

Supplementary Agenda



West Dunbartonshire Council

Date: Wednesday, 24 February 2021

Time: 14:00

Format: Video Conference

Contact: Email: committee.admin@west-dunbarton.gov.uk

Dear Member

ITEMS TO FOLLOW

I refer to the agenda for the above meeting that was issued on 11 February and now enclose copies of **Items 8, 10 and 11** which were not available for issue at that time.

Yours faithfully

JOYCE WHITE

Chief Executive

Note referred to:-

8 COVID-19 UPDATE 193 - 216

Submit report by the Chief Executive providing an update in relation to COVID-19 in West Dunbartonshire since the update report to Council in January 2021.

10 GENERAL SERVICES BUDGETARY CONTROL 217 - 291
REPORT PERIOD 10

Submit report by the Chief Officer – Resources advising on the General Services revenue budget and the approved capital programme to 31 January 2021 (Period 10).

11 HOUSING REVENUE ACCOUNT BUDGETARY CONTROL 293 - 314
REPORT TO 31 JANUARY 2021 (PERIOD 10)

Submit report by the Chief Officer – Housing & Employability providing an update on the financial performance to 31 January 2021 (Period 10) of the HRA revenue and capital budgets for 2020/21.

Distribution:-

Provost William Hendrie
Bailie Denis Agnew
Councillor Jim Bollan
Councillor Jim Brown
Councillor Gail Casey
Councillor Karen Conaghan
Councillor Ian Dickson
Councillor Diane Docherty
Councillor Jim Finn
Councillor Daniel Lennie
Councillor Caroline McAllister

Councillor Douglas McAllister
Councillor David McBride
Councillor Jonathan McColl
Councillor Iain McLaren
Councillor Marie McNair
Councillor John Millar
Councillor John Mooney
Councillor Lawrence O'Neill
Councillor Sally Page
Councillor Martin Rooney
Councillor Brian Walker

Chief Executive
Chief Officers

Date of issue: 18 February 2021

**Report by Chief Executive****Council Meeting: 24 February 2021**

Subject: COVID-19 Update**1. Purpose**

- 1.1** To provide Members with an update in relation to COVID-19 in West Dunbartonshire since the previous update report to Special Council in January 2021.
- 1.2** To provide Members with up-to-date information on the additional support and advice that the council is providing to communities and businesses across West Dunbartonshire to help alleviate the impact of COVID-19.

2. Recommendations

- 2.1** Members are asked to:
 - (a) Note the information provided on COVID-19 in West Dunbartonshire since the update provided to the January 2021 Council;
 - (b) Note the information provided in relation to the additional support and advice that the council is providing to communities and businesses across West Dunbartonshire to help alleviate the impact of COVID-19;
 - (c) Agree, if in person Committee meetings are possible in April 2021, that the Planning and Tendering Committees fixed for 21 April 2021 take place in Clydebank Town Hall to accommodate the planned change in venue for the opening of postal votes for the May 2021 elections;
 - (d) Agree the extension of contracts for the Covid-19 school cleaners with funding anticipated from the Scottish Government or from allowed flexibilities within existing budgets; and
 - (e) Agree the recommended approach in regard to the further funding from the Loss of Income Scheme to pass to the Leisure Trust the appropriate share of funding as described at 6.6 below.

3. Background

- 3.1** The COVID-19 pandemic and the impact of the lockdown of society and services represents an unprecedented challenge for delivery of council services. Services have continued to run as far as is appropriate, often in different or reduced ways as the impact of COVID-19 continues to be managed in line with current Scottish Government restrictions and guidance. It is evident that there will be material financial implications for the council.
- 3.2** There continues to be regular SG reviews of the tier levels for local government areas based on the basket of indicators previously outlined. Elected Members will continue to be updated on any potential change from the current Level 4, 'Stay at Home' order.

4. Main Issues

4.1 COVID-19 Protection Levels

A new national lockdown came into force at midnight on 5 January, 2021, requiring citizens across mainland Scotland to stay at home except for essential purposes. These restrictions have remained in place throughout January and February. In the latest review on February 16, the First Minister confirmed the lockdown and requirement to stay at home, will remain in place until at least the beginning of March. A revised strategic framework detailing the route out of lockdown is set to be published on Tuesday, 23 February.

The Strategic Resilience Group (SRG) and the Operational Resilience Group (ORG) continue to meet to discuss the challenges and issues the Tier changes present to our Council and its service delivery. Elected members will continue to be updated through the reports to Council, monthly Elected Member briefing notes and more frequently where required.

4.2 Governance Arrangements

Normal governance and committee meetings continue. Elected Members continue to receive monthly briefings and there is a monthly Cross Party and Leaders meeting.

4.3 Key Current Live Issues

4.3.1 Finance and Resourcing

The restrictions imposed on businesses, including the Council; by the SG arising from the pandemic has resulted in a significant operational and financial impact. The absolute financial impact is not currently clear in totality as recovery processes and approaches develop and how the stages of the SG COVID-19 route map will

actually affect Council services and finances is not clear as yet. This report provides an update on financial implications since the January 2021 report.

4.3.2 Regulatory and Regeneration

Registrars continue to provide the death registration remotely and during the period Monday 10 January 2021 to Friday 12 February 2021 inclusive there were a total of 39 Covid-19 related deaths registered in this area, of which 25 were residents from West Dunbartonshire.

In preparation for the Scottish Parliamentary Elections in May 2021, the election team has conducted an options appraisal to identify the most appropriate location to operate the opening of the postal votes in West Dunbartonshire. Previously this took place in the Municipal Buildings, Dumbarton but due to the anticipated high number of postal votes and the requirement for postal voting employees and political observers to socially distance, the Civic Space in Church Street will be used to host these sessions. This room has sufficient space to support two large teams of employees working safely and has sufficient wi-fi connectivity to support the electronic process. This will mean that the meetings of the Planning Committee and the Tendering Committee scheduled to take place in the Civic Space, Church Street, Dumbarton, on 21 April 2021 will need to be relocated elsewhere and it is recommended, if in person Committee meetings are possible in April 2021, that the Planning and Tendering Committees fixed for 21 April 2021 take place in Clydebank Town Hall.

The Business Support team continues to administer and pay business support grants. The most recent statistics for current live support schemes is as follows:

The Strategic Framework Business Fund went live on Friday 13th November 2020. To date over 802 applications have been received, there have been 259 applications which we have not processed due to not being eligible, and this is primarily due to businesses legally being restricted to close only being eligible.

The Council received the grant award letter from the Scottish Government for Retail; Hospitality & Leisure top-up grants. Officers have identified eligible businesses and these grants have been paid along with the four weekly payments through the Strategic Framework Fund. As we receive new applications they will be checked for eligibility for this top-up grant and payments will continue to be made as required. The total paid to date for top up grants is £2,623,000 with 394 payments having been made.

The Discretionary Fund went live on Monday 18 January 2021 and to date we have received over 130 applications. Officers are continuing to assess applications and are finding that applicants are not providing the required evidence and are therefore having to contact them sometimes numerous times to receive the documentation required. This is why there is still a large number pending. If further funding is

confirmed by SG for this fund we may require to look at whether it may be appropriate to increase the grant payable through this grant currently at £2,000.

The Taxi Driver & Private Hire fund went live on Thursday 21 January 2021. To date, we have received 328 applications and approved 248 to date. The Business Support team are working in partnership with Licensing to check eligibility of applicants and continue to pay those eligible.

The Council has received a guidance letter from Scottish Government for the Contingency Fund Plus, for Brewers, Travel Agents and Indoor football centres. The Council has now contacted all the eligible businesses to invite them to apply for the Contingency Fund Plus. Once we receive the completed applications and relevant evidence we will start making payments from 15 February 2021.

Environmental Health continues to lead on COVID-19 cluster investigations in community settings and support Test and Protect. It provides a Public Health Covid-19 case assessment for the Education Service and a daily response to Public Health notifications of cases associated with community settings including business settings. Close working continues within the different teams in Regulatory along with Police Scotland through a joint working protocol.

4.3.3 Education

Remote Learning

Education has been provided remotely to the majority of pupils since Monday 11 January. A local policy for remote learning has been produced. Children and young people are being provided with an appropriate timetable of remote learning including direct teaching and contact with employees across the week. Any young person finding it challenging to engage could be considered vulnerable and may be supported in school. West Dunbartonshire schools and ELC's were well placed to provide remote learning with employees, children and young people familiar with Google classroom accessed through WDC [Ourcloud.buzz](#) digital learning platform and WDC Virtual School [Campus@WDC](#). [Families requiring digital resources to enable their children to access](#) remote online learning are being provided with computer devices and connectivity resources (MIFI devices). Data for the first week of January shows a high level of engagement in the remote learning offer accessed through Ourcloud.buzz:

- Over 3,500 active Google Classrooms;
- Over 20,000 posts and assignments set;
- Over 2,090 devices have been given out to support home learning;
- Over 11,000 hits on OurCloud homepage;
- Over 5,000 hits on Campus@WDC; and
- Over 7,000 Google meets with this compares to an average of 200 Google Meets per day in March 2020.

As part of a national review of the quality and effectiveness of remote learning Her Majesty's Inspectorate conducted a review of the provision in West Dunbartonshire engaging in meetings with Senior Education Officers and headteachers. Following engagement with local authorities a national overview of practice will be published.

Access to Schools for Keyworker / Vulnerable

Each day we have approximately 1,400 children physically attending our schools and learning centres - 450 in Early Years, 780 in Primary, 130 in Secondary and 40 in ASN. Numbers vary each day to align with the needs of keyworkers in each establishment. There are approximately two keyworker children to every vulnerable child attending.

We have well established pupil support systems in place which have transferred seamlessly to a remote delivery context. These enable us to continue to monitor the supports in place for our children and families and to respond appropriately. One such response could be to offer or to increase the offer of time in the school setting. We monitor attendance in school and engagement with remote learning at individual establishment and central service levels. This ensures we can identify and offer support to those struggling to engage with remote learning by offering an opportunity to learn in school, and provide establishments with support in continuing engagement with hardest to reach families and young people.

Free School Meals

Free School Meals payments were made to all eligible families covering the Christmas holiday period. Following Scottish Government's decision to extend the holiday period and then move to remote learning until the end of January 2021, arrangements were made to extend this payment. For almost all eligible families, payment was made directly into personal bank accounts and for those without a bank account alternative payment means were implemented.

Those paid were families with children attending our Early Years settings, all P.1 - 3's; although parents had to opt in given the universal nature of the offer and all eligible P.4 – S.6 families. Payments were £12.25 for school aged and £11.75 for Early Years children per week.

Numbers to date are noted below:

	Numbers	Amount per day
P1 to P3	2,200	£5,390
P4 to S6	2,842	£6,963
Early Years	1,235	£2,902
	6,277	£15,255

We are currently ensuring our children and young people in 'out of authority' placements are supported too and it is anticipated this will incur an additional cost of approximately £160 per day.

Childcare Support Grant

To ensure that children and families are safe during the pandemic, the Early Years sector has had to make adaptations to comply with guidance from the Scottish Government. The Scottish Government Guidance for *Childminder Services*, Guidance published on 30 October 2020, provided principles to help the sector make decisions based on the best available evidence to help childminders operate in a changed context. A grant fund was established by the Council for childminders who are in partnership and those childminders who operate a service within West Dunbartonshire Council, to help meet the changed circumstances and demands of reopening during the pandemic. The grant enables childminders to implement recovery strategies for children disproportionately affected by COVID-19 lockdown and/or measures to close the poverty related attainment gap. This fund allowed childminders to apply for a one off grant of up to £500 to purchase resources that would lead to positive outcomes for children and families. Six childminders in partnership with West Dunbartonshire applied and were successful for grant funding.

Transitional Support Fund

The Transitional Support Fund was set up to help childcare providers in the private and third sectors, including out-of-school care providers, meet extra costs incurred to comply with public health guidance in response to the coronavirus (COVID-19) pandemic. The grants were expected to help with costs for:

- increased cleaning;
- investment in additional equipment and developing outdoor space to enable more outdoor learning; and
- adaptations to support the physical distancing of adults, such as changes to entrance and exit areas and additional signage.

In West Dunbartonshire, all funded providers and a few third sector providers applied and were paid the Transitional Support Grant. Grant amounts varied according to the number of Care Inspectorate registered places in each setting this varied from £1,500 to £8,000.

Partner Provider Payments

As agreed with COSLA and the Scottish Government, in the first lockdown in March 2020, we continued funded ELC payments to our private providers of early learning and childcare who were closed. For the current period of closure of early learning and childcare, the Scottish Government and COSLA have agreed to support the ELC sector. This means a return to the position whereby funded ELC payments that settings receive for delivery of the funded entitlement will continue during this

restricted period, whether children are attending or not. Except for one Service, our funded providers are open for children of key workers and vulnerable children. Many of the same concerns highlighted in March, in relation to financial sustainability for the sector still apply, that is in order for that the sector to continue to operate. These arrangements for continued payments, will it is hoped, support the sector to continue to operate.

4.3.4 Citizen, Culture & Facilities

The Facilities Management (FM) Team continues to provide enhanced cleaning of frequently touched surfaces within schools, nurseries, depots, offices and other operational premises across the Council as part of the actions taken to minimise spread of the virus. Given that the pandemic is showing no signs of ending, FM is extending the contracts of the 55 additional Covid-19 cleaners in schools until the end of the summer term on 24 June 2021. The cost of this extension to the Council is £147,000 in the 2021/22 budget, and this was agreed in principle at the Finance Review Panel chaired by the Chief Executive, and updated to the Cross Party Working Group in January. It is assumed that there will be further Scottish Government funding available or allowed flexibilities available for 2021/22 to deal with Covid financial implications. The recommendation is that this is the mechanism used to fund this unbudgeted expenditure – as has been the case to date.

4.3.5 West Dunbartonshire Leisure Trust (WDLT)

With the current Level Four – Stay at Home restrictions still in place all Leisure and Community facilities along with associated services remain closed with restrictions in place until the end of February at the earliest. Where previously WDLT were able to offer outdoor activities on Synthetic Pitches this is no longer possible. However online group fitness and exercise sessions still continue to be offered via social media and the WDLT App.

Vaccination Support

The Trust is supporting the largest vaccination programme in the country's history, and has provided significant support to the establishment of three Covid-19 vaccination centres in Alexandria (Alexandria Community Centre), Dumbarton (Concord/Denny Civic Theatre) and Clydebank (The Hub) to enable NHSGGC employees to deliver vaccines to our residents. The Trust provides the facilities management role for the building operations and initially has also provided employees for the centre support assistant roles.

Furlough

The majority of the workforce continues to be either furloughed or flexibly furloughed and will continue to be so until the current restrictions are lifted and services can resume. Contracted employees are using an appropriate proportion of annual leave at this time, with this approach is very similar to what was previously agreed and has been shared with the workforce and trade unions.

Finances

The ongoing pandemic will continue to impact the WDLT finances and the position continues to be monitored and updated as the impact of the pandemic changes over time.

4.3.6 Building Services

As before, it has been necessary to suspended Housing non-essential internal works from 26/12/20 for 3 weeks following the move to Level 4 for many authority areas. Front line craft workers have been reassigned to alternative projects and those repairs deemed essential for this period and, given the previously agreed 3-day suspension of most routine services (29-31/12/20), it has not been necessary to apply for furlough.

Building Services continue to provide all services with the exception of non-urgent Kitchen, Bathroom and Shower installs. Arrangements have now been put in place and these will commence in January 2021. Cochno Street Depot will remain open where the Council's out of hours emergency service is delivered from. The emergency service will have additional resilience over the festive period with back up stand by team members available if demand is high and contact details of team members who will be available if a large scale emergency situation arises.

4.3.7 Corporate Asset Management

Compliance checks continue in operational buildings being used including fire alarm systems and legionella checks. All required works are being carried out via specialist contractors to ensure building re-openings are safe to do so. The team continue to coordinate and employees PPE store requirements as well as working with Scottish Government and Military in setting up Community Testing sites and Vaccination centres.

Housing and General Services projects continue on site with COVID site management plans requiring to be approved prior to re-starting non-essential construction works. Plans being approved via Corporate Health and Safety.

4.3.8 Health and Social Care Partnership

Care Homes and Care at Home

For the week commencing 1 February 2021 we are able to report an improving position in terms of Covid outbreaks within our care homes.

We have two care homes with confirmed outbreaks relating to employees members (n=2) and one care home awaiting confirmation of outbreak status. Currently we have no Covid positive residents within our care homes. Two of these care homes are closed to admission and the other remains open with control measures in place.

One care home has a voluntary moratorium on admissions and a robust improvement plan in place in response to requirements identified by the Care Inspectorate. The care home is Covid free and is making good progress with implementation of the improvement plan.

All other care homes remain Covid free and report no difficulties maintaining care quality for their residents.

Weekly testing has been introduced in Care at Home services in line with guidance using the PCR processes.

PPE

PPE supplies are plentiful and we have confidence in procurement pathways and future supply at this point. Our PPE Hub is supporting distribution of Lateral Flow Testing Devices to all eligible individuals and groups.

Vaccinations

The objective of the COVID-19 vaccination programme is to protect those who are at highest risk from serious illness or death. NHS Greater Glasgow and Clyde is coordinating a programme for vaccinations linking both with WDC and the other five local authorities within their area.

A multi-disciplinary strategic oversight group, which includes representation from West Dunbartonshire Council (WDC), Health and Social Care Partnership (HSCP), Police Scotland and Third Sector, has been established to provide professional and tactical leadership to develop and monitor the delivery of the West Dunbartonshire's Mass Vaccination programme. This is supported by a resilience led delivery group which is providing the operational and logistical implementation aspects of the programme.

The purpose and aims of the mass vaccination programme is to create a safe flow of patients to achieve the high throughput to vaccinate large numbers of citizens. In the context of social distancing, use of personal protective equipment and logistics for immunisers to prepare for each patient are in place.

A mass vaccination plan has been produced to assist in understanding the practicalities and challenges of delivering a mass vaccination programme in West Dunbartonshire.

In line with guidance received from the Chief Medical Officer on 24 December, as vaccine supply increases, the national aim is to work through the priority list outlined below with the aim of completing this by the end of Spring 2021:

1. Residents in a care home for older adults and their carers;
2. All those 80 years of age and over and frontline health and social care workers;

3. All those 75 years of age and over;
4. All those 70 years of age and over and clinically extremely vulnerable individuals;
5. All those 65 years of age and over;
6. All individuals aged 16 years to 64 years with underlying health conditions which put them at higher risk of serious disease and mortality;
7. All those 60 years of age and over;
8. All those 55 years of age and over; and
9. All those 50 years of age and over

Cohorts 1 and 2 above are described as Wave 1.

This work was delegated for delivery by NHS Boards and primary care. Wave 1 in West Dunbartonshire has been completed. Those aged over 75, and the clinically extremely vulnerable (the shielding population) was also delegated to primary care, and these groups will have been completed by 17th February, with the exception of a very small group of people who were unavailable during this period.

To date, significant numbers of district nurses, care at home and care home employees, employees working in community assessment centres, vaccination centres, community teams and mental health inpatient employees have been vaccinated at clinics in Louisa Jordan Hospital, the Vale of Leven Hospital and a number of other hospitals within Greater Glasgow and Clyde. Weekly vaccination clinics continue to be offered for any employees in the priority groups who, due to illness or other exceptional circumstances, have not yet been able to attend a vaccination appointment.

On Friday 18 December, we began the first round of vaccination for care home residents and this was completed by 30th December 2020. These residents, and care home employees, will begin to be offered their second dose on week commencing 15th February.

On Monday 1st February, West Dunbartonshire's COVID 19 mass vaccination centres were successfully launched. As previously advised, the 3 sites are:

- The Alexandria Community Centre;
- The Concorde / Denny Civic (Dumbarton); and
- The Hub (Clydebank).

The West Dunbartonshire mass clinics are now delivering the remainder of Wave 2 (groups 4 and 5 above). It is anticipated that these groups will be completed by end of February.

During the first week, the centres have been running with 6 vaccination stations at each centre, resourced by NHS Greater Glasgow and Clyde (NHSGGC), supported

by employees from WDC and the Leisure Trust. Across all 3 centres, approximately 700 people per day have been vaccinated. Currently the centres are operating from 8.30am - 4.30pm (Mon – Sat) In addition to this, we also have GP clinics running in these venues, maximising the space and capacity to vaccinate a larger number of citizens, with some centres vaccinating up to 1400 people per day.

There were some small logistical issues during initial first days of launch, in general the centres have been working very successfully, excellent partnership working is taking place and feedback has been positive.

There requires to be a balance between vaccination supply and delivery of vaccination clinics. Availability of clinics is being adapted on an ongoing basis in line with vaccine supply.

Vaccination Centre Resourcing Model

A cross-team approach has been agreed to support the operation of the three mass vaccination centres within West Dunbartonshire. The current resourcing model is:

Phase 1

Week beginning 1 February - Leisure Trust employees supported full operations, with those employees having previously supported the flu clinics and GP over 80s clinics.

Phase 2

Week beginning 8 February – Leisure Trust employees will provide the facilities management role for the building operations and the centre support assistant roles will be volunteers from across West Dunbartonshire. A total of 95 employees have been re-directed into these roles to provide 4 employees per shift at each centre from 8am – 5pm (Mon – Sat).

Extended Vaccination Sessions (4.30 – 7.30pm)

With the need to scale up to provide sessions into the evening from 8 February, the Leisure Trust has agreed to fill these sessions in the short term, to allow for more considered planning. This will provide cover until 20th February.

At the time of writing we had been identifying other employees who can be released to support these additional evening and weekend shifts beyond 20 February. On Thursday 11 February, Scottish Government informed the SVOG that the vaccination delivery programme needs to be updated, due to supply chain issues, from Monday 15 February. The new clinic arrangements are each location will scale back vaccination stations in each location - Alexandria Community Centre 7, Concord 7 and The Hub 4. The schedule for the next 3 week period is:

- Alexandria Community centre and Concord Centre will be open 1 day per week (Mon 15 – Sun 7 Mar);

- The Hub will be open 2 days per week (Mon 15 – Sun 21) then extend to 3 days per week (Mon 22 – Sun 28) and then open 4 days (Mon 1 – Sun 7 Mar).

This schedule will be updated regularly and the SVOG will be notified and will communicate any further changes.

Phase 3

Week beginning 5 April – Leisure Trust will provide the facilities management role for the building operations and the centre support assistant roles will be resourced from the Kickstart programme.

Additional support for the centres during phase 3 will include volunteers from wider workgroups across WDC and local community volunteer groups.

Training and support

Vaccination centre guidance, i-learning module and briefing sessions have been developed to support these groups of employees and volunteers. They have also been offered vaccination.

Transport

Local Authorities have been asked to provide a process and contact details to support individuals who may require assistance with getting to the vaccination centres.

To support this, a 3 step approach has been established:

1. Contact National Travel Helpline;
2. Diverted to NHS GGC Call Centre; and
3. Diverted to WDC CAS team who will call clients back, explore needs, and book taxi if required.

Bookings will be shared out across a number of taxi firms, and a standard fare is being negotiated. The driver will wait at the centre and then convey the citizen home.

Communications

Communication in relation to vaccine is being led by the Scottish Government and NHS GGC. In addition we have released key public communications including: Elected Members briefing, responded to a number of MSP and EM enquiries, social media updates, updates on our website and produced a short animation to guide citizens through the vaccination centre experience in West Dunbartonshire.

A financial tracker is being updated recording all costs and the first submission of this was returned to Scottish Government for the deadline of 31 January. This will be an ongoing process throughout the vaccination programme.

4.3.9 Children & Families and Justice Services

In response to the additional restrictions from 26 December 2020, use of office space has been scaled back to focus primarily on the initial duty service and provision of contact between children and their families. Additional provision is being scoped in terms of adhering to Public Health Scotland guidance to scale up this aspect of the service.

Within Specialist Children's Services, work continues to address the waiting list for children and young people awaiting appointments with the Child & Adolescent Mental Health Service (CAMHS). The longest wait for an appointment has, since the start of December, reduced by two months and this activity continues as part of the NHS Greater Glasgow & Clyde Waiting List Initiative.

Employees are in the process of being supported to receive the Covid 19 vaccination, however particular resourcing pressures in children & families' social work and Health Visiting mean that managers are prioritising work on a daily basis, focussed on risk and vulnerability.

Since the last update, a number of bids for community based mental health supports for children and young people aged 5 to 24 (and up to 26 for care experienced young people) have been received and notifications are being sent to bidders during January. The proposals were diverse and creative and will make a positive difference to children and young people in the local area. Meanwhile, as part of the Scottish Government winter support package, a range of practical supports are being developed for families most in need, as well as children in care placements and to support our children's houses.

Within Justice Services, the additional restrictions have impact on unpaid work placements which are being moved online wherever possible, alongside supporting the local foodbank. Courts are reducing their services at present which may also reduce the number of new orders being imposed.

4.3.10 People & Technology

Three vaccination centres are now operational in West Dunbartonshire, currently resourced by WDC and WDLT employees. The Council has applied for funding to secure 80 Vaccination Centre Support Assistants using the Government's 'Kickstart Scheme' and the recruitment process is underway with a decision imminent. Until then, we will deploy existing employees who are unable to work due to the current restrictions, are unable to deliver their full role from home and are willing to volunteer. The frequency and notice of change in vaccination clinics is challenging to adapt available resource to suit.

Progress is now being made with health colleagues to support these volunteers to receive their vaccinations and promotion of the 'roll up your sleeves' national

campaign to maximise uptake. This work includes efforts to engage with hard to reach groups, e.g. travelling communities; refugees; homeless and those with mental health conditions.

As at 16 February, 139 employees had been referred for testing via the employer portal, and there are currently 124 employees absent/isolating as a result of Covid. OH referral numbers for counselling remain high from frontline services.

The furlough scheme has been accessed again for a small group of employees from Building Services who cannot attend work whilst the current restrictions are in place due to their health or caring responsibilities. This will remain under review.

Transactional HR teams (HR Connect and Payroll) continue to support the organisation in developing Covid-19 specific workforce management functionality to facilitate better information management and reporting. This is particularly relevant as we begin to seek volunteers from the wider workforce.

The SG £500 “thank you payment” final guidance is awaited in order that payment can be made. Those in scope requires further clarity and locally, Chief Officers have been asked to consider roles where support to HSCP is more than 75% of time commitment. The draft guidance includes an option to have the payment in three instalments to minimise any impact on Universal Credit awards. Flexibility in respect of payment dates will be required to avoid workload clashes with year end processes and statutory returns for HMRC and pension fund administrators.

The technologies for home working (thin client and netscaler) have been available since 2014 and continue to support the significantly increased volume of 2750 users from both Council issued and personal devices providing secure access all systems and shared folders via citrix storefront. We implemented additional license monitoring processes and redirected and repurposed licenses where possible to avoid unnecessary spend.

We have a risk-based approach to assess data and system security impact of technical changes prior to implementation. Changes such as end user device patching – these patches were installed when devices were brought on site to a Council location and are technical changes have been implemented to delivery security patches remotely.

Providing technical support to users who are home working is more challenging and with the majority of the ICT team also home based we:

- Published support videos and sent to users via text to assist with remote access set up;
- Published a range of other useful guidance ;

- Issue broadband best practice guidance to users;
- Increased the availability and opening times of the ICT Service Desk telephone service;
- Trained and assigned additional members of the team to support call handling and dealing with periods of high volume of request; and
- Changed the support model for delivering device support with introduction of pre arranged appointment system when remote support could not resolve issue. Also use this appointment system for issue of over 400 laptops and mobile phones during the pandemic.

4.3.11 Housing and Employability

Significant focus has been placed on communicating with our service users and communities about appropriate and safe behaviours, and adherence to guidance to limit the spread of COVID-19. Our Housing and Homelessness services have increased signage in common spaces within our properties including our new build homes and sharing practical information with tenants, tenant groups and other landlord's / support providers through regular tenant/resident liaison meetings and Housing News articles. The Communities Team continues to share new Council public information through its network of community organisations. Working4U is cascading information through all its networks including the Youth Alliance.

All services are operating effectively, primarily based on remote working arrangements, with limited essential client services being delivered in the community under reviewed safe processes. This includes letting of vacant houses and support to homeless and vulnerable households.

Homelessness levels in West Dunbartonshire have continued to stabilise and the levels of homelessness in the last quarter of 2020 were almost identical to the previous year, although there has been increase in homeless households with children over this period. We do however continue to have a higher numbers of households in temporary accommodation, which stood at 302 at the end of December. We are actively working with these households providing high levels of support focused on long terms housing solutions so that every household has safe and secure temporary accommodation.

Our new build programme has been progressing well under Covid-19 compliant working practices. Within the last month we have taken delivery of 48 new homes for tenants in the St Andrews, Haldane and Aitkenbar, in addition we have completed the Creveul Court development. We have reviewed our working practices and have enabled a smoother moving in process with of the provision of carpets, window coverings and white goods to allow new tenants to move into their new homes in a safe and practical manner.

Our Housing Officers have continued to provide assistance to tenants struggling with food and utilities, in addition to prioritising allocations for homeless households and those with medical needs. Estate Caretakers and the Neighbourhood Team continue to ensure cleanliness is maintained within our high-density housing and our Anti-Social Behaviour team has dealt with an increased volume of cases owing to the greater proportion of time tenants and residents have been at home.

Where required, we can provide access to crisis support for people who are identified through the Test and Protect process. 2,088 have been assisted the Crisis Support Team. 1,273 were from the shielded group and 141 required additional support as a result of the test trace, isolate process. The crisis team has continued to provide support with welfare / benefits advice and / or access to emergency food supplies to an average of ten households each day. To date we have assisted 1,099 households with emergency food supplies and we have referred 846 people to further practical support provided by the Communities volunteer management team. The Volunteer Management Team has seen an increase in demand for on-going support which will continue to be monitored. The introduction of the NHS Medicine Delivery Service is welcomed and the team will signpost those eligible to this.

4.3.12 Economic Development

The Business Support team continues to administer and pay COVID business support grants. The most recent statistics for current live support schemes is as follows:

Fund	Applicants	Rejected	Approved	Pending	Value Paid
Strategic Framework Business Fund	802	259	454	89	£1,796,000
Discretionary Business Fund	132	24	32	29	£64,000
Taxi Driver & Private Hire Fund	328	6	248	74	£372,000
Contingency Fund Plus	9	0	0	9	Nil

The Business Support team have also provided Retail, Hospitality & Retail top-up payments on behalf of Scottish Government to eligible businesses. These top up grants have been paid along with the four weekly payments through the Strategic Framework Fund. A summary of top-up grants paid to date is listed below.

Retail, Hospitality & Leisure Top-up Grants	No. of Payments	Total Paid
Hospitality	119	£961,000
Leisure	42	£258,000
Retail	233	£1,404,000
Total	394	£2,623,000

The Scottish Government have recently announced a new fund for large self-catering, exclusive use properties and bed & breakfast establishments paying Council Tax which will also be administered by the Business Support team. It is expected that officers will contact the eligible businesses and invite them to apply for this fund week commencing 22 February.

5. Financial and Procurement Implications

Financial Implications

- 5.1** The lockdown has had, and continues to have, implications in terms of service delivery and in relation to the Council's agreed budget for 2020/21 as a result of additional spend requirements, lost income offset by some cost savings due to services reducing/stopping. The SG has provided additional funding to support Councils. Total net cost implications of COVID-19 on the General Fund will not be clear for some time as the Council moves through the phases of easing of lockdown often will not be clear until they happen.
- 5.2** Since the imposition of lockdown the SG has implemented a number of approaches to mitigating the impact of COVID-19 on citizens of Scotland, businesses, charities and Councils. The majority of the funding that the SG has distributed for various purposes has been derived from Barnett consequential from UK Government funding provisions, though some will have come from re-prioritised SG funds. As the second wave of the virus has increased incidences of infection and hospital admissions the SG has implemented an approach to implementing local restrictions and has provided further funding linked to this. Attached for information as the Appendix to the report is a list of SG funding streams announced and attributed to COVID-19.
- 5.3** As can be seen from the Appendix the Council has been notified of a total of £20.550m in revenue funding from the SG, and it is likely that further funding will be announced between now and the financial year-end. Much of this funding is provided for specific purposes, with £6.377m general funding. In addition £0.701m of SG funding to support capital spend has been allocated, all for specific purposes.
- 5.4** The January 2021 report detailed a number of funding streams that had been notified either via letters from the SG, or via reports to COSLA Leaders, but where

the allocations to WDC had not yet been advised, these have been updated as follows (or no updates have been provided where “TBC” remains in place:

Capital Grants:

Funding	Scotland	WDC
Regeneration Capital Grant Fund – additional funding	£12.000m	TBC
Bus Priority Rapid Development Fund	£10.000m	TBC

Revenue Grants:

Funding	Scotland	WDC
Council Tax Reduction – additional funding – now realigned to other COVID-19 funding after a review of demand levels (was £25m)	Nil	Nil
Education Recovery – second part of original funding held by SG until costs evidenced	£30.000m	TBC
Discretionary Housing Payment – additional allocation linked to covid-19 financial impact	£3.000m	£0.042m
Newly Self-Employed Hardship Fund – now advised not being administered via local government	£15.000m	TBC

In addition, since the January 2021 report the SG has announced further revenue funding to WDC as follows:

Funding	Scotland	WDC
Free School Meals for period to 29 January 2021	£7.057m	£0.198m
Free School Meals for period to 26 February 2021	£5.841m	£0.164m
Free School Meals – Easter Holidays 2021	£4.290m	£0.120m
Early Years - Childcare providers Temporary Restrictions Fund, including admin funding	£3.810m	£0.048m funding + £0.002m admin
Education – Additional resourcing – intended for 2021/22	£25.000m	£0.493m
Education – Education Recovery further funding to take into 2021/22	£45.000m	£0.897m
Loss of Income Scheme – advised via settlement announcement of increase from £90m to £200m for Scotland in 2020/21 – additional £110m	£110.000m	£0.968m
COVID-19 General funding allocation to Councils for 2021/22 – advised in settlement announcement	£259.000m	TBC
COVID-19 pressures in 2021/22 – announced 16 February 2021	£275.000m	TBC
Financial Insecurity Funding additional funding – announced 16 February 2021	£20.000m	TBC

COVID Spring Hardship Payments – children in receipt of FSM – announced 16 February 2021	£17.200m	TBC
Education Recovery – further funding for 2020/21 – announced 16 February 2021	£40.000m	TBC
Support needs of children and young people for 2021/22 – announced 16 February 2021	£60.000m	TBC
Funding to tackle poverty and inequality for 2021/22 – announced 16 February 2021	£25.000m	TBC
Financial assistance to help low income households in 2021/22 – announced 16 February 2021 (not clear whether via Councils) – announced 16 February 2021	£100.000m	TBC
Mental Health Recovery & Renewal Fund in 2021/22 (not clear whether via Councils or NHS) – announced 16 February 2021	£120.000m	TBC

- 5.5** As can be seen from the table above the SG has provided further significant funding for 2020/21 and 2021/22.
- 5.6** As was agreed by Council on 7 January 2021, it is recommended that a proportion of the additional Loss of Income Scheme funding should be passed to the WDLT, on the basis that the funding allocated to WDC includes an element aligned to lost income for ALEOs. Based on the same proportion provided to WDLT from the WDC share of the original £90m then the sum to be passed to WDLT would be £0.238m, leaving £0.730m to assist meet the financial impact of COVID-19 in 2020/21.
- 5.7** Total net cost implications of COVID-19 on the General Fund in 2020/21 will be finalised over the next few months. It is anticipated there will be ongoing impacts into 2021/22 as the country and Council moves through the phases of easing of lockdown and these costs are not possible to predict. Budgetary Control reports to Council and Committees will provide up-to-date financial projections of the Council's financial performance, including the net projected impact of COVID-19 with a report provided to this Council meeting. There is no further update in relation to the three financial flexibilities announced by the SG and officers await guidance on implementation of these from the SG.
- 5.8** It is likely that there will be a net financial impact to the Council from COVID-19 in both 2020/21 and 2021/22 with potential for additional bad debt provision and clearly it will be important that further funding is secured from Government and/or appropriate financial flexibilities are provided to Councils to mitigate the impact in these years. There is also significant risk that the financial and economic impact will be longer-term – depending on the speed and depth of economic recovery. The financial flexibilities provided by the SG will be considered with the longer-term impact in mind.

5.9 Procurement Implications

There are no direct procurement implications arising from this report, however we continue to remain vigilant to any potential future supply chain issues which may develop due to changes in COVID restrictions / council levels.

6. Risk Analysis

- 6.1** In accordance with the Council's Risk Management Framework, a Strategic Risk has been developed in response to the COVID-19 pandemic. This, along with the organisation-wide, operational risks sitting beneath, will be reported in the bi-annual risk updates to Corporate Services and Audit Committees. The first draft of the risk is appended to this report.
- 6.2** The most significant risk remains the financial impact of COVID-19 on the Council and the potential shortfall in funding support from the SG. COSLA has continued to engage with the SG to evidencing the financial impacts on Councils and the need for further financial support or financial flexibilities. The outcome of this will be important in terms of the future financial position of the Council.

7. Equalities Impact Assessment (EIA)

- 7.1** No equalities impact assessment was required in relation to this report.

8. Consultation

- 8.1** Discussions on the issues herein have been had with the Trades Unions on an ongoing and regular basis and a copy of this report provided in advance of the publication.

9. Strategic Assessment

- 9.1** All actions and plans around COVID-19 have been done in order to continue to achieve the Council's strategic objectives.
- 9.2** Sound financial control and good governance remains a key approach in minimising the risk to the Council and the ongoing capacity of the Council to continue to deliver its strategic objectives in the longer term.

Joyce White
Chief Executive

Date: 17 February 2021

Person to Contact: Stephen West, Chief Officer - Resources, Church Street Offices,
Dumbarton
Telephone (01389) 737191.
e-mail: stephen.west@west-dunbarton.gov.uk

Peter Hessem, Chief Officer – Regulatory and Regeneration,
Church Street Offices, Dumbarton
Telephone (01389) 737800
e-mail: peter.hessem@west-dunbarton.gov.uk

Victoria Rogers, Chief Officer – People and Technology,
Church Street Offices, Dumbarton
Telephone 07795 266028
e-mail: victoria.rogers@west-dunbarton.gov.uk

Beth Culshaw, Chief Officer for Health & Social Care
Partnership, Church Street Offices, Dumbarton
Telephone 07946 612554
Email: beth.culshaw@ggc.scot.nhs.uk

Appendix: List of SG Funding provided to WDC in relation to COVID-19

Background Papers:

1. Member Briefings and FAQs on COVID-19 issues;
2. Budget Report – Council, 4 March 2020;
3. Minute of Council meeting – 4 March 2020;
4. COVID-19 Update Report – Council 24 June 2020;
5. COVID-19 Update Report – Council 26 August 2020;
6. COVID-19 Update Report – Council 30 September 2020;
7. COVID-19 Update Report – Council 25 November 2020;
8. COVID-19 Update Report – Council 16 December 2020;
and
9. Special Council COVID-19 Update Report – Council 7
January 2021

Wards Affected: All

APPENDIX 1

Local Government COVID-19 funding to date	Scotland £m	WDC £m
<u>REVENUE</u>		
<u>Funding directly to support Local Government (un-ringfenced)</u>	£466.000	£6.377
UK Consequentials relating to Local Government	£155.000	£2.729
Hardship Fund LAs	£50.000	£0.880
Further UK Consequentials for Local Government	£49.000	£0.862
Loss of Income scheme	£90.000	£0.795
Loss of Income Scheme - phase 2	£110.000	£0.968
General Administration funding - Business Grants	£5.000	£0.143
General Administration funding - Business Grants	£7.000	

<u>Funding to support individuals/families/communities</u>	£173.738	£3.937
Food Fund (April) - Schools	£15.000	£0.382
Food Fund (April) - Community Support	£15.000	£0.302
Scottish Welfare Fund – 1 st tranche Top Up	£22.000	£0.532
Winter Welfare Fund - Support for Low Income Families	£22.000	
WWF - £100 Funding - £16m - part of the above £22m		£0.350
WWF - Admin for £100 Funding - £0.4m - part of £22m		£0.011
WWF - Homelessness Funding	£5.000	£0.156
WWF - Level 4 Welfare/Social Support	£15.000	£0.264
Addressing Financial Hardship	£20.000	£0.481
Additional £5 million to deliver Discretionary Housing Payments (DHPs)	£5.000	£0.125
Additional £3 million to deliver Discretionary Housing Payments (DHPs)	£3.000	£0.042
Free School Meals and Community Food (June)	£27.600	£0.632
Free School Meals for Oct, Christmas and February holidays	£6.950	£0.186
Free School Meals for period to 29 January 2021	£7.057	£0.198
Free School Meals for period to 26 February 2021	£5.841	£0.156
Free School Meals for Easter 2021	£4.290	£0.120

<u>Funding for Education Recovery</u>	£218.287	£3.044
Early Years - Childcare providers Transitional Support	£10.716	£0.144
Early Years - Childcare providers Transitional Support - admin	£0.161	£0.004
Early Years - Childcare providers Temporary Restrictions Fund	£3.735	£0.048
Early Years - Childcare providers Temporary Restrictions Fund - admin	£0.075	£0.002
Additional Teaching and Support Staff	£50.000	£0.661
Additional Teachers (2 nd tranche)	£30.000	£0.397
Additional Staff	£25.000	£0.493
Digital Inclusion - Revenue	£3.600	£0.072
Education Recovery - Upfront funding	£20.000	£0.326

APPENDIX 1

Local Government COVID-19 funding to date	Scotland £m	WDC £m
Education Recovery - Ring-fenced for further costs, to be based on actuals (to be allocated)	£30.000	
Education Recovery - £45m	£45.000	£0.897

<u>Test and Protect Funding/Public Health/Supporting People</u>	£4.379	£0.092
Additional Funding for Death Registration Service	£0.600	£0.010
Test and Protect Funding (Support for people)	£0.519	£0.012
Test and Protect Funding (Support for people) – to 11 th Jan 2021	£0.079	
Test & Protect - Outbound calling – to cover up to 11 th Jan 2021	£2.275	£0.046
Admin for £500 self-isolation grants	£0.906	£0.024

<u>Council Tax Reduction/Social Security</u>	£50.000	£0.270
Council Tax Reduction	£25.000	£0.270
Unallocated for either Council Tax Reduction or Social Security	£25.000	

<u>Health & Social Care funding and passed to LG for Local Mobilisation Plans:</u>	£258.890	£6.694
First tranche	£50.000	£0.898
Second tranche	£33.000	£1.749
Third tranche (29 Sep)	£47.000	£1.063
WWF - Supporting services for vulnerable children and young people	£22.000	£0.594
Young Person's Guarantee	£30.000	£0.675
Mental Health and emotional wellbeing services for children/youths - impacted by covid-19	£11.250	£0.175
Winter Plan Funding for Social Work Pressures	£0.640	£0.020
Winter Planning Adult Social Care	£65.000	£1.520

<u>Other</u>	£7.400	£0.136
Environmental Health Officers (20/21 and 21/22)	£2.900	£0.019
Partnership Action for Continuous Employment (PACE)	£3.500	£0.087
Community Justice – funding for COVID CPO backlog	£1.000	£0.030
TOTAL	£1,178.694	£20.550
Total Revenue unallocated	£55.000	

APPENDIX 1

Local Government COVID-19 funding to date	Scotland £m	WDC £m
CAPITAL		
Funding for Economic Recovery	£62.900	£0.701
Regeneration Capital Grant Fund additional funding	£12.000	
Digital Inclusion (Education)	£21.400	£0.376
School Transport	£1.500	£0.018
Town Centres Capital Fund	£18.000	£0.307
Bus Priority Rapid Development Fund	£10.000	
Total Capital	£62.900	£0.701
Total Capital unallocated	£22.000	

WEST DUNBARTONSHIRE COUNCIL
Report by the Chief Officer - Resources
Council: 24 February 2021

**Subject: General Services Budgetary Control Report to 31 January 2021
 (Period 10)**

1. Purpose

- 1.1** The purpose of this report is to advise on both the General Services revenue budget and the approved capital programme to 31 January 2021.

2. Recommendations

2.1 Council is asked to:

- i) note that the revenue account currently shows a projected annual adverse variance of £2.450m (1.03% of the total budget);
- ii) note that of this projection £2.402m is due to the projected impact of covid and the underlying position would be £0.046m adverse; and
- iii) note that the capital account shows that expenditure and resource use for 2020/21 is lower than budgeted by £28.381m (39.45% of budget), made up of £28.607m (39.76% of budget) relating to project slippage, partially offset by £0.225m relating to an in year overspend.

3. Background

Revenue

- 3.1** At the meeting of West Dunbartonshire Council on 4 March 2020, Members agreed the revenue estimates for 2020/2021. A total net budget of £229.157m was approved for General Services, before use of balances.
- 3.2** Since the budget was agreed, additional funding has been provided by Scottish Government and a total net budget of £236.904m is now being monitored:

	£m
Base Budget 20/21	229.157
Scottish Government (covid related)	6.319
Scottish Government (re-determinations – tobacco / burials)	0.050
Adjustment to Scottish Government assumption (probationers)	(0.639)
Scottish Government (re-determination - ASN)	0.269
Scottish Government (re-determination - additional SWF)	0.060
Scottish Government (re-determination - HSCP appropriate adult)	0.016
Scottish Government (re-determination - additional RRTP)	0.156

Scottish Government (re-determination - HSCP covid related)	0.233
Scottish Government (covid lost income*)	0.599
Scottish Government (covid lost income – allocated WDLT*)	0.196
Scottish Government (support for individuals at risk covid)	0.345
Scottish Government (business grant administration)	0.143
Current Revised budget	236.904

* note the covid lost income value above is the indicative WDC allocation of the provisional £90m funding. This may change when the final allocation to Scottish Government from UK Government is confirmed.

Capital

3.3 At the meeting of Council on 4 March 2020, Members also agreed the updated 10 year General Services Capital Plan for 2020/2021 to 2028/29. The next three years from 2020/21 to 2022/23 have been approved in detail with the remaining years being indicative at this stage. After adjusting for anticipated slippage from 2019/20 into 2020/21, the budget agreed for 2020/21 was £67.437m.

3.4 Since then, budget adjustments have taken place (through further 2019/20 capital slippage and additional external funding), revising the 2020/21 annual budget to £71.947m, as follows:

	£m
Base Budget 2020/21	46.241
Anticipated Slippage from 2019/20 – March 2020	21.195
Anticipated budget 2020/21 (Council – March 2020)	67.437
Additional slippage from 2019/20 – following year end	0.809
Revised Base Budget 2019/20 – following year end	68.246
<u>Increase council budget:</u>	
District Heating Network (Council: June 2020)	1.058
<u>New Funding:</u>	
Strathclyde Passenger Transport	0.750
Cycling, Walking, Safer Streets (S. Govt)	0.328
Digital Inclusion for pupils – (S. Govt)	0.418
Sustrans (Spaces for people)	0.740
Transport Scotland (Charge places)	0.050
Scottish Govt - Town Centre Fund top-up	0.307
Scottish Govt - School Transport (covid related)	0.018
CCG Community Investment Fund – Clydebanks Care Home	0.005
CFCR Sports Facilities – Tennis Courts	0.027
Revised Budget 2020/21	71.947

4. Main Issues

Revenue

- 4.1 The summary report at Appendix 1 currently identifies a projected annual adverse variance (overspend) of £2.450m (1.03% of the total budget) and service reports by Chief Officers are attached as Appendix 2.
- 4.2 The projected adverse variance is made up of a general overspend against services of £0.046m and £2.402m due to the currently projected impact of covid. The covid impact projection is based upon a range of assumptions as to how services will restart over the remainder of this financial year.
- 4.3 Information on the projected annual variances in excess of £0.050m are highlighted and noted within Appendix 3, with additional information on action being taken to minimise or mitigate overspends where possible.
- 4.4 Agreed savings and management adjustments actioned within 2020/21 are monitored with current indications showing that of the total target being monitored (£0.910m) £0.889m is currently on target to be achieved.
- 4.5 Covid has had an impact on people's ability to pay for services, including Council Tax, generally people financially impacted by covid have been provided with more flexible payment terms to pay over longer periods and the current expectation is that such payments will be made in the future. For example, as at 31 January 2021 the in-year collection for council tax was 85.02% and in comparison it was 86.11% as at 31 January 2020. Officers will monitor and report as appropriate as the year progresses.
- 4.6 The restrictions imposed from lockdown due to COVID-19 have also had an impact on demand, and therefore costs, for many services. The current projected COVID-19 related financial impact within services has been transferred to the Corporate central cost centre for the financial impact of COVID-19. Officers will continue to manage the budgets as closely as possible throughout the year and it is hoped that by tight budgetary control and ongoing recovery actions; further Government funding; and/or agreed financial flexibilities to allow Councils to better cope with the financial impact of covid, that the financial impact can be significantly mitigated and reduced over the remainder of the year. However there are clearly potential risks to this, mainly due to the unpredictable nature of the pandemic.

Capital

- 4.7 The current progress on the capital plan is shown in Appendices 5 to 8.
- 4.8 The overall programme summary report at Appendix 5 shows that planned expenditure and resource for 2020/21 is lower than budgeted by £28.381m (39.45% of the budget), made up of £28.607m (39.76% of the budget) relating to project slippage, partially offset by £0.225m relating to an in year overspend.
- 4.9 Appendix 5 also provides both an analysis of the overall programme at each alert status and a summary budgetary control report. The tables at the top detail both the number of projects and the corresponding spend as a percentage of the overall programme currently at red, amber or green alert status for project life and the current year. As will be seen from the Appendix a

significant proportion of the identified slippage is as a result of delays due to covid on-site restrictions. The current projections are based on best judgement as to how these projects will continue in operation during the remainder of the year.

- 4.10** Appendix 6 details financial analysis of projects at red status and Appendix 7 is amber, with additional information on action being taken to minimise or mitigate under or overspends where possible. Appendix 8 provides an analysis of projects at green status. Appendix 9 provides an analysis of resources.
- 4.11** From the analysis within the appendices it can be seen that there are number of projects with material slippage, these are listed as follows:

Project Name	Period 10 Slippage (£m)	Period 9 Slippage (£m)
District Heating Expansion	5.300	5.000
Gruggies Burn	3.885	3.885
Schools Estate Improvement Plan	2.855	2.788
Vehicle Replacement	1.310	1.610
Posties Park	1.223	1.223
Clydebank Charette	1.223	1.223
Regeneration	1.031	0.681
Schools Estate Improvement Plan - Phase 2	0.950	0.940
Flood Risk Management	0.916	0.916
Early Years	0.884	0.878
Heritage Capital Fund	0.730	0.510
A813 Road Improvement Phase 1	0.690	0.690
New Westbridgend Community Centre	0.600	0.495
Town Centre Fund	0.588	-
Spaces for People	0.540	0.540

5. Option Appraisal

- 5.1** No option appraisal was required for this report.

6. People Implications

- 6.1** There are no people implications.

7. Financial and Procurement Implications

- 7.1** The report notes the projected in-year financial position for both General Services revenue and capital budgets.

8. Risk Analysis

8.1 The main risks are as follows:

- (a) The present variances should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results for both the revenue and capital budgets – particularly in light of covid;
- (b) As a consequence of current market conditions, capital receipts may either not be received or they may be less than anticipated. The budget assumption is that capital receipts achieved in 2020/21 will be used to fund principal repayments within the loan charges budget. As the gain through the Loans Fund Review is available to fund principal, if receipts are not achieved, there is no affect on the financial position recorded in the budget in this area. However, of the capital receipts anticipated, £0.500m is assumed to fund the annual premium charge within loan charges and this cannot be funded from the Loans Fund Review gain. Any shortfall in capital receipts below £0.500m will affect the revenue budget position. This is being closely monitored and any issues will be reported to Council; and
- (c) The projected cost of covid is based upon a variety of assumptions including: known available funding; no assumptions made as yet on potential financial flexibilities that may be agreed by Government; service demand; and timing of nationally agreed changes through the phasing out of lockdown. These assumptions change regularly and therefore there is a significant risk that the projected year end budgetary position will change from that reported.

9. Equalities Impact Assessment (EIA)

9.1 No equalities impact assessment was required in relation to this report.

10. Environmental Sustainability

10.1 No assessment of environmental sustainability was required in relation to this report.

11. Consultation

11.1 All services involved in delivering the revenue and capital budgets have been consulted in the compilation of this report.

12. Strategic Assessment

12.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the strategic priorities of the Council's current Strategic Plan. This report forms part of the financial governance of the Council.

Stephen West
Chief Officer - Resources

Date: 17 February 2021

Person to Contact: Gillian McNeilly, Finance Manager
Council Offices, Church Street, Dumbarton
Telephone: (01389) 737194
E-mail: gillian.mcneilly@west-dunbarton.gov.uk

Appendices:

- Appendix 1 - Revenue Budgetary Control 2019/20
– Corporate Summary;
- Appendix 2 - Revenue Budgetary Control 2019/20
– Chief Officer Summaries;
- Appendix 3 - Analysis of Revenue Variances over
£50,000;
- Appendix 4 - 2020/21 Management Adjustments
Monitoring (revenue);
- Appendix 5 - Overall Capital Programme Summary;
- Appendix 6 - Analysis of Projects at Red Status;
- Appendix 7 - Analysis of Projects at Amber Status;
- Appendix 8 - Analysis of Projects at Green Status; and
- Appendix 9 - Analysis of Resources;

Background Papers: Ledger output – period 10;
General Services Revenue Estimates 2020/21
General Services 10 Year Capital Plan Update - Council 4
March 2019; and
General Services Budget Preparation 2020/21 to 2022/23 –
Budget Update – Council 29 January 2020;

Wards Affected All Wards

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
SUMMARY

APPENDIX 1

PERIOD END DATE 31 January 2021

Department Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
	£000	£000	£000	£000	%		£000
Resources	6,031	9,029	5,888	(143)	-2%	↑	(139)
Regulatory and Regeneration	3,249	2,588	3,237	(12)	0%	↑	1
People & Technology	6,284	5,742	6,298	14	0%	↓	17
Citizens, Culture and Facilities	17,163	14,236	16,894	(269)	-2%	↑	(310)
Education, Learning and Attainment	100,859	79,978	101,488	629	1%	↓	96
Roads and Neighbourhood	13,506	11,734	14,361	855	6%	↓	279
Housing and Employability	4,672	3,818	4,714	42	1%	↓	12
Supply, Distribution and Property	(1,331)	1,383	(841)	490	-37%	↓	137
Miscellaneous Services	6,132	5,522	6,364	232	4%	↓	240
Loan Charges	7,072	5,654	6,785	(287)	-4%	↑	(287)
Requisition (VJB)	728	607	728	0	0%	→	0
Requisition (SPT)	1,592	1,326	1,592	0	0%	→	0
Requisition (CJP)	1,742	1,452	1,742	0	0%	→	0
Requisition (HSCP)	70,874	59,062	70,874	0	0%	→	0
Non GAE Allocation	(7,173)	(5,424)	(6,509)	664	-9%	↓	0
Contingency Fund	0	0	0	0	0%	→	0
Net Covid position	5,506	3,186	5,739	233	4%	→	0
Total Expenditure	236,904	199,893	239,354	2,450	1%	↓	46
Council Tax/CT Replacement Scheme	(36,620)	(30,807)	(36,620)	0	0%	→	0
Revenue Support Grant/ NDR	(191,648)	(180,912)	(191,648)	0	0%	→	0
Covid Funding	(6,526)	0	(6,526)	0	0%	→	0
Use of Reserves	(2,110)	(1,758)	(2,110)	0	0%	→	0
Total Resources	(236,904)	(213,477)	(236,904)	0	0%	→	0
Net Expenditure	(0)	(13,585)	2,450	2,450	1.03%	↓	46

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
RESOURCES SUMMARY

APPENDIX 2

PERIOD END DATE

31 January 2021

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid	
Service Summary	£000	£000	£000	£000	%	£000	£000	
Audit	134	249	82	(52)	-39%	↑	(0)	(52)
Central Administration Support	2,416	1,817	2,290	(126)	-5%	↑	(1)	(125)
Finance	1,402	1,342	1,422	20	1%	↓	(1)	21
Rent Rebates & Allowances	(231)	(255)	(231)	0	0%	→	0	0
Revenues & Benefits	2,791	2,510	2,802	11	0%	↓	(2)	13
Finance Business Centre	287	221	288	1	0%	↓	(0)	1
Cost of Collection of Rates	20	3,381	17	(3)	-15%	↑	0	(3)
Cost of Collection of Council Tax	(788)	(236)	(782)	6	-1%	↓	0	6
Total Net Expenditure	6,031	9,029	5,888	(143)	-2%	↑	(4)	(139)

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
REGULATORY AND REGENERATION SUMMARY

APPENDIX 2

PERIOD END DATE

31 January 2021

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid	
Service Summary	£000	£000	£000	£000	%	£000	£000	
Democratic and Registration Service	815	629	789	(26)	(0)	↑	(4)	(22)
Environmental Health	692	538	673	(19)	(0)	↑	(5)	(14)
Licensing	(74)	(107)	(74)	0	0	→	0	0
Legal Services	957	824	938	(19)	(0)	↑	(0)	(19)
Planning	634	516	673	39	0	↓	(3)	42
Economic Development	225	188	238	13	0	↓	0	13
Total Net Expenditure	3,249	2,588	3,237	(12)	(0)	↑	(13)	1

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
PEOPLE AND TECHNOLOGY

APPENDIX 2

PERIOD END DATE

31 January 2021

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%	£000	£000
Transactional Services	690	546	697	7	1%	↓	(0) 7
Human Resources (including risk)	1,225	994	1,242	17	1%	↓	(2) 19
Information Services	4,065	3,980	4,080	15	0%	↓	(1) 16
Change Support	304	222	279	(25)	-8%	↑	(1) (24)
Total Net Expenditure	6,284	5,742	6,298	14	0%	↓	(3) 17

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
CITIZENS, CULTURE AND FACILITIES

APPENDIX 2

PERIOD END DATE

31 January 2021

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21		Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%		£000	£000
Communications & Marketing	313	274	306	(7)	-2%	↑	0	(7)
Citizen Services	1,350	1,070	1,340	(10)	-1%	↑	0	(10)
Performance & Strategy	342	244	302	(40)	-12%	↑	0	(40)
Libraries, Museums, Culture	1,591	1,263	1,583	(8)	-1%	↑	26	(34)
Arts and Heritage	369	305	371	2	1%	↓	0	2
Office Accommodation	1,481	1,101	1,418	(63)	-4%	↑	0	(63)
Clydebank Town Hall	444	290	333	(111)	-25%	↑	0	(111)
Catering Services	4,385	3,089	4,372	(13)	0%	↑	0	(13)
Building Cleaning	1,473	1,413	1,495	22	1%	↓	0	22
Building Cleaning PPP	(292)	(283)	(302)	(10)	3%	↑	0	(10)
Facilities Assistants	1,916	1,506	1,911	(5)	0%	↑	14	(19)
Facilities Management	334	263	308	(27)	-8%	↑	0	(27)
Leisure Management	3,458	3,701	3,458	0	0%	→	0	0
Events	0	0	0	0	0%	↓	0	0
Total Net Expenditure	17,163	14,236	16,894	(269)	-2%	↑	41	(310)

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
EDUCATION, LEARNING AND ATTAINMENT

APPENDIX 2

PERIOD END DATE

31 January 2021

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid	
Service Summary	£000	£000	£000	£000	%	£000	£000	
Primary Schools	28,805	23,510	28,867	62	0%	↓	135	(73)
Secondary Schools	28,917	23,908	29,226	309	1%	↓	149	160
Specialist Educational Provision	16,501	12,923	16,848	347	2%	↓	181	166
Psychological Services	484	429	465	(19)	-4%	↑	0	(19)
Sport Development / Active Schools	590	407	589	(1)	0%	↑	0	(1)
Early Education	8,195	2,036	8,095	(100)	-1%	↑	14	(114)
PPP	14,490	14,534	14,494	4	0%	↓	22	(18)
Creative Arts	594	473	573	(21)	-4%	↑	0	(21)
Curriculum for Excellence	61	70	70	9	15%	↓	0	9
Central Admin	184	196	220	36	20%	↓	17	19
Workforce CPD	310	197	261	(49)	-16%	↑	0	(49)
Performance & Improvement	448	378	469	21	5%	↓	15	6
Education Development	1,280	917	1,311	31	2%	↓	0	31
Raising Attainment - Primary	0	0	0	0	0%	→	0	0
Raising Attainment - Secondary	0	0	0	0	0%	→	0	0
Pupil Equity Fund (including LAC PEF)	0	0	0	0	0%	→	0	0
Total Net Expenditure	100,859	79,978	101,488	629	1%	↓	533	96

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
ROADS AND NEIGHBOURHOOD

APPENDIX 2

PERIOD END DATE

31 January 2021

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21		Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%		£000	£000
Roads Operations	(1,145)	251	(18)	1,128	-98%	↓	975	152
Roads Services	3,908	2,507	3,259	(649)	-17%	↑	(676)	28
Transport, Fleet & Maintenance Services	(506)	22	(498)	7	-1%	↓	7	0
Grounds Maintenance & Street Cleaning Client	7,360	6,133	7,360	0	0%	→	0	0
Outdoor Services	244	99	177	(67)	-27%	↑	0	(67)
Burial Grounds	(157)	(59)	(195)	(37)	24%	↑	0	(37)
Crematorium	(999)	(727)	(970)	30	-3%	↓	0	30
Waste Services	7,542	6,599	7,938	396	5%	↓	270	126
Depots	0	0	0	0	0%	→	0	0
Ground Maintenance & Street Cleaning Trading A/c	(2,741)	(3,092)	(2,693)	48	-2%	↓	0	48
Total Net Expenditure	13,506	11,734	14,361	856	6%	↓	576	280

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
HOUSING AND EMPLOYABILITY

APPENDIX 2

PERIOD END DATE

31 January 2021

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%	£000	£000
Working 4 U	2,728	2,389	2,735	7	0%	↓	30
Communities	876	611	874	(2)	0%	↑	(2)
Homeless Persons	533	351	530	(3)	-1%	↑	(3)
Private Sector housing	42	35	42	1	2%	↓	1
Anti Social Behaviour	493	433	533	40	8%	↓	40
Total Net Expenditure	4,672	3,818	4,714	43	1%	↓	13

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
SUPPLY, DISTRIBUTION AND PROPERTY

APPENDIX 2

PERIOD END DATE

31 January 2021

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid	
Service Summary	£000	£000	£000	£000	%	£000	£000	
Housing Maintenance Trading A/c	340	714	490	150	44%	↓	150	0
Housing Asset and Investment	48	2	3	(45)	-94%	↑	0	(45)
Corporate Assets and Capital Investment Programme	(2,927)	(917)	(2,629)	298	-10%	↓	214	84
Procurement	550	695	491	(59)	-11%	↑	(11)	(48)
Corporate Asset Maintenance	(12)	67	95	107	-892%	↓	0	107
Private Sector Housing Grants	11	(139)	12	1	9%	↓	0	1
Consultancy Services	659	961	697	38	6%	↓	0	38
Total Net Expenditure	(1,331)	1,383	(841)	490	-37%	↓	354	137

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
MISCELLANEOUS

APPENDIX 2

PERIOD END DATE

31 January 2021

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance 2020/21		Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
Service Summary	£000	£000	£000	£000	%		£000	£000
Sundry Services	3,727	3,773	3,974	247	7%	↓	0	247
Members Allowances, etc	599	469	582	(17)	-3%	↑	0	(17)
European Employability	510	425	510	0	0%	→	0	0
Chief Executive, Directors and Strategic Leads	1,296	855	1,298	2	0%	↓	(8)	10
Total Net Expenditure	6,132	5,522	6,364	232	4%	↓	(8)	240

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
COVID - LOCAL GOVERNMENT HARDSHIP FUND

PERIOD END DATE

31 January 2021

Scottish Government Local Govt Funding	WDC allocation	Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Projected Spend	Variance
£000	£000	Service Summary	£000	£000	£000	£000 %
(155,000)	(2,729)	Local Government Income	(2,729)	0	(2,729)	0 0%
(50,000)	(880)	Hardship Fund	(880)	0	(880)	0 0%
(70,000)	(684)	Food - Grant Income	(684)	0	(684)	0 0%
		Additional funding (Free School Meals and Additional SGovt)	(632)	0	(632)	0 0%
		Additional consequentials	(862)	0	(862)	0 0%
		Support for individuals at risk (non SWF)	(140)	0	(140)	0 0%
(90,000)	(599)	Loss of income*	(599)	0	(599)	0 0%
		Funding total	(6,526)	0	(6,526)	0 0%
		Council Service budget adjustments due to covid (funding provided to services)	1,804	0	1,804	0 0%
		Council Service controllable spend budget adjustments due to covid	(784)	0	(784)	0 0%
		Budget available total	(5,506)	0	(5,506)	0 0%
		General spend held centrally**	4,050	1,870	4,283	233 6%
		Support for individuals at risk (non SWF)	140	0	140	0 0%
		Catering Spend	1,316	1,316	1,316	0 0%
		Spend total	5,506	3,186	5,739	233 6%
		Net Expenditure	0	3,186	233	233 0%

* please note that the Council allocation (less ALEO's allocation, WDLT) is provisional based upon £90m being received from UK government - this value will increase

** please note that there remains variances within services due to increases in demand/ lost income/ reduced costs that are due to covid which requires to be considered against the income received as Government Funding

YEAR END DATE

31 January 2021

Budget Details	Variance Analysis			
	Total Budget	Projected Spend	Variance	RAG Status
	£000	£000	£000	%

Resources

Audit	134	82	(52)	-39%	↑
Service Description	Internal audit of council services.				
Main Issues / Reason for Variance	The main reason for the favourable variance is vacancies				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	It is anticipated that the underspend will continue throughout the year				

Central Administration Support	2,416	2,290	(126)	-5%	↑
Service Description	This services deals with administration functions within the Authority				
Main Issues / Reason for Variance	The main reason for the favourable variance is vacancies				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	It is anticipated that the underspend will continue throughout the year				

Citizens, Culture and Facilities

Office Accommodation	1,481	1,418	(63)	-4%	→
Service Description	Provision of Shared Office Accommodation				
Main Issues / Reason for Variance	The variance is due mainly to upkeep of grounds, postage, electricity and gas being lower than budgeted.				
Mitigating Action	No action can be taken at this time				
Anticipated Outcome	An underspend is anticipated.				

Clydebank Town Hall	444	333	(111)	-25%	↑
Service Description	The service provides civic accommodation and facilities within Clydebank				
Main Issues / Reason for Variance	The main reason for the variance is that the vacancies held are unlikely to be filled in 20/21 and running costs (utilities and supplies) have been reduced with the limited use of the building.				
Mitigating Action	No action can be taken at this time				
Anticipated Outcome	An underspend is anticipated.				

YEAR END DATE

31 January 2021

Budget Details	Variance Analysis			
	Total Budget	Projected Spend	Variance	RAG Status
	£000	£000	£000	%
Education , Learning and Attainment				

Primary Schools	28,805	28,867	62	0%	↓
Service Description	This service area includes all Primary Schools.				
Main Issues / Reason for Variance	<p>The main variances arise due to an overspend in employee costs (£307k) mainly because savings from teacher turnover have not materialised and unbudgeted maternity pay. There is an anticipated overspend against heating costs as a result of increased ventilation (although this has been reduced following recent school closures) and against other property costs as part of our covid response measures. However, at this stage it is anticipated that these heating costs and property adaptation costs will be covered by a combination of additional SG grant and our own financial flexibilities. Income covering these costs has been brought in to the BCR. Covid has impacted on our ability to roll out the extension of free school meals in the primaries from the October week by delaying work on kitchens and dining areas. As a consequence of this delay there is now a favourable variance anticipated against school meals income (£30k). However, this would have been considerably more (£163k) had the schools remained open in 2021 (the impact on school meals income is uncertain should schools reopen before the end of March). Property costs have also been reallocated to Early Years to reflect the pre 5 presence in certain primaries.</p>				
Mitigating Action	Management will continue to review the service and take action where appropriate to minimise the overspend.				
Anticipated Outcome	An overspend primarily because of turnover not being achieved				

YEAR END DATE

31 January 2021

Budget Details	Variance Analysis				
	Total Budget	Projected Spend	Variance	RAG Status	
	£000	£000	£000	%	
Secondary Schools	28,917	29,226	309	1%	↓
Service Description	This service area includes all Secondary Schools.				
Main Issues / Reason for Variance	Savings from teacher turnover have not materialised. There is an anticipated overspend against heating costs as a result of increased ventilation and against other property costs as part of our covid response measures. However, at this stage it is anticipated that these heating costs and property adaptation costs will be covered by a combination of additional SG grant and our own financial flexibilities. With the closure of schools it is now anticipated that income from school meals will be £89k adverse (again the impact on school meals income from any partial reopening of schools before the end of March is uncertain).				
Mitigating Action	Management will continue to review the service and take action where appropriate to minimise the overspend.				
Anticipated Outcome	An overspend primarily because of turnover not being achieved				
Specialist Educational Provision	16,501	16,848	347	2%	↓
Service Description	This service area covers all ASN Services.				
Main Issues / Reason for Variance	Payments to Other Bodies are currently overspent due to more children being placed within residential placements as a result of the more demanding nature of their educational requirements. Residential placements are demand-led and can fluctuate throughout the year. However, at present the number of placements is up almost 11% on last year and the average cost is up almost 10%. Most of the overspend on residential (about 65%) is attributable to covid - either in delays to childrens' hearings or preventing engagement with parents prior to their departure from residential placements. The remainder of the overall variance is attributable to budgeted staff turnover not being realised.				
Mitigating Action	The requirement for Residential Placements are demand-led services and decisions are taken jointly with HSCP following an assessment of the best option for all concerned. However, the actual usage throughout the year will be reviewed regularly to identify where there is scope to reduce the number of placements.				
Anticipated Outcome	If current levels of demand continue then it is anticipated that the Residential budgets will overspend. Staff turnover is unlikely to be achieved.				

YEAR END DATE

31 January 2021

Budget Details	Variance Analysis				RAG Status
	Total Budget	Projected Spend	Variance		
	£000	£000	£000	%	
Early Education	8,195	8,095	(100)	-1%	↑
Service Description	This services area includes all Early Years establishments within West Dunbartonshire.				
Main Issues / Reason for Variance	With the closure of some Early Years Services is now anticipated that Food Provision will be underspent by £54k. Employee costs are currently showing an underspend by £44k due to a delay in filling posts and the cover budget will not be fully utilised.				
Mitigating Action	No action required				
Anticipated Outcome	A favourable variance is anticipated				

Roads and Neighbourhood

Roads Operations	(1,145)	(18)	1,128	-98%	↓
Service Description	This service covers the delivery of roads works orders raised				
Main Issues / Reason for Variance	COVID-19 lockdown resulting in work not being able to be carried out resulting in less income being achievable. Partially offset by underspends in materials and transport				
Mitigating Action	This overspend will be offset to some degree by an underspend in Roads services				
Anticipated Outcome	Overspend at year end				

Roads Services	3,908	3,259	(649)	-17%	↑
Service Description	This service relates to Roads design, structures, street lighting, road safety and school crossing patrols				
Main Issues / Reason for Variance	COVID-19 lockdown resulting in work not being able to be carried out resulting in less recharges come from Roads operation				
Mitigating Action	This underspend is offset to some degree by an underspend in Roads services				
Anticipated Outcome	Work completed will be less than budgeted due to covid				

Outdoor Services	244	177	(67)	-28%	↑
Service Description	This service covers the outdoor sporting facilities provided by WDC and public conveniences				
Main Issues / Reason for Variance	This favourable variance is due mainly to staff vacancies and additional Golf income				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	An underspend is expected at year end				

YEAR END DATE

31 January 2021

Budget Details	Variance Analysis				RAG Status
	Total Budget	Projected Spend	Variance		
	£000	£000	£000	%	
Waste Services	7,542	7,938	396	5%	↓
Service Description	Waste Collection and Refuse disposal services				
Main Issues / Reason for Variance	There has been a general increase in household rubbish related to home working. There has also been increased costs from recycling contractor due to higher levels of contaminated loads which attract higher rate for processing				
Mitigating Action	The service will commence with a communication strategy as soon as possible to remind residents of how to correctly recycle to reduce contaminated recycling loads				
Anticipated Outcome	Overspend anticipated				

Supply, Distribution and Property

Housing Maintenance Trading A/c	340	490	150	44%	↓
Service Description	This service delivers maintenance and investment services to the council's housing stock.				
Main Issues / Reason for Variance	Business interruption during the 4Q because of the new tier 4 restrictions will reduce income and lead to greater losses than previously forecast.				
Mitigating Action	A successful staff furlough claim made to HMRC. An additional furlough claim has been made for staff furloughed in January. The service will also maximise income during 4Q so as to minimise the loss / adverse variance.				
Anticipated Outcome	A negative variance against the revised budget due to anticipated business interruption in the 4Q. This financial position will be reviewed during the 4Q to take account of any changes to Scottish Govt COVID direction.				

Corporate Assets and Capital Investment Programme	(2,927)	(2,629)	298	-10%	↓
Service Description	This service provides asset and estate management				
Main Issues / Reason for Variance	The projected adverse variance is mainly due to salary capitalisation not anticipated to be fully achieved due to the COVID-19 restrictions. There is also an adverse variance within Non Domestic Rates due to vacant properties.				
Mitigating Action	The budget will continue to be monitored throughout the year and any actions which can be taken to mitigate the overspend are being identified. Further review is ongoing regarding Non Domestic Rates				
Anticipated Outcome	Overspend anticipated				

YEAR END DATE

31 January 2021

Budget Details		Variance Analysis			
		Total Budget	Projected Spend	Variance	RAG Status
		£000	£000	£000	%
Procurement		550	491	(59)	-11% ↑
Service Description	This service provides a purchasing & procurement service for the Council				
Main Issues / Reason for Variance	Main reason for favourable variance is vacancies, this is being partially offset by an anticipated reduction in budgeted income.				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	Underspend is anticipated				
Corporate Asset Maintenance		(12)	95	107	-892% ↓
Service Description	This service manages and undertakes repairs and maintenance to public buildings				
Main Issues / Reason for Variance	Business interruption anticipate for the remainder of the financial year due to the new tier 4 restrictions will reduce income and lead to greater losses than previously forecast.				
Mitigating Action	A successful staff furlough claim made to HMRC. The service will maximise income during the remainder of the financial year in order to minimise the adverse variance.				
Anticipated Outcome	An adverse variance against the revised budget due to anticipated issues because of restrictions implemented due to COVID-19. This position will continue to be reviewed to take account of any changes to Scottish Government COVID direction.				
Miscellaneous					
Sundry Services		3,727	3,974	247	7% ↓
Service Description	This service area budgets for non departmental specific costs such as pensions costs, external grants and elderly welfare payments, external audit fees and insurance costs. The service heading also holds a number of general savings options which have still to be fully allocated.				
Main Issues / Reason for Variance	There are a number of variances within this service, both favourable and adverse. The main favourable variance is due to reduced insurance costs anticipated (due to the level of excesses anticipated), with the main adverse variances being caused by assumptions around the achievement of centrally held savings targets such as commercialisation which may be affected by covid and anticipated property costs of vacant buildings (HSCP properties and playdrome).				
Mitigating Action	Management will continue to monitor and maximise actions taken to achieve a level of savings, where appropriate.				
Anticipated Outcome	An overall underspend is anticipated				

YEAR END DATE

31 January 2021

Budget Details	Variance Analysis			
	Total Budget	Projected Spend	Variance	RAG Status
	£000	£000	£000	%
Other				

Loan Charges	7,072	6,785	(287)	-4%	↑
Service Description	This budget covers the servicing of the Council's external borrowing				
Main Issues / Reason for Variance	This favourable variance is mainly due to the current interest rates for borrowing				
Mitigating Action	None required				
Anticipated Outcome	A favourable variance is anticipated				

Non GAE Allocation	(7,173)	(6,509)	664	-9%	↓
Service Description	This is the allocation of support service costs to other council services - excluding General Services) - such as HRA, capital, external bodies				
Main Issues / Reason for Variance	This adverse variance is due to the allocation of central administration to non GAE services being lower than budgeted due to covid				
Mitigating Action	Limited action can be taken to minimise this overspend.				
Anticipated Outcome	An adverse variance is anticipated				

Net Covid position	5,506	5,739	233	4%	↓
Service Description	This represents the funding from Scottish Government specifically for covid and additional spend identified outwith specific Council Services				
Main Issues / Reason for Variance	The adverse variance is due to a transfer from services of increases in demand/ lost income/ reduced costs that are due to covid, partially offset by income received as Government Funding				
Mitigating Action	Limited action can be taken to minimise this overspend, although management will take action identified to minimise this position.				
Anticipated Outcome	An adverse variance is anticipated				

WEST DUNBARTONSHIRE COUNCIL
MONITORING OF EFFICIENCIES AND MANAGEMENT ADJUSTMENTS 2020/21

Appendix 4

Efficiency reference	Efficiency Detail	Strategic Lead Area	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
MA1	Resources - streamline processes	Resources	- 80,000	- 80,000	-	Achieved
MA2	Reduce leadership support team	Regulatory	- 33,073	- 33,073	-	Achieved
MA4	Arts & Heritage restructure	Communication; Culture; Communities; Facilities	- 30,000	- 30,000	-	Achieved
MA5	Probationers	Education	- 263,000	- 263,000	-	school contributions increased
MA6	Reduce Creative Learning team	Education	- 23,745	- 23,745	-	Achieved
MA7	Reactive roads repairs	Environment & Neighbourhood	- 60,000	- 60,000	-	Achieved
MA8	Capitalisation of salaries	Regeneration	- 278,337	- 256,906	- 21,431	not fully achieved due to salaries not being recharged as budgeted due to COVID-19 lockdown.
MA9	Reduce hours - compliance posts (eco)	Regeneration	- 18,498	- 18,498	-	Achieved
MA10	Consolidation of posts	Housing & Employability	- 123,574	- 123,574	-	Achieved
			- 910,227	- 888,796	- 21,431	

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
OVERALL PROGRAMME SUMMARY

APPENDIX 5

PERIOD END DATE 31 January 2021

PERIOD 10

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis			
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status
Red								
Projects are forecast to be overspent and/or experience material delay to completion	66	61.1%	59,443	27.4%	66	61.1%	11,326	47.9%
Amber								
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	11	10.2%	71,953	33.2%	11	10.2%	7,133	30.2%
Green								
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	31	28.7%	85,178	39.3%	31	28.7%	5,197	22.0%
TOTAL EXPENDITURE	108	100%	216,575	100%	108	100%	23,656	100%

Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Actual Variance £000	Slippage £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	170,068	59,443	170,388	320	49,511	11,326	20,503	(29,008)	(28,830)	(178)
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	75,024	71,953	75,053	28	8,933	7,133	8,413	(520)	(515)	(6)
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	128,469	85,178	128,879	410	13,503	5,197	14,650	1,147	738	409
TOTAL EXPENDITURE	373,562	216,575	374,321	759	71,947	23,656	43,566	(28,381)	(28,607)	225

TOTAL RESOURCES	(373,562)	(216,575)	(374,321)	(759)	(71,947)	(23,656)	(43,566)	28,382
-----------------	-----------	-----------	-----------	-------	----------	----------	----------	--------

NET EXPENDITURE	0	0	0	0	0	0	0	0
-----------------	---	---	---	---	---	---	---	---

0.20%

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1	Making Tax Digital						
	Project Life Financials	40	0	0%	40	0	0%
	Current Year Financials	40	0	0%	0	(40)	-100%
	Project Description	Making Tax Digital.					
	Project Manager	Karen Shannon					
	Lead Officer	Stephen West					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Oct-21		
	Main Issues / Reason for Variance						
Making Tax Digital deliverables/ guidance has changed since this capital bid was submitted. Officers need to reassess WDC plans for Making Tax Digital to ensure that the Council remain compliant. Due to COVID- 19 HMRC have delayed the next stage of MTD until October 2021. Progress has been made on the digital linking of data on our excel spreadsheets in preparation of the next phase launch. Budget is therefore required to be rephased to 2021/22.							
Mitigating Action							
None required.							
Anticipated Outcome							
Making Tax Digital.							

2	Agresso development						
	Project Life Financials	30	0	0%	30	0	0%
	Current Year Financials	30	0	0%	8	(22)	-73%
	Project Description	2020/21 bid is to carry out an upgrade of Agresso which was last upgraded in 2015. Requirement					
	Project Manager	Adrian Gray					
	Lead Officer	Stephen West					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
Phase 1 of the project of improvements is commencing early February and planned to be completed before the end of March. Phase 2 is scheduled to commence in July 2021 and be completed in the next Financial Year. Estimated cost of Phase 1 is £0.008m, therefore £0.022m is required to be rephased to 2021/22.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Development of Agresso system later than anticipated but within original budget.							

3	Trading Standards Scam Prevention						
	Project Life Financials	10	8	81%	10	0	0%
	Current Year Financials	2	0	15%	0	(2)	-85%
	Project Description	Call blocking devices to be fitted to the phones of WDC's most vulnerable residents which will					
	Project Manager	Tony Cairns/ Alan Douglas					
	Lead Officer	Peter Hessay					
	Project Lifecycle	Planned End Date	31-Mar-21	End Date	31-Mar-22		
Main Issues / Reason for Variance							
The completion of this project has not progressed as expected in 2020/21 as it has been to unsafe for installation in elderly householders' homes during the pandemic, therefore the remaining budget is required to be rephased to 2021/22.							
Mitigating Action							
None required at this time.							
Anticipated Outcome							
To protect WDC's most vulnerable residents from phone calls from which they may fall victim of hard selling techniques, scams and other frauds.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4	Legal Case Management System						
	Project Life Financials	33	0	0%	33	0	0%
	Current Year Financials	33	0	0%	0	(33)	-100%
	Project Description	Legal Case Management System					
	Project Manager	Alan Douglas					
	Lead Officer	Peter Hessett					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
The project will resume following lockdown and Officers are able to access the hardware the system will run on. Tenders received have been held so Officers expect project can be completed within budget, when project is able to resume. It is therefore expected completion may not be possible in 2020/21, therefore budget is required to be rephased to 2021/22.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
New legal case management system.							

5	ICT Modernisation - New Project 2020/21						
	Project Life Financials	900	38	4%	900	0	0%
	Current Year Financials	100	38	38%	60	(40)	-40%
	Project Description	Annual replacement of end user devices such as end of life (EOL) mobile phones.					
	Project Manager	James Gallacher/ Patricia Kerr					
	Lead Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Jun-22		
Main Issues / Reason for Variance							
Orders for mobile phones and chromebooks being raised but delivery delays arising from COVID pandemic and Brexit will mean that goods may not be received this financial year. Expect full commitment of the budget in 2020/21 but some payments to be delayed into 2021/22.							
Mitigating Action							
Monitor delivery and invoicing closely.							
Anticipated Outcome							
Spend committed on time and on budget but some delays with delivery of goods.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

6	ICT Security & DR						
	Project Life Financials	404	28	7%	404	0	0%
	Current Year Financials	404	28	7%	240	(164)	-41%
	Project Description	The project is for the enhancement of security systems, server replacement and the update of corporate applications to ensure compliance with 15/16 PSN requirements, to enhance the Disaster recovery capabilities of WDC.					
	Project Manager	Brian Miller/ Patricia Kerr					
	Lead Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Jun-21		
Main Issues / Reason for Variance							
£0.200m committed. Switches delivered at end January and awaiting invoice. Configuration in progress before planning site visits and down time to install. Forecasted spend for 2020/21 still expected to be approx. £0.240m with £0.164m required to be rephased to 2021/22, however this is subject to the outcome of the annual network security test being planned for February.							
Mitigating Action							
Reprofile this budget.							
Anticipated Outcome							
Underspend during 2020/21 with remaining budget carried to 2021/22.							

7	Internet of Things Asset Tracking - new project 2020/21						
	Project Life Financials	240	0	0%	0	(240)	-100%
	Current Year Financials	240	0	0%	0	(240)	-100%
	Project Description	Asset Tracking.					
	Project Manager	Patricia Kerr					
	Lead Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	N/A		
	Main Issues / Reason for Variance						
	Confirmed that project will continue and with no additional financial contribution from WDC but we will continue on project to assist with product input, testing and signoff. WDC will administer the Scottish Gov funding of £0.060m. Budget no longer required as business case did not demonstrate a benefit to justify additional spend.						
	Mitigating Action						
	Report budget no longer required.						
	Anticipated Outcome						
	No spend and budget returned to capital plan.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

8	Heritage Capital Fund						
	Project Life Financials	4,000	228	6%	4,000	0	0%
	Current Year Financials	940	121	13%	210	(730)	-78%
	Project Description	Heritage Capital Fund.					
	Project Manager	Sarah Christie/ Michelle Lynn					
	Lead Officer	Malcolm Bennie					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance							
<p>Council approved a £4m investment in Cultural assets in March 2018. In February 2019 the Cultural Committee approved a £0.330m investment in Alexandria Library, a £0.015m investment in consultancy work to scope out a museum at Clydebank Library, and in April 2019 approved £0.252m to upgrade Clydebank Town Hall roof and stonework and £0.060m for the Town Hall investment programme. For future years, in November 2019 Committee approved £1.408m investment at Clydebank Town Hall, £0.575m investment in a new museum in the basement of Clydebank Library, and £0.015m in consultancy work to scope out improvements at the Back Door Gallery. With regards to works relating to the Museum Space at Clydebank Library, phase 1 of the project is complete and phase 2 preparatory work has now commenced. With regards to the Town Hall element, consultancy on spatial redesign of gallery spaces has now completed and next steps are being considered. With regards to Dalmuir Gallery Improvement works, consultancy on spatial redesign of the gallery space within Dalmuir Library has also now completed and next steps are being considered. Works to Alexandria Library have commenced but whilst order for lift element was issued in November 2020 COVID-19 restrictions has impacted on the manufacture of same and delivery date is unknown and therefore spend cannot be confirmed at this time. In relation to works at the Town Hall, roofing works are complete together with associated internal works but relay due to appointment of contractor for the stone work and access visits due to COVID-19 restrictions has prevented commencement of full works and only emergency works will be complete by end of this financial year. At this time it is estimated that £0.210m will be spent in 2020/21 with £0.730m required to be rephased to 2021/22.</p>							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Project to be delivered on budget and within revised timescale.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

9	Transformation of Infrastructure Libraries and Museums						
	Project Life Financials	421	143	34%	421	0	0%
	Current Year Financials	322	44	14%	44	(278)	-86%
	Project Description	To improve performance and efficiency of Council's Libraries and Cultural Services.					
	Project Manager	David Main					
	Lead Officer	Malcolm Bennie					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Sep-21		
	Main Issues / Reason for Variance						
	COVID-19 brought unexpected challenges and delays to this project. A tender specification has been finalised with Corporate Procurement Unit (CPU) colleagues to maximise impact of acquiring replacement mobile shelving across the library network, new public PC furniture, staff desks and children's library areas. It appears highly unlikely that full spend will be achieved in 2020/21, however the tender and contract award is continuing to progress and is anticipated to complete before end of financial year 2020/21. Likely project completion and full spend is now anticipated to be achieved within the first 6 months of 2021/22.						
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Project will be delivered within budget.							

10	Telephone System Upgrade						
	Project Life Financials	15	0	0%	15	0	0%
	Current Year Financials	15	0	0%	0	(15)	-100%
	Project Description	To improve Housing Repairs telephone platform for incoming calls, providing improved Management Information.					
	Project Manager	Stephen Daly					
	Lead Officer	Malcolm Bennie					
	Project Lifecycle	Planned End Date	31-Mar-21	End Date	31-Mar-22		
	Main Issues / Reason for Variance						
Works scoped with ICT but delayed due to COVID-19 lockdown and prioritising of support for critical services by both ICT and Citizen Services. Work will be undertaken to take this forward with ICT in 2020/21. With ongoing changes in demand and priorities as well as the need for professional external support it is anticipated this work will continue into 2021/22.							
Mitigating Action							
None required at this time.							
Anticipated Outcome							
To upgrade telephone system.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

11	Payment Card Industry Data Security Standard (PCIDSS)						
	Project Life Financials	30	0	0%	30	0	0%
	Current Year Financials	30	0	0%	0	(30)	-100%
	Project Description	Module would ensure that WDC were compliant with the current requirements of PCIDSS for card payments without the need for numerous costly workarounds.					
	Project Manager	Karen Shannon					
	Lead Officer	Stephen West					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Before the PCIDSS module can be implemented it is necessary to perform a system upgrade to allow the module to function correctly. Other work priorities including other project work that has arisen from other service areas have delayed the progression of the PCIDSS information, including the system upgrade and as a result the budget is required to be rephased to 2021/22.						
	Mitigating Action						
None at this time.							
Anticipated Outcome							
Upgraded version with PCI compliant telephone payment system.							

12	Glencairn House						
	Project Life Financials	5,050	0	0%	5,050	0	0%
	Current Year Financials	300	0	0%	10	(290)	-97%
	Project Description	Re-development of Glencairn House in Dumbarton High St to a purpose built library and museum.					
	Project Manager	Sarah Christie/ Michelle Lynn					
	Lead Officer	Malcolm Bennie					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance							
Due to the impact of the COVID-19 pandemic, this project has been disrupted. A Project Board has been established and Officers are currently reviewing to determine what spend may be possible in this financial year. Scope for appointment of an external architect received limited response and a more targeted approach is now being made to a number of firms. Due to the non essential nature of this work sites visits are unlikely to be able to take place in the level 4+ restrictions and therefore appointment will be delayed and limited spend this financial year. If further restrictions are in force until the financial year end this will impact again on anticipated spend. At this time it is estimated that £0.010m will be spend this financial year with £0.290m required to be rephased to 2021/22.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Re-development of Glen cairn House in Dumbarton High St to a purpose built library and museum, within budget albeit later than originally anticipated.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

13	Free School Meals						
	Project Life Financials	199	97	49%	199	0	0%
	Current Year Financials	102	0	0%	0	(102)	-100%
	Project Description	Provision of Capital Funding from Scottish Government to implement free school meal initiative.					
	Project Manager	Michelle Lynn					
	Lead Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Jul-21		
Main Issues / Reason for Variance							
Due to the restrictions imposed by COVID-19 and the reprioritisation of tasks there will a delay in the completion of the project. Facilities Management Officers have reviewed scope of projects which requires to change due to the change in service delivery across education projects. Due to the nature of the works they cannot be carried out until next summer recess. As a result £0.102m is required to be rephased to 2021/22.							
Mitigating Action							
Opportunities to mitigate are limited due to need for work to be carried out around school holidays and building services resources therefore engagement with subcontractor has now taken place to minimise further delay.							
Anticipated Outcome							
Project completed within budget albeit later than anticipated.							

14	AV Equipment - Education						
	Project Life Financials	1,110	110	10%	1,110	0	0%
	Current Year Financials	445	105	24%	200	(245)	-55%
	Project Description	Purchase of AV Equipment for Education.					
	Project Manager	David Jones/ Julie McGrogan					
	Lead Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Project was delayed due to COVID-19 restrictions, however now progressing with phase one of the revised plan which involves replacement of boards with emergency replacement for broken boards, with Officers calling off from the AV Scotland Excel Framework. The revised anticipated forecast spend is £0.200m in the current year with £0.245m required to be rephased to 2021/22.						
	Mitigating Action						
None available.							
Anticipated Outcome							
Purchase of AV Equipment for Education.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

15	Kilpatrick School - New Build						
	Project Life Financials	10,841	10,812	100%	10,958	117	1%
	Current Year Financials	154	125	81%	271	117	76%
	Project Description	Design and build of construction of Additional Support Needs School.					
	Project Manager	Lesley Woolfries/ Craig Jardine					
	Lead Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	<p>The Final Account has yet to be agreed and will require to be negotiated as the contractor is claiming additional monies beyond the contract sum and available budget, which generates a financial risk that Officers are seeking to mitigate where possible. At present, the project life forecast outturn is anticipating an overspend in the region of £0.387m which constitutes the additional asbestos removal costs and the final 1.5% retention which there is a contractual obligation to pay. Previously an anticipated overspend has been reported but there is a risk this may increase because the contractor has applied for payment greater than the agreed contract sum and has also submitted a loss and expense claim. Officers continue to work to fully agree the final account and determine the extent of overspend. Project was physically complete November 2017 with retentions due to be paid, with partial retention release of £0.125m processed in October 2020, with the balance of £0.023m due to be released when the final defect is rectified. At this time there is one issue still to be resolved, however it is anticipated full retention release will occur in 2020/21. The defect relating to internal decor and flooring is substantially complete, however defect remains live and Principal Contractor is in the process of closing it out.</p>						
	Mitigating Action						
	Opportunities to mitigate are limited at this time. The Council is obligated to make substantiated payment, however continue to meet						
	Anticipated Outcome						
	Project complete albeit over budget.						

16	New Balloch Campus						
	Project Life Financials	16,701	16,694	100%	16,712	11	0%
	Current Year Financials	10	3	35%	21	11	113%
	Project Description	Construction of new primary school in Balloch to incorporate St Kessog's PS, Haldane PS and Jamestown PS and EE&CC.					
	Project Manager	Lesley Woolfries/ Craig Jardine					
	Lead Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance							
The main construction project reached the end of the defect rectification period on 9 February 2019, however retention of £0.016m is currently being held and will be released when the Making Good Defects certificate is issued, which is forecast in 2020/21. The overall project is reporting an anticipated overspend of £0.249m against the original budget (prior to additional budget being allocated) at this time and is expected to be financially complete in 2020/21 with the release of retention on both the main construction contract and the Haldane demolition contract.							
Mitigating Action							
None available.							
Anticipated Outcome							
Delivery of project on programme, however forecast overspend in the region of £0.249m.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

17	Education Software Licensing Refresh - new project 2020/21						
	Project Life Financials	270	2	1%	270	0	0%
	Current Year Financials	30	2	5%	5	(25)	-83%
	Project Description	End of Life Software Upgrades for Education					
	Project Manager	James Gallacher/ Patricia Kerr					
	Lead Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
To date only two education end of life (EOL) applications upgraded. Additional applications may be identified during annual Public Services Network (PSN) due in February 2021 but they are unlikely to be replaced during the remainder of this financial year. At this time it is estimated that £0.025m is required to be rephased to 2021/22.							
Mitigating Action							
PSN test may revise the spend estimate but is expected that £0.025m will be carried to 2021/22.							
Anticipated Outcome							
Limited software identified this year as End of Life and requesting £0.025m budget carried to 2021/22.							

18

Schools Estate Improvement Plan						
Project Life Financials	20,000	7,578	38%	20,000	0	0%
Current Year Financials	10,635	3,937	37%	7,780	(2,855)	-27%
Project Description	Improvement of Schools Estate.					
Project Manager	Lesley Woolfries/ Michelle Lynn/ Craig Jardine					
Lead Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
<p>With regards to the new Renton Campus, the Project has been impacted upon by COVID-19 outbreak. This has impacted the spend projections for this financial year as the site was closed for a duration of 13 weeks. It is anticipated that the overall project will be complete by July 2022. (Previously April 2022). Officers have now agreed the revised contract completion dates accounting for the additional 13 weeks. With regards to Additional ASN Provision – Secondary Phase, Skills School – Senior Phase, and St Mary's Alexandria Refurbishment Works these 3 projects have also been impacted upon by COVID-19. Meeting took place in January between officers and scoping exercise underway to ascertain the requirements and delivery outcomes of the Additional ASN provision - Secondary Phase and it was determined that no spend will be possible in 2020/21 and will be required to be carried forward into 2021/22 where full spend is anticipated pending any further COVID-19 restrictions being in place. Scoping exercise on the Skills School - Senior Phase is scheduled for February 2021 but it is also expected there will be no expenditure in 2020/21. With regards to St Mary's, the tender for the MUGA is anticipated to be approved at the next tendering committee and works commencing shortly thereafter. Dining and kitchen extension to be completed during summer recess. £0.247m of the St Mary's budget is expected to spent this financial year. In summary, £7.780m of the overall Schools Estate Improvement Plan will be spent in 2020/21, with £2.855m required to be rephased to 2021/22.</p>						
Mitigating Action						
<p>With regards to the new Renton Campus, Officers are working to plan the migration from existing premises to work with programmed October 2021 Phase 1 completion where the new building and immediate playground and some parking provision is delivered. Overall project with Phase 2 & final phase 3 due to complete in July 2022.</p>						
Anticipated Outcome						
<p>Project delivered within budget and to the revised programme, following COVID-19.</p>						

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

19 **Schools Estate Improvement Plan - Phase 2 - Next Phase 2020/21**

Project Life Financials	25,800	42	0%	25,800	0	0%
Current Year Financials	1,000	42	4%	50	(950)	-95%
Project Description	Improvement of Schools Estate.					
Project Manager	Sharon Jump/ Craig Jardine					
Lead Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-25	End Date	31-Mar-25		

Main Issues / Reason for Variance

The next phase of the Schools Estate Improvement Plan involves the development of the next phase of the plan in the Fairley area. The Capital Investment Team have been tasked with providing a funding submission to the Scottish Government Learning Estate Improvement Programme to support the delivery of key priority areas set out within the new West Dunbartonshire Learning Estate Strategy 2020-2030. The bid submission was made in October 2020 and we have been successful in securing funding, the level and detail of which is still to be confirmed - this should happen during February 2021. A site analysis feasibility study has been drafted for existing locations and being reviewed by officers at this time. It is anticipated that £0.050m will be spent this financial year, with £0.950m required to be rephased to 2021/22.

Mitigating Action

None required at this time

Anticipated Outcome

Phase 2 funding bid to be submitted when date is available.

20 **Early Years Early Learning and Childcare Funding**

Project Life Financials	8,562	5,013	59%	8,562	0	0%
Current Year Financials	2,465	316	13%	1,581	(884)	-36%
Project Description	Early learning and childcare funding awarded to West Dunbartonshire Council to facilitate the expansion in entitlement to funded ELCC to 1140 hours from August 2020.					
Project Manager	Michelle Lynn/ Craig Jardine					
Lead Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		

Main Issues / Reason for Variance

Due to the restrictions implemented for COVID-19 the project was delayed as works could not be carried out within the timescales originally planned. Good progress has been made to make up the 5 month period lost. Works within a building operating COVID restriction has presented challenges which has come with increased costs. As a result anticipated spend for 2020/21 is £1.581m with £0.884m required to be rephased to 2021/22. Rephasing relates to works that can not be carried out while the building is open and under COVID-19 restrictions.

Mitigating Action

None available at this time.

Anticipated Outcome

The project will be completed to deliver the requirements of the Early Years expansion plans.

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

21

Vehicle Replacement

Project Life Financials	5,968	3,915	66%	5,968	0	0%
Current Year Financials	5,110	3,057	60%	3,800	(1,310)	-26%
Project Description	Replacement of vehicles which have reached end of programmed lifespan (7 year heavy vehicles, 10 year light vehicles).					
Project Manager	Kenny Lang					
Lead Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Vehicle manufacturers, parts and transport have been affected by COVID-19. The full budget (minus £0.250m) has been allocated and orders placed. It is anticipated that ordered vehicles will be received prior to year end but this is dependent on suppliers who may be experiencing delays in parts due to COVID-19. The anticipated spend will be updated as and when confirmation on delivery are received, however at this time it is estimated that at least £3.8m of the budget will be spent, with £1.310m required to be repensed to 2021/22.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Replacement of fleet later than anticipated.						

22

Purchase of gritters

Project Life Financials	400	0	0%	400	0	0%
Current Year Financials	400	0	0%	0	(400)	-100%
Project Description	Purchase of gritters.					
Project Manager	Kenny Lang					
Lead Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-21	Actual End Date	31-Oct-21		
Main Issues / Reason for Variance						
Previous procurement route unsuccessful, causing delay to project. Documents have been issued for tender with tender returns due February 2021. Scheduled for tender committee April 2021 with receipt of vehicles due autumn 2021, therefore full budget required to be repensed to 2021/22.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Receipt of gritters later than anticipated, may be an increase in cost.						

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

23	COVID-19 School Transport Retrofit Fund						
	Project Life Financials	18	0	0%	3	(16)	-86%
	Current Year Financials	18	0	0%	3	(16)	-86%
	Project Description	The purpose of this one-off capital funding is to provide additional funds to enable the fitting of mitigation measures to limit the transmission of COVID-19 on school transport vehicles.					
	Project Manager	Kenny Lang					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-21	Actual End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	New Scottish Government funding to be used to install measures in school buses to help reduce the risk of COVID-19 transmission. At this time it is estimated that only £0.003m of the funding will be required.						
	Mitigating Action						
None available at this time.							
Anticipated Outcome							
To help reduce the risk of transmission of COVID-19 on school buses.							

24	Allotment Development						
	Project Life Financials	400	19	5%	400	0	0%
	Current Year Financials	400	18	5%	100	(300)	-75%
	Project Description	To develop an allotment site.					
	Project Manager	Ian Bain					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
Site investigation report has identified levels of contamination that will limit the site to raised beds allotments. Officers are now evaluating if the site is viable for this purpose. At this time it is still anticipated that £0.100m will be spent this financial year, with £0.300m required to be rephased to 2021/22.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Development of allotments to take pressure off current 10 year waiting list.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

25	Community Sports Fund						
	Project Life Financials	472	406	86%	472	0	0%
	Current Year Financials	66	0	0%	0	(66)	-100%
	Project Description	Match funding of up to 75% for local sports clubs to develop business cases to improve facilities.					
	Project Manager	Ian Bain					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	2017/18 was the final year of a project to fund external/community sports groups which is now closed to new applications. Officers have evaluated submissions received within the final round of applications. Full spend has been committed, however the timing of spend is dependent on external groups proceeding with projects as planned, with no spend incurred in 2020/21. Budget is therefore required to be rephased to 2021/22.						
	Mitigating Action						
	Officers will continue to liaise with community groups to ensure progress is made with projects.						
	Anticipated Outcome						
	Improve sport facilities to a wide range of organisations WDC.						

26

Holm Park & Yoker Athletic FC						
Project Life Financials	750	664	88%	750	0	0%
Current Year Financials	92	6	6%	25	(67)	-73%
Project Description	Develop a new 3G pitch to act as a home venue for Clydebank FC with extensive community access.					
Project Manager	Michelle Lynn/ Craig Jardine					
Lead Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Planning was granted December 2020 and contractors started onsite start of January 2021, however due to a number of recent COVID-19 level 4+ restrictions contractors unable to be onsite and full spend will now not be possible. Spend therefore for 2020/21 is expected at this time to be £0.025m, although this is subject to change should there be either further restrictions or relaxation of restrictions. At this time it is estimated £0.67m is required to be rephased to 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project delivered on budget.						

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

27	Kilmaronock Cemetery Extension						
Project Life Financials	217	0	0%	217	0	0%	
Current Year Financials	217	0	0%	0	(217)	-100%	
Project Description	Extension of existing cemetery at Kilmaronock.						
Project Manager	Ian Bain						
Lead Officer	Gail MacFarlane						
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22			
Main Issues / Reason for Variance							
The original planned project to extend the current cemetery is no longer viable due to soil depth and land being unsuitable. Another field adjacent to the church has been identified as potentially being suitable, however this land is currently owned by Church of Scotland. Estates have now made final contact with Church of Scotland requesting permission to carry out site investigation works however they are not responding so it seems unlikely that this plan will progress. Other options are now being explored, but this budget will be required to be rephased to 2021/22.							
Mitigating Action							
Other options to be explored.							
Anticipated Outcome							
To provide further burial space in West Dunbartonshire.							

28	Levengrove Park - Restoration & Regeneration						
	Project Life Financials	3,843	3,920	102%	4,073	230	6%
	Current Year Financials	20	200	984%	250	230	1131%
	Project Description	Restoration and Regeneration of Levengrove Park.					
	Project Manager	Ian Bain					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
The project started August 2017 and the Pavilion is now complete and handed over. Project is forecasting a project life overspend due to various unforeseen additional costs.							
Mitigating Action							
None required.							
Anticipated Outcome							
Project delivered later than originally anticipated.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

29

Posties Park Sports Hub - New sports hub to include Gym & running track						
Project Life Financials	1,802	92	5%	2,300	498	28%
Current Year Financials	1,723	14	1%	500	(1,223)	-71%
Project Description	Creation of a sports hub at Posties/Marinecraft to include a new changing pavilion/Gym, new all-weather 6 lane running track, conversion of blaze sports pitch to grass, new fencing, upgrade of existing floodlights and additional car parking. This combines the budget approved by the Council in February 2015 for Community Sports Facilities at Posties Park, draw down of budget from the generic sports facilities budget line and anticipated match funding from Sports Scotland.					
Project Manager	Ian Bain					
Lead Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Dec-21		
Main Issues / Reason for Variance						
Contract was awarded August 2019 and physical works were expected to commence March 2020 however postponed due to COVID-19 restrictions. Prestart meeting will take place on 23 November 2020 and site set up December 2020. Works are now forecast to be complete by December 2021 with forecast spend in 2020/21 expected to be £0.500m with £1.223m required to be rephased to 2021/22 due to the time lost during COVID19 restrictions.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Creation of sports hub.						

30	Vale of Leven Cemetery Extension						
	Project Life Financials	650	165	25%	650	0	0%
	Current Year Financials	485	0	0%	100	(385)	-79%
	Project Description	Extension of existing cemetery in Vale of Leven.					
	Project Manager	Ian Bain					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
Difficulties in purchasing the preferred site resulted in early delays to this project. Site investigation works on the preferred site are now complete and the land was deemed suitable in October 2018. Negotiations are now complete and approval granted at February 2019 IRED committee to purchase land. An unforeseen legal issue resulted in a delay in signing off the land purchase, but this has however now been resolved and the land purchase at a cost of £0.100m is expected to be complete this financial year. Once purchase is complete the project will go to tender. Due to the delays out with the Council's control, it is expected that the project will be unable to fully complete in 2020/21, with £0.385m required to be rephased to 2021/22.							
Mitigating Action							
Opportunities to mitigate are limited due to ongoing discussions with regards to purchase of land.							
Anticipated Outcome							
A suitable site has been identified and is in the process of being purchased to provide a sustainable burial environment, the project will be delivered on budget albeit later than originally planned.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

31

New Westbridgend Community Centre

Project Life Financials

Current Year Financials

Project Description

Project Manager

Lead Officer

Project Lifecycle

675

630

New Westbridgend Community Centre

Michelle Lynn/ Craig Jardine

Angela Wilson

Planned End Date

64

19

31-Mar-21

9%

3%

Forecast End Date

675

30

0

(600)

31-Mar-22

0%

-95%

Main Issues / Reason for Variance

Project progression has been delayed in 2020/21 due to COVID-19 restrictions. Planning submitted December 2020. It is anticipated at this time that £0.030m will be spent this financial year with £0.600m required to be rephased to 2021/22 for project completion.

Mitigating Action

None required at this time.

Anticipated Outcome

Project to be delivered on budget.

32

Alexandria Community Centre Sports Hall re-flooring

Project Life Financials

Current Year Financials

Project Description

Project Manager

Lead Officer

Project Lifecycle

40

40

Alexandria Community Centre Sports Hall re-flooring

John Anderson

John Anderson

Planned End Date

0

0

31-Mar-21

0%

0%

Forecast End Date

40

0

0

(40)

31-Mar-22

0%

-100%

Main Issues / Reason for Variance

The Alexandria Community Centre Sports Hall is being utilised as COVID-19 vaccine centre so works are now required to be rephased to 2021/22.

Mitigating Action

None available at this time.

Anticipated Outcome

New floor fitted in Alexandria Community Sports Hall.

33

New Sports Changing Facility Dumbarton West (Old OLSP site)

Project Life Financials

Current Year Financials

Project Description

Project Manager

Lead Officer

Project Lifecycle

350

341

New Sports Changing Facility Dumbarton West (Old OLSP site)

Michelle Lynn/ Craig Jardine

Angela Wilson

Planned End Date

9

0

31-Mar-21

2%

0%

Forecast End Date

350

0

0

(341)

31-Mar-22

0%

-100%

Main Issues / Reason for Variance

Demolition and site investigation works are complete on larger site. Project progression has been delayed in 2020/21 due to COVID-19 restrictions. Planning permission has been submitted and further discussions with Roads and parking have been resolved, however no budget spend will be possible this financial year with the full budget being rephased into next financial year.

Mitigating Action

Continue to liaise with Planning to take the project forward and prevent further delay.

Anticipated Outcome

To deliver new sports changing facility.

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

34	Auld Street Clydebank - Bond						
	Project Life Financials	400	358	89%	400	0	0%
	Current Year Financials	42	0	0%	0	(42)	-100%
	Project Description	Completion of roadworks associated with Auld Street housing development.					
	Project Manager	Derek Barr					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Jun-21		
Main Issues / Reason for Variance							
As COVID-19 restrictions continue, Officers are unable to program these works. Budget therefore required to be rephased to 2021/22.							
Mitigating Action							
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion next financial year.							
Anticipated Outcome							
Intention is to complete works for this budget by June 2021.							

35	Cycling, Walking and Safer Streets						
	Project Life Financials	474	94	20%	474	0	0%
	Current Year Financials	474	94	20%	204	(270)	-57%
	Project Description	Introduction of enhanced walking routes and traffic calming schemes to introduce safer streets					
	Project Manager	Derek Barr					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Jun-21		
Main Issues / Reason for Variance							
Plans are being drawn up to adjust cycle path at Dumbarton East to solve drainage issues and these will be progressed once a Contractor has been engaged. These works are not expected to be complete by 31st of March but should be complete by late June 2021 to allow claim of grant awarded, therefore at this time it is estimated that £0.270m is required to be rephased to 2021/22.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Intention is to complete works for this budget by June 2021.							

36	Flood Risk Management						
	Project Life Financials	1,016	16	2%	1,016	0	0%
	Current Year Financials	1,016	16	2%	100	(916)	-90%
	Project Description	Enhancement of drainage infrastructure to ensure compliance with Flood Risk Management Act					
	Project Manager	Raymond Walsh/ Derek Barr					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
Modelling is continuing. Contract documents will be drawn and it is expected that a contractor will be engaged imminently, and SEPA also to be consulted. At this time it is anticipated that £0.100m will be spent this financial year with £0.916m required to be rephased to 2021/22.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Projects should be completed within budget albeit later than anticipated.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

37	Gruggies Burn Flood Prevention						
	Project Life Financials	15,000	353	2%	15,000	0	0%
	Current Year Financials	4,135	158	4%	250	(3,885)	-94%
	Project Description	Commission of Gruggies Flood Prevention Scheme.					
	Project Manager	Sharron Worthington					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance							
Geotechnical & Topographic surveys are now complete. Consultant liaising with Contractor regarding options going forward. £3.885m from this years budget is expected to be required to be rephased to 2021/22.							
Mitigating Action							
Planning permission will be sought and then works will be procured as soon as chosen option is selected.							
Anticipated Outcome							
Project should be complete within timescale should COVID-19 restrictions allow.							

38	A813 Road Improvement Phase 1						
	Project Life Financials	2,325	977	42%	2,325	0	0%
	Current Year Financials	790	66	8%	100	(690)	-87%
	Project Description	A813 Road Improvement Phase 1.					
	Project Manager	Sharron Worthington					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance							
COVID-19 Government guidance has prevented commencement on these works. The A813 is currently being used as diversion route while works are being carried out to A811 Lomond Bridge. The bridge works were delayed due to COVID-19 restrictions which in turn has now resulted in the A813 Improvement physical works being delayed. However although no physical works can take place, Consultant is working on a detailed design and Officers are looking at a potential purchase of land. It is therefore expected at this time that only £0.100m of current year budget will be spent in 2020/21 on consultancy fees with £0.690m required to be rephased to 2021/22 for the physical works.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
To provide an improved A813.							

39	Protective overcoating to 4 over bridges River Leven						
	Project Life Financials	1,030	37	0%	1,030	0	0%
	Current Year Financials	464	11	2%	50	(414)	-89%
	Project Description	To overcoat 4 bridges over River Leven.					
	Project Manager	Cameron Muir					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
	Main Issues / Reason for Variance						
COVID-19 Government guidance has prevented commencement on these works, and therefore the forecast spend for 2020/21 has been reduced to £0.050m, with £0.414m required to be rephased to 2021/22.							
Mitigating Action							
None available due to Government guidance intention is to re-programme works and re-allocate resource with a view to completion this financial year.							
Anticipated Outcome							
Protective overcoating to 4 over bridges River Leven within budget albeit later than anticipated.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

40	Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements & Park and Rides					
	Project Life Financials	750	2	0%	470	(280) -37%
	Current Year Financials	750	2	0%	470	(280) -37%
	Project Description	Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements.				
	Project Manager	Raymond Walsh				
	Lead Officer	Gail MacFarlane				
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21	
Main Issues / Reason for Variance						
COVID-19 Government guidance delayed commencement on these works. With regards to bus infrastructure improvements, works on kassel kerbs are nearing completion, new bus shelter installed Western Isles Road and budget fully spent awaiting invoices/measures. With regards to A814 congestion reduction measures, Contractor has been appointed and works should be completed by 31 March 2021. At Balloch Station Park and Ride, a consultant has been appointed and works are being progressed with Network Rail and should be completed by 31 March 2021. A8014 Kilbowie Road Bus Route improvement works are unlikely to proceed due to a combination of COVID-19 restrictions and conflicting works on the Clydebank A814 Charrette project. It is therefore estimated that only £0.470m is required this financial year.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works and re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21.						

41	Turnberry Homes - traffic calming/ management at Turnberry housing development off Castle Road						
	Project Life Financials	60	53	88%	60	0	0%
	Current Year Financials	7	0	0%	0	(7)	-100%
	Project Description	Turnberry Homes - traffic calming/ management at Turnberry housing development off Castle					
	Project Manager	Derek Barr					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
COVID-19 Government guidance has prevented commencement of these works as planned, budget therefore now required to be rephased to 2021/22.							
Mitigating Action							
None available due to Government guidance intention is to re-programme works and re-allocate resource with a view to completion next financial year.							
Anticipated Outcome							
Intention is to complete works for this budget in 2021/22.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

42

Spaces for People						
Project Life Financials	740	21	3%	740	0	0%
Current Year Financials	740	21	3%	200	(540)	-73%
Project Description	Funding has been awarded from Sustrans to assist with social distancing measures required as a result of the COVID-19 pandemic.					
Project Manager	Derek Barr					
Lead Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Jul-21	Forecast End Date	31-Jul-21		
Main Issues / Reason for Variance						
New funding for WDC in response to the COVID-19 pandemic. Funding provided for widening of footpaths to abide by social distancing guidelines. Works have been carried out to install mass barriers in locations where footfall is high and there will also be a contribution to works at Smollet Fountain & Town Centres where works are currently being carried out by Regeneration/Roads . Plans are currently being designed. Given there are now further new restrictions Officers are evaluating what further measures may be required and there are meetings scheduled which should guide the WDC strategy. At this time it is estimated that £0.540m will be required to be repahsed to 2021/22.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
To provide people of West Dunbartonshire additional space to help adhere to social distancing guidelines.						

43	New Sports Changing Facility at Lusset Glen in Old Kilpatrick						
	Project Life Financials	150	16	10%	150	0	0%
	Current Year Financials	142	7	5%	20	(122)	-86%
	Project Description	New Sports Changing Facility at Lusset Glen in Old Kilpatrick.					
	Project Manager	Michelle Lynn					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance							
Demolition of existing structure was expected January however as disconnection of services is non essential, Scottish Power have not been able to attend to carry this out to allow the demolition to proceed. The new facility is being built offsite but unlikely to be in place by end of March due to unknown date for demolition. At this time it is estimated that £0.020m will be spent in 2020/21, with £0.122m required to be repahsed to 2021/22.							
Mitigating Action							
None required at this time.							
Anticipated Outcome							
To deliver new sports changing facility.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

44	Mandatory 20mph Residential communities						
	Project Life Financials	500	11	2%	500	0	0%
	Current Year Financials	489	0	0%	20	(469)	-96%
	Project Description	Mandatory 20mph Residential communities.					
	Project Manager	Raymond Walsh					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	The Scottish Government are currently reviewing 20mph legislation and officers are currently awaiting clarity from them before works can resume. This review is taking longer than anticipated, with still no formal outcome from Scottish Government on how to proceed. At this time it is anticipated minimal spend in 2020/21 with remaining rephased to 2021/22.						
	Mitigating Action						
None available at this time as timing of review is out with Council control.							
Anticipated Outcome							
Project to be delivered within budget albeit later than first anticipated.							

45

Depot Rationalisation						
Project Life Financials	8,535	118	1%	8,535	0	0%
Current Year Financials	163	0	0%	10	(153)	-94%
Project Description	Depot Rationalisation.					
Project Manager	Sharon Jump/ Craig Jardine					
Lead Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
Given potential implications around operational service requirements for Greenspace, Transport, Roads and Waste, Officers have not been in a position to complete the DRP Business Case at this point. Requirements were to be re-visited in March 2020, however as a result of COVID-19 and other pressing priorities this has been delayed and will be reviewed in January 2021 when there will be a better understanding of future operational requirements for a Depot provision. At this time it is estimated that only £0.010m will be spent this financial year with £0.153m required to be rephased to 2021/22.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Project business case will be brought back to project board and Council when the implication of shared services is known.						

46	Oil to Gas Conversion						
	Project Life Financials	187	115	62%	187	0	0%
	Current Year Financials	163	91	56%	95	(68)	-42%
	Project Description	Oil to Gas Conversion in council buildings.					
	Project Manager	Steven Milne/ John McKenna					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
Carleith Boiler house works are complete. Balance of budget will be used as a contribution towards the Braehead PS boiler replacement, which is part funded by building upgrades. Braehead Primary main boiler plant replacement postponed to summer 2021 due to no suitable access available prior to this time, therefore remaining budget requires to be rephased to 2021/22.							
Mitigating Action							
None required.							
Anticipated Outcome							
Project complete within budget and revised timescale.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

47

Leisure Energy projects - air handling units, upgrade lighting, circulating pumps, and draught proofing						
Project Life Financials	290	62	21%	290	0	0%
Current Year Financials	218	0	0%	40	(178)	-82%
Project Description	Measures to be installed at both Meadow Centre & Vale of Leven Swimming Pool; new pool hall Air Handling Units, upgrade lighting, circulating pumps Vale of Leven Swimming Pool, internal and external lighting and draught proofing.					
Project Manager	Steven Milne/ John McKenna					
Lead Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Works to be completed relate to Air Handling Unit (AHU) upgrades at Meadow Centre. It was decided that installing an air handling unit outside would minimise disruption to customers, staff and business. Structural engineers were required to carry out soil samples to confirm the ground was suitable to build an external base for the unit however the positive result took a considerable amount of time to return. More recent delays relate to the design and details of the new foundation slab and requires to be re-configured due to the discovery of the unusually large projection of the foundation from the face of the main building. This altered the concept of the design of the proposed foundations so further works were required before it could go to tender. Tenders for the structure have now been evaluated and planning permission has been granted but due to time taken for approval works weren't able to progress further in 2019/20, and were required to be rephased to 2020/21, however due to COVID-19 restrictions, inability to visit site and make arrangements for installation. This could have an impact on the project being delayed. Building Warrant for the structural plinth (phase 1) is due on 12 February and work will commence thereafter. Tenders have been received for the structural works and have had approval for leisure services to proceed. The remaining works to install the AHU will be completed in 2021/22.						
Mitigating Action						
Continue to liaise with internal colleagues and Leisure Trust.						
Anticipated Outcome						
Project expected to deliver within budget albeit later than anticipated.						

48	Solar Panel Installation						
	Project Life Financials	135	7	5%	135	0	0%
	Current Year Financials	135	7	5%	16	(119)	-88%
	Project Description	Installation of Solar Panels on Council buildings.					
	Project Manager	Steven Milne/ John McKenna					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
Funding approval has been granted by BAM PPP for the installation of solar panels at St Peter the Apostle High School. Awaiting confirmation from WDC Insurers to commence works. Planning application has now been submitted with the fee expected to be charged this financial year. The remaining £0.119m is therefore required to be rephased to 2021/22 for project completion.							
Mitigating Action							
None required at this time.							
Anticipated Outcome							
Project will be delivered later than anticipated.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

49	Water Meter Downsize						
	Project Life Financials	16	6	39%	16	0	0%
	Current Year Financials	10	0	0%	0	(10)	-100%
	Project Description	Water Meter Downsize.					
	Project Manager	Steven Milne/ John McKenna					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date		31-Mar-21	Forecast End Date		31-Mar-22
Main Issues / Reason for Variance							
The original project is now complete and costs were less than anticipated. We had identified a number of meters that could have been replaced by year end, however the utility supplier has advised that only essential works can be carried out during the current lockdown. It is now unlikely that any spend will occur in 2020/21. The budget will now require to be rephased to 2021/22.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Delivery of project within budget.							

50	Urinal Controls						
	Project Life Financials	45	27	59%	45	0	0%
	Current Year Financials	19	0	2%	0	(18)	-98%
	Project Description	Urinal Controls.					
	Project Manager	Steven Milne/ John McKenna					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
The original project is now complete and costs were less than anticipated. We had identified a number of urinal controls that could have been replaced by year end, however the utility supplier has advised that only essential works can be carried out during the current lockdown. It is now unlikely that any spend will occur in 2020/21. The budget will now require to be rephased to 2021/22.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Delivery of project within budget.							

51	Electricity Automatic Meters						
	Project Life Financials	28	18	64%	28	0	0%
	Current Year Financials	10	0	0%	0	(10)	-100%
	Project Description	Electricity Automatic Meters					
	Project Manager	Steven Milne/ John McKenna					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
48 meters installed as at 31 March 2020. Completion of works is totally dependant on site access and permission to switch power off for up to one hour. Officers are currently liaising with building managers and contractor to arrange power shut-down and installation where feasible. Utilities supplier has updated that they will be unable to carry out installations prior to end of March 2021 due to priorities elsewhere relating to COVID-19. Budget will now require to be rephased into 2021/22.							
Mitigating Action							
Liaising with all parties in preparation to allow works to commence.							
Anticipated Outcome							
Delivery of project within budget, albeit later than originally planned.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

52	Energy Projects quick wins						
	Project Life Financials	60	3	5%	60	0	0%
	Current Year Financials	27	0	0%	0	(27)	-100%
	Project Description	Energy Projects quick wins.					
	Project Manager	Steven Milne/ John McKenna					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Draft proofing doors and windows, restricting control of radiator controls and thermostats etc. The COVID-19 situation has not allowed Officers to progress as expected. Although officers have identified a number of potential projects, the budget will now require to rephased into 2021/22.						
	Mitigating Action						
None required at this time.							
Anticipated Outcome							
Delivery of project on budget.							

53

Automatic Meter Readers						
Project Life Financials	48	22	47%	48	0	0%
Current Year Financials	28	3	10%	6	(23)	-81%
Project Description	Automatic Meter Readers.					
Project Manager	Steven Milne/ John McKenna					
Lead Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
This project life budget is split with £0.028m allocated to water automatic meter readers and £0.020m allocated to electricity automatic meter readers. With regards to water automatic meters, all large sites complete and remaining works will be completed for both water and electricity once the restrictions have eased. We now anticipate that the remainder of the budget will be required to be rephased to 2021/22.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Delivery of project within budget, albeit later than originally planned.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

54

Lighting upgrades to LED in schools and Corporate buildings						
Project Life Financials	171	0	0%	171	0	0%
Current Year Financials	171	0	0%	130	(41)	-24%
Project Description	Lighting upgrades to LED in schools and Corporate buildings.					
Project Manager	Steven Milne/ John McKenna					
Lead Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Replacement of lighting in schools and corporate building where discolouration/age/ and operational hours justifies replacement by new LED fittings. Early delays due to COVID-19 restrictions regarding site access to carry out surveys and availability of Building Services. Surveys now carried out on a number of sites and work to Dumbarton Academy. Works orders with an estimated cost of £0.120m have been raised with Building Services and still to be invoiced. Site access to be arranged with RPOs for installation in other buildings. Officers will seek to maximise spend which will depend on building access and availability of building services, however at this time it is estimated that approx. £0.041m will be required to be rephased to 2021/22.						
Mitigating Action						
Liaising with Building Services and RPOs for permission to proceed.						
Anticipated Outcome						
Delivery of project within budget.						

55	Upgrade obsolete heating controls (BEMS) across Council estate						
	Project Life Financials	160	0	0%	160	0	0%
	Current Year Financials	160	0	0%	0	(160)	-100%
	Project Description	Upgrade obsolete heating controls (BEMS) across Council estate.					
	Project Manager	Steven Milne/ John McKenna					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
This project is to upgrade obsolete heating control management systems across the Council's Estate. It is necessary for this work to be carried out during the non-heating season or when buildings are unoccupied. Initial site surveys required prior to works commencing have been severely delayed due to COVID-19. Due to further restrictions, the budget of £0.160m will be required to be rephased to 2021/22.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Delivery of project within budget.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

56	Replace obsolete boilers (plant greater than 30 years old)						
	Project Life Financials	235	0	0%	235	0	0%
	Current Year Financials	235	0	0%	10	(225)	-96%
	Project Description	Replace obsolete boilers (plant greater than 30 years old).					
	Project Manager	Steven Milne/ John McKenna					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Boiler replacements to be considered are The Hub and St Mary's Alexandria, both of which are two of the very few remaining oil sites within West Dunbartonshire area. In addition the current gas boiler at Municipal buildings is at least 35 years old. Work must be carried out during the non-heating season. St. Mary's design works have been procured and gas meter installation anticipated by 31 March 2021. £0.225m required to be rephased to 2021/22 for the progression of the remainder of the works.						
	Mitigating Action						
None available at this time.							
Anticipated Outcome							
Delivery of project within budget albeit later than first anticipated.							

57

Replace existing main hall Air Handling unit at Clydebank Town Hall						
Project Life Financials	85	0	0%	85	0	0%
Current Year Financials	85	0	0%	3	(82)	-96%
Project Description	Replace existing main hall Air Handling unit at Clydebank Town Hall.					
Project Manager	Steven Milne/ John McKenna					
Lead Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Works require to be completed during the non-heating season therefore at this time it is anticipated that only design fees of approximately £0.003m will be incurred in this financial year, with the remainder of the budget to be rephased to 2021/22 for completion of the project, however Officers will endeavour to maximise spend where possible.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Delivery on budget but delayed timescales.						

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

58

Energy efficiency Quick win projects with payback of less than 4 years - new project 2020/21

Project Life Financials	20	0	0%	20	0	0%
Current Year Financials	20	0	0%	0	(20)	-100%
Project Description	Energy efficiency Quick win projects with payback of less than 4 years - new project 2020/21.					
Project Manager	Steven Milne/ John McKenna					
Lead Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Draft proofing doors and windows, restricting control of radiator controls and thermostats etc. The COVID-19 situation has not allowed Officers to progress as expected. Although officers have identified a number of potential projects, the budget will now require to be rephased into 2021/22.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Delivery on budget albeit later than anticipated.						

59

Installation of Solar PV at Clydebank Leisure Centre

Project Life Financials	61	0	0%	61	0	0%
Current Year Financials	61	0	0%	2	(59)	-97%
Project Description	Installation of Solar PV at Clydebank Leisure Centre.					
Project Manager	Steven Milne/ John McKenna					
Lead Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Design surveys now complete and currently being reviewed by Officers, thereafter planning application will be submitted prior to 31 March 2021. Works and remaining budget will require to be rephased to 2021/22.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Delivery of project within budget.						

60

District Heating Network Expansion - new project 2020/21

Project Life Financials	11,000	0	100%	11,000	0	100%
Current Year Financials	5,500	0	0%	200	(5,300)	-96%
Project Description	District Heating Network Expansion.					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Lead Officer	Angela Wilson					
Project Lifecycle	Planned End Date					
Main Issues / Reason for Variance						
Network expansion to GJNH (Golden Jubilee National Hospital) will commence pending positive commercial discussions with GJNH, with current year forecast spend estimated at £0.200m with £5.3m required to be rephased to 2021/22.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Project will be delivered on budget.						

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

61

Regeneration Fund						
Project Life Financials	9,782	4,379	100%	9,782	0	100%
Current Year Financials	1,181	100	8%	150	(1,031)	-87%
Project Description	Funding to implement major regeneration projects linked to community charrettes.					
Project Manager	Gillian McNamara/ Michael McGuinness					
Lead Officer	Peter Hessett					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
<p>Bowling Harbour development is on hold pending outcome of North Clyde Riverbank masterplan. Connecting Clydebank works has commenced on site in August 2020. Although foreshore clearance work has now been completed at Dumbarton Waterfront accounting for spend on this budget, the overall Waterfront Pathway project is longer-term than first anticipated due to delays by the landowners, and the current month's forecast has been reduced from £0.500m to £0.150m to reflect that. Balloch Village Square project was completed, and the remainder of the Balloch Charrette budget was earmarked to fund the Station Square project however this is under review. A special Council on 29 October 2019 sought and secured approval of an additional £2.609m for District Heating Network commercial costs from the existing Regeneration budget, accelerating budget from future years. This increase brings the District Heating budget from Regeneration Fund to £3.509m (£0.9m previously approved). An amount of £0.475m approved at June 2019 Council to contribute towards commercial units below social housing at the Wheatley development at Queens Quay will be spent this year. As a result of the works required to be rephased, £0.150m of budget is required in 2020/21, with £1.031m required to be rephased to 2021/22.</p>						
Mitigating Action						
<p>Project complexity and the need to programme some works to avoid busy tourism periods and reliance on third parties means that mitigation is challenging.</p>						
Anticipated Outcome						
<p>Progress towards delivery of planned projects from Economic Development Strategy and Charrette Action Plans albeit later than originally anticipated.</p>						

62	Clydebank Charrette, A814						
	Project Life Financials	4,300	1,684	100%	4,300	0	100%
	Current Year Financials	3,233	1,676	52%	2,000	(1,233)	-38%
	Project Description	Clydebank Charrette, A814					
	Project Manager	Sharron Worthington					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22
	Main Issues / Reason for Variance						
	COVID-19 Government guidance has prevented commencement on these works. Works commenced on site July 2020 and phase 1 is now 95% complete, with final works delayed due to Scottish Power connection required. Phase 2 commenced mid-January. At this time it is estimated that £2m will be spent in 2020/21 with £1.233m required to be rephased to 2021/22.						
	Mitigating Action						
None available at this time.							
Anticipated Outcome							
Completion spring 2022.							

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

63

Town Centre Fund

Project Life Financials	1,166	570	100%	1,166	0	100%
Current Year Financials	1,145	549	48%	558	(588)	-51%
Project Description	Scottish Government funding to help improve local town centres.					
Project Manager	Gillian McNamara/ Michael McGuinness					
Lead Officer	Peter Hessest					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Two projects are complete ie Dumbarton Gateway and Sylvania Way. It has not been possible to progress the Asset Management-led refurbishment and redevelopment of Main St properties due to the backlog of work related to COVID-19, therefore the £0.280m for this will be carried forward to next financial year. Also carried forward will be the £0.307m costs towards the delivery of Smollett Fountain restoration and public realm improvements for which the TCF-funded design is almost complete. Officers hope to have the Smollett costs contracted by March. At this time it is estimated that £0.588m will be required to be rephased to 2021/22.						
Mitigating Action						
None required.						
Anticipated Outcome						
To provide improved town centres in West Dunbartonshire.						

64

Elevated Platforms (Building Services)

Project Life Financials	45	0	100%	45	0	100%
Current Year Financials	45	0	0%	0	(45)	-100%
Project Description	Elevated Platforms (Building Services).					
Project Manager	Martin Feeney					
Lead Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Service is scoping requirements based on changing working practice and work type. Expect full spend to be achieved in 2021/22 financial year, therefore £0.045m is required to be rephased to 2021/22.						
Mitigating Action						
Teams will review requirements and arrange for purchase of equipment by end of March 2022.						
Anticipated Outcome						
Project will be delivered later than first anticipated but within original budget.						

65

Purchase of 3 Welfare Units

Project Life Financials	78	0	100%	78	0	100%
Current Year Financials	78	0	0%	0	(78)	-100%
Project Description	At Council meeting on 30th August 2017 it was agreed to purchase 3 Welfare Units as a spend-to-save proposal.					
Project Manager	Martin Feeney					
Lead Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Service is still scoping options to accommodate possible changes in service and project delivery and requirements for appropriate welfare facilities. This coupled with remaining period in 2020/2021 would not provide sufficient time to procure units or vehicles, therefore budget is required to be rephased to 2021/22.						
Mitigating Action						
Building Services is currently reviewing requirement due to further changes in service delivery but it is anticipated full budget						
Anticipated Outcome						
Project will be delivered later than anticipated.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

66

Special Needs - Aids & Adaptations for HSCP clients						
Project Life Financials	936	447	100%	936	0	100%
Current Year Financials	936	447	48%	582	(354)	-38%
Project Description	Reactive budget to provide adaptations and equipment for HSCP clients.					
Project Manager	Julie Slavin					
Lead Officer	Beth Culshaw					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
This budget is for reallocation of expenditure currently coded through HSCP Revenue Aids & Adaptations budget. Rephasing of £0.384m to 2021/22 is due to COVID-19 restrictions on entering households to assess and carry out adaptations. This has led to a backlog of assessments which will require to be accelerated to support the HSCP's strategic priority to support people to remain at home for as long as possible. Therefore £0.384m is required to be carried forward into 2021/22 to support this.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Provision of adaptations and equipment to HSCP clients as anticipated.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT AMBER ALERT STATUS

APPENDIX 7

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1	ICT Modernisation						
	Project Life Financials	504	384	76%	504	0	0%
	Current Year Financials	504	384	76%	450	(54)	-11%
	Project Description	This budget is to facilitate ICT infrastructure and modernise working practices.					
	Project Manager	Patricia Kerr					
	Lead Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Jun-21		
Main Issues / Reason for Variance							
Holding £0.060m Scottish Exec match funding relating to Civtech Asset Tracking project as co sponsor with Civtech. Payment of additional ICT Mod project retention has been accommodated through under utilised HSCP budget of £0.254m. This will be made available to HSCP in 2021/22 from the overall existing ICT Modernisation 2021/22 capital budget of £0.753m plus the annual allocated amount of £0.155m. Continue to estimate that approx. £0.050m will be required to be rephased to 2021/22 which includes HSCP capital.							
Mitigating Action							
Prioritisation of projects will continue to be reviewed.							
Anticipated Outcome							
Delay to some of the projects and associated spend.							

2	IoT Employee Resilience Support - new project 2020/21						
	Project Life Financials	200	50	25%	100	(100)	-50%
	Current Year Financials	200	50	25%	50	(150)	-75%
	Project Description	Employee Resilience Online Support Tool.					
	Project Manager	Alison McBride					
	Lead Officer	Victoria Rogers					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	28-Feb-22		
Main Issues / Reason for Variance							
Project underway and progressing well with full Council roll out expected in quarter 4 of this financial year. Budget allocation for this project is more than required with £0.050m required in 2020/21 and £0.050m required in 2021/22. £0.100m reported as underspend in the current financial year with £0.050m required to be rephased to 2021/22 for project completion.							
Mitigating Action							
To finalise the budget allocation for this project.							
Anticipated Outcome							
Project delayed marginally. Budget requirement is £0.050m p.a. for two years. The additional £0.100m is not required and reported as underspend.							

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT AMBER ALERT STATUS

APPENDIX 7

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

3	Upgrade of Clydebank Library					
	Project Life Financials	500	500	100%	500	0 0%
	Current Year Financials	1	2	128%	2	0 28%
	Project Description	Refurbishment of the existing Clydebank Library to deliver a fit for purpose modern library designed around the needs of the customer. This will protect a historic landmark and the original Carnegie library whilst offering the potential to build upon the development of a 'cultural quarter' focused around Clydebank Town Hall.				
	Project Manager	Michelle Lynn				
	Lead Officer	Malcolm Bennie				
	Project Lifecycle	Planned End Date	31-Mar-21	End Date	30-Nov-20	
	Main Issues / Reason for Variance					
	Project Complete.					
	Mitigating Action					
	None required at this time.					
	Anticipated Outcome					
	Full refurbishment of library delivered within amended timescales.					

4	365 Implementation					
	Project Life Financials	200	15	8%	200	0 0%
	Current Year Financials	100	15	15%	60	(40) -40%
	Project Description	Project services to delivery Microsoft 365 Implementation including 3rd party supplier, training, technical consultancy etc.				
	Project Manager	Dorota Piotrowicz/ Patricia Kerr				
	Lead Officer	Victoria Rogers				
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22	
	Main Issues / Reason for Variance					
	Aspiration is to deliver mailbox migration from April 2021 with users addressing storage and data tidy actions early in 2021 and supplier engagement procurement steps are in progress. The demand for additional features following MSTEams rollout and in support of overall digital transformation aspirations continues. The revenue implications for licensing continues to be monitored. Project is delayed overall however aspects (MS Teams deployment) has made progress ahead of plan due to COVID-19. Project resourcing costs have still to be charged to this budget. Also additional investigation of suppliers used by other public sector organisation has helped refine the specification of requirements before engaging a supplier but has delayed the spend. It is expected that £0.070m - £0.080m will be committed during this financial year but invoicing may extend into 2021/22 depending on supplier availability.					
	Mitigating Action					
	There may need to be flexibility across the year end in terms of when services are delivered by the supplier and this will be clarified when roll out plan is agreed.					
	Anticipated Outcome					
	Project was always anticipated to be a phased implementation and therefore delivery on time and on budget over the 2 years remains the expected outcome.					

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT AMBER ALERT STATUS

APPENDIX 7

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

5	A811 Lomond Bridge						
	Project Life Financials	3,900	3,075	79%	3,900	0	0%
	Current Year Financials	3,342	2,518	75%	3,219	(123)	-4%
	Project Description	Upgrade of Lomond Bridge.					
	Project Manager	Cameron Muir					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-May-21		
	Main Issues / Reason for Variance						
	COVID-19 Government guidance delayed commencement on these works, however works did resume in June 2020 & progressing well with project completion expected in May 2021. £0.123m is required to be rephased to 2021/22 for project completion.						
	Mitigating Action						
Contractor has resumed works on site mid-June.							
Anticipated Outcome							
Upgrade of Lomond Bridge.							

6	Electrical Charging Points - Rapid Charge						
	Project Life Financials	220	0	0%	220	0	0%
	Current Year Financials	220	0	0%	170	(50)	-23%
	Project Description	Electrical Charging Points - Rapid Charge.					
	Project Manager	Derek Barr					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Jun-21		
Main Issues / Reason for Variance							
COVID-19 Government guidance has prevented commencement on these works. External consultant has been engaged to assist with progression of these works and procurement underway. It is anticipated that £0.170m of this budget will be spent in 2020/21 with £0.050m required to be rephased to 2021/22.							
Mitigating Action							
None available due to Government guidance intention is to re-programme works and re-allocate resource with a view to completion in the next financial year.							
Anticipated Outcome							
Intention is to complete works for this budget by June 2021.							

7	Office Rationalisation						
	Project Life Financials	22,051	22,043	100%	22,053	3	0%
	Current Year Financials	9	1	16%	12	3	31%
	Project Description	Delivery of office rationalisation programme.					
	Project Manager	Sharon Jump/ Craig Jardine					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-20	End Date	31-Mar-20		
Main Issues / Reason for Variance							
The current overall project overspend is due to additional costs associated with the clearance of Garshake, unforeseen internal recharges, variations to project delivery, and asbestos removal. New Dumbarton Office has been opened to staff from 21 May 2018. HES Grant of £0.050m will be awarded in 2020/21, delay being due to staff shortages within HES processing claims and now as a result of COVID-19 and HES staff being furloughed. Retention for demolition of Garshake works will be paid in 2020/21.							
Mitigating Action							
None available.							
Anticipated Outcome							
Project delivered at a higher cost than budgeted.							

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT AMBER ALERT STATUS

APPENDIX 7

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

8	Replace failed heating controls/valves & recommission						
	Project Life Financials	20	1	3%	20	0	0%
	Current Year Financials	20	1	3%	15	(5)	-25%
	Project Description	Replace failed heating controls/valves & recommission.					
	Project Manager	Steven Milne/ John McKenna					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance							
At Linnvale Primary, Gartocharn Primary, Gavinburn Primary and Knoxland Primary the 3 port heating valves have failed resulting no control of heating with excessive space temperatures. By replacing the valves and recommissioning the heating controls at a cost of £0.020m, revenue savings of £0.005m per year is anticipated. Works orders to contractor have been placed with further orders to follow however rephasing of £0.005m into 2021/22 is required.							
Mitigating Action							
None required at this time.							
Anticipated Outcome							
Delivery of project within budget and on time.							

9	Regeneration/Local Economic Development						
Project Life Financials		4,342	3,223	74%	4,342	0	0%
Current Year Financials		1,911	1,492	78%	1,684	(228)	-12%
Project Description		Budget to facilitate the delivery of Regeneration throughout West Dunbartonshire , aligned to the Economic Strategy 2015-20. External funding will be sought to maximise opportunities for redevelopment of these sites.					
Project Manager		Gillian McNamara/ Michael McGuinness					
Lead Officer		Peter Hessett					
Project Lifecycle		Planned End Date		31-Mar-21	Forecast End Date		31-Mar-22
Main Issues / Reason for Variance							
COVID-19 mitigation measures have resulted in increased costs for former St Eunan's Primary project (Melfort Park). The Park has been completed and is now open. There will be slippage again for the budget associated with public realm and infrastructure diversion at Mitchell Way due to delayed developer timescales. Design processes have been slower this year due to COVID-19, and this has affected pipeline projects including Alexandria Masterplan, and Dumbarton Connectivity projects, and this is reflected in the budget to be carried forward. The LED contribution towards Clydebank Can on the Canal will slip into next financial year as the development of the project as been affected by delays in the input of our community partner. Some additional spend is forecast on the further development of the North Clyde Riverbank plans centred on Bowling. With the adjustment described above, at this time it is anticipated that £0.228m will be required to be rephased to 2021/22. The slight difference in outturn from last month is due to quicker than anticipated progress on several projects across the LED budget.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Improved town centres and strategic sites across West Dunbartonshire.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

10

Queens Quay - Regeneration						
Project Life Financials	15,620	15,711	101%	15,711	91	1%
Current Year Financials	249	340	137%	340	91	37%
Project Description	Queens Quay regeneration.					
Project Manager	Gillian McNamara/ Michael McGuinness					
Lead Officer	Peter Hissett					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
The identified £0.091m overspend identified at previous period does include staff capitalisation costs of £0.058m allocated to the project and does not include the £0.020m anticipated income from NHS/HRA related to legal costs incurred during land transfer deals. In terms of actual infrastructure project costs of the £15.62m over the last four years of the project would sit at approx. £0.013m over-spend. In summary the project remains £91k over spend, however the infrastructure works elements of the on the project will result in a £0.013m overspend.						
Mitigating Action						
A number of mitigating actions are being monitored through the risk register by the Management Group. Fortnightly meetings with the development partner have been taking place during 2020/21 to progress the project and make every attempt to reduce delays and slippage. Monitoring income to landowner CRL and Council approx. 50% share will be essential.						
Anticipated Outcome						
Regeneration works of Clydebank Waterfront at Queens Quay completed with requirement to access income generated for certain elements of works. All necessary budget costs will be covered.						

11

Replace Elderly Care Homes and Day Care Centres						
Project Life Financials	27,468	26,950	100%	27,502	34	100%
Current Year Financials	2,377	2,330	98%	2,412	35	1%
Project Description	Design and construction of replacement elderly care homes and day care centres in Dumbarton and Clydebank areas.					
Project Manager	Lesley Woolfries/ Craig Jardine					
Lead Officer	Beth Culshaw					
Project Lifecycle	Planned End Date	24-Apr-20	Forecast End Date	09-Nov-20		
Main Issues / Reason for Variance						
Dumbarton Care Home achieved practical completion on 28 April 2017. There is one outstanding recorded defect which is in the process of being rectified relating to the Combined Heat & Power (CHP) engine and accordingly a small amount of retention has been withheld. With regards to Clydebank Care Home, Completion was certified 9 November 2020. The Statement of Final Account has been agreed with the Principal Contractor at a figure less than the cost plan and as such officers have adjusted the project outturn to report the project will be delivered on budget. The residents from the 2 existing Clydebank Care Homes moved into Queens Quay House on 14 and 15 December 2020. Officers in HSCP and Asset Management are progressing the disposal strategy for Mount Pleasant and Frank Downie.						
Mitigating Action						
COVID-19 outbreak and delays in the delivery of infrastructure serving the site has impacted upon the project programme, costs and risks. Due to the complexity of working within a Masterplan development, our ability to mitigate issues was restricted to only those within our direct project control. Officers are maintaining regular communications with the District Heating Team in the post construction phase. The statement of final account has been signed and financial risk exposure should be reduced through efforts to dispose of the existing properties at the earliest opportunity.						
Anticipated Outcome						
Dumbarton Care Home opened 2017. Clydebank Care Home was certified complete on 9 November 2020 and projected to deliver on budget.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1

Electronic Insurance System - claim/incident management system						
Project Life Financials	50	43	86%	50	0	0%
Current Year Financials	7	0	0%	7	0	0%
Project Description	Acquisition of a claims/incident management system supported by an electronic document management system.					
Project Manager	Karen Shannon					
Lead Officer	Stephen West					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Initial discussions have taken place with the supplier and an updated quotation has now been received (cost has remained as per initial quotation). Quotation to be reviewed and signed off. The various insurance claim forms are in the process of being reviewed, updated and will then be available online. Supplier to take matters forward with their design team.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Upgraded Electronic Insurance System delivered on budget.						

2	Valuation Joint Board - Requisition of ICT Equipment						
	Project Life Financials	3	0	0%	3	0	0%
	Current Year Financials	3	0	0%	3	0	0%
	Project Description	Requisition re ICT Equipment.					
	Project Manager	Gillian McNeilly/ David Thomson					
	Lead Officer	Stephen West					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance							
The purchase of laptops and PCs were delayed into 2019/20 due to issues with the approved supplier, however project has been delayed further due to resources being directed to more prioritised work. This has effected the forecast end date and works therefore rescheduled to 2020/21. It is hopeful budget can be utilised this year, with final budget spend forecast in 2020/21.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Requisition re ICT Equipment.							

3	Replacement GIS system and upgrade to eDevelopment Planning system.						
	Project Life Financials	51	51	99%	51	0	0%
	Current Year Financials	26	25	99%	26	0	0%
	Project Description	Replacement GIS system and upgrade to eDevelopment Planning system.					
	Project Manager	Irene McKechnie/ Pamela Clifford					
	Lead Officer	Peter Hessett					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Apr-20		
Main Issues / Reason for Variance							
Project now fully installed tested and signed off as completed with the roll out being programmed and delivered in phased stages. Full budget spend in 2020/21.							
Mitigating Action							
None Required.							
Anticipated Outcome							
GP/GIS in Planning.							

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4

Civic Heart Works - Refurbishment of Clydebank Town Hall

Project Life Financials	3,341	3,331	100%	3,341	0	0%
Current Year Financials	24	15	61%	24	0	0%
Project Description	Refurbishment of Clydebank Town Hall.					
Project Manager	Michelle Lynn/Amanda Graham					
Lead Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Works complete awaiting invoice for payment.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to be delivered on budget.						

5

Choices Programme - to assist young people who require additional support

Project Life Financials	750	637	85%	750	0	0%
Current Year Financials	147	34	23%	147	0	0%
Project Description	Bringing together Central Support Services which will include relocation of Choices Programme.					
Project Manager	Michelle Lynn/ Craig Jardine					
Lead Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Project complete - awaiting internal recharges.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project delivered on time and on budget.						

6

Online Payment System for Education Establishments

Project Life Financials	52	50	96%	52	0	0%
Current Year Financials	2	0	0%	2	0	0%
Project Description	Cashless Catering within Primary Schools.					
Project Manager	Andrew Brown/ Lynda Dinnie					
Lead Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
It is anticipated that project will be delivered on time and on budget.						
Mitigating Action						
None currently required.						
Anticipated Outcome						
Project was delivered on time and on budget.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

7	OLSP - New Build						
	Project Life Financials	4,092	4,093	100%	4,093	1	0%
	Current Year Financials	0	1	0%	1	1	0%
	Project Description	Design and construction of new Secondary School in Bellsmyre, Dumbarton.					
	Project Manager	Lesley Woolfries/ Craig Jardine					
	Lead Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-20	End Date	31-Mar-20		
	Main Issues / Reason for Variance						
	Final invoice for Principal Designers fee paid in 2020/21, therefore project now physically and financially complete.						
	Mitigating Action						
None Required							
Anticipated Outcome							
New Build opened to pupils on 25 October 2017 in line with the programme. Project reporting an overspend.							

8	Aitkenbar PS, St Peters PS, Andrew Cameron EE&CC						
	Project Life Financials	10,384	10,385	100%	10,386	2	0%
	Current Year Financials	66	67	101%	67	1	1%
	Project Description	Design and construction of new co-located school to replace 3 separate establishments.					
	Project Manager	Lesley Woolfries/ Craig Jardine					
	Lead Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-21	End Date	31-Mar-21		
Main Issues / Reason for Variance							
Officers attended a final inspection on 30 September 2020 where it was agreed to close the remaining 2 defects. As such, the Making Good Defects certificate and final payment certificate in the sum of £0.016m have now be released. This concludes the final anticipated expenditure and as such the project is complete.							
Mitigating Action							
None required.							
Anticipated Outcome							
Delivery of project on programme and under budget.							

9	Schools Estate Refurbishment Plan						
	Project Life Financials	5,508	5,503	100%	5,508	0	0%
	Current Year Financials	16	12	73%	16	0	0%
	Project Description	Completion of condition surveys has been carried out to identify works required to bring various schools from Condition C to Condition B.					
	Project Manager	Michelle Lynn/ Craig Jardine					
	Lead Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Projects fully complete and awaiting final charges. Full final budget expenditure will be incurred in 2020/21.						
	Mitigating Action						
None available							
Anticipated Outcome							
To improve the condition of schools within budget albeit later than first anticipated.							

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

10	Digital Inclusion						
	Project Life Financials	418	1	0%	418	0	0%
	Current Year Financials	418	1	0%	418	0	0%
	Project Description	Increase the ratio of chrome book devices for most disadvantaged children and families and support for families with remote access.					
	Project Manager	David Jones/ Julie McGrogan					
	Lead Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	New Scottish Government funding to support the most disadvantage children in West Dunbartonshire by increasing the chromebook to pupil ratio. 358 chromebooks have been distributed and the remaining 1,726 devices have been ordered with delivery expected March 2021. Budget spend anticipated in 2020/21.						
	Mitigating Action						
None required at this time.							
Anticipated Outcome							
Increase the chromebook ratio for most disadvantaged children.							

11	Clydebank Community Sports Hub						
	Project Life Financials	3,865	3,803	98%	3,865	0	0%
	Current Year Financials	67	6	8%	67	0	0%
	Project Description	Creation of a community and sport hub.					
	Project Manager	Lesley Woolfries/ Craig Jardine					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Following the termination of the construction contract in the post completion phase, there are outstanding defects yet to be rectified including the allotment raised beds which are currently underway. Officers are working on procurement routes and liaising with the Insolvency Practitioner with a view to commissioning third parties to rectify defects. There are anticipated minor professional fees to be paid in 2020/21 and the previously withheld retention monies will now be looked upon for the budget to rectify defects. Officers have received correspondence from the Insolvency Practitioner cost consultant requesting payment of the withheld retention money, which is being disputed by Officers. The allotments are being worked on presently and are planned to come into use in spring 2021.						
	Mitigating Action						
	Costs to rectify remaining defects are being prepared and will be assessed against remaining withheld retention.						
	Anticipated Outcome						
	New facility has been operational since October 2018. Project reporting a forecasted overspend.						

12	Community Capital Fund						
	Project Life Financials	3,851	3,851	100%	3,851	0	0%
	Current Year Financials	213	213	100%	213	0	0%
	Project Description	Upgrade and improve recreational facilities throughout West Dunbartonshire.					
	Project Manager	Ian Bain					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	All projects now complete.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
Improved recreational facilities throughout WDC.							

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

13	Environmental Improvement Fund						
	Project Life Financials	1,726	1,704	99%	1,726	0	0%
	Current Year Financials	42	19	46%	42	0	0%
	Project Description	This fund has been created to deliver environmental improvement projects for communities throughout West Dunbartonshire.					
	Project Manager	Ian Bain					
	Lead Officer	Gail MacFarlane					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Remaining budget to fund the retentions of Mountblow 3G pitch and final minor expenditure.						
	Mitigating Action						
None available at this time.							
Anticipated Outcome							
Project delivered on budget.							

14	New Clydebank Leisure Centre						
	Project Life Financials	23,758	23,757	100%	23,758	0	0%
	Current Year Financials	2	1	72%	2	0	0%
	Project Description	Provision of new leisure centre.					
	Project Manager	Lesley Woolfries/ Craig Jardine					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Final minor expenditure committed.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project delivered on time and under budget. Underspend removed from budget in 2018/19.						

15	Dalmonach CE Centre						
	Project Life Financials	1,150	1,101	96%	1,150	0	0%
	Current Year Financials	69	20	29%	69	0	0%
	Project Description	To create new community facilities with additional space for early years provisions.					
	Project Manager	Michelle Lynn/ Craig Jardine					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	28-Feb-21		
Main Issues / Reason for Variance							
Works ongoing on site and due for complete March 2021. Delay has been due to a number of issues relating to COVID restrictions and increase of same in December 2021 to level 4+ which has affected a number of subcontractors. Full budget spend anticipated in 2020/21 provided no further restrictions are enforced.							
Mitigating Action							
None required at this time.							
Anticipated Outcome							
To create new community facilities with additional space for early years provisions.							

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

16 **Public non-adopted paths and roads**

Project Life Financials	1,068	919	86%	1,068	0	0%
Current Year Financials	288	140	49%	288	0	0%

Project Description Upgrades to drainage and lighting to enhance the lifespan of paths and roads within facilities in public parks, cemeteries and civic spaces.

Project Manager Ian Bain

Lead Officer Gail MacFarlane

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

Projects were delayed due to COVID-19 restrictions, however, contractors now back working and works expected to be caught up and completed by end of financial year.

Mitigating Action

Works to be complete as soon as possible.

Anticipated Outcome

Upgraded footpaths.

17 **Sports Facilities Upgrades**

Project Life Financials	220	200	91%	220	0	0%
Current Year Financials	194	174	90%	186	(8)	-4%

Project Description Project is part of wider investment in sporting facilities and is dependent on match funding from Sports Scotland. Agreement in principle to wider WDC strategic priorities.

Project Manager Ian Bain

Lead Officer Gail MacFarlane

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 30-Apr-21

Main Issues / Reason for Variance

The contract was awarded and expected to commence in March 2020, however was postponed due to COVID-19 restrictions. Works re-commenced August 2020 and were complete at the end of October 2020 with the exception of the final surface coat which has been scheduled for April 2021 due to required weather conditions. A contribution from revenue will complete the project with £0.008m required to be rephased to 2021/22 for the final surface coat and retention payment.

Mitigating Action

None available at this time.

Anticipated Outcome

To deliver project albeit later than first anticipated.

18 **New Sports Changing Facility at Duntocher**

Project Life Financials	300	270	90%	300	0	0%
Current Year Financials	281	258	92%	281	0	0%

Project Description New Sports Changing Facility at Duntocher.

Project Manager Michelle Lynn/ Craig Jardine

Lead Officer Angela Wilson

Project Lifecycle Planned End Date 31-Mar-22 Forecast End Date 28-Feb-21

Main Issues / Reason for Variance

Works have commenced on site and installation and ground works will be complete February 2021. These works have been delayed slightly due to the further level 4+ restrictions which came in force in December 2020. Full budget spend anticipated in 2021/22.

Mitigating Action

None required at this time.

Anticipated Outcome

To deliver new sports changing facility.

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

19 **Footways/Cycle Path Upgrades**

Project Life Financials	119	0	0%	119	0	0%
Current Year Financials	119	0	0%	119	0	0%
Project Description	Renewal and/or enhancement of failed footpaths/cycle paths through West Dunbartonshire.					
Project Manager	Derek Barr					
Lead Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Works previously considered for the Dumbarton East area are now no longer viable this financial year as Gas works are due to be carried out imminently. The budget will therefore now be utilised in the Bonhill area with works to be complete this financial year. Full budget spend anticipated this financial year.						
Mitigating Action						
None required at this time but if necessary a review of delivery method will be undertaken.						
Anticipated Outcome						
Project should be complete within timescale if COVID-19 restrictions allow.						

20 **River Leven Flood Prevention Scheme**

River Leven Flood Prevention Scheme						
Project Life Financials	800	136	17%	800	0	0%
Current Year Financials	96	12	12%	96	0	0%
Project Description	River Leven Flood Prevention Scheme.					
Project Manager	Raymond Walsh					
Lead Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Consultant engaged and working on options for River Leven Flood Prevention Scheme. Consultancy works are ongoing and first invoice has now been processed with more to follow.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Project should be complete within timescale if COVID-19 restrictions allow.						

21 **Infrastructure - Flooding**

Infrastructure - Proceeding						
Project Life Financials	144	147	102%	144	0	0%
Current Year Financials	144	147	102%	149	5	3%
Project Description	Essential renewal of failed drainage assets to minimise flood risk within West Dunbartonshire.					
Project Manager	Raymond Walsh					
Lead Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Budget now fully utilised due to large drainage works on Second Ave and Culvert replacement Auchincarroch Road. At this time it is anticipated that £0.005m is required to be accelerated from 2021/22.						
Mitigating Action						
None required						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

22

Infrastructure - Roads

Project Life Financials	3,881	84	0%	3,881	0	0%
Current Year Financials	3,881	84	2%	3,881	0	0%
Project Description	Infrastructure - Roads.					
Project Manager	Hugh Campbell					
Lead Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Works packages now out to Contractor and Roads operations to resume surfacing February, therefore weather permitting, full project spend anticipated.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works and re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21.						

23

A813 Road Improvement Phase 2

Project Life Financials	2,325	0	0%	2,325	0	0%
Current Year Financials	0	0	0%	0	0	0%
Project Description	A813 Road Improvement Phase 2.					
Project Manager	Sharron Worthington					
Lead Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No issues to report.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To provide an improved A813.						

24

Street lighting and associated electrical infrastructure

Project Life Financials	84	6	7%	84	0	0%
Current Year Financials	84	6	7%	84	0	0%
Project Description	Street lighting and associated electrical infrastructure.					
Project Manager	Hugh Campbell					
Lead Officer	Gail MacFarlane					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Works progressing and planned works and budget anticipated to be spent this financial year.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21.						

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

25

Invest in "Your Community Initiative"						
Project Life Financials	880	700	80%	880	0	0%
Current Year Financials	98	98	100%	98	0	0%
Project Description	Capital budget to support the roll out of Your Community, an initiative designed to achieve coordinated service delivery in response to community need. This is complimented by community capacity building, empowering WD citizens to do more for their own communities (leading to less reliance on council). Also included is the implementation of participatory budgeting to support and build capacity in communities.					
Project Manager	Elaine Troup					
Lead Officer	Peter Barry					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
The Improvement Fund (IF) budget has been rephased to extend to financial year 2022/23. This allows community groups time to develop their projects and where possible source additional funding to match any IF support. The fund has supported a range of capital improvements across West Dunbartonshire including the India Street art-work project delivered in partnership with Central Alexandria Tenants and Residents Association (CATRA), improvements to the Rock Community Church in Castlehill and most recently approval to invest in a project that aims to create a physical link from Whitecrook to connect to the National Cycle Route 754. This project has been led by Centre 81 with engagement with the local community on the potential benefits a new link to the cycle path could provide. A modest contribution from the IF has allowed a significant amount of external funding to be levered into the Whitecrook area. Prior to the COVID-19 pandemic various projects were in the development phase. As we move through recovery, communities may take the opportunity to re-assess their local need. As a result some projects may change or new priorities may come forward. Your Community partners will continue to support communities with their local ambitions and at this time it is hopeful that full current year budget spend will be incurred.						
Mitigating Action						
At a recent Your Community Delivery Group meeting the decision was taken to provide local groups with targeted support to develop their funding bids. The aim is to reduce the need to refer back to the applicants for further information and to streamline the process.						
Anticipated Outcome						
Full budget spend anticipated albeit later than originally planned.						

26	Integrated Housing Management System - new project 2020/21						
	Project Life Financials	20	1	7%	20	0	0%
	Current Year Financials	10	1	14%	10	0	0%
	Project Description	Development of IHMS system.					
	Project Manager	Graham Watters					
	Lead Officer	Peter Barry					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	21-Mar-22		
	Main Issues / Reason for Variance						
	No issues to report with budget spend anticipated in 2020/21.						
	Mitigating Action						
None required.							
Anticipated Outcome							
Development of IHMS system.							

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

27	Building Upgrades and H&S - lifecycle & reactive building upgrades						
	Project Life Financials	1,519	1,781	117%	1,519	0	0%
	Current Year Financials	1,519	1,781	117%	2,215	696	46%
	Project Description	Lifecycle and reactive building upgrades.					
	Project Manager	Michelle Lynn/ Craig Jardine					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Due to COVID-19 restrictions, planned works were delayed, but have now been brought back into programme. Budget is fully allocated and full budget spend anticipated in 2020/21, with acceleration likely required from future years budget.						
	Mitigating Action						
None available at this time.							
Anticipated Outcome							
Full budget spend anticipated.							

28	Exxon City Deal						
	Project Life Financials	34,050	2,194	100%	34,050	0	100%
	Current Year Financials	654	681	104%	834	180	28%
	Project Description	As part of the City Deal project the WDC Exxon site at Bowling regeneration with alternative A82 route included.					
	Project Manager	Robin Abram/ Craig Jardine					
	Lead Officer	Angela Wilson					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	Regular updates are provided at every Council meeting, with City Deal papers presented at each meeting. The main issues contained within the new Council's approved Outline Business Case are still valid, which include Exxon's remediation strategy, land transfer arrangements and issues relating to adjoining owners. Exxon's commercial deal had been approved by WDC on the 24th June with land transfer agreed and missives concluded. The planning permission in principle (PPIP) application has been approved by WDC planning department. Exxon has agreed with SEPA and WDC-Environmental Health their remediation strategy. WDC and Exxon are now working together on their respective construction programmes to ensure the two phases of works can go ahead unimpeded by the other. Exxon are independently progressing their remediation works which are expected to start Q1 2021. Further to the agreement of missives with Exxon, Officers have instructed the GRIP 4 design work agreed with Network Rail for the Western underpass which has resulted in an increased 2020/21 spend projection, accelerating budget of £0.180m from 2021/22.						
	Mitigating Action						
	Contained within Risk register monitored by Exxon Management Board. Technical reviews are being carried between WDC consultant Stantec and Exxon consultants WSP to assess the ongoing remediation strategy and site activity. WDC Officers are engaged with EXXON representatives in order to assess any programme implications. Exxon will continue discussions with the planning department and SEPA as we progress towards starting on site.						
	Anticipated Outcome						
	Delivery of the project on time and within the increased budget.						

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

29

Queens Quay District Heating Network

Project Life Financials	20,558	20,336	100%	20,558	0	100%
Current Year Financials	1,530	1,308	85%	1,395	(135)	-9%
Project Description	Queens Quay District Heating Network.					
Project Manager	Robin Abram/ Craig Jardine					
Lead Officer	Angela Wilson					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
The energy centre shell is complete and has been handed over to WDC. The internal fit out is practically complete with heat now being supplied to Clydebank Care Home, Aurora House, Titan Enterprise Centre and Clydebank Leisure Centre. Negotiation to connect to external customers is underway and this is an ongoing process with future agreements likely in the forthcoming years. Service connections for water, gas, telecoms and electricity to the Energy Centre have been made. The £6m LCITP grant funding has been fully spent. Income is due from Energetics in the form of a rebate for the electrical connection. Internal cost transfer is due from the Energy Centre spend to the ESCo account for the extension of the network. £0.135m is required to be rephased to 2021/22 for retention payment.						
Mitigating Action						
None required						
Anticipated Outcome						
Project will be delivered over original budget.						

30

Capital Contingency Fund

Project Life Financials	0	0	100%	0	0	100%
Current Year Financials	0	0	0%	0	0	0%
Project Description	Contingency budget created from underspends and/or anticipated project savings identified from TCR's.					
Project Manager	N/A					
Lead Officer	N/A					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
N/A						
Mitigating Action						
N/A						
Anticipated Outcome						
N/A						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 8

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

31	Direct Project Support						
	Project Life Financials	3,502	93	100%	3,910	408	100%
	Current Year Financials	3,502	93	3%	3,910	408	12%
	Project Description	Business support cost such as reallocation of architects and project support at year end.					
	Project Manager	N/A					
	Lead Officer	N/A					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Salary capitalisation expected in 2020/21.						
	Mitigating Action						
None required.							
Anticipated Outcome							
Direct project support costs allocated as appropriate.							

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
1 Resources Carried Forward						
Project Life Financials	(7,044)	(136)	2%	(7,044)	0	0%
Current Year Financials	(187)	0	0%	(138)	49	-26%
Project Description	These are resources that have been received in previous years relating to Turnberry Homes, Posties Park Sports Hub, Auld Street Bond, Gruggies Burn and Early Years Funding					
Project Lifecycle	Planned End Date	31-Mar-21		Forecast End Date	31-Mar-21	
Main Issues / Reason for Variance						
Application of resources is dependent on capital project progressing in year as planned.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Application of resources held on balance sheet as at 31 March 2020 as appropriate.						
2 General Services Capital Grant						
Project Life Financials	(76,175)	(33,451)	44%	(76,175)	0	0%
Current Year Financials	(6,622)	(5,838)	88%	(6,622)	0	0%
Project Description	This is a general grant received from the Scottish Government in relation to General Services capital spend					
Project Lifecycle	Planned End Date	31-Mar-26		Forecast End Date	31-Mar-26	
Main Issues / Reason for Variance						
General services capital grant is anticipated to be received as forecast.						
Mitigating Action						
None required at this time						
Anticipated Outcome						
General services capital grant is anticipated to be received as forecast.						
3 Ring Fenced Government Grant Funding						
Project Life Financials	(47,406)	(6,708)	14%	(44,708)	2,698	-6%
Current Year Financials	(13,110)	(5,267)	40%	(4,279)	8,831	-67%
Project Description	This is ring fenced grant funding which is primarily anticipated to be received from the Scottish Government and relates to Cycling, Walking, Safer Streets, Early Years, Gruggies Burn Flood works, Early Years funding, City Deal and Town Centre Fund.					
Project Lifecycle	Planned End Date	31-Mar-26		Forecast End Date	31-Mar-26	
Main Issues / Reason for Variance						
Application of resources is dependent on capital project progressing in year as planned.						
Mitigating Action						
Mitigating actions are detailed within the appropriate status updates.						
Anticipated Outcome						
Application of resources as appropriate.						
4 Match Funding / Other Grants and Contributions						
Project Life Financials	(18,754)	(8,977)	48%	(17,585)	1,169	-6%
Current Year Financials	(4,590)	(101)	2%	(3,485)	1,105	-24%
Project Description	This is match funding from various bodies with the main funding being anticipated for Levensgrove Park, Posties Park and Clydebank Community Sports Hub					
Project Lifecycle	Planned End Date	31-Mar-21		Forecast End Date	31-Mar-21	
Main Issues / Reason for Variance						
Application of resources is dependent on capital project progressing in year as planned.						
Mitigating Action						
None required.						
Anticipated Outcome						
Match funding received.						

PERIOD END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%

5	Capital Receipts						
	Project Life Financials	(41,448)	(542)	1%	(43,635)	(2,188)	5%
	Current Year Financials	(15,838)	(381)	2%	(6,901)	8,937	-56%
	Project Description	These are capital receipts that are anticipated from sales of land and buildings both as part of the normal disposal programme and also as part of the business case investment in office rationalisation, new school building and new care home development					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	Anticipated capital receipts to be monitored and forecast adjusted as required as 2020/21 progresses.						
	Mitigating Action						
	While market conditions are out with officers control all potential receipts will be explored.						
	Anticipated Outcome						
Capital receipts received.							

6	Prudential Borrowing						
	Project Life Financials	(182,524)	(166,104)	91%	(184,441)	(1,917)	1%
	Current Year Financials	(31,523)	(12,070)	38%	(22,064)	9,459	-30%
	Project Description	Prudential borrowing is long term borrowing from financial institutions that has been approved for the purposes of funding capital expenditure					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	Prudential borrowing is impacted by programme delivery therefore mitigating action is detailed in the red and amber analysis.						
Mitigating Action							
None available at this time.							
Anticipated Outcome							
While prudential borrowing requirement is likely to be less than budgeted in the current financial year this is anticipated to catch up over the programme life.							

7	CFCR						
	Project Life Financials	(212)	(656)	309%	(732)	(520)	245%
	Current Year Financials	(76)	0	0%	(76)	0	0%
	Project Description	This is capital spend which is funded by revenue budgets					
	Project Lifecycle	Planned End Date		31-Mar-21	Forecast End Date		31-Mar-21
	Main Issues / Reason for Variance						
	CFCR in 2020/21 relates to Tennis Courts with Sports Facilities Upgrades.						
Mitigating Action							
None required at this time							
Anticipated Outcome							
CFCR applied to relevant capital project.							

WEST DUNBARTONSHIRE COUNCIL

Report by the Chief Officer - Resources

Council: 24 February 2021

**Subject: Housing Revenue Account Budgetary Control Report
 to 31 January 2021 (Period 10)**

1. Purpose

- 1.1** The purpose of the report is to provide an update on the financial performance to 31 January 2021 (Period 10) of the HRA revenue and capital budgets for 2020/21.

2. Recommendations

- 2.1** Members are asked to:

- i) note that the revenue account currently shows a projected annual favourable variance of £2.322m (5.26% of the total budget), of which £2.439m is COVID19 related; and
- ii) note the net projected annual position in relation to relevant capital projects which is highlighting an in-year variance of £13.001m (21.70%) due to projected slippage of £15.153m (25.29%) and an overspend of £2.152m (-3.59%).

3. Background

Revenue

- 3.1** At the meeting of West Dunbartonshire Council on 4 March 2020, Members agreed the revenue estimates for 2020/2021 and a total budget of £44.152m.

Capital

- 3.2** At the meeting of Council on 4 March 2020, Members also agreed the updated Capital Plan for 2020/21 which has been augmented by slippage from 2019/20 to produce a total planned spend for 2020/21 of £59.818m.
- 3.3** Since then, the Council have received additional Scottish Government funding of £0.091m to invest in Gypsy/Traveller site improvements over and above the minimum standard for Gypsy/Traveller accommodation. This revises the 2020/21 annual budget to £59.908m.

4. Main Issues

Revenue

- 4.1** The budgetary position for HRA Revenue is provided in Appendix 1 with information on projected variances valued at more than £0.050m being provided as Appendix 2, and shows a projected underspend of £2.322m. The projected favourable variance is made up of an underspend of £2.439mm due to the current projected impact of COVID19, and an overspend of £0.117m. The COVID19 impact projection is based upon a range of assumptions as to how services will restart over the remainder of this financial year.

The restrictions imposed from 23rd March 2020 lockdown due to COVID19 have had an impact on housing service delivery activities and costs. The main points affecting revenue spend are:

- Repairs underspend - only emergency repairs were able to be attended to, so reduced cost of repairs charged from Housing Maintenance Trading Account reflecting less work. Senior Management are working closely together to work through the optimum solution to get the backlog of work completed subject to Risk Assessments and COVID19 management processes to ensure operative and tenant safety.
- Void rent loss - house moves were not allowed between April and June so not possible to re let available properties which resulted in increased void rent loss for April to June. These restrictions have now been lifted and properties are being re-let.

Capital

- 4.2** The HRA capital summary position is shown in Appendix 3. Information on projects that are highlighted as being within the red and amber categories are provided in Appendices 4 & 5. Appendix 6 provides information on all the remaining projects which are categorised as being within the Green category. A summary of anticipated resources is shown in Appendix 7. The analysis shows that there is currently a projected in-year favourable variance of £13.001m due to an in-year overspend of £2.152m and projected slippage of £15.153m.

- 4.3** There are two main reasons for the in-year overspend of £2.152m:

- void housing strategy programme (£1.169m) - a work stream which has continued to make good progress alongside the revised working restrictions imposed by the pandemic which has meant that demand has been greater than originally budgeted. However, spend this year is still significantly less than last year and it is anticipated that this pattern will continue into future years, with a reduction in spend and no adverse impact on the project life budget overall; and

- additional new build costs incurred at Dumbarton Harbour (£0.980m) contributes also to this in-year overspend and is explained further at 4.6.

4.4 From the analysis within appendix 4 and appendix 5, it can be seen that there are 18 projects with forecast material slippage as listed in the table below. COVID19 restrictions have delayed construction and improvement works which is reflected in the slippage figures in this report.

Project Name	Slippage at period 10 (£m)	Slippage at period 9 (£m)	Movement (£m)
Targeted SHQS compliance works	0.100	0.100	-
Statutory/regulatory compliance works (lifts/electrical/legionella/fire etc.)	0.103	0.533	-0.430
Heating improvement works	0.108	0.108	-
Better Homes Priority Budget	0.122	0.122	-
Improvement works (Risk St)	0.147	0.147	-
Secure entry component renewals	0.161	0.161	-
Special needs adaptations	0.176	0.176	-
Airport Noise Insulation scheme	0.192	0.192	-
Defective structures/component renewals	0.210	0.153	0.057
Environmental renewal works	0.259	0.259	-
MSF Fire Risk Assessment works	0.500	0.500	-
Capitalised minor works	0.545	0.545	-
Modern facilities and services	0.677	0.677	-
Buy Backs	0.972	0.972	-
Building external component renewals	0.994	1.197	-0.203
Targeted EESSH compliance works	1.834	1.103	0.731
Doors/Window component Renewals	2.175	2.125	0.050
Affordable Housing Supply Programme	5.673	5.673	-

4.5 The Strategic Housing Investment Plan (SHIP) 2019-2024, outlining West Dunbartonshire's Affordable Housing Supply Programme (AHSP) through the More Homes West Dunbartonshire approach was approved by the Housing and Communities Committee in November 2019. An update on the programme and progress on each site was provided to the Housing and Communities Committee held on 3 February 2021.

4.6 In March 2020, the country was placed in lockdown due to the COVID19 pandemic. This ceased all activity on each of the Council's 6 active new build sites and 1 demolition site. Following the re-start of sites as lockdown measures have eased, social distancing is having an impact on timescales for completing certain elements of work especially where that work takes place inside a property and will result in slippage into 21/22. Moreover, complications resulting from the liquidation of the original construction

company for the Dumbarton Harbour site has increased the financial pressure on the project life budget, with additional costings estimated at £0.980m.

- 4.7** With any new build project, there are a number of complexities and interdependent actions including statutory which impact on the delivery programme specifically in advance of the construction site start. In addition, the delivery of all the new homes through each of the specific projects will always straddle a number of financial years. As such, there is a risk that as the projects develop, the cost increases beyond the estimated contract costs; the contractor liquidation, as mentioned above, being one such reason. However, 2020/2021 has brought with it the additional increased complexities such as the delays on site associated with the pandemic and the continuing difficulties associated with adhering to the new restricted working conditions. Revised cost projections, as detailed within Appendix 8, have been completed for each site and indicate an overall project life overspend of £5.948m. There are a number of assumptions included within these projections which are highly subject to change as we continue to navigate our way through the current pandemic. These increased costs have been run through the HRA 30 year business planning model, together with plans for future new builds, and the overall position is still within an affordable level.
- 4.8** In terms of the Scottish Grant funding for the new build programme, appendix 7 highlights an overall project life favourable variance of £0.702m. This relates to £1.308m additional grant income as successfully negotiated by Officers in relation to the increased grant per unit at Aitkenbar and Haldane and the additional grant generated from the buyback scheme within the current year and previous financial years. This is however offset by an under recovery in grant of £0.606m which reflects changes to the actual number of units compared to budget at individual sites and the change to the funding composition at St Andrews whereby the grant was originally budgeted higher based on a partnership with another registered social landlord.
- 4.9** However, discussions have taken place with the Scottish Government on potential further increased grant levels for Dumbarton Harbour and we anticipate a positive outcome. This will increase the overall favourable project life position, though the outcome of these discussions will not be known until early 2021.

5. People Implications

- 5.1** There are no people implications.

6. Financial and Procurement Implications

- 6.1** Other than the financial position noted above, there are no financial implications of the budgetary control report. There are no procurement implications arising from this report.

7. Risk Analysis

- 7.1** The main financial risks to the ongoing financial position relate to unforeseen cost being identified between now and the end of the financial year. This can affect all service areas.

The projected cost of COVID19 is based upon a variety of assumptions flexibilities; demand; timing of nationally agreed changes through the phasing out of lockdown. These assumptions change regularly and therefore there is a significant risk that the projected year end budgetary position will change from that reported.

8. Equalities Impact Assessment (EIA)

- 8.1** The report is for noting and therefore no Equalities Impact Assessment was completed for this report.

9. Consultation

- 9.1** The views of both Finance and Legal services have been requested on this report and both have advised there are neither any issues nor concerns with the proposal. As the report is for noting no further consultation is envisaged.

10. Strategic Assessment

- 10.1** Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the five strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council. This report is for noting and, therefore, does not directly affect any of the strategic priorities.

Stephen West
Chief Officer – Resources
Date: 15 February 2021

Person to Contact: Janice Rainey - Business Unit Finance Partner (HEED),
16 Church Street, Dumbarton, G82 1QL,
telephone: 01389 737704, e-mail janice.rainey@west-dunbarton.gov.uk

Appendices: Appendix 1 - Budgetary Position (Revenue)
Appendix 2 - Variance analysis (Revenue)
Appendix 3 - Budgetary Position (Capital)
Appendix 4 - Variance analysis Red Projects (Capital)
Appendix 5 - Variance analysis Amber Projects (Capital)

Appendix 6 - Variance analysis Green Projects (Capital)
Appendix 7 - Resources (Capital)
Appendix 8 - Analysis of Affordable Housing Supply
Programme (Capital)

Background Papers: None

Wards Affected: All

WEST DUNBARTONSHIRE COUNCIL
HRA REVENUE BUDGETARY CONTROL 2020/2021

Appendix 1

PERIOD END DATE

31/01/2021

Subjective Summary	Total Budget 2020/21 £000	Spend to Date 2020/21 £000	Forecast Spend £000	Forecast Variance 2020/21 £000 %		Annual RAG Status	Net Variance attributable to covid £000	Underlying Variance excluding Covid £000
Employee Costs	5,559	4,591	5,870	311	6%	↓	48	263
Property Costs	1,837	1,505	1,843	6	0%	↓	0	6
Transport Costs	80	75	91	11	0%	↓	0	11
Supplies, Services And Admin	316	291	353	37	12%	↓	(16)	53
Support Services	2,661	2,189	2,626	(35)	-1%	↑	0	(35)
Other Expenditure	464	398	460	(4)	-1%	↑	(69)	65
Repairs & Maintenance	12,516	7,777	9,507	(3,009)	-24%	↑	(2,789)	(220)
Bad Debt Provision	1,060	884	1,060	0	0%	→	0	0
Void Loss (Council Tax/Lost Rents)	740	963	1,124	384	52%	↓	384	0
Loan Charges	18,919	15,766	18,919	0	0%	→	0	0
There are two reasons for this advers	44,152	34,439	41,853	(2,299)	-5%	↑	(2,442)	143
House Rents	42,432	35,362	42,429	3	0%	↓	3	0
Lockup Rents	209	162	210	(1)	0%	↑	0	(1)
Factoring/Insurance Charges	1,202	1,009	1,211	(9)	-1%	↑	0	(9)
Other rents	115	70	113	2	2%	↓	0	2
Interest on Revenue Balance	93	59	71	22	24%	↓	0	22
Miscellaneous income	101	70	141	(40)	-40%	↑	0	(40)
Total Income	44,152	36,732	44,175	(23)	0%	↑	3	(26)
Net Expenditure	0	(2,293)	(2,322)	(2,322)			(2,439)	117

MONTH END DATE

31/01/2021

PERIOD

10

Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status
	£000	£000	£000	%

EMPLOYEE COSTS	5,559	5,870	311	6%	↓
Subjective Description					
This budget covers all employees charged directly to the HRA including caretakers.					
Variance Narrative					
Main Issues	There are two main reasons for this adverse variance. The first reason relates to a reduction in the recharge of salaries to HRA Capital due to changes in the workload as a result of the Covid-19 working restrictions (£0.048m). The other main reason relates to the proportion of staff being recharged to other services being less than budgeted (£0.237m). However, this is partly offset by a reduction in recharges from other services (£0.062m). Turnover being less than budgeted has also had an impact on this adverse variance (£0.088m)				
Mitigating Action	No mitigation possible. Any overspend will be contained within the overall HRA Budget.				
Anticipated Outcome	A year end overspend is anticipated.				

Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status
	£000	£000	£000	%

REPAIRS & MAINTENANCE	12,516	9,507	(3,009)	-24%	↑
Service Description					
This budget covers all repair and maintenance expenditure to houses and lockups					
Variance Narrative					
Main Issues	The projected underspend is attributable to 2 main factors, namely a saving (£0.207m) on the gas maintenance contract, as a result of a procurement exercise and a backlog in jobbing repairs as a result of covid. Buildings Service management are currently reviewing options to catch-up with backlog repairs, should this be successful then this underspend is likely to reduce as the year progresses. Ongoing repairs may be affected adversely by any further widespread covid infection in the future.				
Mitigating Action	HMTA will continue to seek appropriate ways to catch up with repairs				
Anticipated Outcome	A year end underspend is anticipated.				

Budget Details	Variance Analysis			
Subjective Analysis	Budget	Forecast Spend	forecast Variance	RAG Status
	£000	£000	£000	%

VOID LOSS	740	1,124	384	52%	↓
Service Description					
This budget covers the rents lost on void houses and lockups and the cost of council tax on void properties.					
Variance Narrative					
Main Issues	The main reason for this adverse variance relates to the void rent loss. House moves were not permitted between April and June, therefore it was not possible to relet available properties during this time. Despite restrictions being lifted and best efforts to relet properties, the current expectation is that recovery to normal numbers won't occur until later in the year. A short-life working group is being established to project manage the issues between now and then, with practicalities straddling Housing Operations and HMTA.				
Mitigating Action	Any overspend will be contained within the overall HRA Budget.				
Anticipated Outcome	A year end overspend is anticipated.				

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
OVERALL PROGRAMME SUMMARY

MONTH END DATE 31 January 2021

PERIOD 10

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis					
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status		
Red										
Projects are forecast to be overspent and/or experience material delay to completion	5	18.5%	79,387	80.4%	5	18.5%	31,270	81.3%		
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	17	63.0%	14,122	14.3%	17	63.0%	4,903	12.7%		
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	5	18.5%	5,222	5.3%	5	18.5%	2,301	6.0%		
TOTAL EXPENDITURE	27	100%	98,731	100%	27	100%	38,474	100%		
Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Slippage £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	182,105	79,387	187,021	4,916	46,724	31,270	38,200	(8,524)	(10,676)	2,152
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	45,090	14,122	44,808	(283)	10,535	4,903	6,058	(4,477)	(4,477)	0
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	18,172	5,222	18,172	0	2,649	2,301	2,649	0	0	0
TOTAL EXPENDITURE	245,367	98,731	250,001	4,633	59,908	38,474	46,907	(13,001)	(15,153)	2,152
TOTAL RESOURCES	245,367	98,731	250,001	(4,633)	59,908	38,474	46,907	13,001		
NET EXPENDITURE	0	0	0	0	0	0	0	0		

MONTH END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1	Affordable Housing Supply Programme						
	Project Life Financials	105,348	53,660	51%	111,296	5,948	6%
	Current Year Financials	33,245	22,554	68%	28,555	(4,690)	-14%
	Project Description	Affordable Housing Supply Programme					
	Project Lifecycle	Planned End Date	45,747.00	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance							

The current year position shows a favourable variance of £4.690m. This is made up of £5.673m of slippage resulting from the additional increased complexities associated with the pandemic. This is offset by an in year overspend of £0.980m as a result of the liquidation of one of the original contractors at Dumbarton Harbour and a small overspend of £0.003m relating to the residual costs of previous demolitions. The overall project life budgets have been reviewed and revised and it is anticipated that there will be an overall project overspend of £5.948m. The details of this is provided within appendix 8. These projections include a number of assumptions which are subject to change as we continue to navigate our way through the current pandemic. Site updates are as follows :-

St Andrews - CCG are reporting an estimated 11 week delay to the original programme taking full completion of the site to July 2021. Handovers have begun and 21 properties now have tenants signed up to them. The remainder of the properties will be handed over in a phased manner until July 2021.

Creveul Court - Project will complete early 2021. Slippage of £0.014m will require to be carried forward into 21/22.

Aitkenbar Primary School - CCG have reported that completion will now be in May 21. Slippage of £1.120m will be required to be carried forward into 21/22.

Haldane - CCG are reporting that this site will still complete before the end of March 2021. Slippage of £0.706m will require to be carried forward into 21/22.

Clydebank East - Demolition is now complete. The design of this site is still underway with total numbers to be finalised but as indicated to the previous Housing and Communities Committee there is now sufficient scope to increase the provision of social housing. Slippage of £0.706m will require to be carried forward into 21/22.

Dumbarton Harbour Ph 3 - Due to delays caused by the liquidation of the original construction company, it was unlikely that this project would have completed fully by March 2021. Cullross Ltd, having taken on the Main Contractor role, managed to resume on site activity following the collapse of the original contractor very quickly, however lockdown occurred immediately after this. The project is at a less advanced stage than the other sites, however, early indications of a revised programme suggest it could be complete by July 2021. However, as a result of the liquidation of the original contractor, followed so soon by the Covid-19 lockdown the project has experienced significant increased costs of £0.980m due to Cullross having to re-visit the market for costs which have increased even more as a result of the pandemic.

Queen Quay (Sites B) - A joint project with Wheatley Group and Clydebank Housing Association, the Council had 29 out of the 146 properties in total on site just before lockdown. As with the other sites, this site is progressing again. It is likely that the Council will take handover of their properties in a phased manner towards the end of 2021, completing in March 2022. Slippage of £2.557m will require to be carried forward into 21/22.

Demolition costs associated with properties at Alexander Street and O'Hare - a residual cost of £0.003m will result in a small increase to the anticipated overspend expected in within the current year.

Future Development Sites - this budget is for the development of further new build sites. Slippage of £1.826m will require to be carried forward into 21/22.

MONTH END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Mitigating Action						
Progress on this programme will be closely monitored on a regular basis through the More Homes Project Board and reported to the Housing and Communities Committee on a quarterly basis. The temporary halt of work and delays due to Covid-19, will mean that slippage is unavoidable within the current financial year however this will be minimised wherever possible.						
Anticipated Outcome						
An overall project life overspend is anticipated.						

2

Targeted EESSH compliance works						
Project Life Financials	30,579	9,268	30%	29,547	(1,032)	-3%
Current Year Financials	5,228	2,894	55%	3,394	(1,834)	-35%
Project Description	This budget enables the council's continued commitment to achieving the Government's standards in relation to energy efficiency.					
Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance						
Works, having previously been paused due to COVID, is now back underway and progressing well. Additional sub-contractor support for delivery has been arranged and is underway. Although recent progress overall has been good, cold weather and Tier 4+ restrictions may have an adverse impact on progress to year end.						
Mitigating Action						
Officers will work with contractor to maximise output and spend.						
Anticipated Outcome						
Slippage anticipated and required to be carried forward into 21/22. Project to completed under project life budget due to underspend achieved last year.						

3	Building external component renewals, roofs/chimneys/flashings/fascias/gutters/svp						
	Project Life Financials	21,503	5,483	25%	21,503	0	0%
	Current Year Financials	3,726	2,177	58%	2,732	(994)	-27%
	Project Description	Building external component renewals					
	Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance							
Works, having previously been paused due to COVID, is now back underway and progressing well. Additional sub-contractor support for delivery has been arranged and is underway. Although recent progress overall has been good, cold weather and Tier 4+ restrictions may have an adverse impact on progress to year end.							
Mitigating Action							
Building Services will work to manage resources and restart to maximise output and spend.							
Anticipated Outcome							
Slippage anticipated and required to be carried forward into 21/22.							

MONTH END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4

Doors/window component renewals						
Project Life Financials	11,082	2,063	19%	11,082	0	0%
Current Year Financials	2,475	172	7%	300	(2,175)	-88%
Project Description	Doors/Windows Component Renewals					
Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance						
Performance and supply from the delivery contractor had improved due to the Building Services Manager and Programme manager, supported by the Procurement team working to resolve this with the supplier. However the earlier poor supply performance has adversely affected the outturn position. Work was completed to procure a shelf ready alternative install and supply contractor from existing frameworks to bolster this programme and to help maximise delivery, installs and spend on this programme. This additional support will not commence as anticipated due to extended lockdown restrictions and Outturn has been reduced to reflect the position.						
Mitigating Action						
Building Services will continue work to manage resources and delivery to maximise output and spend.						
Anticipated Outcome						
Slippage anticipated and required to be carried forward into 21/22.						

5	Void house strategy programme						
	Project Life Financials	13,594	8,913	66%	13,594	0	0%
	Current Year Financials	2,050	3,473	169%	3,219	1,169	57%
	Project Description	Spend on Void Properties to bring them up to letting standard					
	Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance							
The revised working restrictions imposed by the pandemic has allowed this workstream to continue throughout the lockdown periods and therefore demand has been greater than originally budgeted, resulting in an overspend within the current year. However, the spend this year is still significantly less than last year and it is anticipated that this pattern will continue into future years, with a reduction in spend.							
Mitigating Action							
Officers will continue to manage this programme.							
Anticipated Outcome							
Project to complete on budget as planned.							

TOTAL RED						
Project Life Financials	182,106	79,387	44%	187,022	4,916	3%
Current Year Financials	46,724	31,270	67%	38,200	(8,524)	-18%

MONTH END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1 Special needs adaptations

Project Life Financials	3,229	800	25%	3,229	0	0%
Current Year Financials	462	233	50%	286	(176)	-38%
Project Description	Adaptations to Housing for Special Needs					
Project Lifecycle	Planned End Date	45,747.00	Forecast End Date	31-Mar-25		

Main Issues / Reason for Variance

This workstream is still in a gradual return to normal activity, as this work mainly involves those citizens in the most vulnerable groups who are reticent to permit operatives and works access to their homes.

Mitigating Action

None available at this time.

Anticipated Outcome

Slippage anticipated and required to be carried forward into 21/22.

2 Capitalised minor works

Project Life Financials	3,560	1,218	34%	3,560	0	0%
Current Year Financials	615	33	5%	70	(545)	-89%
Project Description	This is a budget to undertake specific minor ad hoc capital projects that arise on demand throughout the financial year.					
Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		

Main Issues / Reason for Variance

The current restrictions and pressure on existing resources due to the pandemic has meant that there has been limited spend within this budget.

Mitigating Action

None available at this time.

Anticipated Outcome

Slippage anticipated and required to be carried forward into 21/22.

3 Better Homes Priority Budget

Project Life Financials	1,144	99	9%	1,144	0	0%
Current Year Financials	245	0	0%	123	(122)	-50%
Project Description	Priority projects as prioritised by the Better Homes Group					
Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		

Main Issues / Reason for Variance

Works, having previously been paused due to COVID, are now being planned/progressed, subject to risk assessments and COVID management processes to ensure operative and tenant safety.

Mitigating Action

None available at this time.

Anticipated Outcome

Slippage anticipated and required to be carried forward into 21/22.

MONTH END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4 Targeted SHQS compliance works

Project Life Financials	400	17	4%	117	(283)	-71%
Current Year Financials	100	0	0%	0	(100)	-100%

Project Description This budget is to focus on work required to maintain the SHQS compliance with WDC housing stock.

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-22

Main Issues / Reason for Variance

This budget is to address work required for those properties in SHQS abeyance. Covid working restrictions, owner refusals and tenant response/accessibility have implications on the ability to spend within this budget. The current restrictions and pressure on existing resources due to the pandemic, will mean that full spend is now not possible.

Mitigating Action

None available at this time.

Anticipated Outcome

Slippage anticipated and required to be carried forward into 21/22. Project to completed under project life budget due to underspends achieved in previous financial years.

5 External stores/garages/bin stores/drainage component renewals

Project Life Financials	430	125	29%	430	0	0%
Current Year Financials	131	44	34%	72	(59)	-45%

Project Description This budget is to focus on external stores/garages/bin stores etc. component renewals as identified and recommended from the housing stock condition survey.

Project Lifecycle Planned End Date 31-Mar-25 Forecast End Date 31-Mar-25

Main Issues / Reason for Variance

This programme of works, having previously been paused due to COVID, has restarted in conjunction with the environmental programme.

Mitigating Action

Building Services will work to manage resources and restart to maximise output and spend.

Anticipated Outcome

Slippage anticipated and required to be carried forward into 21/22.

6 Secure entry component renewals

Project Life Financials	446	90	20%	446	0	0%
Current Year Financials	181	0	0%	20	(161)	-89%

Project Description This budget is to focus on secure door entry component renewals as identified and recommended from the housing stock condition survey and appropriate council officer referrals.

Project Lifecycle Planned End Date 31-Mar-25 Forecast End Date 31-Mar-25

Main Issues / Reason for Variance

Works continue to be delayed due to the impacts and restrictions of COVID and the prioritising of resources on other work areas.

Mitigating Action

None available at this time.

Anticipated Outcome

Slippage anticipated and required to be carried forward into 21/22.

MONTH END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

7	Heating improvement works:						
	Project Life Financials	6,049	1,645	27%	6,049	0	0%
	Current Year Financials	923	794	86%	815	(108)	-12%
	Project Description	Carry out works to renew inefficient boilers/full systems as identified from the stock condition survey and renewal of obsolete/damaged boilers.					
	Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
	Main Issues / Reason for Variance						
	Works have resumed on this programme, however, progress will be subject to the impact of COVID, should a tenant decline access due to isolation etc. Progress may be adversely impacted due to Tier 4+ restrictions in quarter 4.						
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Slippage anticipated and required to be carried forward into 21/22.							

8	Modern facilities and services						
	Project Life Financials	4,795	1,721	36%	4,795	0	0%
	Current Year Financials	707	13	2%	30	(677)	-96%
	Project Description	New Kitchens, Bathrooms and Showers					
	Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance							
<p>This workstream is still in a gradual return to normal activity. Progress has been impacted by COVID, where some tenants are reticent to permit operative and works access to their homes. Resources from this area of work were also diverted to assist in clearing the backlog of reactive repairs from lockdown. Work has been undertaken to procuring additional back-up external contractor to increase installs and programme spend on kitchens and bathrooms. This was planned to commence in January, however progress has been adversely impacted due to extended lockdown restrictions in quarter 4.</p>							
Mitigating Action							
Building Services will work to manage resources and restart to maximise output and spend.							
Anticipated Outcome							
Slippage anticipated and required to be carried forward into 21/22.							

9	Defective structures/component renewals						
	Project Life Financials	4,295	1,202	28%	4,295	0	0%
	Current Year Financials	615	313	51%	405	(210)	-34%
	Project Description	Defective structures					
	Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
	Main Issues / Reason for Variance						
	Work has now resumed on two blocks, albeit with reduced working numbers to meet COVID management procedures. Delivery team will work to maximise progress to year end under restricted conditions.						
Mitigating Action							
Building Services will work to manage resources and restart to maximise output and spend.							
Anticipated Outcome							
Slippage anticipated and required to be carried forward into 21/22.							

MONTH END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

- 10 Environmental renewal works, paths/fences/walls/parking area's**
- | | | | | | | |
|-------------------------|---|-----------|-------------------|-------|-----------|------|
| Project Life Financials | 7,634 | 2,704 | 35% | 7,634 | 0 | 0% |
| Current Year Financials | 1,004 | 569 | 57% | 745 | (259) | -26% |
| Project Description | Environmental renewal works, paths/fences/walls/parking areas | | | | | |
| Project Lifecycle | Planned End Date | 31-Mar-25 | Forecast End Date | | 31-Mar-25 | |
- Main Issues / Reason for Variance**
Work has now resumed on this programme whilst maintaining COVID management procedures. Delivery team will work to maximise progress to year end under restricted conditions.
- Mitigating Action**
Building Services will work to manage resources and restart to maximise output and spend.
- Anticipated Outcome**
Slippage anticipated and required to be carried forward into 21/22.
- 11 Airport Noise Insulation Scheme**
- | | | | | | | |
|-------------------------|--------------------------|-----------|-------------------|-----|-------|-------|
| Project Life Financials | 192 | 0 | 0% | 192 | 0 | 0% |
| Current Year Financials | 192 | 0 | 0% | 0 | (192) | -100% |
| Project Description | Noise Insulation Project | | | | | |
| Project Lifecycle | Planned End Date | 31-Mar-21 | Forecast End Date | | TBC | |
- Main Issues / Reason for Variance**
Glasgow Airport has committed to develop and implement a Noise Insulation Policy to mitigate noise for residents most affected by aviation noise. To develop this the Council has committed to working jointly with the Airport to procure a leading expert in the field to manage the trial on behalf of our collective organisations and ultimately develop a phased programme of works in parallel with existing window replacement and insulation programmes to mitigate the noise experienced by tenants within a specified area. The current situation with Covid-19, means that this project has now been postponed.
- Mitigating Action**
None required at this time.
- Anticipated Outcome**
Project faces delay, with slippage anticipated to be carried forward into 21/22.
- 12 Gypsy Travellers Site**
- | | | | | | | |
|-------------------------|------------------------------------|-----------|-------------------|----|-----------|-------|
| Project Life Financials | 91 | 0 | 0% | 91 | 0 | 0% |
| Current Year Financials | 91 | 0 | 0% | 0 | (91) | -100% |
| Project Description | Gypsy/ Traveller Site improvements | | | | | |
| Project Lifecycle | Planned End Date | 31-Mar-21 | Forecast End Date | | 31-Mar-21 | |
- Main Issues / Reason for Variance**
The current restrictions and pressure on existing resources due to the pandemic, will mean that spend is now not possible.
- Mitigating Action**
None available at this time.
- Anticipated Outcome**
Project faces delay, with slippage anticipated to be carried forward into 21/22.

MONTH END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

- 13 Energy improvements/energy efficiency works**
- | | | | | | | |
|-------------------------|-----|-----|-----|-----|------|-------|
| Project Life Financials | 399 | 125 | 31% | 399 | 0 | 0% |
| Current Year Financials | 55 | 0 | 0% | 0 | (55) | -100% |
- Project Description Energy improvements/ efficiency works (e.g. loft insulation, pipe/tank insulation, draught exclusion)
- Project Lifecycle Planned End Date 31-Mar-25 Forecast End Date 31-Mar-25
- Main Issues / Reason for Variance**
- This was to be incorporated into energy improvement works under the HEEPS programme. This may be adversely affected by Tier 4+ restrictions.
- Mitigating Action**
- None required at this time.
- Anticipated Outcome**
- Project to complete as planned and meet spend targets.
- 14 Improvement works (Risk St)**
- | | | | | | | |
|-------------------------|-------|-------|-----|-------|-------|------|
| Project Life Financials | 2,452 | 2,255 | 92% | 2,452 | 0 | 0% |
| Current Year Financials | 197 | 28 | 14% | 50 | (147) | -75% |
- Project Description Risk Street Over clad
- Project Lifecycle Planned End Date 31-Mar-25 Forecast End Date 31-Mar-25
- Main Issues / Reason for Variance**
- COVID this year has impacted upon full contract financial completion. £0.050m is anticipated to pay out to contractor by year end with the remainder falling to next year for retention settlement.
- Mitigating Action**
- None required at this time.
- Anticipated Outcome**
- Project to complete as planned and meet spend targets.
- 15 MSF Fire Risk Assessment Works**
- | | | | | | | |
|-------------------------|-----|---|----|-----|-------|-------|
| Project Life Financials | 500 | 0 | 0% | 500 | 0 | 0% |
| Current Year Financials | 500 | 0 | 0% | 0 | (500) | -100% |
- Project Description High Rise Fire Safety Measures
- Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-22
- Main Issues / Reason for Variance**
- Slippage has occurred within the action plan. An update and progress on the project was provided at the Committee meeting held on 4 November 2020.
- Mitigating Action**
- None required at this time.
- Anticipated Outcome**
- Slippage anticipated and required to be carried forward into 21/22.

MONTH END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Statutory/regulatory compliance works (lifts/electrical/legionella/fire etc)						
Project Life Financials	3,605	766	21%	3,605	0	0%
Current Year Financials	2,403	1,962	82%	2,300	(103)	-4%
Project Description	This budget will be used to upgrade / replace components / installations in order to comply with the relevant standards / legislation / health and safety in relation to housing stock.					
Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance						
Work contributing to this programme has been continuing in connection with gas heating annual servicing and continues to gather pace.						
Mitigating Action						
Building Services will work with support contractor to maximise output and spend.						
Anticipated Outcome						
Slippage anticipated and required to be carried forward into 21/22.						
Buy Backs						
Project Life Financials	5,870	1,355	23%	5,870	0	0%
Current Year Financials	2,114	914	43%	1,142	(972)	-46%
Project Description	This is a budget to undertake specific projects that will deliver housing policies/strategies, example: Ex local authority and mortgage to rent buy-back scheme					
Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance						
The main objective of the Buy Back Scheme is to bring former council properties that were sold through the RTB scheme, back into council use. These properties must assist the council with reducing housing need on the waiting list and where appropriate assist with external capital works. For these reasons, any purchase is subject to stringent criteria to ensure accountability and value for money for existing tenants. With several key stakeholders involved, this does mean that there is potential for slippage. Whilst, house sales are still permitted within the current covid restrictions, the restrictions are slowing the process down somewhat and has additional implications on the level of slippage.						
Mitigating Action						
The policy has recently been refreshed and expanded to help achieve the key strategic aim. Officers will increase efforts to maximise buy-backs, in an effort to increase delivery of the scheme and positively impact and minimise slippage.						
Anticipated Outcome						
Budget unlikely to meet full spend. Officers will endeavour to maximise spend and minimise slippage. Remaining balance will be required to be rephased into 2021-22.						
TOTAL AMBER						
Project Life Financials	45,091	14,122	31%	44,808	(283)	-1%
Current Year Financials	10,535	4,903	47%	6,058	(4,477)	-42%

MONTH END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
QL Development						
Project Life Financials	75	0	0%	75	0	0%
Current Year Financials	25	25	100%	25	0	0%
Project Description	This budget relates to the costs associated with the development of the Integrated Housing Management System					
Project Lifecycle	Planned End Date		45,016.00	Forecast End Date		31-Mar-23
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
Community safety projects						
Project Life Financials	98	81	83%	98	0	0%
Current Year Financials	17	0	0%	17	0	0%
Project Description	Community Safety Projects					
Project Lifecycle	Planned End Date		31-Mar-21	Forecast End Date		31-Mar-21
Main Issues / Reason for Variance						
Works, having previously been paused due to COVID, are now being progressed and planned for, in conjunction with the environmental programme. Although officers will endeavour to complete this work, the extended lockdown period may impact completion.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned by year end and meet spend targets.						
Contingencies						
Project Life Financials	700	206	29%	700	0	0%
Current Year Financials	100	100	100%	100	0	0%
Project Description	This is a contingent budget for unforeseen matters which may arise during the year.					
Project Lifecycle	Planned End Date		31-Mar-25	Forecast End Date		31-Mar-25
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						

MONTH END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Salaries/central support/offices						
Project Life Financials	15,822	4,384	28%	15,822	0	0%
Current Year Financials	2,302	1,950	85%	2,302	0	0%
Project Description	Allocation of costs from other WDC services who support the HRA capital programme					
Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
Asbestos management works						
Project Life Financials	1,478	550	37%	1,478	0	0%
Current Year Financials	205	226	110%	205	0	0%
Project Description	This budget is to fund work associated with the management of current asbestos legislation and the Council's asbestos policy within housing stock.					
Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance						
No Issues.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project to complete as planned and meet spend targets.						
TOTAL GREEN						
Project Life Financials	18,173	5,221	29%	18,173	0	0%
Current Year Financials	2,649	2,301	87%	2,649	0	0%

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF RESOURCES

APPENDIX 7

MONTH END DATE

31 January 2021

PERIOD

10

Budget Details	Project Life Financials				
	Budget	Spend to Date	Forecast Spend	Variance	
	£000	£000	%	£000	£000 %

1

NEW BUILD GRANT					
Project Life Financials	(38,942)	(24,110)	62%	(39,644)	(702) 2%
Current Year Financials	(3,995)	(2,645)	66%	(3,656)	339 -8%
Project Description	Grant to facilitate the building of new build housing				
Project Lifecycle	Planned End Date		Forecast End Date		
Main Issues / Reason for Variance					
<p>The in-year adverse variance reflects the 20/21 Scottish Government grant in relation to future developments which cannot be drawdown prior to spend (£0.850m). This is offset by £0.511m additional Scottish Government Grant income which is generated off of the Buy Back Scheme and can be used to support the Affordable Housing Supply Programme. Overall, there is a favourable project life variance of £0.702m which relates to an additional £1.308m grant income as successfully negotiated by Officers in relation to the increased grant per unit at Aitkenbar and Haldane and the additional grant generated from the buyback scheme within the current year and previous financial years. However, this is offset by an under recovery in grant of £0.606m which reflects changes to the actual number of units compared to budget at individual sites and the change in funding composition at St Andrews whereby the grant was originally budgeted higher based on a partnership with another registered social landlord. However, discussions have taken place with the Scottish Government on potential further increased grant levels for Dumbarton Harbour and we anticipate a positive outcome. This will increase the overall favourable project life position.</p>					
Mitigating Action					
<p>Progress on the programme will be closely monitored on a regular basis and reported to the Housing and Communities Committee on a quarterly basis.</p>					
Anticipated Outcome					
<p>The project life overall variance will be an over recovery of £0.702m, with the expectation that this will increase following additional grant income in relation to Dumbarton Harbour.</p>					

TOTAL RESOURCES					
Project Life Financials	245,367	98,731	40%	250,001	(4,634) -2%
Current Year Financials	59,908	38,474	64%	46,907	13,001 22%

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF AFFORDABLE HOUSING SUPPLY PROGRAMME

APPENDIX 8

MONTH END DATE

31 January 2021

PERIOD

10

Site	Project Life Financials						RAG Status
	Budget	Spend to Date	Forecast Spend	Variance			
	£000	£000	£000	£000	%		
St Andrews	20,705	18,846	22,647	1,942	9%	↓	
Haldane PS	10,740	8,671	11,573	833	8%	↓	
Aitkenbar PS	10,140	7,914	10,669	529	5%	↓	
Clydebank East	12,640	3,274	12,789	149	1%	↓	
Creveul Court	3,825	3,736	3,811	14	0%	↑	
Dumbarton Harbour	6,235	6,565	8,264	2,029	33%	↓	
Queens Quay (site B)	5,984	3,778	6,461	477	8%	↓	
Demolition Costs (previous sites)	-	3	3	3		↓	
Pappert	-	2	2	2		↓	
Future Developments	31,566	-	31,564	2	0%	↑	
Fees and Staffing Costs	3,513	871	3,513	-	0%	→	
Total Expenditure	105,348	53,660	111,296	5,948		→	