

## **TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on Thursday 5 February 2009 at 2.00 p.m.

**Present:** Councillors Jim Bollan, Jim Finn and Jim McElhill.

**Attending:** John Corcoran, Section Head, Architectural Services; Patricia Marshall, Manager of ICT; Alison Wood, Corporate Procurement Team Leader; Kevin McGrath, Corporate Procurement Officer and Craig Stewart, Committee Officer, Legal, Administrative and Regulatory Services.

**Apologies:** Apologies were intimated on behalf of Councillors David McBride and Jonathan McColl.

**Councillor Jim Finn in the Chair**

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Tendering Committee held on 14 January 2009 were submitted and approved as a correct record.

### **TENDER FOR THE SUPPLY OF PAINT, WALLPAPER AND SUNDRIES**

A report was submitted by the Executive Director of Corporate Services seeking approval to issue a tender for the supply of paint, wallpaper and sundries under joint purchasing arrangements in place between West Dunbartonshire, Inverclyde and Renfrewshire Councils.

After discussion and having heard the Corporate Procurement Team Leader in answer to Members' questions, the Committee agreed to approve the initiation of an open tendering procedure by West Dunbartonshire Council on behalf of the Joint Purchasing Alliance.

### **DUMBARTON ACADEMY – ALTERATIONS TO SHOWER ROOM TO ACCOMMODATE DISABLED PERSONS TOILET**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for the Dumbarton Academy – Alterations to Shower Room to Accommodate Disabled Persons Toilet project and seeking approval to accept the most economically advantageous tender.

Having heard the Section Head, Architectural Services in further explanation and in answer to Members' questions, the Committee agreed to approve the awarding of the contract to Hitec Construction Ltd. in the amount of £31,331.87 as the most economically advantageous tender.

### **EXTERNAL REFURBISHMENT AT 8 IRVING QUADRANT, CLYDEBANK**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for the External Refurbishment at 8 Irving Quadrant, Clydebank and seeking approval to accept the most economically advantageous tender.

After discussion and having heard the Section Head, Architectural Services in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to approve the awarding of the contract to A.C. Whyte Ltd. in the amount of £151,306.00 as the most economically advantageous tender; and
- (2) that officers should investigate the feasibility of utilising pitched roofs in any future flat roofing replacement projects.

### **URGENT ITEM OF BUSINESS**

The Chair, in terms of Section 50B(4)(b) of the Local Government (Scotland) Act 1973, as inserted by the Local Government (Access to Information) Act 1985, decided that the following item of business be considered as a matter of urgency on the grounds that the action to be taken required early consideration.

### **PROVISION OF A VOICE RECORDING SYSTEM**

A report was submitted by the Executive Director of Corporate Services requesting approval to commence the tendering process for an electronic voice recording and quality management system.

After discussion and having heard the Manager of ICT in further explanation and in answer to Members' questions, the Committee agreed to approve the initiation of tendering procedures for an electronic voice recording and quality management system.

Councillor Bollan, having failed to obtain a seconder for a proposed amendment, asked that his dissent be recorded in respect of this item.

The meeting closed at 2.18 p.m.