

## **TENDERING COMMITTEE**

At a meeting of the Tendering Committee held within the Council Offices, Garshake Road, Dumbarton on Wednesday, 12th March, 1997.

**Present:** Councillors Mary Campbell (LAB), Alistair Macdonald (LAB) and William Mackechnie (SNP).

**Attending:** J. Herrity, for Depute Chief Executive and Solicitor to the Council; A.T. Rhead, Housing Strategy Manager, Housing Department; and R. Barclay, Information - Services Section.

**Apologies** Apologies for absence from the meeting were intimated on behalf of Councillors Patricia Rice (LAB) and James McElhill (SNP).

**Councillor Mary Campbell in the Chair**

### **TENDER - I.T. EQUIPMENT HOUSING SERVICES DEPARTMENT**

There was submitted report by the Director of Housing Services advising members of the tenders received for the supply of I.T. equipment to the Housing Services Department and seeking the Committee's agreement to accept the lower of the two tenders received.

The Committee were advised that subsequent to the preparation of the report, it had come to light that a further tender had in fact been received prior to the closing date but had not been lodged with the office of the Depute Chief Executive and Solicitor to the Council. It was stressed, however, that the tender received from CRS, having been received by the closing date, also required to be considered.

The Committee agreed:-

- (a) that as the third tender had been received by the closing date that it be considered with the other tenders received but that should this be contrary to the legal opinion of the Depute Chief Executive and Solicitor to the Council, a report advising of this be submitted to the meeting of Council on 26th March 1997; and
- (b) that as the further tender received was not the lowest tender received, the recommendation in the report by the Director of Housing be approved and the tender received from Elonex plc in the sum of £81,258 be accepted and charged to the Housing Revenue Account Capital Programme 1996/97.

### **PRIORITY PARTNERSHIP AREA**

## **HOUSING PROJECT - CASTLEHILL, DUMBARTON**

There was submitted report by the Director of Housing Services referring to the agreement by the West Dunbartonshire Partnership that two housing related projects be carried out in 1996/97 and that as final approval had not been received until 17th February 1997, this had resulted in a tight timescale for approving the work which required to be commenced prior to the end of March and completed by the end of April 1997.

The Housing Strategy Manager advised that only one tender had been received and that this had been assessed by the Director of Roads and Technical Services. The tender had been reduced by £3,500 and this was accepted by the Director of Roads and Technical Services. The Housing Strategy Manager also advised that the Director of Finance was considering whether Partnership money for 1996/97 could be used for this purpose but that if this was not possible, it was proposed that the project be funded from Housing Capital.

The Committee, following discussion agreed.-

- (a) that if the Director of Finance was prepared to approve the proposal to use Partnership money for the Project, the lowest (and only) tender received for the proposed installation of CCTV at Turnberry Place, Castlehill, Dumbarton be accepted, being that submitted by Newood Telecom in the sum of £28,670.20 as adjusted by the Director of Technical Services; and
- (b) that if the Director of Finance did not so approve, the matter be referred back to the Committee for further consideration.

## **COMPANIES FAILING TO TENDER**

Arising from consideration of the preceding item of business, reference was made by members to instances where companies invited to tender had declined to do so and details were requested regarding arrangements in force to deal with companies who had done so on more than one occasion.

It was agreed that the Director of Roads and Technical Services be requested to report to the next meeting on the arrangements for dealing with such instances.