

West Dunbartonshire Licensing Board

*Peter Hessett, LLB, DipLP, Clerk to the Licensing Board Council Offices,
Church Street, Dumbarton G82 1QL
Telephone 01389 737594 E-mail: nuala.borthwick@west-dunbarton.gov.uk*

To all members of West Dunbartonshire
Licensing Board and West Dunbartonshire
Local Licensing Forum

14 March 2019

**THE LICENSING (SCOTLAND) ACT 2005
JOINT MEETING BETWEEN LICENSING BOARD AND LOCAL
LICENSING FORUM
26 MARCH 2019**

Dear Sir/Madam

In terms of Section 10(3) of the Licensing (Scotland) Act 2005 each Licensing Board is required to hold a joint meeting with the Local Licensing Forum for the Board's area at least once in each calendar year.

Notice is hereby given that a Joint Meeting between West Dunbartonshire Licensing Board and West Dunbartonshire Local Licensing Forum will be held **on Tuesday, 26 March 2019 at 2.00 p.m. in The Civic Space, Council Offices, Church Street, Dumbarton.**

The purpose of the meeting will be to discuss the operation of the Licensing (Scotland) Act 2005 during the previous 12 month period, the relationship between the Forum and the Licensing Board and any matters arising.

The Annual General Meeting of the Local Licensing Forum will be held immediately after the Joint Meeting and all members of the Licensing Board are welcome to remain for that meeting.

I shall be obliged if you will advise Nuala Borthwick on 01389 737594 or nuala.borthwick@west-dunbarton.gov.uk should you be unable to attend the meeting.

Yours faithfully

PETER HESSETT

Clerk to the Licensing Board

**WEST DUNBARTONSHIRE LICENSING FORUM AND LICENSING BOARD
JOINT MEETING**

26 MARCH 2019

AGENDA

1. APOLOGIES

**2. OPERATION OF THE LICENSING (SCOTLAND) ACT 2005 DURING THE
PREVIOUS 12 MONTH PERIOD**

Members of the Licensing Board and Licensing Forum are requested to discuss the operation of the Licensing (Scotland) Act 2005 during the previous 12 month period.

**3. RELATIONSHIP BETWEEN THE LICENSING BOARD AND LICENSING
FORUM**

Members are requested to consider the relationship between the Board and the Forum during the previous 12 month period.

**4. ALCOHOL INDICATORS BY INTERMEDIATE ZONE FOR WEST
DUNBARTONSHIRE**

Jo Winterbottom, Health Improvement Lead, Greater Glasgow and Clyde will provide a presentation on alcohol indicators by intermediate datazone for the West Dunbartonshire area.

5. NIGHT ZONE WEST 2019/2020

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Submit report by the Clerk to the Licensing Board outlining the current position with regard to Night Zone West and seeking consideration of how to best utilise future funding in the succeeding festive periods.

WEST DUNBARTONSHIRE LICENSING BOARD

Report by Clerk to the Licensing Board

Joint Meeting between the West Dunbartonshire Licensing Forum and the Licensing Board: 26 March 2019

Subject: Night Zone West 2019/2020

1. Purpose

- 1.1** The purpose of this report is to outline the current position with regard to Night Zone West (NZW) and for the Licensing Board to consider how best to utilise the future funding.

2. Recommendations

- 2.1** It is recommended that the Board Members consider the terms of this report and the views of the Licensing Forum and decide whether to continue to seek to engage privately contracted Taxi Marshals or whether this funding should be provided to Police Scotland, to provide high-visibility patrols in the succeeding festive periods.

3. Background

- 3.1** In 2018 a growth bid of £12000 was agreed by West Dunbartonshire Council to fund various activities during the festive period. Of this funding, £8000 is allocated the Licensing Team for the provision of Taxi Marshals.
- 3.2** Due to an issue with the provider of this service, GTS Solutions, no taxi marshal service was provided during the festive period 2018/2019.
- 3.3** The available NZW funding was then offered to Police Scotland to pay for Police Officer overtime in order to provide high-visibility Police patrols within the key town centre areas of West Dunbartonshire. This funding also allowed for additional patrols in Dumbarton East, St James Retail Park, Lomond Shores and also Alexandria Main Street. These areas are not normally covered by the NZW scheme.
- 3.4** Police Scotland accepted funding of £8000 and this funding provided an additional 300 hours of Police overtime which was utilised in addition to the Police's festive operational plan. Police Scotland report that due to this funding, Officers were able to make significant contributions to both National and Local Festive Initiatives within West Dunbartonshire.
- 3.5** In discussion with licensed premises managers at Pubwatch Meetings in January, unanimous positive feedback about the extra Police provision in the town centres was noted.

4. Main Issues

- 4.1** The future provision of NZW needs to be secured, in order that a service which seeks to increase the public confidence in enjoying nights out over the festive period can continue.
- 4.2** It is the case that the tendering process for the provision of taxi marshals only identified one company (GTS Solutions) who were able to provide marshals to the West Dunbartonshire area. All the other providers of this service who have been vetted via the One Scotland Excel national tendering framework process either declined to tender, or were unable to enter into contracts for this service.
- 4.3** Due to the breakdown in the relationship with the previous security contractor, it is unlikely that another suitable provider will be identified and contracted to provide this service in advance of the festive period 2019/2020.
- 4.4** Initial discussions with Police Scotland regarding the festive period 2019/2020 are ongoing, and the Police have, in principal, agreed that they would accept funding for this upcoming period. Due to the requirements on Operational Planning within the Police, the Police are keen to have this contractually agreed as early as possible.

6. People Implications

- 6.1** None

7. Financial and Procurement Implications

- 7.1** Although this report relates to a funding matter, there are no further financial or procurement considerations relevant to this report.

8. Risk Analysis

- 8.1** Whilst no formal risk was identified in relation to this report, Licensing Board members should consider that there is a possibility that the continued provision of the NZW scheme is in question.

9. Equalities Impact Assessment (EIA)

- 9.1** There is no perceived impact on any protected characteristics in relation to this report.

11. Consultation

- 11.1** Given that this matter will be raised at a Joint Meeting with the Licensing Forum, no further consultation was deemed necessary.

12. Strategic Assessment

- 12.1** The NZW scheme fits within several of the Council's strategic priorities, as follows;

- A Strong local economy and improved employment opportunities.
- Meaningful community engagement with active empowered and informed citizens who feel safe and engaged.
- Open, accountable and accessible local government.
- Efficient and effective frontline services that improve the everyday lives of residents.

Peter Hessett, Clerk to the Licensing Board

Strategic Lead Regulatory

21 February 2019

Person to Contact: Peter Clyde, Licensing Standards Officer
Regulatory Services, Municipal Buildings, 20 Station
Road, Dumbarton G82 1NR Telephone 0141 951 7994
E-mail: Peter.Clyde@west-dunbarton.gov.uk

Appendices: N/A

Background Papers: Members Briefing Note 14 December 2018 – *Taxi Marshals*

Members Briefing Note 6 February 2019 – *Utilisation of Nightzone West Funding 2018/2019*

Wards Affected: All