

**WEST DUNBARTONSHIRE COMMUNITY HEALTH (& CARE) PARTNERSHIP  
PUBLIC PARTNERSHIP FORUM (PPF) MEETING  
HELD IN WDCVS TRAINING ROOM, WEDNESDAY 1 SEPTEMBER 2010  
DRAFT MINUTE OF MEETING**

**Present:**

Anne McDougall (Chair)	Anne Ferguson	Neil Etherington
Margaret Walker (WD CHP)	May McHugh	Kern Asman
Emily Welsh	Jean Lundy	Sheila McNeill
Anne McDougall	Andrew Muir	Ross McFarlane (SHC)
Rena Hector	Soumen Sengupta (CHP)	Anne Cruickshank
Ian Petrie	Hugh Bright	Rhona Young
Irene Smith	Tom Nimmo	Frank Newey
Keith Redpath (CHCP)	George Murphy (CHP)	Selina Ross (CVS)
Anne Clegg (WDC)	Mary Theresa Docherty	Lily Kennedy

**Minutes of the Last CHP PPF Meeting**

A McDougall welcomed everyone to the meeting and requested that the adoption of the last PPF minute be taken before the agenda proper. This was agreed and the minute was proposed by L Kennedy and seconded by A Ferguson. Members noted that follow up actions from the presentation by the Golden Jubilee National Hospital had been completed.

**Welcome and Apologies**

A formal welcome was extended to the inaugural meeting of the new CHCP PPF in anticipation of the new West Dunbartonshire CHCP on the 1<sup>st</sup> October 2010 (*note: subject to final approval of the Scheme of Establishment by the NHSGGC Board and West Dunbartonshire Council*). Apologies were recorded from B Barnes, R Hutchison, H McCormack, M Robertson and J Maceira.

**Presentation – Keith Redpath, director designate of West Dunbartonshire CHCP**

A McDougall extended the PPF's congratulations to K Redpath on his recent appointment as Director designate for the new WD CHCP.

K Redpath informed the meeting of progress to date in the formation of the new CHCP structures. It was noted that a CHCP structure had always been the preferred option of NHSGGC and that such a model offered the potential for the maximisation of service delivery across the continuum of care.

The Scheme of Establishment has been approved in by the NHSGGC Board and will be considered by WDC at the September meeting with a view to going live on 1<sup>st</sup> October 2010.

Members were reminded that a number of integrated posts and service initiatives have been in place for some time and so the process of change was more evolutionary than revolutionary for West Dunbartonshire.

He thanked the PPF members for their critical friend role in the past and reiterated a commitment to work together in the future. Members welcomed the commitment given to reduce the level of duplication in health and care based representative meetings, agreeing that the PPF was a key structure for ensuring a co-ordinated approach. The meeting thanked K Redpath for his presentation.

### **Christie Ward**

K Redpath briefly updated members on the current position. It was noted that a response had been received from the Cabinet Secretary for Health and Wellbeing stating that a decision on the future of the ward could not be made until more significant time had passed (8-10 months) and that in the short term the spend of £1 million to reinstate the ward should not proceed.

It was noted that NHS hospitals (in keeping with other Crown Properties) are self-insured due to the prohibitive cost burden.

The meeting thanked K Redpath for his update.

### **CHP Development Plan**

S Sengupta informed that the CHP Strategic Development Plan had now been finalised and endorsed by the CHP Committee; and that the actions within it would continue to be taken forward within the new CHCP. It was agreed that a presentation on this be brought to the next PPF meeting.

Action: S Sengupta/M Walker

### **Representatives Reports:**

#### **Vale Monitoring Group**

L Kennedy and A Ferguson gave a brief report on the recent special meeting of the Vale of Leven Monitoring Group that was dedicated to mental health services.

Arising from the discussion it was agreed that the A McDougall would write on behalf of the PPF to Mr W Brackenridge (Chair of the Monitoring Group) to highlighting its concern at the issue of parity between lay and professional participants at meetings; and to ask for clearer protocols on the invitations to attend/speak afforded to officers of the health boards involved.

Action: A McDougall

### **CHCP Shadow Committee**

A McDougall updated members on the inaugural Shadow CHCP committee meeting. It was noted that this had been a positive meeting that was largely procedural in nature; and that the next meeting would be held on September 16<sup>th</sup> 2010. Members agreed that it would be helpful to clarify the methods of raising and tabling issues within the new committee structure.

Action: A McDougall

## **CHP Communications Group**

M Walker noted that the last meeting of this group had had to be postponed due to a large number of apologies. She highlighted technical work underway to establish a new integrated website presence for the CHCP.

## **Palliative Care Group**

No meetings have been attended.

## **Community Maternity Unit**

Next meeting will take place in October 2010.

## **Consultations**

N Etherington drew members' attention to the consultation processes of the Scottish Government and other agencies. It was agreed that he would monitor these on the PPF's behalf; and highlight potentially pertinent issues as required.

Action: N Etherington (on-going)

## **PPF Development Day – October 20<sup>th</sup> 2010**

S Ross updated the meeting on the proposed arrangements and programme for the PPF development day to take place at the Beardmore Hotel. It was agreed that workshop sessions should focus on increasing engagement of different communities/improving PPF membership, the PPF working agreement and a training/development action plan.

Action: S Ross/M Walker/G Murphy

## **AOCB**

### **Citizen Leadership**

K Asman requested that the CHCP consider this approach. S Sengupta reiterated that a commitment to effective public engagement was a key principle of the CHCP; and that all potential methods of achieving this would be considered as the CHCP arrangements were progressed.

### **Suicide Prevention Week**

R Young informed the meeting of the event to be held in Clydebank Town Hall on Friday 10<sup>th</sup> September 10-3pm.

### **Future Meetings**

G Murphy highlighted that requests to present to future PPF meetings have been received from the NHSGGC MRSA team; the Scottish Health Council; and the NHSGGC 18-week referral to treatment initiative. It was agreed that only one

presentation should be included per PPF meeting: invitations would be extended following consideration by A McDougall and discussion with G Murphy.

It was also agreed that Mr P Barry (Manager of WD Community Planning Partnership) should be invite to speak at a future PPF on work underway to support the community engagement agenda across the different local community planning partners (of which the CHCP is a key one).

**Date of Next Meeting:**

To be confirmed (as schedule of dates to be set once meeting schedule for CHCP Committee finalised).

Meeting closed with a vote of thanks to the Chair.