delivered within budget.

45

Invest in "Your Community Initiative"

Project Life Financials

1,000

688

69%

1,000

0

0%

Current Year Financials

158

116

73%

158

0

0%

Project Description

Capital budget to support the roll out of Your Community, an initiative designed to achieve coordinated service delivery in response to community need. This is complimented by community capacity building, empowering WD citizens to do more for their own communities (leading to less reliance on council). Also included is the implementation of participatory budgeting to support and build capacity in communities.

Project Lifecycle

Planned End Date

31-Mar-23

Forecast End Date

31-Mar-23

Main Issues / Reason for Variance

The main element of this budget relates to the Improvement Fund which is subject to the work of a tactical group who meets every 6 weeks and are working to identify suitable projects (the focus being on environmental projects in response to individual neighbourhood needs). There is also a review ongoing of the Your Community Initiative the aim of which is to streamline processes and deliver projects in a more timely fashion. Delay in spend is due to the fact that to date many of the improvements delivered via the Your Community approach have been funded from existing service budgets, resulting in insufficient spend from the Improvement Fund. Officers are actively researching investment opportunities in which this capital budget can be spent in the most beneficial way for the communities, with latest investment being in the new MUGA's at Castlehill in partnership with the Community Capital Fund. Other various proposals to utilise this budget are being presented and being evaluated at present to take the project forward.

Mitigating Action

Opportunities to mitigate have been limited due to the need to liaise with communities. The group continues to liaise with groups regularly to ensure funds are utilised for the benefit of the communities.

Anticipated Outcome

Full budget spend anticipated albeit later than originally planned.

31 December 2019

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Budget Details		Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
46	<b>Integrated Housing Management System</b>						
	Project Life Financials	624	534	86%	624	0	0%
	Current Year Financials	187	97	0%	187	0	0%
	Project Description	This is a budget to support the necessary development and on-going requirements of implementing the Council's Integrated Housing Management System.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	No issues, the system went live on 6th November 2019.						
	<b>Mitigating Action</b>						
	None required at this time.						
	<b>Anticipated Outcome</b>						
	Project is to delivered in-line with rephased project timeline and within project life budget.						
47	<b>Pappert Woodland Wind Farm</b>						
	Project Life Financials	6,900	37	1%	6,900	0	0%
	Current Year Financials	4	0	0%	0	(4)	0%
	Project Description	Provision of new wind farm.					
	Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
	<b>Main Issues / Reason for Variance</b>						
	Following IRED Committee in August 2019, it was agreed not to pursue a Wind Farm Development on WDC land. WDC is still in negotiations with the potential new development partner, however until this arrangement can be finalised, no spend can progress. It is therefore the intention to remove this project at the next capital refresh until a clear proposal can be developed.						
	<b>Mitigating Action</b>						
	Project team will continue to consult with Planning and other statutory consultees once revised scheme has been finalised.						
	<b>Anticipated Outcome</b>						
	Project completion generates savings in line with revised financial analysis.						
48	<b>Depot Urgent Spend</b>						
	Project Life Financials	207	206	100%	207	0	0%
	Current Year Financials	1	0	0%	1	0	0%
	Project Description	Depot upgrades.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Final minor expenditure in 2019/20 to complete project.						
	<b>Mitigating Action</b>						
	None required at this time.						
	<b>Anticipated Outcome</b>						
	To achieve condition B from condition C.						
49	<b>Building Upgrades and H&amp;S - lifecycle &amp; reactive building upgrades</b>						
	Project Life Financials	4,078	3,232	79%	4,078	0	0%
	Current Year Financials	4,078	3,232	79%	4,078	0	0%
	Project Description	Lifecycle and reactive building upgrades.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Budget expected to be fully allocated with Officers having identified a number of projects which they anticipate will be complete by end March 2020.						
	<b>Mitigating Action</b>						
	Ongoing regular meetings seeking to mitigate any possible delays to projects.						
	<b>Anticipated Outcome</b>						
	Project delivered within budget and amended timescales.						

WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME  
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

MONTH END DATE

31 December 2019

PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

50

Upgrade Lighting

Project Life Financials	95	0	0%	95	0	0%
Current Year Financials	95	0	0%	95	0	0%
Project Description	Upgrade Lighting					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		

Main Issues / Reason for Variance

Whitecrook is complete . Carleith - minor works still to complete. Costs for Dumbarton Academy have been received and work will be complete by end of financial year. Budget will be fully utilised this financial year.

Mitigating Action

None available at this time.

Anticipated Outcome

Delivery of project on time and on budget.

51

Water Meter Downsize

Project Life Financials	16	2	13%	16	0	0%
Current Year Financials	16	2	13%	16	0	0%
Project Description	Water Meter Downsize					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		

Main Issues / Reason for Variance

Dumbarton Academy, Bonhill Primary, Goldenhill Primary and Clydebank High school are all complete and awaiting invoices. Budget expected to be fully utilised in 2019/20.

Mitigating Action

None required at this time.

Anticipated Outcome

Delivery of project on time and on budget.

52

Urinal Controls

Project Life Financials	45	0	0%	45	0	0%
Current Year Financials	45	0	0%	30	(15)	-33%
Project Description	Urinal Controls					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-21		

Main Issues / Reason for Variance

Service level Agreement to be amended and agreed with WDC and Wave, December 2019. Anticipated spend in 2019/20 £0.030m with £0.015 required to be rephased to 2020/21.

Mitigating Action

None required at this time.

Anticipated Outcome

Delivery of project on time and on budget.

53

Electricity Automatic meters

Project Life Financials	28	18	64%	28	0	0%
Current Year Financials	28	18	64%	18	(10)	-36%
Project Description	Electricity Automatic meters					
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	30-Apr-20		

Main Issues / Reason for Variance

48 meters installed to date. Completion of works totally dependant on site access and permission to switch power off for up to one hour. It is forecast that there will be carry forward to next year. April schools holiday possible opportunity for full completion of works.

Mitigating Action

None required at this time.

Anticipated Outcome

Delivery of project on time and on budget.

31 December 2019

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
54	<b>Energy Projects quick wins</b>					
Project Life Financials	60	3	6%	60	0	0%
Current Year Financials	10	3	34%	10	0	0%
Project Description	Energy Projects quick wins					
Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22
<b>Main Issues / Reason for Variance</b>						
Work to upgrade heating controls in Lennox Primary, Dumbarton Academy and Whitecrook now complete and awaiting charges.						
<b>Mitigating Action</b>						
None required at this time.						
<b>Anticipated Outcome</b>						
Delivery of project on time and on budget.						
55	<b>Automatic Meter Readers</b>					
Project Life Financials	48	17	35%	48	0	0%
Current Year Financials	48	17	35%	28	(20)	-42%
Project Description	Automatic Meter Readers.					
Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		30-Apr-20
<b>Main Issues / Reason for Variance</b>						
With regards to Water Automatic Meters, all large sites complete, and on track to complete remainder by end of financial year.						
With regards to the Electricity Automatic Meters element of this project, completion of works totally dependant on site access and permission to switch power off for up to one hour. It is forecast that there will be slippage of £0.020m to next year for works in April schools holiday being the next possible opportunity for full completion of works.						
<b>Mitigating Action</b>						
None required at this time.						
<b>Anticipated Outcome</b>						
Delivery of project on time and on budget.						
56	<b>Queens Quay - Regeneration</b>					
Project Life Financials	15,620	14,538	93%	15,620	0	0%
Current Year Financials	4,279	3,197	75%	4,279	0	0%
Project Description	Queens Quay regeneration.					
Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-19
<b>Main Issues / Reason for Variance</b>						
This project has experienced delays compared to the original timetable in order to coordinate and deliver the benefits of New Clydebank Health Centre, Care Home, and District Heating, resulting in forecast end date being extended to March 2020. However the spend related to these works is now well underway. There is a potential that costs currently associated with the District Heating project may be apportioned to the infrastructure project, however this is uncertain at this time and will be closely monitored and concluded in January 2020.						
<b>Mitigating Action</b>						
A number of mitigating actions are being monitored through the risk register by the Management Group. Fortnightly meetings with the development partner take place to progress the project and make every attempt to reduce delays and slippage.						
<b>Anticipated Outcome</b>						
Regeneration of Clydebank Waterfront in line with budget, but delayed to co-ordinate with District Heating project.						

31 December 2019

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Budget Details		Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
57	<b>Purchase of 3 Welfare Units</b>						
	Project Life Financials	78	0	0%	78	0	0%
	Current Year Financials	78	0	0%	78	0	0%
	Project Description	At Council meeting on 30th August 2017 it was agreed to purchase 3 Welfare Units as a spend-to-save proposal.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Due to a change in requirements officers are potentially now looking to buy mobile units rather than fixed units with options to come back to a future DLO project board therefore budget was required to be rephased from 2018/19. It is anticipated the required units will be purchased in 2019/20 and full budget spend is expected.						
	<b>Mitigating Action</b>						
	None required at this time.						
	<b>Anticipated Outcome</b>						
	Project will be delivered later than anticipated.						
58	<b>Replace Elderly Care Homes and Day Care Centres</b>						
	Project Life Financials	27,463	22,053	80%	27,463	0	0%
	Current Year Financials	8,824	5,757	65%	8,824	0	0%
	Project Description	Design and construction of replacement elderly care homes and day care centres in Dumbarton and Clydebank areas.					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-May-20		
	<b>Main Issues / Reason for Variance</b>						
	Dumbarton Care Home achieved practical completion on 28 April 2017. There is one outstanding recorded defect yet to be rectified relating to the CHP engine and accordingly a small amount of retention has been withheld but forecast to be released this financial year. With regards to Clydebank Care Home, CCG have been in possession of the site since the end of October 2018 and have submitted an Extension of Time Programme, adding a further 5 weeks, giving a potential revised completion date of 26 June 2020. Officers are currently reviewing the extension of time request and at the moment the contract completion date is still noted as 22 May 2020, although this is likely to change. The use of the construction haul road is to cease on 22 May 2020 and the land area must be handed back to satisfy the handback conditions of the NHS licence to occupy, prior to the Health Centre contractor taking possession of this area on 26 June 2020. The critical co-ordination aspects at present are the gas, power and district heating connections. The target opening date for the new facility remains late summer 2020, allowing for circa 8 week transition period from construction completion.						
	<b>Mitigating Action</b>						
	Due to the complexity of working within a Masterplan development, our ability to mitigate issues is restricted to only those within our direct project control. We are maintaining regular communications with the District Heating & Queens Quay Masterplan Teams, specifically regarding energy centre heat-on date and utility connections.						
	<b>Anticipated Outcome</b>						
	New Care home provision in Clydebank currently delayed as indicated by the overall forecast end date above.						
59	<b>Special Needs - Aids &amp; Adaptations for HSCP clients</b>						
	Project Life Financials	757	502	66%	757	0	0%
	Current Year Financials	757	502	66%	757	0	0%
	Project Description	Reactive budget to provide adaptations and equipment for HSCP clients.					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	Reallocation of expenditure currently coded through HSCP Revenue Aids & Adaptations budget.						
	<b>Mitigating Action</b>						
	None required.						
	<b>Anticipated Outcome</b>						
	Provision of adaptations and equipment to HSCP clients as anticipated.						



## APPENDIX 8

31 December 2019

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60	Direct Project Support						
	Project Life Financials	3,022	140	100%	3,022	0	100%
	Current Year Financials	3,022	140	100%	3,224	202	100%
	Project Description	Business support cost such as reallocation of architects and project support at year end.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Forecast for 2019/20 increased to £3.224m based on latest information on time spent on capital projects.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
Direct project support costs allocated as appropriate.							

31 December 2019

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Budget Details		Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
1	<b>Resources Carried Forward</b>						
	Project Life Financials	(821)	(199)	24%	(439)	382	-47%
	Current Year Financials	(685)	0	0%	(240)	445	-65%
	Project Description	These are resources that have been received in previous years relating to ICT Modernisation, Insurance receipts, HRA contribution re Dalmaur works, Turnberry Homes, Posties Park Sports Hub and Auld Street Bond					
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
	<b>Main Issues / Reason for Variance</b>						
	No issues to report						
	<b>Mitigating Action</b>						
	None required at this time						
	<b>Anticipated Outcome</b>						
	Application of resources held on balance sheet as at 31 March 2019 as appropriate.						
2	<b>General Services Capital Grant</b>						
	Project Life Financials	(87,854)	(36,002)	41%	(87,841)	13	0%
	Current Year Financials	(9,913)	(8,390)	85%	(9,900)	13	0%
	Project Description	This is a general grant received from the Scottish Government in relation to General Services capital spend					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	<b>Main Issues / Reason for Variance</b>						
	General services capital grant is anticipated to be received as forecast						
	<b>Mitigating Action</b>						
	None required at this time						
	<b>Anticipated Outcome</b>						
	General services capital grant is anticipated to be received as forecast						
3	<b>Ring Fenced Government Grant Funding</b>						
	Project Life Financials	(45,584)	(5,241)	11%	(42,001)	3,583	-8%
	Current Year Financials	(8,699)	(2,799)	32%	(5,079)	3,620	-42%
	Project Description	This is ring fenced grant funding which is primarily anticipated to be received from the Scottish Government and relates to Cycling, Walking, Safer Streets, Early Years, Gruggies Burn Flood works, Early Years funding, City Deal and Town Centre Fund.					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	<b>Main Issues / Reason for Variance</b>						
	Main variance relates to Early Years Funding and Exxon City Deal grant not anticipated to be applied in 2019/20 due to spend levels.						
	<b>Mitigating Action</b>						
	Mitigating actions are detailed within the appropriate status updates.						
	<b>Anticipated Outcome</b>						
	Specific grants applied in year will be less than anticipated in 2019/20						
4	<b>Capital Receipts</b>						
	Project Life Financials	(28,879)	(2,814)	10%	(30,174)	(1,295)	4%
	Current Year Financials	(8,392)	(760)	9%	(9,687)	(1,295)	15%
	Project Description	These are capital receipts that are anticipated from sales of land and buildings both as part of the normal disposal programme and also as part of the business case investment in office rationalisation, new school building and new care home development					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	<b>Main Issues / Reason for Variance</b>						
	No issues.						
	<b>Mitigating Action</b>						
	While market conditions are out with officers control all potential receipts will be explored.						
	<b>Anticipated Outcome</b>						
	Capital receipts received.						

MONTH END DATE

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Budget Details	Project Life Financials				
	Budget	Spend to Date	Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000

5	<b>Prudential Borrowing</b>						
	Project Life Financials	(155,716)	(138,503)	89%	(160,264)	(4,547)	3%
	Current Year Financials	(44,821)	(22,639)	51%	(29,939)	14,881	-33%
	Project Description	Prudential borrowing is long term borrowing from financial institutions that has been approved for the purposes of funding capital expenditure					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	<b>Main Issues / Reason for Variance</b>						
	Prudential borrowing in 2019/20 is likely to be less than budgeted due to programme re-phasing						
<b>Mitigating Action</b>							
Prudential borrowing is impacted by programme delivery therefore mitigating action is detailed in the red and amber analysis							
<b>Anticipated Outcome</b>							
While prudential borrowing requirement is likely to be less than budgeted in the current financial year this is anticipated to catch up over the programme life.							