Agenda

Meeting of West Dunbartonshire Council

Date: Wednesday, 26 April 2017

Time: 17:00

Venue: Council Chamber,
Clydebank Town Hall, Dumbarton Road, Clydebank

Contact: Craig Stewart
Tel: 01389 73751– craig.stewart@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of **West Dunbartonshire Council** as detailed above. The business is shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:-

Provost Douglas McAllister
Councillor Denis Agnew
Councillor George Black
Councillor Jim Bollan
Councillor Jim Brown
Councillor Gail Casey
Councillor Jim Finn
Councillor William Hendrie
Councillor David McBride
Councillor Jonathan McColl
Councillor Michelle McGinty
Councillor Patrick McGlinchey
Councillor Marie McNair
Councillor John Millar
Councillor John Mooney
Councillor Ian Murray
Councillor Lawrence O'Neill
Councillor Tommy Rainey
Councillor Gail Robertson
Councillor Martin Rooney
Councillor Kath Ryall
Councillor Hazel Sorrell

Chief Executive
Strategic Director of Transformation & Public Service Reform
Strategic Director of Regeneration, Environment & Growth
Chief Officer of West Dunbartonshire Health & Social Care Partnership

Date of issue: 12 April 2017

WEST DUNBARTONSHIRE COUNCIL

WEDNESDAY, 26 APRIL 2017

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3 MINUTES OF PREVIOUS MEETING **11 - 58**

Submit for approval as a correct record, the Minutes of Meeting of West Dunbartonshire Council held on 22 February 2017.

4 MINUTES OF MEETING OF AUDIT & PERFORMANCE REVIEW COMMITTEE – 8 MARCH 2017 **59 - 64**

Submit for information and where necessary ratification, the Minutes of Meeting of the Audit & Performance Review Committee held on 8 March 2017.

5 OPEN FORUM

The Council is asked to note that no open forum questions have been submitted by members of the public.

6 PLANNING APPLICATION

In view of there being a statutory requirement for applications of this nature to be determined by full Council, submit report by the Strategic Lead – Regulatory in respect of the following planning application.

DC16/282: Residential development of 99 houses and associated roads, landscaping and drainage on land at Farm Road, Duntocher by Taylor Wimpey West Scotland **65 - 88**

7 /

7	**CITY DEAL**	**To Follow**

Submit report by the Strategic Lead – Regeneration in respect of the above.

8	**GENERAL SERVICES BUDGETARY CONTROL REPORT TO 28 FEBRUARY 2017 (PERIOD 11)**	**89 - 144**

Submit report by the Strategic Lead – Resources advising on the progress of both the General Services revenue budget 2016/17 and the approved capital programme for the period to 28 February 2017.

9	**HOUSING REVENUE ACCOUNT BUDGETARY CONTROL REPORT TO 28 FEBRUARY 2017 (PERIOD 11)**	**145 - 168**

Submit report by the Strategic Director – Regeneration, Environment and Growth providing an update on the financial performance to 28 February 2017 (Period 11) of the HRA revenue and capital budgets.

10	**EQUALITY OUTCOMES & MAINSTREAMING REPORT**	**169 - 206**

Submit report by the Strategic Lead – Communications, Culture & Communities seeking approval from Council for the Equality Outcomes and Mainstreaming Report for 2017-2021.

11 MINUTES OF OTHER COMMITTEES

Submit for approval as correct records, the Minutes of Meetings of the following Committees:-

(a)	Tendering Committee held on 5 August 2015	**207 - 208**
(b)	Local Review Body held on 10 February 2016	**209 - 210**
(c)	Housing and Communities Committee held on 1 February 2017	**211 - 216**
(d)	Corporate Services Committee held on 8 February 2017	**217 - 220**
(e)	Housing and Communities Committee (Special) held on 22 February 2017	**221 - 222**
(f)	Educational Services Committee held on 1 March 2017	**223 - 228**

(g)	Infrastructure, Regeneration and Economic Development Committee held on 15 March 2017	**229 - 232**
(h)	Licensing Committee held on 19 April 2017	**To follow**
(i)	Appeals Committee held on 20 April 2017	**To follow**

12 NOTICES OF MOTION

(a) Motion by Councillor Jim Bollan – Winter Gritting Programme

Council agrees to a review of the Winter Gritting Programme with a view to improving and increasing the measures currently in place. The review needs to recognise that the vast majority of Constituents live in streets which under the current policy are not a priority for gritting. Council agrees to task the relevant Director with bringing a report back to Council which takes into account this fact and also attaches the same priority to pavements in housing estates adjoining bus routes. The report's recommendations must be fully compatible with the Roads Scotland Act (1984).

(b) Motion by Councillor George Black – Strathclyde Pension Fund

In relation to the Strathclyde Pension Fund. We should be horrified to learn that the pension fund currently has holdings in 6 out of 10 of the world's largest arms manufacturers

This is Council recognises that "Crimes against humanity" are the gravest category of crimes in international law.

The 'broader objectives of society' would be served by SPF divesting from the companies below:

We therefore call upon the trustees of the Strathclyde Pension Fund to withdraw any and all monies invested with these Companies as we feel that the ethos and aims of their fund are not met by such associations attachments.

Companies here are listed for information purposes:-

Caterpillar Inc.
Exxon Mobil Corp.
General Dynamics [#6]
General Electric [#27]
Heidelberg Cement Group
Hewlett-Packard [#43]
Lockheed Martin [#1]
Motorola
Northrop Grumman [#5]

Raytheon Company [#4]
RE/MAX
The Boeing Company [#2]
United Technologies Corp. [#8]

#ranking in top 100 arms companies

You can find full information about the complicity of these companies at www.timetodivest.net.

(c) Motion by Councillor George Black – Winter Maintenance Payments

In view of the public interest generated by the large sums of public money paid to officers whose grade is above the agreed level for overtime payments linked to winter maintenance, we call upon the appropriate officer to bring forward a report based on the information contained and forming the briefing paper produced for Elected Members.

(d) Motion by Councillor George Black – Bedroom Tax

Given that all housing benefit will be capped at the local housing allowance rate for one bedroom in the private sector, 241,000 tenants will be affected. The LHA rate for one bedroom is £83.16 on average across Scotland as sheltered housing costs on average £100 to £120 per week. The disabled in supported accommodation costs are even higher at up to £200 per week and we therefore believe that these complexes will be closed down and new ones will be mothballed because of financial shortfalls. The under 35s on housing benefit will be put onto the local housing allowance shared accommodation rate which at current rates would mean that they are averaging £92.06 per week in Glasgow for example on housing benefit and that would reduce to £68.28 per week if shared accommodation rate of local housing allowance was applied. We oppose these cuts completely as thousands will be made homeless if they go ahead.

We call upon Council to lead a local campaign rejecting these measures and the Tory Austerity cuts.

(e) Motion by Councillor Michelle McGinty – Vale of Leven Hospital

This Council notes the community campaign being coordinated by Hospitalwatch to protect health services at the Vale of Leven Hospital.

Council commends Hospitalwatch for their 13 years of campaigning against cuts to local NHS services. The local community has a crucial role to play in helping to secure the future of our health services.

West Dunbartonshire residents are therefore invited to give up 15 minutes of their time in support of a 24-hour vigil to send a message to the Scottish Government that our communities reject the reduction of NHS services at the Vale.

The Council also calls on all local government election candidates in the Dumbarton, Leven and Lomond Ward to demonstrate their commitment to the Vale of Leven Hospital by supporting the vigil between 8am on Friday 28th April and 8am Saturday 29th April.

The Council is concerned about plans for further reductions in services and the centralisation of services to the RAH in Paisley including:

Birthing services at the Community Maternity unit
Pharmacy staff being reduced and prescribing cut
Haematology clinics, staffed by locums and clinics cut from 19 to 12
The GP out-of-hours service, threatened with being closed during the week with patients having to travel to Paisley for treatment
A review of acute admission, designed to reduce the number of admission points, including the Medical Assessment Unit at the Vale

All of these are on the back of cuts which have seen a reduction in:

· Bed numbers – down by 48, a 38% cut

· Staff numbers – down by 272, a 30% cut, of which nurses and midwives are down by 113, a 28% cut

· Clinics - 714 cancelled over past 3 years

· Lab services cut and transferred to Paisley

Given the above, the Council asks that the Leader of the Council and the Leader of the Opposition sign the attached letter in support of the Vale of Leven Hospital services.

This Council also calls on the Cabinet Secretary for Health to meet with Hospitalwatch, the local constituency MSP and councillors to stop the cuts at the Vale of Leven hospital.

Letter:

Shona Robison MSP
Cabinet Secretary for Health and Sport
The Scottish Government
St Andrew's House
Edinburgh
EH1 3DG

Dear Cabinet Secretary

Vale of Leven Hospital

We write to highlight the very real concerns among our local communities in West Dunbartonshire regarding services at the Vale of Leven Hospital.

It has recently emerged that the future of GP Out of Hours services at the Vale of Leven Hospital is under review, with the initial proposals suggesting a withdrawal of the service during the evening between Mondays and Fridays. This follows numerous temporary closures over the past few months at weekends where NHS Greater Glasgow and Clyde has diverted local residents to Paisley to access emergency primary care services due to shortages of medical staff.

We also understand that the pharmacy service is under review and that staff have been notified that half of the posts will be transferred to other hospitals in the region. There can be no substitute for a fully-functioning pharmacy at the Vale of Leven Hospital and we will oppose any attempts by NHS Greater Glasgow and Clyde to reduce the service and staff numbers.

Dr Patricia Clarke, the recently retired Haematology consultant, has also spoken publicly about the health board's failure to recruit a permanent replacement for the service despite being informed of her retirement a year in advance. As a result, this much-valued service is now being provided by locums and the consultant-led sessions have been reduced, prompting her concerns for the sustainability of the service and the impact on patients.

Furthermore, the "Transforming the Delivery of Acute Services" NHS board paper proposed reducing the number of unscheduled admissions sites across Greater Glasgow and Clyde. As you will know, the Medical Assessment Unit at the Vale of Leven Hospital is one of only five such departments in the region and we urge you to provide a firm reassurance that the Vale of Leven Hospital's MAU will not be affected.

The cumulative effect of these concerns, alongside the reduction in staffing levels and bed numbers at the Vale of Leven Hospital in recent years, has created an impression that the commitments made in the Vision for the Vale agreement are not being delivered.

West Dunbartonshire Council fully supports the Hospitalwatch campaign and we add our voices to their calls for an urgent meeting to discuss the future of our local NHS services.

In light of the above, West Dunbartonshire Council would welcome the opportunity to host a ministerial visit to provide you with the opportunity to hear first-hand the concerns of representatives from Hospitalwatch, councillors and the local MSP.

We look forward to your response.

Yours sincerely

Martin Rooney, Council Leader
Jonathan McColl, Leader of the Opposition

(f) Motion by Councillor Gail Casey – Provision of defibrillators

Council notes the roll out of defibrillators into public and private establishments such as workplaces, shopping centres, leisure centres and schools.

Council notes that West Dunbartonshire schools are leading the way with the roll out of defibrillators at the following establishments:

Gavinburn Primary
Linnvale Primary
Our Lady of Loretto
Carleith Primary
Clydebank High School
Saint Peter the Apostle
Vale of Leven
Our Holy Redeemers

Council notes that Whitecrook Primary is also in the process of raising funds towards the costs of a defibrillator.

Mr Brian Martin has contacted the Hodkinson Trust Community resuscitation officer and has secured a partnership approach where the Hodgkinson Trust will pay £700 towards the cost of each defibrillator.

Given the above, this council agreed that the Chief Executive brings forward a report to a future Council meeting identifying options and priorities for the further roll out to West Dunbartonshire schools.

The report should identify potential funding options, to support the purchase of additional defibrillators. The report should consider other locations that could benefit from the introduction of defibrillators.

(g) Motion by Councillor Lawrence O'Neill – Sky Lanterns

Council notes the campaign organised by NFU Scotland regarding

- the growing popularity of Sky Lanterns.

- the inherent problems related to their mass release and

- the calls for greater controls from many organisations.

Council recognises the concerns of

• NFU Scotland in relation to threats to livestock and fire damage to crops.

• Civil Aviation Authority in that Sky Lanterns could be drawn into aircraft engines.

• The Coastguard receiving numerous calls assuming that they are distress signals.

• RSPCA and SSPCA growing concerns regarding the risk to animals.

• Fire and rescue services have issues warnings following a number of fire incidents.

Council further notes that to date eight Scottish local authorities have banned Sky Lanterns being launched from their land.

Council instructs officers to take steps to ban the use of Sky Lanterns on Council controlled land.

(h) Motion by Councillor Kath Ryall – Ethical Investment

This Council intends to implement an ethical investment policy, as follows:

This Council, in making investments through its Treasury Management function, fully supports the ethos of socially responsible investment. We will actively seek to communicate this support to those institutions we invest in as well as those we are considering investing in by:

a) encouraging those institutions to adopt and publicise policies on socially responsible investments;

b) requesting those institutions to apply council deposits in a socially responsible manner.

Counterparties shall be advised of the above statement each time a deposit is placed with them.

This policy will apply to all cash investments made by, or on behalf of, the Council.

Council therefore requests officers to bring a report to a future Council meeting identifying any implications of implementing such a policy.

WEST DUNBARTONSHIRE COUNCIL

At the Meeting of West Dunbartonshire Council held in the Council Chamber, Council Offices, Garshake Road, Dumbarton on Wednesday, 22 February 2017 at 5.10 p.m.

Present: Provost Douglas McAllister and Councillors Denis Agnew, George Black, Jim Bollan, Jim Brown, Gail Casey, Jim Finn, William Hendrie, David McBride, Jonathan McColl, Patrick McGlinchey, Marie McNair, John Millar, John Mooney, Michelle McGinty, Patrick McGlinchey, Marie McNair, John Millar, John Mooney, Ian Murray, Lawrence O'Neill, Tommy Rainey, Gail Robertson, Martin Rooney, Kath Ryall and Hazel Sorrell.

Attending: Joyce White, Chief Executive; Angela Wilson, Strategic Director – Transformation & Public Service Reform; Richard Cairns, Strategic Director – Regeneration, Environment & Growth; Keith Redpath, Chief Officer, West Dunbartonshire Health & Social Care Partnership; Laura Mason, Chief Education Officer; Peter Hessett, Strategic Lead – Regulatory; Ronnie Dinnie, Strategic Lead – Environment & Neighbourhood; Jim McAloon, Strategic Lead – Regeneration; Peter Barry, Strategic Lead – Housing & Employability; Stephen West, Strategic Lead – Resources; Malcolm Bennie, Strategic Lead – Communications, Culture & Communities; Vicki Rogers, Strategic Lead – People & Technology; Soumen Sengupta, Head of Strategy, Planning & Health Improvement; Jennifer Ogilvie, Section Head (Treasury and Capital); Michael McGuinness, Economic Development Manager; Alan Young, Housing Asset & Investment Manager and Craig Stewart, Committee Officer.

Also Attending: Ms Carol Hislop, Senior Audit Manager and Ms Karen Cotterell, Senior Auditor, Audit Scotland.

Provost Douglas McAllister in the Chair

PROVOST'S REMARKS

After hearing from Councillor Black concerning an incident in which an employee of Chivas Brothers at Kilmalid had reportedly sustained a fatal accident at work, Provost McAllister agreed, in these circumstances, to have a minute's silence as a mark of respect.

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DECLARATIONS OF INTEREST

Councillor McBride declared a non-financial interest in Item 16(b) – 'Motion by Councillor Jonathan McColl – Alexandria Job Centre Closure' and advised that he would leave the meeting during consideration of this matter.

MINUTES OF PREVIOUS MEETINGS

The Minutes of Meeting of Council held on 21 December 2016 and Minutes of Special Meeting of Council held on 18 January 2017 were submitted and approved as correct records.

MINUTES OF MEETING OF AUDIT & PERFORMANCE REVIEW COMMITTEE – 14 DECEMBER 2016

The Minutes of Meeting of the Audit & Performance Review Committee held on 14 December 2016 were submitted and all decisions contained therein approved.

OPEN FORUM

The Council noted that no open forum questions had been submitted by members of the public.

VARIATION IN THE ORDER OF BUSINESS

Having heard the Provost, the Council agreed to vary the order of business as hereinafter minuted.

NOTICE OF MOTION

(a) Motion by Councillor Jonathan McColl – Make Fair Transitional State Pension Arrangements for 1950's Women

Councillor McColl moved:-

> Council calls upon the UK Government to make fair transitional state pension arrangements for all women born on or after 6th April 1951, who have unfairly borne the burden of the increase to the State Pension Age (SPA) with lack of appropriate notification.
>
> Hundreds of thousands of women had significant pension changes imposed on them by the Pensions Acts of 1995 and 2011 with little or no notification of the changes. Some women had only two years notice of a six-year increase to their SPA.

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Many women born in the 1950's are living in hardship. Retirement plans have been shattered with devastating consequences. Many of these women are already out of the labour market, caring for elderly relatives, providing childcare for grandchildren, or suffer discrimination in the workplace and struggle to find employment.

Women born in this decade are suffering financially. These women have worked hard, raised families and paid their tax and national insurance with the expectation that they would be financially secure when reaching 60. It is not the pension age itself that is in dispute - it is widely accepted that women and men should retire at the same time.

The issue is that the rise in the women's SPA has been too rapid and has happened without sufficient notice being given to those affected, leaving women with no time to make alternative arrangements.

Council calls upon the UK Government to reconsider transitional arrangements for women born on or after 6th April 1951, so that women do not live in hardship due to pension changes they were not told about until it was too late to make alternative arrangements.

Council instructs the Chief Executive to write to the Rt Hon Damian Green MP, Secretary of State for Work and Pensions with a copy of this motion, asking him to implement fair transitional arrangements.

Council further agrees to a request from West Dunbartonshire WASPI (Women Against State Pension Inequality) to illuminate the Titan Crane to highlight their campaign, and asks the Provost and the Clydebank Property Company to work with the local group to make appropriate arrangements.

Councillor McGinty asked if Councillor McColl was agreeable to the following addendum to his motion:-

This Council recognises that the changes to the powers available to the Scottish Parliament means that the Scottish Government has the power to create new benefits or top-up any existing benefits.

If this Tory Government refuses to listen to the pleas for transitional help for these women who are facing real hardship, then we would ask that the Scottish Government use their new powers to help and protect those women affected in Scotland.

Councillor McColl confirmed his acceptance of the addendum by Councillor McGinty and, thereafter, the Council agreed to approve the above motion, with addendum.

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ANTI-AUSTERITY CAMPAIGN – REQUEST FOR DEPUTATION

In accordance with Standing Order 17 the Council was requested to consider whether or not it wished to hear a deputation from the Joint Trades Unions in relation to the budget setting item on the agenda. The Council agreed to hear the deputation from the Joint Trades Unions.

Provost McAllister invited the delegation from the Joint Trades Unions forward to join the meeting. Ms Val Jennings of Unison and Mr Jim Halfpenny of EIS thanked the Council for allowing them the opportunity of being heard and then spoke in connection with this matter.

The Provost thanked Ms Jennings and Mr Halfpenny for their contributions and they returned to the public gallery.

GLASGOW CITY REGION, CITY DEAL – UPDATE AND EXXON SITE OUTLINE BUSINESS CASE

A presentation was given by the Strategic Director – Regeneration, Environment and Growth on the Exxon Site Development Project - City Deal Outline Business Case.

In this regard, a report was submitted by the Strategic Lead – Regeneration noting the progress with the implementation of the Glasgow City Region, City Deal and seeking approval to submit the Outline Business Case (OBC) for the Exxon site to the Cabinet of the City Deal for their approval on 11 April 2017.

After discussion and having heard the Strategic Director, Chief Executive, Strategic Lead and relevant officers in further explanation and in answer to Members' questions, Councillor Rooney, seconded by Councillor McGlinchey, moved:-

That Council agrees:-

(1) to note the progress of the Glasgow City Region City Deal;

(2) to note publication of the Regional Economic Strategy and action plan;

(3) to approve the Outline Business Case, appended to the report;

(4) that the Outline Business Case be presented to the Glasgow City Region City Deal Cabinet for approval on 11 April 2017;

(5) to approve City Deal funding of £2.948m towards development of the Final Business Case at the end of 2019, subject to approval of the Outline Business Case by the City Deal Cabinet;

(6) to note the financial risk associated with submitting the Outline Business case in relation to the estimated cost of £2.948m further at risk investment by the Council to work-up the Final Business Case; and

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(7) to approve £0.150m in advance of Cabinet approval on 11 April 2017 to progress various site studies and design works.

As an amendment, Councillor McColl, seconded by Councillor Hendrie, moved:-

That Council agrees:-

(1) to note the progress of the Glasgow City Region City Deal;

(2) to note publication of the Regional Economic Strategy and action plan;

(3) to approve the Outline Business Case, appended to the report;

(4) that the Outline Business Case be presented to the Glasgow City Region City Deal Cabinet for approval on 11 April 2017;

(5) to continue consideration of approval of City Deal funding of £2.948m towards development of the Final Business Case at the end of 2019, subject to approval of the Outline Business Case by the City Deal Cabinet, to a Special Council Meeting to be held on 29 March 2017, with an Elected Members' Seminar being held on the week before, which would provide full details of the phasing of the spend;

(6) to continue consideration of the financial risk associated with submitting the Outline Business case to a Special Council Meeting to be held on 29 March 2017, with an Elected Members' Seminar being held on the week before, which would provide full details of the phasing of the spend; and

(7) to approve £0.150m in advance of Cabinet approval on 11 April 2017 to progress various site studies and design works.

On a vote being taken, 10 Members voted for the amendment and 12 for the motion, which was accordingly declared carried.

Note: During consideration of the above item, Provost McAllister advised the meeting that the unconfirmed report of a fatality at the Chivas Brothers facility at Kilmalid was in fact incorrect, and that the worker had sustained a serious injury (source: Daily Record website). Councillor Black apologised for any embarrassment caused by the incorrect information provided.

GENERAL SERVICES BUDGETARY CONTROL REPORT TO 31 DECEMBER 2016 (PERIOD 9)

A report was submitted by the Strategic Lead – Resources advising on the progress of both the General Services revenue budget 2016/17 and the approved capital programme for the period to 31 December 2016.

After discussion, the Council agreed:-

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(1) to note that the revenue account currently shows a projected annual favourable variance of £2.023m (0.94% of the total budget); and

(2) to note that the capital account shows a projected annual favourable variance of £30.032m (28.07% of the budget) and a projected project life adverse variance of £2.869m (0.91% of project life budget).

HOUSING REVENUE ACCOUNT (HRA) BUDGETARY CONTROL REPORT TO 31 DECEMBER 2016 (PERIOD 9)

A report was submitted by the Strategic Director – Regeneration, Environment and Growth providing an update on the financial performance to 31 December 2016 (Period 9) of the HRA revenue and capital budgets.

The Council agreed:-

(1) to note the projected favourable revenue variance of £0.504m (1.2%); and

(2) to note the position advised in relation to the capital budget which is currently projecting an in-year favourable variance of £9.214m (32.4%), of which £8.858m (31.1%) relates to project re-phasing and an in-year underspend of £0.356m (3.8%).

GENERAL SERVICES REVENUE ESTIMATES AND COUNCIL TAX

A report was submitted by the Strategic Lead – Resources providing the Council with sufficient information to allow them to agree the General Services Revenue Estimates from 2017/18 to 2019/20 and to set the Council Tax for 2017/18.

Councillor McGlinchey moved:-

> Council notes that in these difficult financial circumstances, the Scottish Government resource budget in 2017/18 has been protected in real terms by the UK Government and the capital budget is increasing. However, cuts to local government continue.
>
> Council also notes that in these challenging financial circumstances strong strategic leadership is vital to our continued success. We need to balance our plans to invest in infrastructure; people; and our communities but also need to manage the planned reductions in spending coming from both the UK and Scottish Governments.
>
> Despite year on year reductions and burdens the Labour Administration has continued to invest in our people, our communities and our public infrastructure. This year will be no different and the following investments are included in the budget:

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Additional investments in supporting our citizens include the following revenue budget enhancements:

- Invest **£55k** to introduce a new service to provide additional support to families facing challenge, including issues of debt and unemployment;
- Invest **£55k** to support residents over the age of 21 by introducing apprenticeships and the opportunity to retrain in a new career;
- Invest **£30k** to develop a pilot Young Persons Housing Service to provide targeted support for those aged 16 – 25 and help them to sustain their tenancy and access work, education or training;
- Invest **£30k** to extend the successful free driving lessons scheme for young people to include older residents seeking employment;
- Invest **£30k** to launch an Energy Awareness campaign to reduce fuel poverty, provide energy efficiency advice and maximise the income of our residents**;** and
- Invest **£25,700** to introduce a new programme to promote understanding of universal credit and offer additional support to those impacted by this welfare reform.

This budget will continue with the investment in public infrastructure through the following capital investments:

- A new West Bridgend Community Centre **- £675k;**
- A new Sports Changing Facility Dumbarton West (Old OLSP site) – **£300k;**
- A new Sports Changing Facility at Duntocher - **£300k;**
- A new Levenvale Primary School All Weather Pitch **£250k;**
- A new Play & Recreation at Radnor Park, including a MUGA at the pen - **£200k;**
- A new Sports Changing Facility at Lusset Glen in Old Kilpatrick – **£150k;**
- A new MUGA for St. Patricks Primary School and playground improvements - **£200k;**
- An upgrade to the sports pavilion at Mountblow **- £350k;** and
- A new Play & Recreation at Central Alexandria - **£100k.**

This budget continues with our commitments to improve our Communities and will:

- Invest **£500k** West Dunbartonshire Councils first mandatory 20MPH speed limit across our residential estates to promote road safety in our communities;
- Guarantee Antonine Sports Centre **£500k** investment through a 10 year SLA;
- Invest **£75k** per year for three years for a West Dunbartonshire Design Forum to ensure future quality build; and
- Invest **£50k** per year towards the establishment of a community transport co-ordinator to progress the communities shared ambition for community transport in the area.

The additional revenue investment identified above increases the budget gap to **£811,700**.

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Council Tax:
As a result of this Administration's prudent financial management, and by having the courage and foresight to take early decisions, the Council has this year generated significant reserves. We will therefore use **£421k** of reserves to close the projected budget gap in 2017/18. In addition we will use **£1.26m** un-earmarked reserves to freeze Council Tax for 2017/18.

We recognise that the Scottish Government has already increased the Council Tax for Band E to H which directly affects **6,852** households in West Dunbartonshire as follows:

- Band E – **4,400** households (+ 7.5%)
- Band F – **1,643** households (+12.5%)
- Band G – **770** households (+17.5%)
- Band H – **64** households (+22.5%)

With wage rises depressed, fuel prices increasing by 10%, and with inflation on everyday essentials such as food, the impact on many of the Scottish Government changes on these families will be felt particularly hard in this first year of change and it would be unreasonable to add a further 3% burden on them at this time. The majority of the Council staff are local residents and Council Tax payers in West Dunbartonshire. The freezing the Council Tax will offer assistance to them and to all **43,723** households in West Dunbartonshire.

This is a prudent budget and one that invests in people, public infrastructure, and our communities. It also protects ordinary working families in West Dunbartonshire and ensures the continued external investment in our area on key initiatives such as our **1,000** new social rented homes over 5 years and the planned investment of **2,000** private homes.

Details of the Administration's spending priorities are contained within the attached document, as shown in Appendix 1 to these Minutes.

Given the above, this Council:

- Notes and agrees the budget updates as detailed at 4.1 of the budget report;
- Notes the changes to the assumptions in the Scottish Government at 4.2;
- Notes the projected outturn position for capital and revenue as detailed in Appendix 1;
- Notes the proposed updated capital plan 2017/18 as detailed in Appendices 2 and 3 of the report and approve projects within the capital plan which commence in years up to and including 2019/20, subject to approval of appropriate business cases;
- Agrees the recommended capital growth bids as detailed at 5.5.2;
- Agrees to the removal of the 10% discount for properties classed as a second home;

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- Agrees no changes to the Non Domestic Rates at this time but a report outlining the potential options and potential impact to be brought to a future Corporate Services Committee for consideration;
- Agrees to close the budget gap through use of revenue reserves;
- Agrees to freeze the Council Tax for 2017/18, with the cost of this being funded from revenue reserves;
- Agrees the additional capital investment within this motion; and
- Agrees to set a revenue budget for 2017/18 which includes the revenue growth items agreed in this motion and closes the budget gap of **£0.421m** and aims to retain an unearmarked reserve of **£4.592m**.

2017/18 Revenue Budget Gap	**421,000**	
Unearmarked Reserves		**6,624,000**
<u>New Investments (revenue)</u>		
Young Persons Housing Support	30,000	
Families facing challenge	55,000	
Support to over 21 year-olds	55,000	
Driving lessons for over 21 year-olds	30,000	
Energy Awareness Campaign	30,000	
Universal Credit campaign	25,700	
Design Forum	75,000	
Community Transport Co-ordinator	50,000	
Updated Gap	**771,700**	
Funded from Reserves	-771,700	-771,700
Council Tax Freeze from Reserves		-1,260,000
Remaining Gap	**0**	
Remaining Reserves		**4,592,300**
Prudential Target		**4,104,000**

As an amendment, Councillor McColl moved:-

Council believes that the Community should be at the heart of decision making in West Dunbartonshire and that the Council MUST be more open and transparent in how it spends public money.

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Council notes that over the period of this Labour Administration, the views of the communities of West Dunbartonshire and those of our staff have too often failed to be sought. Even on those occasions when consultation has taken place, people feel the views they have expressed have been ignored when they did not fit with the incorrect course charted by the Labour Party.

Time is now tight before the 11th March deadline for setting our General Services Revenue Budget, but Council believes there is enough time for at least some community input.

Therefore, Council notes all of the budgets moved at today's meeting and agrees to post them online for public consultation. All trade unions will be notified of the availability of this consultation and an all staff email sent out.

Furthermore, all Community Councils, Tenants and Residents Organisations and other Community Groups for which we have contact details will be sent today's budgets and other relevant documentation seeking their views on the Council's 2017/18 budget.

With timescales being what they are, Officers will provide members with a copy of all responses received no later than 4pm on Thursday 9th March 2017.

Council will then meet on Friday 10th March 2017 at 6pm to set our 2017/18 budget based on the public feedback we have received.

The SNP budget submission is appended to this motion (Appendix 2 to these Minutes) along with a note of the very welcome investment in Education by the SNP Scottish Government that will give Head Teachers the ability to spend extra money on anything they believe will help raise attainment, tailored to the individual needs and wishes of their school.

The SNP budget submission if approved on March 10th 2017 following the public consultation would be subject to, an equalities impact assessment, formal consultation with the joint trade unions and there being no compulsory redundancies as a result of its implementation.

At this point, Councillor McGlinchey's motion was then seconded by Councillor Rooney. Councillor McColl's amendment was seconded by Councillor Hendrie.

As a second amendment, Councillor Black, seconded by Councillor Bollan, moved the following budget statement as shown in Appendix 3 to these Minutes:-

The Community Party will move away from setting austerity budgets which are part of the Tory Government's agenda.

Local democracy has been systematically undermined through the Council Tax freeze and centralisation of Police and Fire Services, centrally set teacher numbers, and control over the Schools Estate.

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Day in and day out our Councils are diminished by these measures, and we must now take a stand.

The job of Councillors who oppose Austerity is to demonstrate political leadership.

The present agenda always entails cuts to key front line services and jobs.

The Community Party would propose a needs based budget rather than the austerity required by the Tories. We would set a needs based budget which would reflect the services needed by our local community, coupled with the vital local jobs needed to carry out these public services.

We would expect the Council to play the leading role in organising a broad based public campaign to support this position.

We are not prepared to implement Tory cuts. The first step is to refuse to set budgets which set neighbour against neighbour and worker against worker by applying cuts to jobs and services which then becomes divisive and leads to inferior, and in some cases the loss, of essential services.

We would review the higher management structure, secondary services, and the use of private consultants.

We would ensure that senior managers play their appropriate role by reintroducing democracy into the decision-making process, where officers present multiple options for consideration based on an agreed political agenda, and elected Councillors take decisions in public at Council, not in group or other private meetings.

The Community Party will develop an empowerment strategy where tenants & residents can directly become involved in shaping Council policy in a decentralised decision making structure.

- No compulsory redundancy agreements;
- Meaningful engagement and joint working with recognized trade unions, local Trade Union Councils and People's Assemblies to campaign against austerity;
- No to externalisation and privatisation;
- Utilisation of reserves;
- More coherent and joined up national campaigning against Westminster and Scottish Government austerity;
- Signing up to and delivering on UNISON's Ethical Care Charter;
- Refinancing PFI and other debts (Northumbria NHS save £67 million);
- Campaigning for a debt amnesty for historic debt – Unite estimates that an incredible 44 pence of every £1 collected in council tax in Scotland goes towards paying off debt. An amnesty for pre-devolution debt owed to the Treasury's Public Works Loan Board (PWLB) could reduce that amount by around 10p in the £1, freeing up around £194 million a year to invest in cut-hit council services;

DRAFT

- No more austerity denial – be up front about cuts and the damage they are doing – label cuts 'This service withdrawn due to austerity';
- Produce parallel or citizens budgets illustrating the real need for services and the associated costs combined with local economic impact statements on both budgets;
- Genuine community engagement and consultation, no more tokenistic public consultations, stand beside groups facing the impact of the cuts;
- Pursuing a Boycott, Disinvestment and Sanctions approach to Israel. No to Eden Springs Water, Hewlett Packard etc. and pension scheme investments in Occupied Territories;
- Stop the language of customers, talk instead of citizens, residents, service users – the people;
- Promote working class and labour history and culture;
- Campaign to retain council responsibility and accountability for delivering education, including flexible early years public sector educational child care;
- Adopting positions of opposition to CETA, TTIP and other such unfair trade deals (Fife Council already has);
- Establishing an energy company that generate renewable electricity and helping households to install energy efficiency measures funded from the long-term savings in their energy bills.

In terms of Standing Order 16, Councillor McNair seconded by Councillor McColl moved for the meeting to be adjourned to consider the 3 budget proposals.

On a vote being taken 10 Members voted for the adjournment, and 12 voted against. The adjournment was therefore refused.

During consideration of the budget proposals, Councillor McBride moved the suspension of Standing Order 6(c) to allow the remaining business on the agenda to be considered beyond 8.30 p.m. On a vote being taken, 20 Members voted for continuation of the business after 8.30 p.m., with 2 Members voting against.

On a vote being taken between the first amendment (Councillor McColl) and the second amendment (Councillor Black), 2 Members voted for the second amendment and 7 for the first amendment.

On a further vote being taken between the first amendment (Councillor McColl) and the motion (Councillor McGlinchey), 9 Members voted for the amendment and 12 for the motion, which was accordingly declared carried.

ADJOURNMENT

After hearing Provost McAllister, Chair, the Council agreed to adjourn at 9.06 p.m. to allow for a short comfort break.

The meeting reconvened at 9.34 p.m. with all those Members shown on the sederunt in attendance.

DRAFT

HOUSING REVENUE ACCOUNT (HRA) ESTIMATES 2017/18

A report was submitted by the Strategic Lead – Housing and Employability seeking approval in respect to setting the housing revenue budget for 2017/18 and the level of weekly rent increase for 2017/18 which is sufficient to fund the revenue budget for 2017/18 and the associated capital investment programme.

Councillor McBride, seconded by Councillor O'Neill, moved that the Council agree the recommendations in paragraph 2.1 of the report, as follows:-

(1) to note the outcome of the tenant consultation process, detailed in Appendix 1 of the report;

(2) to note the progress made, per Appendix 2, in the HRA Housing capital programme for the period 2016/17 as approved by Members at the Council meeting of 24 February 2016;

(3) to approve the five year capital programme of work set out in Appendix 3 to this report and the overall resources to fund;

(4) to approve that the capital programme will be carried out by a mixture of contracts procured on the open market and by a Service Level Agreement (SLA) with the Council's in-house Direct Labour Organisation (DLO);

(5) to approve the revenue budget for 2017/18 as detailed in Appendix 4 of the report;

(6) that the weekly rent increase for 2017/18 will be an average £1.69 on a 52 week basis (£1.87 on a 47 week basis), equating to 2.25% to meet the planned net revenue HRA budget as detailed in Appendix 4;

(7) to increase rents at the Gypsy Travellers site by the same percentage;

(8) to maintain the existing level of lock up rent levels at £5.55 per week on a 52 week basis (£6.02 on a 47 week basis) at the same levels as for 2016/17; and

(9) to note the increase in the prudential reserve target for 2017/18 (from £0.830m to £0.846m).

As an amendment, Councillor Bollan, seconded by Councillor Black, moved:-

That Council agrees to freeze Council House Rents for 2017/2018.

The Community Party believe this is the right thing to do, at this time, to give our tenants some respite from the high rent increases over recent years which were necessary to keep the Council Housing stock in-house.

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Council agrees to fund this freeze by using £890,000 from the unearmarked HRA reserves.

During consideration of this item, the Housing Asset & Investment Manager and the Strategic Lead – Resources were heard in answer to Members' questions.

On a vote being taken, 2 Members voted for the amendment and 20 for the motion, which was accordingly declared carried.

PRUDENTIAL INDICATORS 2016/17 TO 2025/26 AND TREASURY MANAGEMENT STRATEGY 2017/18 TO 2025/26

A report was submitted by the Strategic Lead – Resources seeking approval of the proposed Prudential Indicators for 2016/17 to 2019/20 and Treasury Management Strategy (including the Investment Strategy) for 2017/18 to 2019/20. The report also advised of the indicative prudential indicators for the period from 2020/21 to 2025/26.

After discussion, Councillor Ryall, seconded by Councillor Rooney, moved:-

(1) That Council agree the following Prudential Indicators and Limits discussed in Appendix 1 and set out within Appendix 6 of the report for the period 2017/18 to 2019/20:

(i) Capital Expenditure and Capital Financing Requirements (Tables A and B);

(ii) Forecast and estimates of the ratio of financing costs to Net Revenue Stream (Table C);

(iii) Incremental impact of capital investment decisions on the Band D Council Tax (Table D); and

(iv) Incremental impact of capital investment decisions Housing Rent levels (Table E).

(2) approve the Treasury Management Strategy for 2017/18 to 2019/20 (including the Investment Strategy) contained within Appendices 2 to 6 of the report;

(3) agree the following Treasury Prudential Indicators and Limits discussed in Appendix 2 of the report and set out within Appendix 6 of the report for the period 2017/18 to 2019/20:

(i) Operational Boundaries (Table G);
(ii) Authorised Limits (Table H);
(iii) Counterparty Limits (Table K); and
(iv) Treasury Management Limits on Activity (Table M).

DRAFT

(4) note the draft Prudential and Treasury Management Indicators for the period 2020/21 to 2025/26 discussed in Appendices 1 and 2 and set out within Appendix 6;

(5) approve the statement by the Section 95 Officer regarding the gross debt level in comparison to the Capital Financing Requirement (Appendix 2 - Point 2.3); and

(6) agree to refer this report to the Audit and Performance Review Committee to ensure further scrutiny takes place.

As an amendment, Councillor Black, seconded by Councillor Bollan, moved:-

That Council approve an investigation into the ethical critique of what investments were taking place with the companies concerned.

Following debate and at the request of Councillor McColl, the Council agreed to proceed by way of a roll call vote.

On a vote being taken, 9 Members, namely Councillors Black, Bollan, Brown, Finn, Hendrie, McColl, McNair, Murray and Robertson voted for the amendment and 12 Members, namely Provost McAllister and Councillors Casey, McBride, McGinty, McGlinchey, Millar, Mooney, O'Neill, Rainey, Rooney, Ryall and Sorrell voted for the motion which was accordingly declared carried.

DUMBARTON COMMON GOOD BUDGET 2017/18

A report was submitted by the Strategic Lead – Resources providing an update on the Dumbarton Common Good budget and seeking approval for a revised budget for 2017/18.

After discussion, the Council agreed:-

(1) to note the probable outturn for the budget 2016/17, as set out in Appendix 1 of the report;

(2) to approve the revised 2017/18 budget as set out in Appendix 1 of the report; and

(3) to note the projected balances carried forward of £0.361m at 31 March 2017 and £0.153m at 31 March 2018 (based upon the draft revised budget 2017/18).

STATUTORY MEETING AND COMMITTEE TIMETABLE

A report was submitted by the Strategic Lead – Regulatory seeking approval of a date for the statutory meeting of West Dunbartonshire Council and a committee timetable until the summer recess.

DRAFT

After discussion, the Council agreed:-

(1) to set 17 May 2017 at 7pm in Garshake as the date and time of the statutory meeting of West Dunbartonshire Council; and

(2) to approve the timetable for Council and Committee meetings for the period May to June 2017 as detailed in the appendix to the report (Appendix 4 to these Minutes), subject to any changes made by Council at the statutory meeting.

WEST DUNBARTONSHIRE SPORTS PITCH PROVISION

A report was submitted by the Strategic Lead – Environment and Neighbourhood providing an overview of Sports Pitch provision given the recent interest in the level of availability and updating Council regarding concerns raised about health issues associated with synthetic pitches.

After discussion, Councillor McBride, seconded by Councillor Rooney, moved:-

> That Council note the report.

As an amendment, Councillor Bollan, seconded by Councillor Black, moved:-

> That Council approve an investigation by the appropriate officer of the Council to look into preparing a full report into the safety and potential for injury being sustained on certain types of 3G pitches.

During consideration of this item, the Chief Officer of West Dunbartonshire Health & Social Care Partnership was heard in further explanation and in answer to a Member's questions.

On a vote being taken, 2 Members voted for the amendment and 20 for the motion, which was accordingly declared carried.

Note: Councillor McBride left the meeting at this point.

NOTICES OF MOTION

(b) Motion by Councillor Jonathan McColl – Alexandria Job Centre Closure

Councillor McColl advised of a change to the printed motion on the agenda and a copy of an amended motion, below, was circulated to Members at the meeting:-

> Council condemns the decision of the DWP to transfer services from the Alexandria Job Centre Plus (JCP) office to their site in Dumbarton.

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Council notes the increased risk of sanctions this would cause for people who could not afford the extra travel expense for mandatory in person visits to the JCP.

Job Centres are a vital component in the network of agencies and organisations assisting people into work and this proposal would be incompatible with the ambition of supporting people to find sustainable employment.

Council supports Martin Docherty-Hughes MP's campaign to oppose this transfer.

Council instructs the Chief Executive to write to Martin Docherty-Hughes MP expressing our support for this campaign.

Council endorses the Council Leader's letter and notes the response from the Minister of State for Employment on behalf of the DWP (a copy of both will be appended to this motion for ease of reference).

In his response, the Minister indicates that the cost of premises is the driving factor behind this relocation of services from Alexandria to Dumbarton. Council therefore agrees to instruct the Director of Regeneration, Environment and Growth to work with the DWP to try and identify existing space within the public sector in Alexandria that the DWP could utilise.

Furthermore, should the DWP press ahead with their closure plans, Council agrees that officers should look at the feasibility of providing space within the Alexandria one stop shop to accommodate meetings where the JCP client is required to attend in person.

An options report following investigation of the above will be presented to a future Council meeting.

After discussion, the Council agreed to approve the above amended motion.

Note: Councillor McBride returned to the meeting at this point.

(c) Motion by Provost Douglas McAllister – Father Joseph Mills

This Council notes that Archbishop Tartaglia of Glasgow announced on Friday 3 February 2017 that Father Joseph Mills, Parish Priest of St Mary's Duntocher having reached the age of 75 years, retires in accordance with Canon Law. This Council further notes that Father Joseph Mills was ordained into the priesthood in 1967 and therefore this year marks the 50th anniversary of his ordination. Father Joseph Mills has served with great distinction across various parishes in the Glasgow Archdiocese.

DRAFT

However, it is his service in particular, over the last two decades, to St Mary's Duntocher which should be commended by West Dunbartonshire Council. Father Joseph Mills has, as a result of his compassion, love, understanding and kindness been a positive influence in the lives of not only his parishioners, but across the whole spectrum of society in West Dunbartonshire. This Council agrees that as a result of his quite outstanding contribution to the communities of West Dunbartonshire, that he should be offered the Honorary Freemanship of West Dunbartonshire and that any costs associated with organising the appropriate civic occasion to mark such an event will be met through Council reserves.

The Council agreed to approve the above motion.

The meeting closed at 11.12 p.m.

DRAFT

YOUR COMMUNITY - YOUR SERVICES

SECURING YOUR COUNCIL SERVICES 2017/18 ADMINISTRATION STRATEGIC BUDGET AND CAPITAL PLAN

West Dunbartonshire COUNCIL

OUR VISION FOR OUR COMMUNITIES

A prosperous West Dunbartonshire as a dynamic area within a successful Scotland.

OUR MISSION

To lead and deliver high quality services which are responsive to the needs of local citizens, and realise the aspirations of our communities.

OUR VALUES (ACHIEVE)

- AMBITION
- CONFIDENCE
- HONESTY
- INNOVATION
- EFFICIENCY
- VIBRANCY
- EXCELLENCE

OUR PRIORITIES

- Improve economic growth and employability
- Improve life chances for children and young people
- Improve care for and promote independence with older people
- Improve local housing and environmentally sustainable infrastructure
- Improve the wellbeing of communities and protect the welfare of vulnerable people

ASSURING OUR SUCCESS THROUGH

- Strong financial governance and sustainable budget management
- Fit-for-purpose estate and facilities
- Innovative use of Information Technology
- Committed and dynamic workforce
- Constructive partnership working and joined-up service delivery
- Positive dialogues with local citizens and communities

YOUR COMMUNITY - YOUR SERVICES

COUNCIL ADMINISTRATION WEST DUNBARTONSHIRE COUNCIL STRATEGIC BUDGET AND CAPITAL PLAN

SECURING YOUR COUNCIL'S SERVICES

KEY POINTS

- This Administration continues to strongly object to the funding cuts from Government and will use all of its power to protect the most vulnerable in our community
- We will shield our valued frontline Council services wherever possible
- We will deliver the best value for money to residents by continuing to improve the efficiency of all Council services
- We will be bold and invest millions in infrastructure and schools to generate local economic activity, create jobs and give our young people the best start in life
- We will support and work with the local Health & Social Care Partnership Board to:
  - Nurture the health and wellbeing of children, families and carers.
  - Care for and enable independent living amongst older people.
  - Challenge stigma and champion positive mental health
  - Support individuals and their families affected by issues of drug and alcohol misuse

OUR PLAN FOR OUR COMMUNITIES

We have been clear that our area needs investment to grow the economy, new business and jobs, and improvements to housing, schools, care homes and other public infrastructure. We complemented this by improving educational attainment, enhancing skills and offering new training opportunities.

The challenges our community faces are well documented in terms of relative deprivation, health and unemployment, but this has not been reflected in our allocations from Government.

Year on year we have seen a reduction in public sector funding from a UK Government that is committed to a debt reduction strategy paid for by the poorest in our society. At the same time, the Scottish Government has reduced Council funding.

We have also faced further pressures that are outwith the Council's control including pension and national insurance costs.

These unprecedented financial challenges are on a scale never seen before, and come at a time when demand for existing services and new services is increasing.

We have been ambitious and bold in our response by transforming what we do and how we do it and ensuring we shield the most vulnerable from the worst effects of austerity. We have developed new and innovative ways of delivering local services and new opportunities for residents to engage in their local community.

We recognised that growing the economy is the key to our area's future prosperity, and through careful financial management and attracting significant investment we are realising our vision to Build a Better West Dunbartonshire where our residents thrive.

We have invested in infrastructure and assets, and are helping local people to benefit from new job opportunities.

In the coming year, we'll be using cash reserves to protect residents from the brunt of funding reductions and despite the challenging economic circumstances, our early decisions and prudent financial management mean that we will not increase the Council Tax rate this year.

We'll continue to invest over £90m in education and raising attainment to ensure our young people are ready to take on opportunities which present in the future. We'll also sustain our commitment to our local Health & Social Care Partnership with more than £60m to continue to develop seamless care services for local people. There is a further £7m to maintain waste collection services, £7m for street cleaning, parks and grass cutting, over £5m for local roads and almost £1m to tackle anti-social behaviour.

Martin Rooney
Leader West Dunbartonshire Council

IMPROVE ECONOMIC GROWTH AND EMPLOYABILITY

We have continued to regenerate West Dunbartonshire, developing new infrastructure and attracting external investment to grow our economy. This has been complemented by supporting residents to take advantage of the job opportunities created.

IN 2017/18 WE WILL:

- Invest £3.2m, including funding from the European Social Fund, to support Working4U
- Engage with 3,100 people to support them towards employment and training
- Recruit 80 new apprentices and graduate interns
- Support 150 local businesses with grant support to implement their growth plans
- Provide 200 new start businesses with advice through the Business Gateway
- Organise a 'Working4Business' Awards to celebrate local businesses
- Develop infrastructure to support the multi-million pound redevelopment of Queens Quay with leisure, housing and health services.
- Progress plans to redevelop the former Exxon site in Bowling and develop an A82 relief road with City Region funding of £28m over the next seven years
- Work with developers to regenerate the Mitchell Way site in Alexandria town centre
- Develop a new Dumbarton walk and cycleway and illuminate Dumbarton Rock
- Start work on major improvements to the A814 Dumbarton Road in Clydebank
- Create new public spaces in Balloch
- Progress the sale of the former Play Drome site to allow a leisure and retail development
- Invest £55k to support residents over the age of 21 by introducing apprenticeships and the opportunity to retrain in a new career
- Invest £30k to extend the successful free driving lessons scheme for young people to include older residents seeking employment
- Invest £25,700 to introduce a new programme to promote understanding of Universal Credit and offer additional support to those impacted by these welfare reforms

WE HAVE:

- Worked with Scottish Canals to develop plans to transform Bowling Basin with retail, leisure and residential development

INVESTING £3.2m FUNDING

TO SUPPORT RESIDENTS INTO WORK AND TRAINING

- Opened new offices in Clydebank Town Centre as part of our plans to regenerate the town
- Started work on new Council offices in Dumbarton which will kick-start the regeneration of the town centre by relocating 500 staff to the area
- Supported the development of Lomondgate which by April 2016 had delivered £99m of private sector investment, 690 full-time equivalent jobs and 344 homes
- Helped 2,800 residents into jobs
- Helped more than 70 young people to pass their driving tests, supporting a total of 161 young people
- Provided more than 490 modern apprentice opportunities within the Council
- Assisted 85 local businesses to start-up, and 70 businesses to grow through Working4Business
- Secured £157k from ERDF to provide additional advisory and grant support to local growth businesses
- Established a new Scotland wide 'Business Loans Scotland fund' in partnership with other Scottish Local Authorities, the new fund is partly funded by ERDF to provide gap loan funding to local growth businesses
- Assisted more than 700 residents to gain a full qualification and supported more than 1,000 residents to enter education or training through Working4U
- Supported more than 2,700 residents with 4,360 Benefit claims resulting in financial gains within the area of more than £9.3m
- Promote digital access and learning for adults offering 80 courses per annum for over 500 learners in our libraries

IMPROVE LOCAL HOUSING AND ENVIRONMENTALLY SUSTAINABLE INFRASTRUCTURE

We committed to developing new homes to meet the aspirations of our tenants and to building our communities to improve the lives of all of our residents.

IN 2017/18 WE WILL:

- Transform Dumbarton's Levengrove Park, investing £3.7m to restore historic features, develop a new pavilion and cafe and create new play areas
- Develop a £1.6m all-weather athletics facility, football park and changing rooms at Posties Park
- Progress plans for the continued refurbishment of our historic buildings - Municipal Buildings, Glencairn House, Balloch Castle
- Invest £675k to develop a new Community Centre to serve the community of West Bridgend and surrounding areas

INVESTING OVER £3.5m IN PLAY AREAS

- Build a new £300k changing facility at the site of Our Lady and St Patrick's High School to support continued use of the 3G pitch following the school's relocation
- Invest £250k to develop a new all-weather pitch at Levenvale Primary School
- Construct a new £200k play and recreation area including MUGA at Radnor Park
- Enhance outdoor play at St Patrick's Primary school by investing £200k to develop a new multi-use games area and playground
- Invest £100k to develop a new playpark in central Alexandria
- Invest £900k to develop a new 3G Pitch and upgraded sports pavilion at Mountblow
- Invest £750k in a new community sports stadium which will provide a home ground for both Clydebank football Club and Yoker Athletic
- Invest more than £320k in environmental works at Inler Park, Haldane
- Invest £900k to redevelop the former St Eunan's School as community greenspace
- Redevelop public space in Dalmuir and rejuvenate Dalmuir Square and surrounding areas
- Invest £500k of Your Community capital funding to enhance local areas
- Offer more funding through community budgeting to ensure local organisations are supported to implement great ideas
- Invest £400k in new allotment sites that will help to reduce the current 10 year waiting list
- Invest over £7m in street cleaning, parks and grass cutting
- Create new play areas in New Bonhill and Goldenhill and upgrade a further 14 play sites with investment of over £1m
- Develop West Dunbartonshire's first mandatory 20mph speed limits across our residential estates to promote road safety in our communities
- Develop a design forum to ensure all new developments enhance West Dunbartonshire, are sympathetic to their surroundings and meet the aspirations of our communities
- Invest 300k in a new sports changing facility at Duntocher
- Invest 150k in a new sports changing facility in Old Kilpatrick

WE HAVE:

- Reduced homelessness by 18%
- Invested in energy projects including solar panels in our buildings
- Developed plans and applied for funding to support the introduction of a District Heating Scheme
- Become the first Council in Scotland to completely upgrade all our street lights with energy efficient LED lamps, saving £650k a year
- Developed a £2m environmental improvement fund to enhance the environment
- Created a £1.5m community sports fund to support local clubs and groups to develop facilities
- Increased the provision of litter/dog bins to over 1000 and provided more than 2 million free dog waste bags per year to tackle dog fouling in our communities
- Promoted journey sharing, pool bikes and the cycle to work scheme
- Introduced community budgeting and allocated more than £90k to local organisations
- Supported communities with funding to tackle local issues.

Building a new education campus in Balloch for Haldane and Jamestown primary schools

Develop a sports hub in Clydebank in partnership with the community

Built a new leisure centre in Clydebank

Built a better sports facility at Argyle Park

Improved Alexandria Town Centre

Opened a new St Ronan's Primary School

Opened a new Lennox Primary School

Opened 13 new workshops at Vale of Leven Industrial Estate

Building a new state-of-the-art Our Lady and St Patrick's High School

Increased funding for road improvements by 82% since 2011/12

Built a new Aitkenbar PS, St Peter's PS and Early Learning Centre campus

Built Dumbarton Cemetery in Garshake Road

We've done all of this since 2012

20

Opened a new Council Office at Queens Quay, Clydebank

19

Renovating Clydebank Library and opened Faifley Library

18

Opened a new office in the centre of Clydebank

17

Transforming the Queens Quay site to prepare for redevelopment

16

Built a new Kilpatrick Secondary School and centre

15

Upgrading Vale of Leven, Kilmaronock and North Dalnottar cemeteries

14

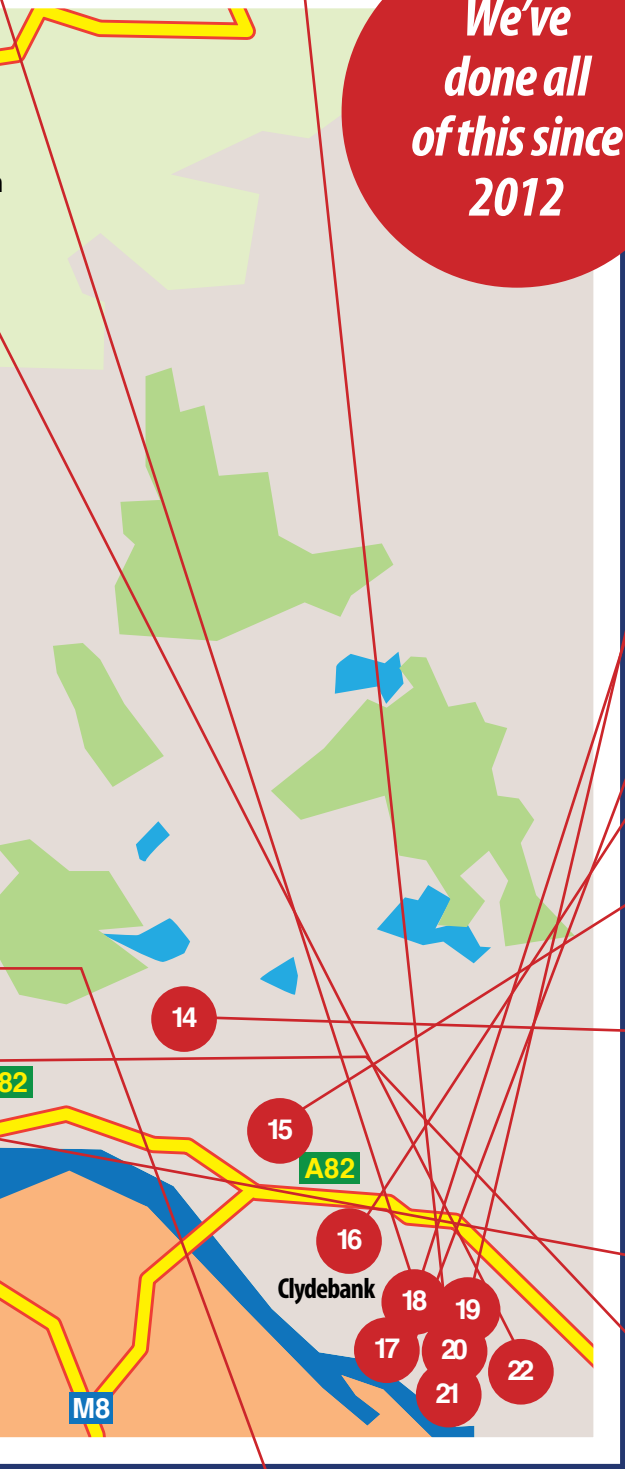
Created dozens of new play areas across West Dunbartonshire

13

Building a better sports pitch at East End Park

12

Regenerating Dumbarton town centre by bringing 500 Council workers into new offices



11

Building a new elderly care home and day care centre in Dumbarton

IMPROVE LIFE CHANCES FOR CHILDREN AND YOUNG PEOPLE

We have continued to focus resources on improving attainment and supporting achievement by investing in our schools estate to give our young people the best start in life and help them to realise their full potential.

STARTED WORK ON A NEW

£25m

OLSP HIGH SCHOOL

IN 2017/18 WE WILL:

- Open a new £25m Our Lady and St Patrick's High School
- Develop a new £1.2m Dalmonach Community Centre and extend Dalmonach Early Learning and Childcare Centre
- Invest more than £25m in our Primary Schools this year
- Invest more than £23m in our Secondary Schools this year
- Invest more than £14m in our Special Educational Needs Schools this year
- Invest more than £7m in our Pre-five service this year
- Invest a further £3.4m across our education services this year to tackle the poverty related attainment gap
- Extend attainment projects across all of our secondary schools
- Continue our innovative projects to increase attainment in our primary schools
- Continue our focus on Science, Technology, Engineering and Maths ensuring our young people are equipped for the jobs of the future
- Spend £1.8m to protect our generous school transport provision
- Spend more than £480k on school clothing grants for our poorest families - the most generous scheme in Scotland
- Spend £250k on school breakfast clubs
- Spend £2.6m to provide free school meals
- Spend £1m supporting kinship carers in the coming year
- Continue to promote and grow our Early Years programme in libraries and cultural venues offering over 16,000 places involving 12,800 participants in Bookbug
- Support and work with the local Health & Social Care Partnership to further improve outcomes for looked after children and young people
- Invest £30k to develop a pilot young person's housing service to provide targeted support for those aged 16 - 25 and help sustain their tenancy and access work, education or training

WE HAVE:

- Supported a record 98% of pupils to achieve a pass in this year's SQA exams
- Recognised the importance of parent councils to our school communities and empowered them to play the fullest role in their children's education
- Provided £58k in funding to secondary school parent councils - a first in Scotland
- Invested £81k to support Primary School Parent Councils to improve learning
- Opened a new state-of-the-art Kilpatrick Secondary School and ELCC
- Opened a new £10.6m Bellsmyre Education Campus incorporating two schools and an ELCC
- Provided touch-screen Chromebooks in classrooms for every single primary seven pupil
- Started work on the new £16m Balloch Education Campus
- Invested £5.5m in Gartocharn, St Patricks, Levenvale, Linnvale, Carleith, Clydemuir, St Mary's, Braehead, Knoxland, Gavinburn, Whitecrook, Our Lady of Loretto, Kilbowie, Edinbarnet, St Josephs and Our Holy Redeemer primary schools estate to bring these buildings to Condition B
- Lifted 2,840 pupils from school buildings rated as Condition C and D
- Secured £2.8m of funding to improve the attainment of our secondary school pupils in our most deprived communities
- Opened Scotland's first Science Centre inspired learning hub for primary school pupils, a first partnership of this kind in Scotland

- Introduced innovative projects in primary schools to improve pupils' maths results
- Out-performed the national trend for the number of pupils from deprived backgrounds attaining SQA qualifications
- Introduced the Starter for Ten initiative, which provided every P7 pupil with £10 to invest in a Credit Union account
- Rolled out breakfast clubs to every primary school to provide our young people with the best start to their day and support parents
- Ensured that 100% of educational establishments have received positive inspection reports
- Introduced a nationally recognised model for additional language learning in primary schools starting at P1 level
- Increased spend on education allowances with an additional £130k over and above the SG allocation for our young people
- Increased the threshold for free school meals widening eligibility
- Retained free school milk and free fruit in our Primary Schools and Early Learning Centres
- Worked with the local Health & Social Care Partnership to provide a range of interventions to support vulnerable children and young people

INTRODUCED
BREAKFAST
CLUBS
IN ALL PRIMARY
SCHOOLS

IMPROVE THE WELLBEING OF COMMUNITIES AND PROTECT THE WELFARE OF VULNERABLE PEOPLE

The protection and safety of the most vulnerable people within our communities remains a key priority and we have invested heavily to ensure they can access vital support when they need it most.

WE WILL:

- Develop a £3m Community Sports Hub in Clydebank in partnership with the community
- Introduce a new role to raise awareness and develop a co-ordinated community transport infrastructure for West Dunbartonshire
- Open a new Clydebank Leisure Centre with state-of-the-art facilities including a children's gym

OPEN A £24m CLYDEBANK LEISURE CENTRE

- Invest £30k to launch an energy awareness campaign to reduce fuel poverty, provide energy efficiency advice and maximise the income of our residents
- Invest £500k in the Antonine Sports centre over the next 10 years
- Invest £55k to introduce a new service to provide additional support to families facing challenge including issues with debt and unemployment

IN 2017/18 WE WILL SUPPORT THE HSCP TO:

- Care for people with learning disabilities
- Care for Support people with mental health problems
- Address the problems of alcohol and drug misuse
- Support the introduction of new Community Justice arrangements
- Improve housing options for all vulnerable people living in our communities

WE HAVE WORKED WITH THE HSCP TO:

- Increase the number of people with a learning disability living in mainstream accommodation with support
- Roll out the Dementia Friendly West Dunbartonshire initiative, to increase community knowledge, identify signs, challenge stigma and enhance communication
- Support people with alcohol or drug addictions to regain and sustain a stable lifestyle, including providing parental support for families and children
- Successfully deliver Early and Effective Intervention to provide robust alternatives to young people who offend
- Work with partners to introduce an Early and Effective Intervention approach to incidents of domestic abuse where children and young people are affected - providing streamlined and timely support to those involved

IMPROVE CARE FOR AND PROMOTE INDEPENDENCE WITH OLDER PEOPLE

We have continued to support our local Health & Social Care Partnership to focus resources on support for older adults to live as independently as possible for as long as possible.

IN 2017/18 WE WILL SUPPORT THE HSCP TO:

- Support independent living within the community
- Strengthen integrated hospital discharge planning
- Enhance integrated end-of-life care
- Increase the use of Technology Enabled Care
- Enhance carer support
- Ensure housing support reflects changes to individual social and physical needs
- Promote Self Directed Support
- Open a new state of the art Care Home in Dumbarton
- Start work on a second new care home in Clydebank

WE HAVE WORKED WITH THE HSCP TO:

- Provide care at home services to over a third of people aged 65 and over in West Dunbartonshire with intensive needs, allowing them to live at home within their community
- Ensure that over 95% of people aged 65 years and over who had been assessed with complex care needs were supported to live in a homely setting
- Provide 8,640 hours of home care per week to people aged 65 and over - with over 90% receiving personal care as part of their service
- Provide 8,920 of carer hours to people aged 65 and over
- Ensure that over 60% of people who received a reablement package improved their levels of independence
- Increased expenditure on Self Directed Support
- Increased the provision of Telecare, allowing more people to remain at home and more support to carers

PROVIDE
8,640
HOURS
OF HOME CARE
PER WEEK

- Develop the Respite Booking Bureau to provide choice and to help co-ordinate respite for carers to find suitable and appropriate respite provision
- Successfully create an integrated out of hours provision of District Nursing and Care at Home services, so as to be able to more swiftly and effectively identify and respond to risk and avoid unnecessary admissions to hospital
- Embed the local integrated end-of-life service, giving individual's extra choice to be supported in the place most appropriate to them when it comes to the end of their life

SNP Budget Motion for Financial Year 2017/18

Council believes that the Community should be at the heart of decision making in West Dunbartonshire and that the Council MUST be more open and transparent in how it spends public money.

Council notes that over the period of this Labour Administration, the views of the communities of West Dunbartonshire and those of our staff have too often failed to be sought. Even on those occasions when consultation has taken place, people feel the views they have expressed have been ignored when they did not fit with the incorrect course charted by the Labour Party.

Time is now tight before the 11th March deadline for setting our General Services Revenue Budget, but Council believes there is enough time for at least some community input.

Therefore, Council notes all of the budgets moved at today's meeting and agrees to post them online for public consultation. All trade unions will be notified of the availability of this consultation and an all staff email sent out.

Furthermore, all Community Councils, Tenants and Residents Organisations and other Community Groups for which we have contact details will be sent today's budgets and other relevant documentation seeking their views on the Council's 2017/18 budget.

With timescales being what they are, Officers will provide members with a copy of all responses received no later than 4pm on Thursday 9th March 2017.

Council will then meet on Friday 10th March 2017 at 6pm to set our 2017/18 budget based on the public feedback we have received.

The SNP budget submission is appended to this motion along with a note of the very welcome investment in Education by the SNP Scottish Government that will give Head Teachers the ability to spend extra money on anything they believe will help raise attainment, tailored to the individual needs and wishes of their school.

The SNP budget submission if approved on March 10th 2017 following the public consultation would be subject to, an equalities impact assessment, formal consultation with the joint trade unions and there being no compulsory redundancies as a result of its implementation.

West Dunbartonshire Council - Scottish National Party Budget Proposals 2017/18

2017/18 Revenue Budget Gap	**£421,000**	Assumes 3% Council tax increase and agreement of officers' recommendations and assumptions in the budget report.
Unearmarked Reserves	**£2,520,000**	

Reversed / Amended Management Adjustments

MA9 - Restructure of Greenspace	£90,000	The SNP believe the restructure is sensible, allowing better flexibility and an enhanced service during the growing season; and so subject to the affected staff agreeing the changes and there being no detriment to the Council's emergency winter maintenance capacity, we authorise this restructure. However, our constituents have highlighted the need for more investment in this service and so any savings generated by the restructure will be reinvested in the service.
MA11 - Review Vocational Programme Budget	£90,000	The SNP believe that vocational study is extremely important and while we recognise that savings will be achieved thanks to the Scottish Funding Council's new models, we believe any savings made should be used to make more vocational activities available to pupils, including more opportunities for music tuition.
MA14 - Include all Early Learning & Childcare Depute Posts in dult/Child Ratios	£85,200	Education is a top priority for the SNP and we believe that any changes in work practice made in Early Years should only be done to improve attainment. Any underspend in Early Years in 2017/18 will be reinvested in Early Years Services.
MA16 - Implement Standardised Assessments for Literacy & Numeracy	£20,000	Thanks to the SNP Scottish Government, the Council will no longer have to outsource testing materials. The SNP will make this saving available to schools to suppliment their supported study provision.

Reversed / Amended Management Adjustments (continued)

MA17 - Review of Learning Assistants	£148,646	While the SNP respect the department's assessment that these 10 posts are not required by our schools and there would be no requirement for compulsory redundancies, the SNP believe that these Learning Assistant posts should remain, as they enhance the service and help reduce pressure on teachers. This Labour Administration have done more than enough to make teachers' lives more difficult. The SNP will do everything we can to support our teachers.
MA25 - Review Cleaning Service for Offices, Staff Rooms and Non-Public Corridor Areas	£75,000	Although this saving would be made without redeployment or redundancies this Management Adjustment would see a reduction in the cleanliness of our schools and offices. Until officers can provide elected members with details of how standards would be maintained, we will not implement this saving.
MA30 - Reduction of Funding to Leisure Trust	£50,000	While the Leisure Trust are anticipating increased revenue next year, the SNP believe that this money should remain within the Leisure Trust who can choose to use it to reduce prices or to better maintain public assets such as our community centres.
Total of Management Adjustment Reversals & Amendments	**£558,846**	

SNP Additional Spending (funded from unearmarked reserves)

Roads Maintenance	£1,000,000	The SNP recognise the excellent work of our Roads Maintenance staff and notes that we compare favourably against other Councils when looking at our major routes. We make this extra investment to allow the department to carry out more work on those areas that have been given less priority in the past, in the residential centres of our communites, away from the main roads and major bus routes.
Winter Maintenance	£100,000	The SNP instruct officers to bring a report to a future committee, no later than August 2017, to allow Councillors to consider how best to use this extra investment to improve pavement gritting provision, especially in those areas with steep inclines.
Litter / Dog Fouling Enforcement	£50,000	The Council needs to improve our capacity to enforce litter and dog fouling rules to help clean up our communities. Officers will bring a report to the first ordinary full Council meeting of the new term with proposals to use this money for a pilot scheme to target problem areas identified by the public.
Council Repairs and Maintenance Budget	£250,000	The Council is not budgeting enough to maintain its schools, carehomes, offices and other properties. We cannot continue to allow our estate to deteriorate, leaving us needing to replace or completely refurbish delapidated buildings in future years; it's false economy and poor use of public money. The SNP will invest in maintaining our buildings to a high standard, allowing officers to take a more pro-active approach to maintenance.
Community Cleanup	£50,000	Flytipping is a real problem in some of our communities and the SNP are making nthis budget available to the department to help clean up our communities.
Street Sign Renewal	£90,154	Many of our street signs are badly faded and this budget provision will allow officers to start the process of renewal.
Total SNP Additional Investment	**£1,540,154**	
Updated Revenue Budget Gap	**£979,846**	

Actions to Balance Budget

Use of Unearmarked Reserves	£979,846
2017/18 Budget Surplus/Deficit After All of the Preceding	**£0**

SNP Scottish Government Extra Investment in Schools

School	Stage	Allocation
Aitkenbar Primary School	Primary	£75,600
Bonhill Primary School	Primary	£70,800
Braehead Primary School	Primary	£60,000
Carleith Primary School	Primary	*
Christie Park Primary School	Primary	£69,600
Clydemuir Primary School	Primary	£97,200
Dalreoch Primary School	Primary	£25,200
Edinbarnet Primary School	Primary	£158,400
Gartocharn Primary School	Primary	*
Gavinburn Primary School	Primary	£40,800
Goldenhill Primary School	Primary	£45,600
Haldane Primary School	Primary	£64,800
Jamestown Primary School	Primary	£46,800
Kilbowie Primary School	Primary	£154,800
Knoxland Primary School	Primary	£33,600
Lennox Primary School	Primary	£148,800
Levenvale Primary School	Primary	£57,600
Linnvale Primary School	Primary	£96,000
Our Holy Redeemer's Primary School	Primary	£123,600
Our Lady of Loretto Primary School	Primary	£133,200
Renton Primary School	Primary	£103,200
St Eunan's Primary School	Primary	£170,400
St Joseph's Primary School	Primary	£103,200
St Kessog's Primary School	Primary	£43,200
St Martin's Primary School	Primary	£28,800
St Mary's Primary School (Alexandria)	Primary	£60,000
St Mary's Primary School (Duntocher)	Primary	£54,000
St Michael's Primary School	Primary	£146,400
St Patrick's Primary School	Primary	£37,200
St Peter's Primary School	Primary	£46,800
St Ronan's Primary School	Primary	£30,000
St Stephen's Primary School	Primary	£56,400
Whitecrook Primary School	Primary	£87,600
Clydebank High School	Secondary	£228,000
Dumbarton Academy	Secondary	£52,800
Our Lady & St Patrick's High School	Secondary	£120,000
St Peter the Apostle High School	Secondary	£231,600
Vale Of Leven Academy	Secondary	£177,600
Cunard School	Special	*
Kilpatrick School	Special	£51,600
The Choices Programme	Special	*

	Primary	Secondary	Special	Total
Totals	£2,497,200	£810,000	£73,200	**£3,380,400**

Note: *For schools where revealing the allocation level may be disclosive to individuals, their publicly released figures have been redacted and replaced with a * by the Scottish Government.*

The Community Party will move away from setting austerity budgets which are part of the Tory Government's agenda.

Local democracy has been systematically undermined through the Council Tax freeze and centralisation of Police and Fire Services, centrally set teacher numbers, and control over the Schools Estate.

Day in and day out our Councils are diminished by these measures, and we must now take a stand.

The job of Councillors who oppose Austerity is to demonstrate political leadership.

The present agenda always entails cuts to key front line services and jobs.

The Community Party would propose a needs based budget rather than the austerity required by the Tories. We would set a needs based budget which would reflect the services needed by our local community, coupled with the vital local jobs needed to carry out these public services.

We would expect the Council to play the leading role in organising a broad based public campaign to support this position.

We are not prepared to implement Tory cuts. The first step is to refuse to set budgets which set neighbour against neighbour and worker against worker by applying cuts to jobs and services which then becomes divisive and leads to inferior, and in some cases the loss, of essential services.

We would review the higher management structure, secondary services, and the use of private consultants.

We would ensure that senior managers play their appropriate role by reintroducing democracy into the decision-making process, where officers present multiple options for consideration based on an agreed political agenda, and elected Councillors take decisions in public at Council, not in group or other private meetings.

The Community Party will develop an empowerment strategy where tenants & residents can directly become involved in shaping Council policy in a decentralised decision making structure.

- No compulsory redundancy agreements;
- Meaningful engagement and joint working with recognised trade unions, local Trade Union Councils and People's Assemblies to campaign against austerity;
- No to externalisation and privatisation;
- Utilisation of reserves;
- More coherent and joined up national campaigning against Westminster and Scottish Government austerity;
- Signing up to and delivering on UNISON's Ethical Care Charter[ii];
- Refinancing PFI and other debts (Northumbria NHS save £67 million[iv]);
- Campaigning for a debt amnesty for historic debt - Unite estimates that an incredible 44 pence of every £1 collected in council tax in Scotland goes towards paying off debt. An amnesty for pre-devolution debt owed to the Treasury's Public Works Loan Board (PWLB) could reduce that amount by around 10p in the £1, freeing up around £194 million a year to invest in cut-hit council services[v];
- No more austerity denial – be up front about cuts and the damage they are doing – label cuts 'This service withdrawn due to austerity';
- Produce parallel or citizens budgets illustrating the real need for services and the associated costs combined with local economic impact statements on both budgets;
- Genuine community engagement and consultation, no more tokenistic public consultations, stand beside groups facing the impact of the cuts;
- Pursuing a Boycott, Disinvestment and Sanctions approach to Israel. No to Eden Springs Water, Hewlett Packard etc and pension scheme investments in Occupied Territories[vi];
- Stop the language of customers, talk instead of citizens, residents, service users - the people;
- Promote working class and labour history and culture;
- Campaign to retain council responsibility and accountability for delivering education, including flexible early years public sector educational child care;
- Adopting positions of opposition to CETA, TTIP and other such unfair trade deals (Fife Council already has[vii]);
- Establishing an energy company that generate renewable electricity and helping households to install energy efficiency measures funded from the long-term savings in their energy bills.

COMMITTEE TIMETABLE - May to June 2017

Month	Day	Date	Time	Meeting	Location
MAY 2017	Wednesday	17th	7 pm	Statutory Meeting of West Dunbartonshire Council	Dumbarton
	Wednesday	31st	10 am	Planning Committee	Dumbarton
JUNE 2017	Wednesday	7th	10 am	Housing & Communities Committee	Clydebank
			2 pm	Corporate Services Committee	Clydebank
	Wednesday	14th	10 am	Licensing Committee	Dumbarton
			5 pm	Educational Services Committee	Dumbarton
	Wednesday	21st	10 am	Audit & Performance Review Committee	Dumbarton
			2 pm	Infrastructure, Regeneration & Economic Development Committee	Dumbarton
	Wednesday	28th	10 am	Planning Committee	Clydebank
			5 pm	West Dunbartonshire Council	Clydebank
	Thursday	29th	9.30 am	Appeals Committee	Dumbarton

draft

AUDIT & PERFORMANCE REVIEW COMMITTEE

At a Meeting of the Audit & Performance Review Committee held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 8 March 2017 at 2.05 p.m.

Present: Councillors George Black, Jim Brown, Jonathan McColl, Ian Murray, Gail Robertson and Martin Rooney.

Attending: Joyce White, Chief Executive; Angela Wilson, Strategic Director – Transformation & Public Service Reform; Richard Cairns, Strategic Director – Regeneration, Environment & Growth; Stephen West, Strategic Lead – Resources; Vicki Rogers, Strategic Lead – People & Technology; Malcolm Bennie, Strategic Lead – Communications, Culture & Communities; Soumen Sengupta, Head of Strategy, Planning & Health Improvement; Colin McDougall, Audit and Risk Manager; Gillian McNeilly, Finance Manager; Amanda Coulthard, Corporate & Community Planning Manager; and Craig Stewart, Committee Officer.

Also Attending: Ms Fiona Mitchell–Knight, Assistant Director and Ms Karen Cotterell, Senior Auditor, Audit Scotland.

Apologies: Apologies for absence were intimated on behalf of Councillors Patrick McGlinchey and Tommy Rainey and Lay Members Mr Stevie J. Doogan and Ms Eilidh McKerry.

Councillor Jonathan McColl in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Audit & Performance Review Committee held on 14 December 2016 were submitted and approved as a correct record.

DRAFT

PRUDENTIAL INDICATORS 2016/17 TO 2025/26 AND TREASURY MANAGEMENT STRATEGY 2017/18 TO 2025/26

A report was submitted by the Strategic Lead – Resources providing an update on:–

(a) the proposed Prudential Indicators for 2016/17 to 2019/20;

(b) Treasury Management Strategy (including the Investment Strategy) for 2017/18 to 2019/20; and

(c) the indicative prudential indicators for the period from 2020/21 to 2025/26.

After discussion and having heard the Strategic Lead – Resources and the Finance Manager in further explanation and in answer to Members' questions, the Committee agreed to note that Council had approved the following at its meeting on 22 February 2017:–

(1) The following Prudential Indicators and Limits discussed in Appendix 1 of the report and set out within Appendix 6 of the report for the period 2017/18 to 2019/20:–

    (a) Capital Expenditure and Capital Financing Requirements (Tables A and B);

    (b) Forecast and estimates of the ratio of financing costs to Net Revenue Stream (Table C);

    (c) Incremental impact of capital investment decisions on the Band D Council Tax (Table D); and

    (d) Incremental impact of capital investment decisions on Housing Rent levels (Table E).

(2) The Treasury Management Strategy for 2017/18 to 2019/20 (including the Investment Strategy) contained within Appendices 2 to 6 of the report;

(3) The following Treasury Prudential Indicators and Limits discussed in Appendix 2 of the report and set out within Appendix 6 for the period 2017/18 to 2019/20:–

    (a) Operational Boundaries (Table G);

    (b) Authorised Limits (Table H);

    (c) Counterparty Limits (Table K); and

    (d) Treasury Management Limits on Activity (Table M).

DRAFT

(4) The draft Prudential and Treasury Management Indicators for the period 2020/21 to 2025/26 discussed in Appendices 1 and 2 and set out within Appendix 6 of the report; and

(5) The statement by the Section 95 Officer regarding the gross debt level in comparison to the Capital Financing Requirement (Appendix 2 – Point 2.3).

AUDIT ACTION PLANS

A report was submitted by the Strategic Lead – Resources advising of:–

(1) recently issued Internal Audit action plans; and

(2) progress made against action plans previously issued contained within Internal Audit and External Audit reports.

After discussion and having heard the Audit and Risk Manager, Strategic Lead – Resources and relevant officers in further explanation and in answer to Members' questions, the Committee agreed to note the contents of this report.

INTERNAL AUDIT PLAN 2017/18

A report was submitted by the Strategic Lead – Resources advising of the planned programme of work for the Internal Audit section for the year 2017/18.

After discussion and having heard the Strategic Lead – Resources in further explanation of the report and in answer to Members' questions, the Committee approved the Audit Plan for 2017/18.

AUDIT SCOTLAND – REVIEW OF ADEQUACY OF INTERNAL AUDIT ARRANGEMENTS

A report was submitted by the Strategic Lead – Resources advising of the External Auditor's assessment of the adequacy of the Council's Internal Audit arrangements.

After discussion and having heard Ms Mitchell-Knight, Assistant Director, Audit Scotland and relevant officers in further explanation and in answer to Members' questions, the Committee agreed:–

(1) to thank the External Auditors for working so well with the Council's Internal Audit service, in this area; and

(2) otherwise to note the contents of the report.

DRAFT

AUDIT SCOTLAND ANNUAL AUDIT PLAN 2016/17

A report was submitted by the Strategic Lead – Resources presenting Audit Scotland's Audit Plan for the audit of financial year 2016/17 to Committee for information.

After discussion and having heard Ms Mitchell–Knight, Assistant Director, Audit Scotland and relevant officers in further explanation and in answer to Members' questions, the Committee agreed to note Audit Scotland's audit plan for the audit of financial year 2016/17.

ADJOURNMENT

After hearing Councillor McColl, Chair, the Committee agreed to adjourn at 3.45 p.m. to allow for a short comfort break.

The meeting reconvened at 3.53 p.m. with all those Members shown on the sederunt in attendance.

REVISED LOCAL CODE OF GOOD GOVERNANCE

A report was submitted by the Strategic Lead – Resources advising of the progress made in developing a revised local code of governance.

After discussion and having heard the Strategic Lead – Resources and Chief Executive in elaboration and in answer to Members' questions, the Committee agreed:–

(1) the revised West Dunbartonshire Council Code of Good Governance, appended to the report; and

(2) to note that a report would be submitted to a future Audit and Performance Review Committee meeting to advise on the outcome of the self–assessment process.

PUBLIC INTEREST DISCLOSURES FOR THE PERIOD 1 JULY TO 31 DECEMBER 2016

A report was submitted by the Strategic Lead – Resources advising on public interest disclosures received during the period 1 July to 31 December 2016.

After discussion and having heard the Audit and Risk Manager, Strategic Lead – People & Technology and relevant officers in further explanation and in answer to Members' questions, the Committee agreed:–

(1) to note the terms of the discussion that had taken place in respect of this matter;

DRAFT

(2) to note that a Members' Briefing Note would be issued giving further information on public interest disclosures and the Council's Public Interest Disclosure Policy; and

(3) otherwise to note the content of the report.

ACCOUNTS COMMISSION REPORT: HOW COUNCILS WORK – FOLLOW UP MESSAGES FOR COUNCILS: *ROLES AND WORKING RELATIONSHIPS IN COUNCILS: ARE YOU STILL GETTING IT RIGHT?*

A report was submitted by the Strategic Lead – Resources providing information regarding a report recently published by the Accounts Commission as prepared by Audit Scotland.

The Committee noted the terms of the report, along with the series of checklists contained therein and noted that it was planned to undertake development work with Members in relation to the report as part of a future Elected Members' development session.

ACCOUNTS COMMISSION REPORT: *LOCAL GOVERNMENT IN SCOTLAND FINANCIAL OVERVIEW 2015/16*

A report was submitted by the Strategic Lead – Resources providing information regarding a report recently published by the Accounts Commission as prepared by Audit Scotland.

The Committee noted the terms of the report, along with the checklist contained at Appendix 2 of the report and noted that it was planned to undertake development work with Members in relation to the report as part of a future Elected Members' development session.

ACCOUNTS COMMISSION REPORT: *A REVIEW OF HOUSING BENEFIT FRAUD INVESTIGATION LIAISON ARRANGEMENTS IN SCOTLAND*

A report was submitted by the Strategic Lead – Resources providing information regarding a report recently published by the Accounts Commission and prepared by Audit Scotland.

After discussion and having heard the Strategic Lead – Resources and the Chief Executive in further explanation and in answer to Members' questions, the Committee agreed:–

(1) that in view of concerns raised in the report and at the meeting, a report be remitted to a future meeting of the Corporate Services Committee, on current arrangements, in order to enable further consideration to take place; and

(2) otherwise to note the findings of the report.

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LOCAL GOVERNMENT BENCHMARKING FRAMEWORK 2015/16

A report was submitted by the Strategic Lead – Communications, Culture & Communities providing the Committee with the West Dunbartonshire position in the recently published Local Government Benchmarking Overview report for 2015/16.

After discussion and having heard the Corporate & Community Planning Manager and relevant officers in further explanation and in answer to Members' questions, the Committee agreed:–

(1) to note the publication of the national overview report; and

(2) to note the relative position of West Dunbartonshire across the suite of indicators used in the benchmarking report

STRATEGIC RISK – BI-ANNUAL UPDATE

A report was submitted by the Strategic Lead – People & Technology providing the outcome of the latest assessment of Strategic Risks.

After discussion and having heard the Strategic Lead – People & Technology in further explanation and in answer to a Member's question, the Committee agreed to note the contents of the report.

The meeting closed at 4.47 p.m.

DRAFT

WEST DUNBARTONSHIRE COUNCIL

Report by Strategic Lead – Regulatory

Council: 26 April 2017

Subject: **Planning Application DC16/282: Residential development of 99 houses and associated roads, landscaping and drainage on land at Farm Road, Duntocher by Taylor Wimpey West Scotland.**

1. Purpose

1.1 This report relates to a planning application for a major development which would be a significant departure from the adopted development plan. There is a statutory requirement for applications of this nature to be determined by the full Council.

2. Recommendations

2.1 That the Council **refuse** planning permission for the reasons set out in Section 9 of Appendix 1, with the following additional reason to reflect the provisional view of the Planning Committee:

7. The additional traffic would contribute to localised traffic congestion in the residential streets leading to the site, to the inconvenience of local residents and other road users.

3. Background

3.1 Full planning permission is sought for the erection of a residential development on agricultural land on the northern edge of Duntocher. The proposed development is classified as a 'Major Development' and would be significantly contrary to the adopted development plan. Under the terms of Section 38A of the Town and Country Planning (Scotland) Act 1997 (as amended), such applications require a pre-determination hearing, and other legislation also requires that such applications be determined by the full Council. In accordance with the Council's procedures, a pre-determination hearing took place at the Planning Committee on 29 March 2017.

4. Main Issues

4.1 A copy of the report to the Planning Committee is provided in Appendix 1. Sections 6 and 7 of that report set out the planning policies and other material considerations relevant to the application. The application plans will be displayed on the screen at Council. The report concludes that there is no requirement for additional land to be made available for housing within

Clydebank and the preference is to direct new housing development to brownfield land. The application site forms part of the green belt to the north of Clydebank and is not identified as a suitable location for a housing development. The development is contrary to the Strategic Development Plan and the emerging Clydeplan as it is in the green belt and is not in accordance with the Spatial Development Strategies. It is also contrary to policies of the adopted local plan and the local development plan (proposed plan) as detailed in the attached report.

4.2 The proposed layout also fails to make the most of opportunities presented by the site and places the movement of motor vehicles before the needs of people. The layout also fails to create a network of informal, formal or interesting spaces and the housing fails to fully integrate with the open space to create an innovative and distinctive development. Overall, the development fails to comply with the six qualities of good design due to the unacceptable layout and design of the overall development. It is therefore contrary to Scottish Planning Policy, Designing Streets, the Council's Residential Design guide, the Council's Our Green Network guidance, policies of the adopted local plan and local development plan (proposed plan) as detailed in the attached report.

4.3 At the pre-determination hearing four individuals addressed the Committee. They included representatives of Duntocher and Hardgate Community Council and Clydebelt, along with two local residents (one of whom supported the proposal). The issues raised at the hearing reflected the matters covered in Section 5 of the Planning Committee report (Appendix 1). A representative of the applicant, Taylor Wimpey, also addressed the Committee and highlighted that the development had been designed to address the Reporter's comments following the local plan inquiry. He also indicated that the development had not been shaped by input from the Council's Planning Service, and he requested that the determination of the application be deferred in order to allow such discussions to take place as well as to resolve the outstanding issues arising from consultation with Scottish Environmental Protection Agency and Scottish Natural Heritage. Thereafter, the Planning and Building Standards Manager and the Interim Manager Roads and Transportation Manager responded to the relevant matters which had been raised.

4.4 The Planning Committee recommended that the application be referred to the full Council for determination, expressing the provisional view that the application should be refused for the reasons indicated within the Planning Officers report along with an additional reason for refusal relating to concerns about the impact of the additional traffic generated by the proposed development. This was on the basis that Farm Road is a narrow street which as a result of residential parking requirements currently functions almost as a 'one-way' street, and the Committee considered that the proposed development would result in additional traffic from multiple cars per household, resulting in congestion and inconvenience to pedestrians and other road users.

5. People Implications

5.1 There are no personnel issues.

6. Financial and Procurement Implications

6.1 There are no financial implications.

7. Risk Analysis

7.1 No risks have been identified.

8. Equalities Impact Assessment (EIA)

8.1 There is no equalities impact.

9. Consultation

9.1 Publicity and consultation have been carried out in line with the requirements of the planning regulations. 210 representations have been received and these are summarised in Section 5 of the Planning Committee report (Appendix 1).

10. Strategic Assessment

10.1 Not applicable.

Peter Hessett
Strategic Lead-Regulatory
Date: 16 March 2017

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Appendices:	1. Report to 29 March 2017 Planning Committee. 2. Location Plan
Background Papers	Detailed within Planning Committee report 29 March 2017
Wards affected:	Ward 4 (Kilpatrick)

WEST DUNBARTONSHIRE COUNCIL

Report by Strategic Lead- Regulatory

Planning Committee: 29 March 2017

DC16/282: Residential development of 99 houses and associated roads, landscaping and drainage on land at Farm Road, Duntocher by Taylor Wimpey West Scotland.

1. REASON FOR REPORT

1.1 This application is for a major development which would be a significant departure from the adopted development plan. Under the national regulations relating to the handling of planning applications, it requires to be determined by the full Council. The Council's procedure requires that a pre-determination hearing take place at the Planning Committee, before the full Council considers and determines the application.

2. RECOMMENDATION

2.1 That the Planning Committee considers the details of the development and **refers the application to the full Council** for determination, expressing the provisional view that the application should be refused for the reasons set out in Section 9.

3. DEVELOPMENT DETAILS

3.1 The application relates to approximately 8.8 hectares of agricultural land on the northern edge of Duntocher. The site comprises two fields roughly similar in size, which are connected to each other by a narrow corridor. The north-eastern field lies on the west side of Farm Road, bounded by the back gardens of houses on Mirren Drive to the south and by the houses in the former Duntiglennan Farm buildings to the north. At its south-western corner is a connection into the south-western field, which is bordered by back gardens in Mirren Drive and Craigielea Road to the east and south. Both fields border farmland to the north and west. There are significant level changes across both parts of the site, with the land generally rising to the north. The land was previously used for agricultural grazing but it is currently unused, and it consists mainly of overgrown grassland. The south western field contains mature trees around its perimeter, and these are covered by a Tree Preservation Order.

3.2 Full planning permission is sought for the erection of 99 houses, comprising a mixture of 2, 3 and 4 bedroom detached and semi-detached two-storey properties, each with a private garden and driveway. Some houses have either integral or detached garages, and all of the properties would be for private ownership. Externally, finishing materials would consist of rendered or facing brick walls and concrete roof tiles. In the north-eastern field, 63 houses would be sited around a loop road bordering the north side of Mirren Drive, while a further 36 houses would be sited around a second loop road in the centre of the south-western field. All vehicular access to the proposed development would be via Farm Road. Due to the significant gradients over much of the land, the new housing would be limited to the more level areas and would occupy less than half of the total site area, with the remaining land being retained as open space and landscaping. Surface drainage would be by way of SUDS, and two drainage ponds would be formed within the development.

3.3 A Supporting Planning Statement, Pre-Application Consultation Report, Design and Access Statement, Archaeological Desk-Based Assessment, Landscape and Visual Appraisal, Transport Assessment and a Phase 1 Habitat Survey have all been submitted as part of the application, in order to address the various technical issues.

4. CONSULTATIONS

4.1 West Dunbartonshire Council Roads Service has no objection subject to various conditions relating to footway provision on Farm Road, a swept path analysis for refuse vehicles, provision of a footpath link to Craigielea Road, retention of off street parking spaces, drainage, wheel wash facilities and submission of a traffic management plan.

4.2 West Dunbartonshire Council Environmental Health Service has no objection subject to conditions relating to permitted hours of work on site, deliveries, piling and dust control measures.

4.3 West of Scotland Archaeological Service has no objection subject to a condition requiring that an archaeological watching brief be implemented prior to any development on site.

4.4 The Scottish Environmental Protection Agency object on the grounds of a lack of information regarding the provision of heat and power to the proposed development.

4.5 Scottish Natural Heritage have no objection to the proposal, but advise that the development should be carried out in accordance with the recommendations contained in the Phase 1 Habitat and Protected

Species Report. In addition, they have also commented on the landscape impact of the development as follows:

- In order to reduce landscape impacts, the built development should avoid the western third of the south western field;
- Retention of existing trees and woodland along with new planting is to be supported;
- Further details of the enhancements to existing open space and improvements to the path network off-site at Craigielea should be provided. Improvements to Craigielea open space and appropriate integration into the proposed recreational greenspace to the south of the development site should form part of this proposal; and
- The layout and design of housing in the northern field should minimise impacts on the rural setting of the steading buildings located at the end of Farm Road. They recommend a greater set back from the boundary of the steadings in order to minimise impacts on the rural setting of these buildings.

4.6 The Health & Safety Executive and Historic Environment Scotland have no objections to the proposal.

5. REPRESENTATIONS

5.1 Two hundred and ten representations have been received objecting to the proposal. These include objections from Duntocher & Hardgate Community Council, Parkhall, North Kilbowie & Central Community Council, Bowling & Milton Community Council, Clydebelt and Gil Paterson MSP as well as many local residents. The reasons for objection are summarised as follows:

- The site forms part of the greenbelt around Duntocher/Clydebank and should be protected from development;
- There is no need to release this greenbelt site for housing as suitable brownfield sites exist elsewhere in Clydebank;
- The revised housing land supply targets are such that this site is not required to be developed for housing;
- The only vehicular access to the development site will be via Farm Road which is not suitable for any additional traffic. Vehicles from an extra 99 houses will result in further congestion, parking issues and pollution;
- The development will have a detrimental visual impact on the landscape and the Kilpatrick Hills;
- The development will have a detrimental impact on wildlife and result in the loss of an open space often used for recreation;
- The location of the new houses will result in a loss of privacy, overshadowing and overlooking at neighbouring properties;
- Noise and disturbance in the surrounding area during construction;

- Surface water currently from the site causes issues at houses adjacent to the site. The proposed development will include areas of hardstanding which will make this situation worse;
- There is no capacity in the local primary schools to cater for families who may move into the development; and
- The water pressure in the surrounding area is low at present and this development will exacerbate the situation.

5.2 Additionally, one representation has been received from a resident who supports the proposal on the grounds that Clydebank does not have enough new private housing developments.

6. ASSESSMENT AGAINST THE DEVELOPMENT PLAN

Glasgow and the Clyde Valley Strategic Development Plan

6.1 The Strategic Development Plan (SDP) was approved in May 2012. The housing land requirements in the SDP were derived from the results of the Housing Need and Demand Assessment (HNDA), which assessed need and demand for all housing tenures across the city region. Schedule 7 of the SDP indicates that 4,000 new private sector houses were required to be completed in West Dunbartonshire between 2009 and 2025. This translated into a housing supply target of 250 private houses per annum in the West Dunbartonshire Local Housing Strategy 2011-16.

6.2 The application site is within the green belt, where housing development would not be a form of development consistent with the Strategic Development Strategy (Diagram 3). The Sustainable Location Assessment approach set out in Diagram 4 lists criteria for assessment of development which is not in line with the Spatial Development Strategy. As the site is no longer required to meet housing land supply requirements, it is considered that the proposal does not meet these criteria, which include supporting green belt objectives. The proposal therefore requires to be assessed against the local development plan.

6.3 Strategy Support Measure 8 requires the continued designation of a green belt, with a review of the inner and outer boundaries of this being a priority for local development plans. Strategy Support Measure 10 requires local authorities to maintain a five year effective land supply and to augment supply where/when necessary, with priority given to bringing forward delivery of sites already identified, and then additional sites guided by assessment against Diagram 4 and deliverability factors. The site is in the green belt, and the proposed development is not in accordance with the Spatial Development Strategy.

West Dunbartonshire Local Plan 2010

6.4 Policy GB1 seeks to preserve the landscape character of the green belt by specifying a general presumption against development other than that falling into certain specified categories. The proposed residential development does not fit into any of these categories and the proposal is therefore contrary to Policy GB1. Policy RD1 states that preference will be given to residential development on brownfield sites within the urban area rather than on greenfield land. The proposal is therefore contrary to Policy RD1.

6.5 The sites specified in Schedules H1 and H2 represent the main opportunities for private sector housing, with Policy H2 stating that if additional housing land needs to be identified, further sites will be brought forward with a preference given to sites on brownfield land. The site is not listed in either schedule, and it is not a brownfield site. Policy H4 sets out general standards expected of new residential development, requiring high quality in terms of shape, form, layout and materials. Policy GD1 sets out development control criteria for the assessment of all new development. The proposal is considered to be contrary to Policies H2, H4 and GD1 for the reasons detailed below in Section 7.

6.6 Policy E4 indicates that the Council will continue to protect trees covered by a Tree Preservation Order and Policy E5 states that proposals should take account of all existing trees at the beginning of the design process. Policy E9 requires that development within the green belt will have particular regard to the landscape character and distinctiveness of the area and its surroundings, with measures being proposed to minimize adverse impacts on the landscape character of the green belt. Proposals which are detrimental to the landscape character will not generally be supported. The proposal complies with these policies.

6.7 Policy R2 specifies the open space provision required for all new development. However, the open space requirement for this application has been assessed against the more up-to-date Our Green Network Guidance. Policy T4 relates to the accessibility of new development and requires new developments to integrate with walking, cycling, and public transport routes. Priority should be given to the positioning of footpaths, cycle ways and bus stops at the main entrances to developments or within residential areas. Policy DC5 states that the Council will seek advice from the Health & Safety Executive when considering the appropriateness of development within the consultation distances of installations including the Transco Pipeline which runs to the north of the site. Policy F2 requires all new developments to incorporate appropriate sustainable drainage measures. The proposal complies with these policies.

6.8 The principle of a residential development at this location is not supported by the local plan and the proposed design and layout are considered to be unacceptable. The application is therefore contrary to policies GD1, GB1, RD1, H2 and H4.

7. ASSESSMENT AGAINST MATERIAL CONSIDERATIONS

Glasgow and the Clyde Valley Strategic Development Plan (Proposed Plan 2016) ("Clydeplan")

7.1 Clydeplan is currently within its examination phase, and it is anticipated that the Examination Report will be submitted to Scottish Ministers in the following weeks. The emerging Clydeplan continues the existing spatial development strategy, with an emphasis on creating high quality places. It notes that significant reserves of vacant and derelict land remain along the riverside. Clydeplan is committed to supporting new housing which creates high quality places and delivers the right type of housing in the right locations. Policy 14 (Greenbelt) states that Local Authorities are required to designate greenbelt in order to ensure that development is directed to the most appropriate locations and supports regeneration.

7.2 As part of the preparation of the Clydeplan, the housing need and demand assessment was updated in May 2015, and it now provides lower housing estimates than those used in the approved SDP. Schedule 7 of the emerging Clydeplan indicates a private housing supply target of 150 units per annum for West Dunbartonshire. Schedule 10 indicates a surplus in the private sector supply and demand comparison for West Dunbartonshire. The latest housing land audit (2016) assesses West Dunbartonshire's effective housing land supply for the next seven years as 1,774 which can meet the more recent housing supply targets of 150 per annum with a significant surplus to provide flexibility. Therefore, no further sites (including the Duntiglennan Fields site) require to be allocated in order to fulfil the housing land supply target within West Dunbartonshire.

7.3 Policy 8 of the emerging Clydeplan requires local authorities to make provisions within their LDPs for all-tenure housing land requirement as set out within Schedule 8; to allocate a range of effective residential sites; to provide a minimum of 5 years effective land supply at all times; to undertake an annual housing land audit to monitor completions; and to take steps to remedy any shortfalls that may exist. The updated assessment of private sector supply and demand in the HNDA has concluded that there is a surplus of land in West Dunbartonshire to meet the private housing land requirement to both 2024 and 2029. For development such as this application which is deemed to be of a strategic scale, it is necessary to be assessed against Diagram11 (Assessment of

Development Proposals). As the development does not support the vision, spatial development strategy and placemaking policy, and is not considered to be an acceptable departure, the proposal is deemed to be contrary to the proposed Clydeplan.

West Dunbartonshire Local Development Plan (LDP) Proposed Plan

7.4 On 27 April 2016, the Planning Committee took a final decision not to accept the Local Development Plan Examination Report's recommended modification in respect of including the Duntiglennan Fields site as a housing development opportunity. The Planning Committee accepted all of the other recommended modifications of the examination report and they have been incorporated into West Dunbartonshire Local Development Plan. As a result of the Scottish Ministers' direction, the Local Development Plan will remain unadopted but the Planning Committee has taken the decision that the Local Development Plan will retain Proposed Plan status. They also advised that work should commence immediately on the new Local Development Plan. The Council has received legal opinion that the Proposed Plan including the accepted modifications and the Examination Report continue to be a material consideration in the determination of planning applications. The Proposed Plan is the most up to date statement of Council policy and significant weight should be attached to its policies as a material consideration as the adopted plan is now nearly 7 years old.

7.5 The proposed development site is located within the green belt. Policy DS2 restricts development out with the urban area to uses which support the countryside and any housing development must be in accordance with Policy BC1. Under the terms of Policy BC1 if the housing land audit identifies a shortfall in the five year effective land supply, the Council will support housing proposals which:

- are capable of delivering completions in the next five years;
- can address infrastructure constraints;
- are in a sustainable location as guided by Diagram 4 of the Glasgow and Clyde Valley Strategic Development Plan; and
- do not undermine the strategic focus on urban regeneration and brownfield redevelopment.

7.6 The application site is not listed within Schedules 2-4 which are reserved for housing development. On sites which are so listed, Policy BC2's support for housing development is subject to consideration of the principles for good design of residential development provided in guidance. Policy DS1 indicates that all new development will be expected to contribute towards creating successful places by having regard to the six qualities of a successful place (distinctive, adaptable, resource efficient, easy to get to/move around, safe and pleasant, and welcoming).

All residential developments of more than 3 units are also expected to comply with the Residential Development: Principles of Good Design Guidance. As discussed in Section 7 below, it is not considered that the proposal would comply with these requirements.

7.7 Policy DS3 requires that significant travel generating uses are located within 400 metres of the public transport network. Policy DS6 states development will not be supported where it would have a significant probability of being affected by flooding or increasing the risk of flooding elsewhere, and requires SUDS to be included, where appropriate in developments.

7.8 Policy GN2 requires development to follow an Integrating Green Infrastructure approach to design from the outset by incorporating SuDS, open space, paths and habitat enhancement at a level proportionate to the scale of development and in accordance with relevant Planning Guidance (provided via the Our Green Network Guidance). Policy GN3 requires that the integrity of the green network assets is maintained. Policy GN4 indicates that development that would have a significant adverse impact on the landscape character will not be permitted. Policy GN5 supports the enhancement and management of woodland, and protects trees of amenity and biodiversity value. Policy SD1 states that development should avoid adversely affecting the road network by complying with relevant standards, avoiding unacceptable congestion and providing or contributing to necessary improvements.

7.9 The proposal is assessed against all of the above policies in the paragraphs above and it is not considered to comply with policies DS1, DS2, BC1 or GN2. Further assessment against these policies is below.

Scottish Planning Policy (SPP)

7.10 Paragraph 32 of SPP states that in situations where development proposals do not accord with up-to-date development plans, the primacy of the plan is maintained. However paragraph 33 of SPP states that where the relevant policies in a development plan are out-of-date, or a development plan is more than five years old, then a presumption in favour of development which contributes to sustainable development will be a significant material consideration. In such circumstances the SPP states that decisions should be guided by a number of principles, including:

- Supporting good design and the six qualities of successful places;
- Making efficient use of existing capacities of land, buildings and infrastructure;
- Protecting, enhancing and promoting access to natural heritage, including green infrastructure, landscape and the wider environment;

- Avoiding overdevelopment, protecting the amenity of new and existing development, and considering the implications for water, air and soil quality.

In addition to an assessment against the principles outlined above, development proposals also require to be assessed against SPP as a whole. In this instance, the sections within SPP in relation to placemaking and providing an effective housing supply are also pertinent. These sections are detailed in the paragraphs below.

7.11 SPP states that the planning system should identify a generous supply of land for each housing market area within the plan area, maintaining a 5 year supply of effective housing land at all times. Plans should be informed by a robust housing need and demand assessment (HNDA), covering all tenures.

7.12 SPP makes it clear that planning's purpose is to create better places and placemaking is a creative, collaborative process that includes design, development, renewal or regeneration of the urban or rural built environments. The outcome should be sustainable, well-designed places. Planning should take every opportunity to create high quality places by taking a design-led approach. Design is a material consideration in determining planning applications and planning permission may be refused and the refusal defended at appeal solely on design grounds. The Government's policy statement on architecture and place for Scotland, Creating Places, emphasises that quality places are successful places. It sets out the value that high-quality design can deliver for Scotland's communities and the important role that good buildings and places play. Places which have enduring appeal and functionality are more likely to be valued by people and to be retained for generations to come. It is considered that the proposed development does not support good design and the six qualities of successful places, and neither does it make efficient use of existing land or infrastructure or protect existing green infrastructure and landscape. The proposal is therefore considered to be contrary to the principles of SPP for the reasons discussed below.

<u>Background</u>

7.13 The approved SDP provided a preliminary and indicative comparison of private sector supply and demand at housing market area level, and an assessment of an indicative all-tenure housing requirement at local authority level. Neither of these indicated a shortfall in terms of housing land within West Dunbartonshire. However, that preliminary conclusion was subject to a detailed assessment of all sites to be allocated in the Local Development Plan. Because actual private sector completions in the years 2009-13 did not meet the target at that time of 250 private houses per annum, there was a shortfall in the Local Development Plan

period up to 2020 which had to be addressed. The initial draft version of the LDP published in November 2013 therefore allocated three greenfield release sites to meet this shortfall, including Duntiglennan Fields.

7.14 Following consultation, the Planning Committee in February 2014 agreed to modify the Plan to remove Duntiglennan Fields and retain it in the green belt, and this modified version of the Plan was published for consultation. This resulted in a shortfall in the private sector housing land supply in the period to 2020, but one that could be addressed due to a generous all-tenure land supply, and the ability to bring sites forward from the 2020-25 period. The developer with an interest in the site, objected to its identification as green belt, and the site featured as part of the Local Development Plan examination. In relation to this site, the Reporter concluded that its development would not cause any unacceptable environmental impacts and that its inclusion was required to enable delivery of the strategic housing requirement for private sector housing in the period to 2020. The Reporter therefore recommended that the site should be reinstated as a housing development opportunity in the Local Development Plan, but that recommended modification was rejected by the Planning Committee in March 2015 on the grounds that the modification would be inconsistent with the Strategic Development Plan. The Scottish Ministers decided that this was unsatisfactory, and hereby directed that the Council consider modifying the proposed West Dunbartonshire Local Plan as indicated in the Annex to the direction. It stated that the Local Development Plan could not be adopted if Duntiglennan Fields was not included as an opportunity site within the Plan. As a result of this decision, the Planning Committee in April 2016 agreed that the Local Development Plan remains unadopted and it would be left as a Proposed Plan, making it a material consideration in the determination of planning applications.

Principle of Development

7.15 Duntiglennan Fields was initially allocated as a potential housing development site in order to address an identified shortfall in housing supply within West Dunbartonshire. However, the Planning Committee decided not to accept the Local Development Plan modification which recommended including Duntiglennan Fields as a housing development opportunity. Significantly, the preparation of the proposed LDP began in 2009 and the HNDA from that time is now out of date. The revised housing supply target is 150 per annum, and the current housing land supply indicates that there is now a sufficient surplus of supply to provide flexibility. Whilst the site was allocated on the basis of a housing supply need when the proposed LDP was being prepared, it is no longer required in order for West Dunbartonshire to meet its housing supply targets.

7.16 The application site is identified in both the adopted and proposed local plans as a greenbelt location. There is no justification for developing this site based on housing supply figures and the proposal is therefore not an appropriate form of development at this location. Accordingly, the development of this site for housing is contrary to policies RD1, GB1 and H2 of the adopted local plan and policies DS2 and BC1 of the Proposed Plan. Development of this site would also undermine the strategic focus on urban regeneration and brownfield redevelopment.

7.17 Overall, the proposed residential development is not an appropriate form of development at this location and is contrary to both the adopted and proposed local plans. The proposal is also contrary to Scottish Planning Policy, the Strategic Development Plan and the emerging Clydeplan since it is greenbelt and the development is not required to meet West Dunbartonshire Council's revised annual housing targets.

Landscape and Setting

7.18 The proposed development would result in the loss of an area of disused agricultural grazing land, which would obviously change the characteristics of the site and how it would be viewed from surrounding areas. A Landscape and Visual Appraisal has been submitted in support of the application and highlights that the site forms part of the Rugged Moorland Hills landscape type which covers much of the surrounding area. A residential development at this location would undoubtedly impact on the landscape by introducing an urban characteristic. However, the site is adjacent to existing residential areas and the proposed development would not result in the introduction of buildings which would significantly transform the landscape, especially when viewed from any distance. The development would be likely to be viewed within the context of existing urban development on the settlement edge. Whilst the visual impacts could be reduced further by amending the layout so that it better integrated with the open space on site and improving the relationship with existing buildings to the north of the site, the overall impact on the landscape and general visual impact of the development is considered to be acceptable.

Layout, Design and Appearance

7.19 A design and access statement has been submitted in support of the application which explains how the layout relates to the surrounding area. Whilst it is explained in the supporting information that the development aims to create a high quality and welcoming residential area, the proposals fail to create a sense of place and the development does not fully integrate with the surrounding area. Although there are elements of the proposal which reflect the Designing Streets guidance and the Council's Residential Design Guide, overall the layout is not considered to

be of a satisfactory standard and would fail to create a distinctive development that would comply with the six qualities of good design.

7.20 The proposed development fails to make the most of opportunities presented by the site with better use of shared surfaces which would create a more pedestrian focussed layout. The development places the movement of motor vehicles before the needs of people. With substantial areas of open space throughout the site, the housing could better integrate with the landscaping and provide more overlooking and surveillance of the open space. The extensive landscaping presents an opportunity to create a distinctive development which integrates with the open space and reduces the overall impact of this development. The use of loop roads in the manner proposed is relatively standard and fails to create a distinctive development. The link between the two parts of the site appears to be the minimal required rather than being used as an opportunity to create a welcoming transitional zone and gateway between the two phases of the development. The failure to overlook certain parts of the open space and the design of the link between the two parts of the site also raise issues with regards to creating a safe and pleasant development. There is also a failure to create a welcoming site entrance which is distinctive and which provides a transitional area from the existing built environment to the new development.

7.21 A greater separation distance from the development and the farm steading to the north of the site for example, could enhance the development and minimise its impact on the surrounding area. The unsatisfactory location of some houses within the site is reflected in the response from Scottish Natural Heritage and a better relationship with the surrounding houses would enhance the development and protect the semi-rural nature of the area. There is also a failure within the development to have differing densities which could add interest through different building types and also create a better urban and street environment. The relationship with the open space could then be enhanced if some houses were orientated differently.

7.22 The road layout within the site reflects the site levels. However, the levels would not prevent a more innovative layout being implemented which could better link the two areas of the site and also address the changing levels. The layout is relatively standard and does not make the most of the opportunities presented by the site. The road layout also fails to create a network of informal, formal or interesting spaces within the housing part of the site and the visitor parking spaces are not used to create natural traffic calming which are important elements of the Government's Designing Streets Guidance. Landscaping of both hard and soft varieties are not included within the road layout and could be used to narrow roads in places, enhancing the development and naturally slowing

the movement of vehicles. Landscaping would soften the street scene and allow the houses to be better integrated within the street scape. Due to the unacceptable layout and design of the overall development, the proposed development is contrary to policies H4 and GD1 of the adopted local plan, SPP, Designing Streets, Council's Residential Design guide and policies DS1 and GN2 of the LDP (Proposed Plan).

7.23 The proposed mix of housing would provide a variety of house types of varying sizes and design and reflects the existing housing in the surrounding area. The houses will all be two storey and consist of a mixture of detached and semi-detached properties. However, the introduction of different densities could enhance the development and create a distinctive urban environment which would contrast with the surrounding urban area. Externally, the properties will have a traditional appearance and predominantly be finished in off white render, facing brick and grey concrete roof tiles. The proposed materials and appearance of the houses are considered to be acceptable and adequate plot sizes are provided. However, due to the semi-rural nature of the location, there is scope that more traditional materials and a different building design could be used to enhance the development and make the most of the setting.

Landscaping and open space

7.24 The proposal would exceed the standards for open space provision contained in the Council's 'Our Green Network' guidance, and open space and landscaping would form a significant part of this development. There would be two main landscaped areas, with one area containing a SuDS pond. A further SuDS pond would be provided on land adjacent to the housing. The layout retains the existing trees covered by a Tree Preservation Order and there are opportunities for a community woodland to be created. Since the quantity of open space and landscaping on this site exceeds the Council's requirements, there would be no need for a financial contribution to be made for any off site works.

7.25 However, whilst sufficient areas of open space and landscaping are provided within the development, the housing element of the proposal does not integrate with the open space. Instead, many of the houses turn their back on the open space, ensuring that there will be little in the way of active surveillance or integration at certain parts of the site. It would be more desirable to integrate the development with the open space to create a distinctive development which makes the most of the opportunities presented by this site. The relationship between the houses and open space is such that it almost appears as two distinct aspects of the development rather than a fully integrated single development and does not therefore fully comply with Part 3 of Our Green Network Guidance. Due to the failure to fully integrate the landscaping and open space within the development, provide a network of spaces and include landscaping

throughout the development, the proposed layout is unacceptable and the development is contrary to Part 3 of the Council's Our Green Network Guidance, the Council's Residential Design Guide, and policies DS1 and GN2 of the LDP (Proposed Plan).

Transport and Connectivity Issues

7.26 It is proposed that all access to the development be by way of a new access from Farm Road, which itself feeds onto Beeches Road and then onto Dumbarton Road (A810). These roads presently serve a sizeable residential area, and many of the objections received refer to existing traffic congestion and related issues on these roads. However, the application is accompanied by a Transport Assessment which concludes that Farm Road and the various road junctions concerned all have sufficient capacity to cope with the additional traffic from the development without giving rise to adverse road safety or traffic impacts. The Council's Roads Service accepts this position, and has no objection to the application on road capacity or road safety grounds.

7.27 The proposal includes provision of a footpath link to the open space adjacent to Craigielea Road. This road is a bus route and this link will improve links to public transport. Whilst the site is on the edge of the town and at the top of a hill, it is no further from local services than various other parts of Duntocher.

7.28 The proposed houses would all be provided with adequate off street parking and visitor parking would be dispersed throughout the development. As a sufficiency of parking would be provided on site, the development should not impact upon or exacerbate the existing parking situation on Farm Road.

Drainage & Technical Issues

7.29 The site is not at risk of flooding, but due to its sloping nature there have been reports of surface water run-off into the surrounding area from neighbouring residents. In order to address this issue and to provide appropriate surface drainage for the new housing and roads, the proposal would incorporate SuDS measures including use of permeable paving throughout the site and the creation of two attenuation ponds serving both parts of the site. This would allow water to drain away more slowly, helping to alleviate pressure on the drainage network and reducing the risk of any localised off-site flooding. The proposed drainage arrangements are likely to improve the present situation and are considered to be acceptable.

7.30 There is an unresolved objection from SEPA due to lack of details of the provision of heat and power for the development. In order to meet the Scottish Government's renewable energy and heat demand targets, it is

important that all types of new development consider the role they play in using heat from renewable sources. The applicant is understood to be working on proposals to address this issue, and it is considered likely that this matter could be resolved in due course.

Natural and Built Heritage

7.31 An ecology assessment of the site found no evidence of European protected species on the site, and although it is possible the site is used by deer, birds and other wildlife, the site is agricultural grazing land of limited habitat value. The proposed landscaping and open space areas would minimise the impact of the development on existing trees within the site. The landscaping and tree planting together with the adjacent agricultural land would provide a variety of habitats for different plant and animal species. Therefore there would be no adverse impact upon natural heritage. It would be necessary to ensure that any development was undertaken in accordance with the recommendations contained in the habitat survey.

7.32 As part of the consultation exercise, Scottish Natural Heritage have highlighted that the built development should avoid the western third of the south western field in order to minimise the visual impact of the development. Whilst development on this part of the site is proposed, there is scope to amend the layout which could address this issue. However, it might be that due to the topography of the site, some units may be lost. They have also highlighted that there is scope to improve the layout and design of housing in the northern field in order to minimise impacts on the rural setting of the farm steading at the top of Farm Road. A greater set back from the boundary of the steadings would minimise impacts on the rural setting of these properties.

7.33 The site is close to the route of the Antonine Wall, and West of Scotland Archaeology Service has advised that an archaeological watching brief should be implemented.

School Capacity

7.34 Although the development will involve the construction of 99 family homes, there is sufficient capacity in existing local schools to meet the anticipated demand for school places and the Council's Education Service has no objection to the proposed development.

Pre-application consultation

7.35 As the proposal constitutes a major development, statutory pre-application consultation was carried out prior to submission of the application. One public consultation event was held at the West Park Hotel, Duntocher in June 2015. A statutory notice was published in the local press advertising the public event and the submission of the proposal of application notice.

The applicant has submitted a pre-application consultation statement which indicates that 40 people attended the public event, with the majority of those who completed feedback forms not in support of the proposals. The main issues raised by the objectors related to traffic on Farm Road, capacity in local schools, loss of views, impacts on wildlife and landscaping.

Pre determination Hearing

7.36 Under the terms of Section 38A of the Town and Country Planning (Scotland) Act 1997 (as amended) applications for major development which would be significantly contrary to the development plan require a pre-determination hearing, whereby applicants and any persons who have made representations are given the opportunity to appear before and be heard by a Committee. This takes place at the Planning Committee, but as the application requires to be referred to and determined by the full Council, elected members who are not part of the Planning Committee have been invited to the Committee in order to observe the pre-determination hearing.

8. CONCLUSION

8.1 There is no requirement for additional land to be made available for housing within Clydebank and the preference is to direct new housing development to brownfield land. The application site forms part of the green belt to the north of Clydebank and is not identified as a suitable location for a housing development. The development is not in accordance with the Strategic Development Plan or the emerging Clydeplan as no further sites are required to be allocated in order to fulfil the housing land supply target within West Dunbartonshire. The development is contrary to policies GB1, RD1 and H2 of the adopted local plan and policies DS2 and BC1 of the local development plan (proposed plan).

8.2 The proposed layout also fails to make the most of opportunities presented by the site and places the movement of motor vehicles before the needs of people. The layout fails to create a network of informal, formal or interesting spaces and the housing fails to fully integrate with the open space to create an innovative and distinctive development. Overall, the development fails to comply with the six qualities of good design due to the unacceptable layout and design of the overall development. The proposed development is contrary to SPP, Designing Streets, the Council's Residential Design guide, the Council's Our Green Network guidance, policies H4 and GD1 of the adopted local plan and policies BC1, DS1 and GN2 of the LDP (Proposed Plan).

9. REASONS FOR REFUSAL

1. **The site is in the green belt and is not in accordance with the Spatial Development Strategies of the approved Glasgow and the Clyde Valley Strategic Development Plan or of the emerging Clydeplan.**

2. **The site is in the green belt which is an inappropriate location for housing development, and the proposal fails to create a distinctive development in line with the six qualities of good design. The proposal is therefore contrary to the principles of Scottish Planning Policy.**

3. **The site is in the green belt which is an inappropriate location for housing development and the proposal is therefore contrary to policies GB1, RD1 and H2 of the adopted West Dunbartonshire Local Plan 2010.**

4. **There is no requirement for additional green belt land to be identified to meet the strategic housing requirement, and therefore the principle of residential development is contrary to policies DS2 and BC1 of the West Dunbartonshire Local Development Plan (Proposed Plan).**

5. **The layout of the proposed development fails to create an appropriate sense of place. The proposed development is therefore contrary to policies DS1 and GN2 of the Local Development Plan (Proposed Plan) and policies GD1 and H4 of the adopted Local Plan.**

6. **The proposed development is not in accordance with the principles of Designing Streets, the Council's Residential Design Guidance or the Council's Our Green Network guidance and fails to create a distinctive development that would comply with the six qualities of good design.**

Peter Hessett
Strategic Lead- Regulatory
Date: 13 March 2017

Person to Contact: Pamela Clifford, Planning & Building Standards Manager

email: Pamela.Clifford@west-dunbarton.gov.uk

Appendix:

1. Location Plan

Background Papers:

1. Application forms and plans;
2. West Dunbartonshire Local Plan 2010;
3. West Dunbartonshire Local Development Plan (Proposed Plan);
4. Scottish Planning Policy;
5. Glasgow and the Clyde Valley Strategic Development Plan;
6. Proposed Clydeplan;
7. Our Green Network Guidance;
8. Residential Design Guidelines;
9. Consultation responses; and
10. Letters of representation.

Wards affected: Ward 4 (Kilpatrick)

West Dunbartonshire Council
Council Offices
Aurora House
3 Aurora Avenue
Clydebank
G81 1BF

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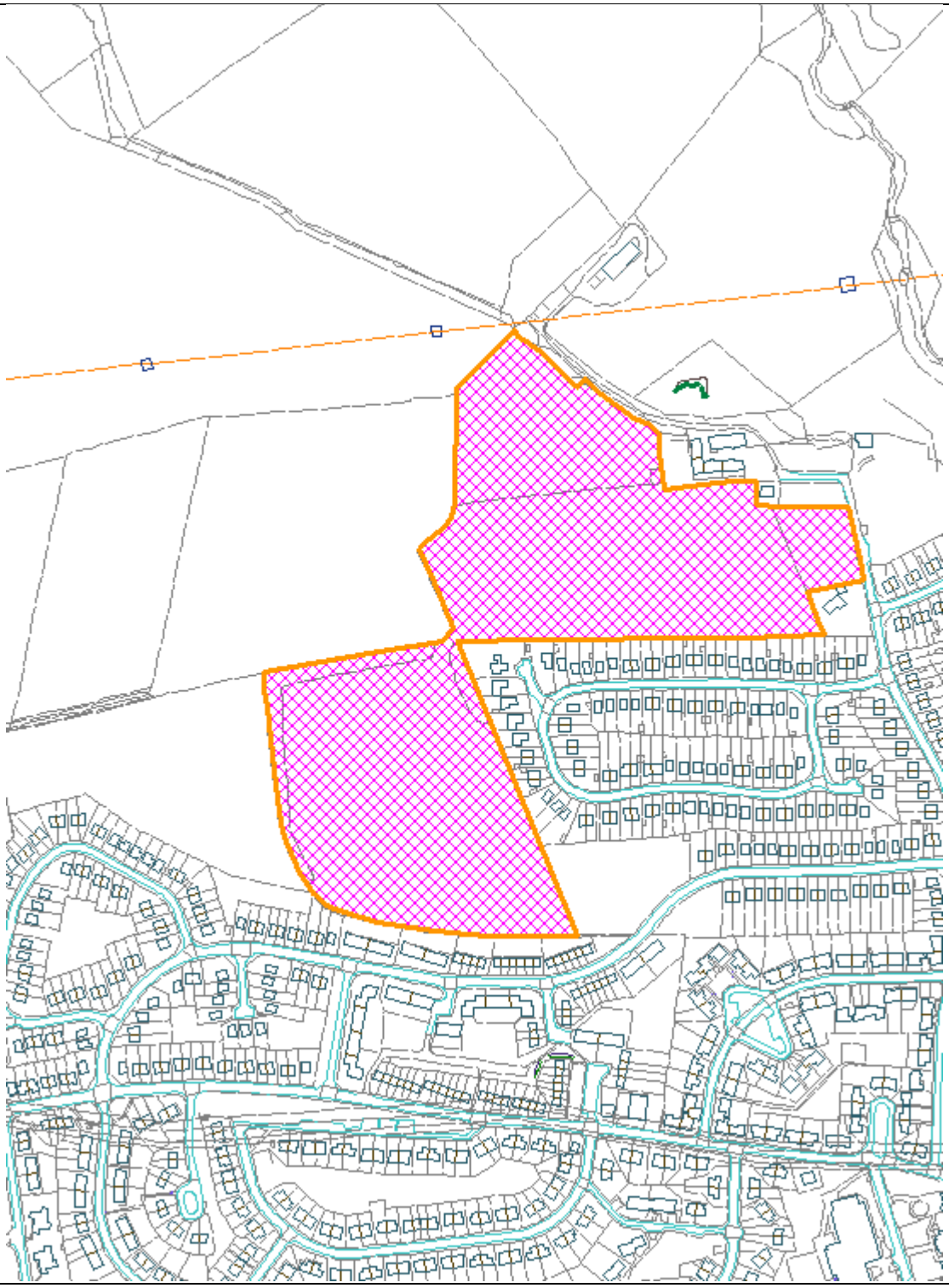
Map Register No: HQ578
Date: 17 March 2017

DC16/282

Residential development of 99 houses and associated roads, landscaping and drainage

Residential Development Site
Farm Road
Duntocher
Clydebank



WEST DUNBARTONSHIRE COUNCIL

Report by the Strategic Lead - Resources

Council: 26 April 2017

Subject: General Services Budgetary Control Report to 28 February 2017 (Period 11)

1. Purpose

1.1 The purpose of this report is to advise Members on the progress of both the General Services revenue budget 2016/17 and the approved capital programme for the period to 28 February 2017.

2. Recommendations

2.1 Members are asked to:

i) note that the revenue account currently shows a projected annual favourable variance of £2.120m (0.99% of the total budget); and

ii) note that the capital account shows a projected annual favourable variance of £36.496m (34.09% of the budget) and a projected project life adverse variance of £2.851m (0.90% of project life budget).

3. Background

Revenue

3.1 At the meeting of West Dunbartonshire Council on 24 February 2016, Members agreed the revenue estimates for 2016/2017. A total net budget of £214.913m was approved for General Services.

3.2 An element of funding due to be received from the Scottish Government on behalf of Educational spend (raising attainment), will be received specifically linked to the level of spend incurred (£1.023m) has now been transferred to Education for ease of monitoring. Therefore amending the net spend being monitored to £213.890m at that time.

3.3 There have been further adjustments to the Council's net budget – as agreed by Council throughout the year. Net spend of £214.227m is now being monitored, as noted below:

	£m	£m
Budget agreed in February 2016		214.913
Adjustments:		
Raising attainment – 3.2 above	(1.023)	
Council Tax recurring variance (transferred to Contingency Fund)	0.250	
Your Community revenue funding	0.060	
Community Food Share	0.017	
Business Stream Grants	0.010	
		(0.686)
Revised Net Spend		**214.227**

Capital

3.4 At the meeting of Council on 24 February 2016, Members also agreed the updated 10 year General Services Capital Plan for 2016/2017 to 2025/26. The next three years from 2016/17 to 2018/19 have been approved in detail with the remaining 7 years being indicative at this stage.

The total project life budget approved for projects that had either commenced or were due to commence in that period totalled £304.333m.

Since then the following budget adjustments have taken place revising the project life budget to £316.532m as detailed below.

Budget Agreed February 2016	**£304.333m**
Additional slippage carried forward from 2015/16	£6.838m
Additional grant funding from Scottish Government re Children and Young Persons	£0.530m
Budget for Digital Media Platform	£0.004m
New budget re Dalmonach CE Centre as agreed by Members on 27 April 2016	£1.150m
Additional grant funding from Sustrans	£0.014m
Additional grant funding from Strathclyde Passenger Transport	£0.145m
Additional grant funding re Clydebank Community Sports Hub	£0.636m
Additional Budget for Inler Park as agreed by Members on 26 October 2016	£0.250m
Budget Increase re Balloch School Campus as agreed by Members on 29 June 2016	£0.888m
Additional Budget for 110 new vehicles as agreed by Members on 31 August 2016	£1.400m
Budget Acceleration for Vehicle Safety Measure as agreed by Members on 31 August 2016	£0.100m
HRA Contribution re Dalmuir Works	£0.125m
Environment Trust Contribution re Dalmuir Works	£0.050m
West Thompson Street Playpark Developer Contribution	£0.024m
Match funding re Community Capital Fund	£0.045m
Revised Budget	**£316.532m**

4. Main Issues

Revenue

4.1 The summary report at Appendix 1 currently identifies a projected annual favourable variance (underspend) of £2.120m (0.99% of the total budget) and service reports by Strategic Leads are attached as Appendix 2. This includes an assumption of a further £0.353m underspend in year, achieved through the implementation of management adjustments (as reported to Council in October and December 2016).

4.2 Notes on the projected annual variances in excess of £0.050m are highlighted and noted within Appendix 3, with additional information on action being taken to minimise or mitigate overspends where possible.

4.3 Although the report indicates that expenditure is favourable in comparison to that anticipated during the budget exercise, the present variance should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results.

4.4 Agreed savings and management adjustments actioned within 2016/17 are monitored with current indications showing that of the total target being monitored (£4.947m), the majority of actions are currently on target to be achieved. However it indicates that £0.805m is currently not on target (see Appendix 4). It should be noted that any variances are included within the service information and variances identified within this report.

4.5 Following the year end, recurring variances have now been identified and the report now highlights a transfer of budget into the contingency fund for these variances - valued at £1.223m. Following Council in December 2016, a further adjustment to the budget has been made (£0.170m). Therefore the total in the contingency fund is now £1.393m.

Capital

4.6 The current progress on the capital plan is shown in Appendices 5 to 8.

4.7 The overall programme summary report at Appendix 5 shows that planned expenditure and resource for 2016/17 is lower than previously anticipated by £36.496m (34.09% of the 2016/17 budget). Based upon current assumptions, over the life of the projects planned expenditure and resource is higher than anticipated by £2.851m (0.90% of a total budget of £317m). The present variances should be viewed in the knowledge that there are a number of variable factors which could arise between now and project end dates which could affect the overall capital programme.

4.8 Appendix 5 also provides both an analysis of the overall programme at each alert status and a summary budgetary control report. The tables at the top detail both the number of projects and the corresponding spend as a percentage of the overall programme currently at red, amber or green alert status for project life and the current year.

It currently shows that for the project life overview 39 projects (44.3% of total projects) have spend to date of £68.194m (51.2% of total spend) and are at red alert, 2 projects (2.3% of total projects) have spend to date of £1.739m (1.3% of total spend) and are at amber alert while 47 projects (53.4% of total projects) have spend to date of £63.132m (47.5% of total spend) and are at green alert.

The corresponding figures for the current year are 39 projects (44.3% of total projects) with spend to date of £38.033m (69.1% of total spend), 2 projects (2.3% of total projects) with spend to date of £0.263m (0.5% of total spend) and 47 projects (53.4% of total projects) with spend to date of £16.734m (30.4% of total spend) respectively.

4.9 Appendices 6 and 7 details financial analysis of projects at both red and amber status, with additional information on action being taken to minimise or mitigate under or overspends where possible, while Appendix 8 provides an analysis of overall resources.

5. People Implications

5.1 There are no people implications.

6. Financial and Procurement Implications

6.1 Other than the financial position noted above, there are no financial implications or procurement from this budgetary control report.

7. Risk Analysis

7.1 The main risks are as follows:

(a) The present variances should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results for both the revenue and capital budgets; and

(b) As a consequence of current market conditions, capital receipts may either not be received or they may be less than anticipated.

8. Equalities Impact Assessment (EIA)

8.1 No equalities impact assessment was required in relation to this report.

9. Consultation

9.1 All services involved in delivering the revenue and capital budgets have been consulted in the compilation of this report.

10. Strategic Assessment

10.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the 5 strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council.

_____

Stephen West
Strategic Lead - Resources

Date: 16 March 2017

Person to Contact: Gillian McNeilly, Finance Manager
Council Offices, Garshake Road, Dumbarton
Telephone: (01389) 737194
E-mail: gillian.mcneilly@west-dunbarton.gov.uk

Appendices:

Appendix 1 -	Revenue Budgetary Control 2016/17 – Corporate Summary
Appendix 2 -	Revenue Budgetary Control 2016/17 – Strategic Lead Summaries
Appendix 3 -	Analysis of Revenue Variances over £50,000
Appendix 3a -	Analysis of movement on Revenue Variances over £50,000
Appendix 4 -	2016/17 Savings and Management Adjustments Monitoring
Appendix 5 -	Overall Capital Programme Summary Financials
Appendix 6 -	Analysis of Projects at Red Status
Appendix 7 -	Analysis of Projects at Amber Status
Appendix 8 -	Analysis of Resources

Background Papers: Ledger output – period 11
General Services Revenue Estimates 2016/17
General Services 10 Year Capital Plan Update - Council 24 February 2016

Wards Affected All Wards

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017

APPENDIX 1

PERIOD END DATE **28 February 2017**

Department Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend of the Total Budget	Forecast Spend	Forecast Variance 2016/17		Annual RAG Status
	£000	£000		£000	£000	%	
Resources	4,322	4,794	111%	4,280	(42)	-1%	↑
Regulatory	4,624	4,785	103%	4,478	(146)	-3%	↑
People & Technology	5,698	4,912	86%	5,662	(36)	-1%	↑
Communications, Culture and Community	5,346	4,741	89%	5,290	(56)	-1%	↑
Education, Learning and Attainment	88,643	78,900	89%	87,972	(671)	-1%	↑
Environment and Neighbourhood	27,969	25,826	92%	27,734	(235)	-1%	↑
Housing and Employability	3,609	3,287	91%	3,747	138	4%	↓
Regeneration	(1,172)	(538)	46%	(1,132)	40	3%	↓
Miscellaneous Services	5,174	5,066	98%	6,105	931	18%	↓
Loan Charges	10,478	9,226	88%	10,065	(413)	-4%	↑
Requisition (VJB)	733	672	92%	733	0	0%	→
Requisition (SPT)	1,843	1,708	93%	1,863	20	1%	↓
Requisition (HSCP)	61,515	51,049	83%	61,515	0	0%	→
Non GAE Allocation	(5,948)	(5,181)	87%	(5,652)	296	5%	↓
Contingency Fund	1,393	0	0%	0	(1,393)	-100%	↑
Total Expenditure	**214,227**	**189,247**	**88%**	**212,660**	**(1,567)**	**-1%**	↑
Council Tax/CT Replacement Scheme	(40,800)	(37,500)	92%	(41,000)	(200)	0%	↑
Revenue Support Grant/ NDR	(171,630)	(157,887)	92%	(171,630)	0	0%	→
Use of Reserves	(1,797)	(1,647)	92%	(1,797)	0	0%	→
Total Resources	**(214,227)**	**(197,034)**	**92%**	**(214,427)**	**(200)**	**0%**	↑
Net Expenditure	**0**	**(7,787)**		**(1,767)**	**(1,767)**	**-0.82%**	↑
Management Adjustments Identified - in year effect				(353)	(353)		
Net Expenditure	**0**	**(7,787)**		**(2,120)**	**(2,120)**	**-0.99%**	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
RESOURCES SUMMARY

APPENDIX 2

PERIOD END DATE **28 February 2017**

Service / Subjective Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend of the Total Budget	Forecast Spend	Forecast Variance 2016/17		Annual RAG Status
Service Summary	**£000**	**£000**		**£000**	**£000**	**%**	
Audit	353	301	85%	345	(8)	-2%	↑
Finance	1,428	1,341	94%	1,453	25	2%	↓
Rent Rebates & Allowances	(15)	(20)	133%	(22)	(7)	-47%	↑
Revenues & Benefits	2,309	2,203	95%	2,244	(65)	-3%	↑
Debtors & Creditors	330	325	99%	334	4	1%	↓
Cost of Collection of Rates	41	5	12%	39	(2)	-5%	↑
Cost of Collection of Council Tax	(752)	(171)	23%	(741)	11	1%	↓
Procurement	628	810	129%	628	0	0%	→
Total Net Expenditure	**4,322**	**4,794**	**111%**	**4,280**	**(42)**	**-1%**	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
REGULATORY SUMMARY

APPENDIX 2

PERIOD END DATE **28 February 2017**

Service / Subjective Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend of the Total Budget	Forecast Spend	Forecast Variance 2016/17		Annual RAG Status
Service Summary	**£000**	**£000**		**£000**	**£000**	**%**	
Administrative & Democratic Services	2,600	3,032	117%	2,451	(149)	-6%	↑
Environmental Health/ Trading Standards	1,174	1,008	86%	1,130	(44)	-4%	↑
Licensing	(155)	(156)	101%	(132)	23	15%	↓
Legal Services	664	518	78%	603	(61)	-9%	↑
Planning	341	383	112%	426	85	25%	↓
Total Net Expenditure	**4,624**	**4,785**	**103%**	**4,478**	**(146)**	**-3%**	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
PEOPLE AND TECHNOLOGY

APPENDIX 2

PERIOD END DATE **28 February 2017**

Service / Subjective Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend of the Total Budget	Forecast Spend	Forecast Variance 2016/17		Annual RAG Status
Service Summary	**£000**	**£000**		**£000**	**£000**	**%**	
Transactional Services	698	615	88%	693	(5)	-1%	↑
Human Resources (including risk)	1,305	1,090	84%	1,276	(29)	-2%	↑
Information Services	3,221	2,879	89%	3,240	19	1%	↓
Change Support	474	328	69%	453	(21)	-4%	↑
Total Net Expenditure	**5,698**	**4,912**	**86%**	**5,662**	**(36)**	**-1%**	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
COMMUNICATIONS, CULTURE AND COMMUNITIES

APPENDIX 2

PERIOD END DATE **28 February 2017**

Service / Subjective Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend of the Total Budget	Forecast Spend	Forecast Variance 2016/17		Annual RAG Status
Service Summary	**£000**	**£000**		**£000**	**£000**	**%**	
Communications & Marketing	276	250	91%	261	(15)	-5%	↑
Customer Service	1,190	1,019	86%	1,132	(58)	-5%	↑
Policy, Planning and Performance	454	373	82%	447	(7)	-2%	↑
Libraries, Museums, Culture	3,149	2,816	89%	3,153	4	0%	↓
Clydebank Town Hall	277	283	102%	297	20	7%	↓
Total Net Expenditure	**5,346**	**4,741**	**89%**	**5,290**	**(56)**	**-1%**	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
EDUCATION, LEARNING AND ATTAINMENT

APPENDIX 2

PERIOD END DATE **28 February 2017**

Service / Subjective Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend of the Total Budget	Forecast Spend	Forecast Variance 2016/17		Annual RAG Status
Service Summary	**£000**	**£000**		**£000**	**£000**	**%**	
Primary Schools	24,939	22,385	90%	24,851	(87)	0%	↑
Secondary Schools	23,946	21,743	91%	23,829	(117)	0%	↑
Special Schools	14,504	12,586	87%	14,512	8	0%	↓
Psychological Services	543	482	-30%	542	(1)	0%	↑
Sport Development / Active Schools	528	(157)	81%	528	0	0%	→
Early Education	7,795	6,298	92%	7,288	(507)	-4%	↑
PPP	14,019	12,932	14%	14,039	20	9%	↓
Curriculum for Excellence	231	32	111%	192	(38)	-15%	↑
Central Admin	256	285	77%	288	32	9%	↓
Workforce CPD	378	291	84%	372	(6)	-1%	↑
Performance & Improvement	512	428	160%	517	5	0%	↓
Education Development	994	1,594	89%	1,013	19	0%	↓
Total Net Expenditure	**88,643**	**78,900**	**89%**	**87,972**	**(672)**	**-1%**	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
ENVIRONMENT AND NEIGHBOURHOOD

APPENDIX 2

PERIOD END DATE **28 February 2017**

Service / Subjective Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend of the Total Budget	Forecast Spend	Forecast Variance 2016/17		Annual RAG Status
Service Summary	**£000**	**£000**		**£000**	**£000**	**%**	
Transport, Fleet & Maintenance Services	(112)	(3)	3%	(83)	29	26%	↓
Roads Operations	(733)	(727)	99%	(703)	30	4%	↓
Roads Services	4,410	4,409	100%	4,423	13	0%	↓
Facilities Management	325	318	98%	337	12	4%	↓
Grounds Maintenance & Street Cleaning Client	7,103	6,511	92%	7,103	0	0%	→
Outdoor Services	476	455	96%	501	25	5%	↓
Events	121	119	98%	119	(2)	-2%	↑
Office Accommodation	1,444	1,299	90%	1,499	56	4%	↓
CPP Investments	0	32	-	0	0	0%	→
Leisure Management	3,418	3,163	93%	3,430	12	0%	↓
Building Cleaning	1,649	1,203	73%	1,387	(262)	-16%	↑
Building Cleaning PPP	(211)	(225)	107%	(194)	17	8%	↓
Facilities Assistants	2,187	1,703	78%	1,977	(210)	-10%	↑
Burial Grounds	(52)	18	-35%	(5)	47	-90%	↓
Crematorium	(858)	(720)	84%	(821)	37	4%	↓
Waste Services	6,925	6,186	89%	6,904	(21)	0%	↑
Catering Services	4,089	3,362	82%	4,025	(64)	-2%	↑
Depots	0	(103)	-	0	0	0%	→
Ground Maintenance & Street Cleaning Trading A/c	(2,212)	(1,174)	53%	(2,165)	47	2%	↓
Total Net Expenditure	**27,969**	**25,826**	**92%**	**27,734**	**(235)**	**-1%**	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
HOUSING AND EMPLOYABILITY

APPENDIX 2

PERIOD END DATE **28 February 2017**

Service / Subjective Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend of the Total Budget	Forecast Spend	Forecast Variance 2016/17		Annual RAG Status
Service Summary	**£000**	**£000**		**£000**	**£000**	**%**	
Homeless Persons	(31)	(252)	813%	165	196	-632%	↓
Private Sector housing	91	74	81%	84	(7)	-8%	↑
Anti Social Behaviour	802	594	74%	702	(100)	-12%	↑
Private Sector Housing Grants	(21)	0	0%	(21)	0	0%	→
Working4U	2,038	2,271	111%	2,085	47	2%	↓
Communities	730	600	82%	732	2	0%	↓
Total Net Expenditure	**3,609**	**3,287**	**91%**	**3,747**	**138**	**4%**	↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
REGENERATION

APPENDIX 2

PERIOD END DATE **28 February 2017**

Service / Subjective Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend of the Total Budget	Forecast Spend	Forecast Variance 2016/17		Annual RAG Status
Service Summary	**£000**	**£000**	**%**	**£000**	**£000**	**%**	
Housing Maintenance Trading A/c	(1,020)	(721)	71%	(1,044)	(24)	-2%	↑
Corporate Assets and Capital Investment Programme	(2,983)	(2,515)	84%	(2,856)	127	4%	↓
Economic Development	538	813	151%	503	(35)	-7%	↑
Central Repairs & Maintenance	1,322	1,045	79%	1,299	(23)	-2%	↑
Consultancy Services	971	840	87%	966	(5)	-1%	↑
Total Net Expenditure	**(1,172)**	**(538)**	**46%**	**(1,132)**	**40**	**-3%**	↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2016/2017
MISCELLANEOUS

APPENDIX 2

PERIOD END DATE **28 February 2017**

Service / Subjective Summary	Total Budget 2016/17	Spend to Date 2016/17	% Spend of the Total Budget	Forecast Spend	Forecast Variance 2016/17		Annual RAG Status
Service Summary	**£000**	**£000**		**£000**	**£000**	**%**	
Sundry Services	2,426	2,536	105%	3,320	894	37%	↓
Members Allowances, etc	564	508	90%	564	0	0%	→
CPP	461	423	92%	461	0	0%	→
European Employability	510	468	92%	510	0	0%	→
Chief Executive, Directors and Strategic Leads	1,213	1,132	93%	1,250	37	3%	↓
Total Net Expenditure	**5,174**	**5,066**	**98%**	**6,105**	**931**	**18%**	↓

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 3**
REVENUE BUDGETARY CONTROL 2016/2017
ANALYSIS FOR VARIANCES OVER £50,000

YEAR END DATE **28 February 2017**

Budget Details	Variance Analysis				
	Total Budget	Forecast Spend	Variance		RAG Status
	£000	£000	£000	%	
Resources					
Revenues & Benefits	2,309	2,244	(65)	-3%	↑
Service Description	This service arranges for claims and payment of Housing Benefits to the appropriate recipient				
Main Issues / Reason for Variance	Main reason for favourable variance is vacancies.				
Mitigating Action	No mitigating action required.				
Anticipated Outcome	It is anticipated that the underspend will contiune throughout the year.				
Regulatory					
Administrative & Democratic Services	2,600	2,451	(149)	-6%	↑
Service Description	This services deals with the administration functions and Democratic Services within the Authority				
Main Issues / Reason for Variance	The main resaon for the variance is due to vacancies.				
Mitigating Action	No mitigating action required.				
Anticipated Outcome	It is anticipated that the underspend will contiune throughout the year.				
Legal Services	664	603	(61)	-9%	↑
Service Description	This services deals with providing legal advice to the Council				
Main Issues / Reason for Variance	Variance is mainly due to the current level of vacancies				
Mitigating Action	No mitigating action required.				
Anticipated Outcome	It is anticipated that the underspend will contiune throughout the year.				
Planning	341	426	85	25%	↓
Service Description	This Service is responsible for planning applications and providing advice, information and assistance to development projects.				
Main Issues / Reason for Variance	The main variance is due to lower than anticipated income being received for fees in relation to building warrants. This income is demand led.				
Mitigating Action	The income received will continue to be monitored until the end of the financial year.				
Anticipated Outcome	It is anticipated that the level of income originally anticipated will not be received by the end of the financial year.				
Communications, Culture & Community					
Customer Service	1,190	1,132	(58)	-5%	↑
Service Description	This service includes one stop shops and the contact centre				
Main Issues / Reason for Variance	This favourable variance is due to vacant posts				
Mitigating Action	No mitigating action required as variance is favourable.				
Anticipated Outcome	Underspend will be achieved				

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 3**
REVENUE BUDGETARY CONTROL 2016/2017
ANALYSIS FOR VARIANCES OVER £50,000

YEAR END DATE **28 February 2017**

Budget Details	Variance Analysis				
	Total Budget	Forecast Spend	Variance		RAG Status
	£000	£000	£000	%	
Education , Learning and Attainment					
Primary Schools	24,939	24,851	(87)	0%	↑
Service Description	This service area includes all Primary Schools.				
Main Issues / Reason for Variance	Employee Costs are currently showing a favourable variance due to vacancies and lower than anticipated cover costs. This favourable variance is partially off-set by adverse variances in transport and property costs. Property costs are higher than anticipated due to non-domestic rates charges and security costs relating to Aitkenbar Primary School. Due to a decrease in demand for school meals it is also anticipated that there will be an adverse income variance.				
Mitigating Action	No mitigating action required as variance is favourable.				
Anticipated Outcome	The underspend within staffing is likely to continue for the remainder of the year.				
Secondary Schools	23,946	23,829	(117)	0%	↑
Service Description	This service area includes all Secondary Schools.				
Main Issues / Reason for Variance	Employee Costs are currently showing a favourable variance due to vacancies and lower than anticipated cover costs. This favourable variance is partially off-set by adverse variances in transport costs and property costs. Property costs are higher than anticipated due to non-domestic rates charges. Due to a decrease in demand for school meals and lets it is anticipated that there will be an adverse income variance.				
Mitigating Action	No mitigating action required as variance is favourable.				
Anticipated Outcome	The underspend within staffing is likely to continue for the remainder of the year.				
Early Education	7,795	7,288	(507)	-7%	↑
Service Description	This services area includes all Early Years establishments within West Dunbartonshire.				
Main Issues / Reason for Variance	There is an underspend in Employee Costs due to a restructuring of the service and staffing levels being lower as nursery rolls are not yet at their maximum. There has been a decrease in the number of children being placed with childminders resulting in an anticipated underspend and some underspends in transport and property costs . It is also anticipated that there will be a favourable variance in income.				
Mitigating Action	Officers will continue to monitor the budget.				
Anticipated Outcome	Favourable variance within staffing, payments to other bodies and income is anticipated at year end				

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 3**

REVENUE BUDGETARY CONTROL 2016/2017

ANALYSIS FOR VARIANCES OVER £50,000

YEAR END DATE **28 February 2017**

Budget Details	Variance Analysis				
	Total Budget	Forecast Spend	Variance		RAG Status
	£000	£000	£000	%	
Environment and Neighbourhood					
Office Accommodation	1,444	1,499	56	4%	↓
Service Description	Provision of shared office accommodation				
Main Issues / Reason for Variance	Continuing spend on Rosebery together with higher than anticipated costs of New Clydebank Office				
Mitigating Action	Rosebery closed at end of December reducing cost pressure on this budget however this assumption has been built into the expected overspend .				
Anticipated Outcome	An overspend is expected at year end				
Building Cleaning	1,649	1,387	(262)	-16%	↑
Service Description	This service provides cleaning services across all Council buildings				
Main Issues / Reason for Variance	The favourable variance is due to managing the delivery of service more efficiently resulting in underspend being achieved .				
Mitigating Action	No mitigating action required as variance is favourable.				
Anticipated Outcome	Underspend will be achieved				
Facilities Assistants	2,187	1,977	(210)	-10%	↑
Service Description	This service provides janitors and cleaners throughout the public buildings				
Main Issues / Reason for Variance	The favourable variance is due to managed staffing vacancies within the service together with additional income for out of hours rechargeable work				
Mitigating Action	No mitigating action required as variance is favourable.				
Anticipated Outcome	Underspend will be achieved				
Catering Services	4,089	4,025	(64)	-2%	↑
Service Description	Catering Services across WDC				
Main Issues / Reason for Variance	The favourable variance is due to lower cost of food purchases				
Mitigating Action	No mitigating action required as variance is favourable.				
Anticipated Outcome	Underspend will be achieved				

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 3**
REVENUE BUDGETARY CONTROL 2016/2017
ANALYSIS FOR VARIANCES OVER £50,000

YEAR END DATE **28 February 2017**

Budget Details	Variance Analysis				
	Total Budget	Forecast Spend	Variance		RAG Status
	£000	£000	£000	%	
Housing and Employability					
Homeless Persons	(31)	165	196	-632%	↓
Service Description	This service seeks to prevent homelessness occurring across the authority and improves access to support services				
Main Issues / Reason for Variance	Projection of income is less than originally anticipated mainly due to the demand for residential homeless accommodation being less than previous year when the budget was set (5,776 days per month average at time of budget setting vs current average 5,423 per month). There is also lower than budgeted income due to later than anticipated completion of additional supported accommodation units .				
Mitigating Action	Ashton View extension build is now in progress and officers will regularly liaise with DLO re extension build process to ensure clients can access new units as soon as extension build is complete				
Anticipated Outcome	It is anticipated that there will be an adverse variance in Supported accommodation income at year end . The income from Homeless units is demand led so further changes in demand would affect this variance				
Anti Social Behaviour	802	702	(100)	-12%	↑
Service Description	Provision of Anti Social Behaviour Service				
Main Issues / Reason for Variance	Staffing savings have arisen following restructure - both direct staffing costs and indirect recharge from HRA have reduced				
Mitigating Action	No mitigating action required as variance is favourable.				
Anticipated Outcome	Underspend will be achieved				
Regeneration					
Corporate Assets and Capital Investment Programme	(2,983)	(2,856)	127	4%	↓
Service Description	This service provides asset and estate management				
Main Issues / Reason for Variance	Income is anticipated to be adverse due to a reduction in rental income linked to the events surrounding the issues with BHS and anticipated reduction in recharge of employees cost to capital. Rates costs are also likely to be adverse due to an increase in the rates charges for surplus properties. These are partially offset by favourable staffing variance due to vacancies.				
Mitigating Action	Limited action can be taken to minimise this overspend.				
Anticipated Outcome	An overspend is anticipated.				

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 3**
REVENUE BUDGETARY CONTROL 2016/2017
ANALYSIS FOR VARIANCES OVER £50,000

YEAR END DATE **28 February 2017**

Budget Details	Variance Analysis				
	Total Budget	Forecast Spend	Variance		RAG Status
	£000	£000	£000	%	
Miscellaneous					
Sundry Services	2,426	3,320	894	37%	↓
Service Description	This service area budgets for non departmental specific costs such as pensions costs, external grants and elderly welfare payments, external audit fees and insurance costs. The service heading also holds a number of general savings options which have still to be fully allocated				
Main Issues / Reason for Variance	Areas for shared services are currently being considered/ sought. Currently internal audit with the LL&T National Park has been agreed.				
Mitigating Action	Management will continue to monitor and maximise actions taken to achieve a level of savings, where appropriate				
Anticipated Outcome	An overspend is anticipated				
Other					
Loan Charges	10,478	10,065	(413)	-4%	↑
Service Description	This budget covers the servicing of the Council's external borrowing requirements				
Main Issues / Reason for Variance	A favourable variance is anticipated due to the final level of capital borrowing required in 2015/16				
Mitigating Action	No mitigating action required as variance is favourable.				
Anticipated Outcome	Underspend will be achieved				
Non GAE Allocation	(5,948)	(5,652)	296	5%	↓
Service Description	This is the allocation of support service costs to other council services - excluding General services) - such as HRA, capital, external bodies				
Main Issues / Reason for Variance	In line with 2015/16 year end, it is anticipated that the allocation of central administration to non GAE services is lower than budgeted, resulting in this adverse variance				
Mitigating Action	Limited action can be taken to minimise this overspend.				
Anticipated Outcome	An adverse variance is anticipated				
Contingency Fund	1,393	0	(1,393)	-100%	↑
Service Description	The contingency fund is used to accommodate externally influenced movements in departmental budgets				
Main Issues / Reason for Variance	Following a 2015/16 year end recurring variance exercise, budgets no longer required have been removed from services and transferred into the contingency fund.				
Mitigating Action	No mitigating action required as variance is favourable.				
Anticipated Outcome	Underspend will be achieved				
Council Tax/CT Replacement Scheme	(40,800)	(41,000)	(200)	0%	↑
Service Description	This details amounts of income anticipated to be collected from residents in the form of Council tax				
Main Issues / Reason for Variance	Level of Council Tax charges are higher than budgeted due to the level of house build in the area being higher than anticipated				
Mitigating Action	No mitigating action required as variance is favourable.				
Anticipated Outcome	Underspend will be achieved				

WEST DUNBARTONSHIRE COUNCIL
MONITORING OF SAVINGS 2016/17

Appendix 4

Efficiency reference		Efficiency Detail	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
2016/17	MA1	Further service delivery rationalisation in CL&D, Working4U, Community Engagement	50,000	50,000	-	saving on target to be achieved
2016/17	MA2	Reduction in Advertising	2,214	2,214	-	saving on target to be achieved
2016/17	MA3	Review of staffing structures within Corporate Services	263,357	263,357	-	saving on target to be achieved
2016/17	MA4	Introduce Marriage Officers	2,500	2,500	-	saving on target to be achieved
2016/17	MA5	Stop provision of bottled water at committee meetings	3,000	3,000	-	saving on target to be achieved
2016/17	MA6	Increase target for Corporate review of Administration Services	50,000	50,000	-	saving on target to be achieved
2016/17	MA7	Reduction of stationery budgets	15,000	15,000	-	saving on target to be achieved
2016/17	MA8	Advertising changes for Elected Member Surgeries	3,000	3,000	-	saving on target to be achieved
2016/17	MA9	CS travel/mileage reductions - introduction of pool cars	20,000	20,000	-	saving on target to be achieved
2016/17	MA10	Employability Service vacates Poplar Road	21,000	21,000	-	saving on target to be achieved
2016/17	MA27	Catering Service Review	120,000	120,000	-	saving on target to be achieved
2016/17	MA28	Facilities Assistants service review	50,000	50,000	-	saving on target to be achieved
2016/17	MA29	Reduce bus shelter cleaning - Budgeted under Requisitions	20,000	-	20,000	SPT has advised this cannot be actioned until 1/4/17
2016/17	MA30	Ashton View Supported Accommodation extension	60,000	0	60,000	The extension is now progressing and is expected to be completed by end of March 2017. Due to this there will be no additional income from this will be realised in 1617
2016/17	MA31	Review of staffing structures	118,585	118,585	-	saving on target to be achieved
2016/17	MA32	Redesign of Service	432,119	412,119	20,000	Management remain committed to delivering this saving and are exploring opportunities
2016/17	S2S	Oil to gas heating conversion	9,500	9,500	-	saving on target to be achieved
2016/17	S2S	Introduce solar panels	9,000	9,000	-	saving on target to be achieved
2016/17	S2S	street lighting	25,000	25,000	-	saving on target to be achieved
2016/17	S2S	leisure energy	18,500	6,400	12,100	Capital project to facilitate this saving is behind schedule
2016/17	S2S	bank street alexandria	2,000	2,000	-	saving on target to be achieved
2016/17	S2S	medical centre alexandria	25,000	25,000	12,500	This adverse variance is due to the demolition taking place later than anticipated
2016/17	S2S	pooled cars	17,500	17,500	-	saving on target to be achieved
2015/16	MA2	Service Rationalisation: Corporate & Community Planning; Advice Services; CLD; Performance and Policy; Anti-Social Behaviour; and potentially others	1,338,000	1,268,000	70,000	This adverse variance is due to the an underachievement of the savings target by £70K in order to maintain adequate welfare rights service
2015/16	MA3	Implement Staffing Future Operating Model - Organisation Wide	500,000	500,000	-	saving on target to be achieved
2015/16	MA4	Clerical & Admin Review - Organisation Wide	200,000	200,000	-	saving on target to be achieved
2015/16	MA6	Maximise services delivered via one stop shop and contact centre, complemented by optimising on-line transactions	100,000	100,000	-	saving on target to be achieved
2015/16	MA11	New workforce models within Corporate Services through removal of vacant posts, more efficient working practices	124,065	124,065	-	saving on target to be achieved

Efficiency reference		Efficiency Detail	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
2015/16	MA33	Review of staffing provision through removal of vacant posts and service rationalisation	77,000	77,000	-	saving on target to be achieved
2015/16	MA40	School Transport - Rationalise/re-organise various transport routes into more economic options	67,313	48,000	19,313	rationalisation remains ongoing - however capacity on local networks makes the deliverability of this saving highly problematic. Other options continue to be explored to assist in delivering this saving.
2015/16	MA42	Restructuring of Teaching Promoted Posts - Secondary schools	375,000	270,891	104,109	The total projected saving over two years (2015/16 and 2016/17) was £600k. In 2015/16 the target saving of £225k was exceeded by £50k. However, the year 2 target of £375k will not be fully achieved due to the resolution agreed in relation to the recent industrial action. Offsetting this in this financial year was the saving from 2 strike days.
2015/16	MA47	Reduced cost of Fleet Maintenance through more modern fleet	40,000	40,000	-	saving on target to be achieved
2015/16	MA48	Reduce costs of managing Roads re-design & operations service and reduction in maintenance following ongoing capital investment	37,000	37,000	-	saving on target to be achieved
2015/16	MA49	Rationalise management of Consultancy Services and Corporate Assets	54,900	54,900	-	saving on target to be achieved
2015/16	MA50	Reduce the costs of Central Maintenance through improved supplier management	85,000	85,000	-	saving on target to be achieved
2015/16	MA54	DLO - increasing access to external business opportunities through competitive tendering processes	100,000	100,000	-	saving on target to be achieved
2015/16	LG1	TU facility time	11,878	11,878	-	saving on target to be achieved
2015/16	SO24	shared services	500,000	13,000	487,000	Areas for shared services are currently being considered/ sought. Currently internal audit with the LL&T National Park has been agreed
TOTAL			**4,947,431**	**4,154,909**	**805,022**	

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
OVERALL PROGRAMME SUMMARY

APPENDIX 5

MONTH END DATE 28 February 2017

PERIOD 11

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis			
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status
Red								
Projects are forecast to be overspent and/or experience material delay to completion	39	44.3%	68,194	51.2%	39	44.3%	38,033	69.1%
Amber								
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	2	2.3%	1,739	1.3%	2	2.3%	263	0.5%
Green								
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	47	53.4%	63,132	47.4%	47	53.4%	16,734	30.4%
TOTAL EXPENDITURE	**88**	**100%**	**133,064**	**100%**	**88**	**100%**	**55,030**	**100%**

Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Re-Phasing £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	210,999	68,194	211,572	572	86,972	38,033	50,679	(36,293)	(37,301)	1,008
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	1,757	1,739	1,804	47	281	263	277	(4)	(51)	47
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	103,776	63,132	106,006	2,230	19,798	16,734	19,599	(199)	(160)	(39)
TOTAL EXPENDITURE	**316,532**	**133,064**	**319,383**	**2,851**	**107,051**	**55,030**	**70,555**	**(36,496)**	**(37,511)**	**1,015**
TOTAL RESOURCES	**(316,532)**	**(133,064)**	**(319,383)**	**(2,851)**	**(107,051)**	**(55,030)**	**(70,556)**	**36,496**		
NET EXPENDITURE	**0**	**0**	**- 0**	**- 0**	**0**	**0**	**(0)**	**(0)**		

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

MONTH END DATE 28 February 2017

PERIOD 11

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
1	**Allotment Development (Ian Bain)**						
	Project Life Financials	400	0	0%	400	0	0%
	Current Year Financials	400	0	0%	0	(400)	-100%
	Project Description	To develop an allotment site at Dumbarton Common					
	Project Lifecycle	Planned End Date	31-Mar-17		Forecast End Date	31-Mar-18	

Main Issues / Reason for Variance

3 sites have been identified at Dillipchip Park, Havoc Park, and Mountblow and we are now working with Environmental Health to establish if there are any contamination issues. It has been identified that all 3 sites have varying degrees of contamination. Officers are currently working with Environmental Health to identify mitigating actions that can be taken to make sites suitable for allotment development and thereafter plans will then be developed to create 40 allotments at each site for community use. Officer are hopeful of an outcome re the contamination issues soon, a specific procurement officer has been assigned and a QS and architect in place - first full meeting of all staff involved took place in January to discuss project requirements. Dillichip is anticipated to be the first site to be developed and officers are hopeful that works on this site will commence in this financial year. Some community consultation has taken place for this site. Likely to be site investigation works only in 16/17

Mitigating Action

Due to the contamination opportunity to mitigate is limited, however discussions continue with Environmental Health to establish suitability of land identified. It is anticipated that the allottments will comprised raised bed, therefore there is no requirement to dig.

Anticipated Outcome

Development of 120 individual allotments to take pressure off current 10 year waiting list, however completion will be later than anticipated

2	**Bereavement Services Office Conversion (Ian Bain)**						
	Project Life Financials	130	2	1%	130	0	0%
	Current Year Financials	130	2	1%	30	(100)	-77%
	Project Description	Conversion of Bungalow at Clydebank Crematorium Into Bereavement Services Office					
	Project Lifecycle	Planned End Date	31-Mar-17		Forecast End Date	31-Mar-18	

Main Issues / Reason for Variance

Initial rot works are now complete, although were more extensive than first anticpated therefore took longer to resolve. Building warrant application was submitted on 5th December. Drawings will be provided to the Quantity Surveyor for costings and tender preparation. It is anticipated that this will go out to tender before end April 2017.

Mitigating Action

For reasons detailed above the ability to mitigate is limited, however officers will continue to engage with Consultancy Services and Procurement to ensure project remains on revised programme.

Anticipated Outcome

New office accommodation for Bereavement Services.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 6**
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
3 ICT Modernisation / Infrastructure (Patricia Kerr)						
Project Life Financials	7,209	6,559	91%	7,209	(0)	0%
Current Year Financials	1,722	1,072	62%	1,453	(269)	-16%
Project Description	This budget is to facilitate ICT infrastructure and modernise working practices					
Project Lifecycle	Planned End Date	31-Mar-17		Forecast End Date	31-Aug-17	

Main Issues / Reason for Variance

All WAN migrations now complete. Thin client roll out complete at approx. 92% of the corporate location with work continuing at remaining locations. Successful pilot at St Michaels PS. Slippage is due to a number of reasons; officers are continuing to define device requirements with Education to ensure most appropriate device is purchased, ICT Mod overall test and project review are being schedules so project retention will not be released until these stages are signed off and timing of spend on end of live switches is slightly delayed to coincide with other project dates.

Mitigating Action

Supplier escalation discussions complete re delays and disruption and offer received. All sites are now migrated. Temporary project resourcing now complete but WDC resources are aligned to complete project tasks. Planning for remaining spend is in progress.

Anticipated Outcome

Staff mobility to support office rationalisation projects delivered (additional storage capacity, flexible telephony and thin client and additional WIFI).

4 Community Sports Facilities - Holm Park (Ian Bain)						
Project Life Financials	500	0	0%	500	0	0%
Current Year Financials	500	0	0%	30	(470)	-94%
Project Description	Develop a new 3G pitch to act as a home venue for Clydebank FC with extensive community access.					
Project Lifecycle	Planned End Date	31-Mar-17		Forecast End Date	31-Mar-18	

Main Issues / Reason for Variance

Discussions are taking place with Clydebank FC and Yoker FC with a view to developing a community facility at Holm Park Yoker and it is unlikely that full spend will be incurred this financial year (professional fees). A business plan has been approved and can now progress to development stage, with spend anticipated in 17/18.

Mitigating Action

Opportunity to mitigate is limited due to development of business plan

Anticipated Outcome

a new community accessible 3G pitch in the Clydebank Area.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 6**
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
5 Replace Elderly Care Homes / Day care Centres (Chris McNeill)						
Project Life Financials	25,062	12,960	52%	25,062	0	0%
Current Year Financials	9,245	8,371	91%	9,146	(99)	-1%

Project Description	Design and construction of replacement elderly care homes and day care centres in Dumbarton and Clydebank areas			
Project Lifecycle	Planned End Date	00-Jan-00	Forecast End Date	31-Dec-19
Dumbarton Care Home Opening Dates	Planned Opening Date	Mar-15	Forecast Opening Date	Mar-17
Clydebank Care Home Opening Dates	Planned Opening Date	Mar-15	Forecast Opening Date	Mar-19

Main Issues / Reason for Variance

General - The total care home budget is £25.062m. The budget for Dumbarton is £13.174m with Clydebank budget at £11.888m.

Dumbarton - The build programme was scheduled to last for 72 weeks with the contract completion date of 21st February 2017. Morgan Sindall (main contractor) had advised an anticipated completion date of 28th February 2017, however HubWest Scotland (delivery partner) have issued notice of a revised anticipated completion date of 9th March 2017. Whilst we have not received further formal notification, we have been verbally advised that there is further delay forecast due to ongoing build complexities. Morgan Sindall have been resequencing works on site and managing various build challenges. There are multiple build related matters that have had the cumulative affect of delaying the programme which are their's and HubWestScotland to manage.The current transition plan allows approximately four weeks from handover to commencing operations in the new care home to allow a migration period for clients and staff from the existing Dumbarton homes. The project remains on budget. Tender returns for Furniture, Fittings and equipment have been received, evaluated,and it is anticipated that the majority of orders will be placed in this financial year. Costs for furniture, fittings and equipment are in the region of £0.250m; it is anticipated that these costs can be encapusulated in the budget.

Clydebank - Planning consent will be contingent upon the overall Queens Quay Masterplan and the installation of infrastructure works and the Health Quarter mini-masterplan between the Care Home and the Health Centre. Planning permission in principle application for the Masterplan was submitted on 30 October 2015 and is now granted. The masterplan team are proactively engaged with discharging the conditions and the care home and health centre teams have now finalised the mini masterplan. The detailed planning application for the care home was submitted 31 October 2016. The completed care home is anticipated to be handed over to WDC in February 2019 and become operational by March 2019 to allow a 4 week migration period, this allows for construction contingency and validation of the construction period through the appointment of the main contractor. Project board are keen to ensure the most efficient programme possible in order to bring the care home into use as close to the projected hand over date as possible (previously May 2018). Every effort is being made to better these dates. Positive outcome of recent consultation on 27th September 2016 and pre-application dialogue with planners has resulted in the proposal to demolish the Centenary Court wall and replace with a green screen (landscaping). This reduces the risk of the site abnormals and associated costs previously described. Risks remain associated with master plan interdependancies for programme costs and costs of any delays. Currently the project team are working towards a programme for invitation to tender.

Mitigating Action

Dumbarton - WDC continue to stress the urgent requirement for a confirmed completion date with daily dialogue with HubWest Scotland. WDC issued a notice to HubWest Scotland on 21st February 2017 advising of our intention to deduct damages in line with the contract. Frequent technical and client meeting and monthly progress meetings are ongoing. Highlight reports are provided at every project board which meet monthly.

Clydebank - WDC will continue to liaise with Dawn Developments and the Masterplan Team. 6 weekly information sharing forum on-going with all three teams represented (Masterplan, Health Centre and Care Home).Regular meetings held with stakeholders and the project team.

Anticipated Outcome

Dumbarton - Development will proceed in accordance with anticipated March 2017 handover and on budget.

Clydebank - Development will proceed in synergy with development of new health centre and in the context of the Queens Quay masterplan and infrastructure projects.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 6**
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
6	**Local Economic Development (Michael McGuinness)**						
	Project Life Financials	2,041	374	18%	1,909	(132)	-6%
	Current Year Financials	2,041	374	18%	599	(1,442)	-71%

Project Description: Budget to facilitate the delivery of Regeneration throughout West Dunbartonshire , aligned to the Economic Strategy 2015-20. - external funding will be sought to maximise opportunities for redevelopment of these sites

Project Lifecycle: Planned End Date 31-Mar-17 Forecast End Date 31-Mar-18

Main Issues / Reason for Variance

This budget contains a number of projects that are linked to the delivery of the Economic Strategy, Infrastructure Investment Plan and Charrette Action Plans as detailed below. Anticipated project saving related to Garth Road Parking Bays and Mitchell Way Development

Bowling Basin - Allocation of £0.050m to continue support for Scottish Canal's regeneration of the area in advance of development of a partnership agreement. One-off payment to Scottish Canals to be paid by end of financial year.

Dumbarton Town Centre & Waterfront - £0.544m has been allocated to this element of the regeneration budget which includes progression o the waterfront walk and cycleway project towards implementation stage, undertaking initial works for Glencairn House (£0.110m, which will be commence early 17/18 with a 12 week programme anticipated to complete end of June 2017) whilst plans for a longer term use are developed and implementation of the first phase of floodlighting for Dumbarton Rock and Castle. A planning application for the waterfront paythway was submitted in December 2016 which is still under consideration, expected to go to planning meeting on 29th March 2017 with works anticipated to commence late 17/18. Planning guidance on walkway was agreed at planning committee on 22nd February 2017. Given the complexity of these developments some delays will be experienced in delivering the walkway and it is anticipated we will require approx £0.452m budget to be slipped into 17/18.

Mitchell Way Redevelopment - £0.080m has been allocated and includes the demolition of 30-40 Mitchell Way (now complete) and property advisory services to enable progress with the redevelopment of Mitchell Way. No further spend anticipated in 16/17 and the project reports a project underspend of £0.017m.

Clydebank Town Centre - this budget has been adjusted from £0.288m to £0.148m to take account of a virement of £140k for the Clydebank Town Centre Office project. The remaining funding is committed to works at Bruce Street Baths, Queens Quay consultancy fees and charrette projects.

Garth Road Parking Bays - Investigation works have commenced and project on schedule. Works complete by end of financial year 16/17. Fifty percent of the project spend is anticipated to be funded by Clydebank Property Company on successful sale of plots 4/5 at Queens Quay, which could be over the next 3 years. The build of the car parks will be delivered by the Capital Investment Team and at this time the project is anticipated to cost in the region of £0.085m which would result in a project saving of £0.115m from allocated budget.

St Eunan's Site - This project encompasses the capping and reuse of the former St Eunan's School site in Clydebank. At this time it is anticipated that the cost of this project (based on current proposals) is estimated at £1.552m. A Green Infrastructure Fund (GIF) application was submitted to Scottish Natural Heritage seeking £0.621m towards the project covering 40% of the works, the outcome of which will be officially known by the end of March 2017 at the earliest. Part of the Council's required £0.932m of capital funding towards the project has already been approved being £0.250m from Asset Management and £0.100m from the Environmental Improvement Fund. A report was submitted to the IRED Committee in December seeking members agreement to an allocation of funds from the Local Economic Development budget towards the implementation works. At this time it is unlikely that (due to the complexities of the works required and the importance of community involvement in the outcome for the site) significant expenditure will be incurred this financial year.

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	£000	£000	%	£000	£000	%

Balloch Charrette - £0.140m has been allocated towards design development costs for Balloch Village and Station Squares, options appraisal and tourism work for Balloch Castle and Park and parking survey work. Currently working with Sustrans through a number of community consultations. Community Links application to Sustrans will be submitted 17th Feb 2017 for match funding towards Balloch Village and Station Squares and associated charrette projects. It is anticipated that the outcome of the funding bid will be known by the end of April 2017. Anticipated to spend £20k by end of financial year with remaining budget to be slipped. Delay due to Sustrans consultation process and investigating - they have agreed to lead the project and be potential future funding partner.

Mitigating Action

Projects within this budget are currently in development and are at various stages of commitment. For the reasons stated above opportunity to mitigate against underspend in this financial year is limited.

Anticipated Outcome

Significant progress with transformational projects including Dumbarton Waterfront, strategic disposal sites and Alexandria town centre and further progress with implementing Charrette Action Plans.

7 **Auld Street Clydebank (Bond) (Raymond Walsh)**

Project Life Financials	400	144	36%	400	0	0%
Current Year Financials	287	31	11%	31	(256)	-89%

Project Description: Completion of roadworks associated with Auld Street housing development

Project Lifecycle: Planned End Date 31-Mar-16 Forecast End Date 31-Mar-18

Main Issues / Reason for Variance

Developer progressing house construction however timescales are dependant on the cooperation and support of the developer to facilitate access by WDC to complete the road works and it is unlikely that full spend will be achieved in this financial year.

Mitigating Action

Outwith our control however there is regular communications with developer to ensure access to site is achieved at the earliest date.

Anticipated Outcome

Contractor to complete roadworks as soon as possible.

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		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
8	**Infrastructure Roads (Raymond Walsh)**						
	Project Life Financials	2,172	1,932	89%	2,172	0	0%
	Current Year Financials	2,172	1,932	89%	1,999	(173)	-8%
	Project Description	Replacing or enhancing failing road assets					
	Project Lifecycle	Planned End Date			Forecast End Date		
	Main Issues / Reason for Variance						
	Works will continue to programme and anticipate majotiry of spend by end of financial year. £0.173m budget will be required to slip into 17/18 for structural works to Kilbowie Road following the discovery of an historical coal mine. The Coal Board have accepted responsibility to carry out the works to make safe the coal shaft, after which WDC wil then carry out structural road works which are anticipated to be complete by the end of April 2017.						
	Mitigating Action						
	None required at this time						
	Anticipated Outcome						
	Full spend within financial year.						
9	**Flood Risk Management (Raymond Walsh)**						
	Project Life Financials	350	120	34%	350	0	0%
	Current Year Financials	350	120	34%	175	(175)	-50%
	Project Description	Enhancement of drainage infrastructure to ensure compliance with Flood Risk Management Act 2009					
	Project Lifecycle	Planned End Date		31-Mar-17	Forecast End Date		31-Mar-18
	Main Issues / Reason for Variance						
	Approvals from SEPA received and works complete for flood risk management schemes in Bonhill and Dumbarton. Further orders currently being received, with works continuing in various locations.						
	Mitigating Action						
	None required at this time						
	Anticipated Outcome						
	Full spend within financial year.						

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		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
10	**Gruggies Burn Flood Prevention (Raymond Walsh)**						
	Project Life Financials	15,000	112	1%	15,000	(0)	0%
	Current Year Financials	524	36	7%	55	(469)	-90%
	Project Description	Commission of Gruggies Flood Prevention Scheme					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date		31-Mar-20

Main Issues / Reason for Variance

Scheme optioneering has now been evaluated and the option to increase capacity at 3 bridges is being developed as the preferred option. This option will minimise inline storage requirements and the impact of raised walls along the urban stretches of the Gruggies Burn. An interim report is required in order to identify land ownership, structural/utlity/access issues, etc. Procurement have provided an updated assessment for the scope of work required, however it is unlikely that full spend will be incurred in this financial year.

Mitigating Action

If SEPA and community councils are not in agreement with proposals, scheme will require to be re-assessed with regards to extent of property protection levels being offered.

Anticipated Outcome

Scheme developed to design and planning approval stage.

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
11 Integrated Housing Management System (Graham Watters)						
Project Life Financials	624	69	11%	624	0	0%
Current Year Financials	604	49	8%	72	(532)	-88%

Project Description: This is a budget to support the necessary development and on-going requirements of implementing the Council's Integrated Housing Management System.

Project Lifecycle: Planned End Date 31-Mar-17 Forecast End Date 31-Aug-18

Main Issues / Reason for Variance

The timetable with regards to the purchase of the IHMS IT solution and subsequent implementation was altered to allow investigation for the potential of sharing systems or services with other neighbouring authorities and housing providers. This investigation concluded that no suitable shared service opportunities existed and that therefore WDC should begin the process for procuring an IHMS IT solution from a supplier. Following the completion of the tender evaluation process, the IHMS Project agreed to appoint a preferred supplier for the ICT solution on 3 June 2016. The contract was signed on 16 February 2017. This was delayed due to commercial negotiations and the implementation plan requiring amendments to match the commercial bid of Aareon. Discussions with the Aareon around the Terms & Conditions of the contract has sought to ensure that the agreed payment plan is beneficial to WDC. Other notable forecasted expenditure in Q4 2016/17 will be in relation to the purchase of mobile working device hardware for Homelessness Services staff, Building Services staff and Asset & Investment staff. ICT Services have now identified suitable software. 20 trial devices were ordered on 4 November 2016 to be trialled across Housing and Building Services. Devices have now been received and will be fully released to the service areas week commencing 13 March 2017. Implementation date of system is anticipated to be June 2018.

Mitigating Action

A staffing structure for the Project Team was approved by the Project Board in March 2016. Four Technical Support Officers were recruited and in place by October 2016. Recruitment of an OD&C Facilitator and Project Officer have also taken place; the Facilitator started in June 2016 and the Project Officer officially starts on 31 March 2017 . This will help to mitigate any risks to further implementation slippage. The project team will monitor progress project and implementation closely for opportunities to catch up. Development work is underway relating to process mapping and data cleansing which will assist in meeting the timescales set out within the project plan.

Anticipated Outcome

Fully integrated housing management IT system procured from an approved government framework (CCS). The department will also go through service re-design during implementation to ensure the benefits that can be achieved from the system are fully maximised in order to provide maximum value. The project will require to be re-phased over 16/17 to 18/19 for full project spend.

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		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
12	**Vehicle Replacement (Rodney Thornton)**						
	Project Life Financials	2,225	611	27%	2,225	0	0%
	Current Year Financials	2,225	611	27%	677	(1,548)	-70%
	Project Description	Replacement of vehicles which have reached end of programmed lifespan (7 year heavy vehicles, 10 year light vehicles)					
	Project Lifecycle	Planned End Date		31-Mar-17	Forecast End Date		30-Jun-17

Main Issues / Reason for Variance

In relation of the replacement of vehicles scheduled for 2016/17 consultation with vehicle user departments is now complete and orders have been placed with suppliers for the relevant vehicles. In August 2016 Members approved acceleration of £0.100m from 2017/18 into 2016/17 (to enable enhanced safety features to be installed in the Council's heavy vehicle (HGV) fleet). At the same meeting Members also approved an increase of £1.4m to the current year vehicle replacement budget to fund the purchase of 110 vehicles. Due to programmed frontline service delivery workload these vehicles are currently externally hired vehicles (the majority of which have been on hire to the Council for over 3 years). A review of this provision has concluded that it would be more cost effective to purchase these vehicles with an anticipated annual revenue saving of approximately £0.222m. From Council approval, on 31 August 2016, Officers have been involved with current hired fleet users identifying the exact vehicle types for the works to be performed, sourcing and modifying vehicle specifications, liaising with Scotland Excel and TPPL on technical aspects, warranty periods and the procurement process. Orders have now been placed for all 110 vehicles to replace long-term hire vehicles however they will not all be received by 31 March 2017 therefore budget of £1.4m will be required to slip into 17/18 in relation to these orders. As part of the ongoing vehicle replacement programme, 15 vehicles have been ordered with 11 received and 4 still to be received, therefore budget of £0.060m will be required to slip into 17/18 for the remaining 4 vehicles. CCTV devices have been installed in all relevant vehicles. Safe-Stop devices are still to be installed, with works anticipated to be carried out by September 2017. £0.085m required to be slipped for the cost of these works.

Mitigating Action

None available to due vehicle delivery timescales.

Anticipated Outcome

Project partially complete with spend of £0.677m by the end of financial year including additional safety enhancement works and new vehicles to replace those currently externally hired.

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		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
13	**Strathleven Park and Ride Car Park (Raymond Walsh)**						
	Project Life Financials	425	0	0%	285	(140)	-33%
	Current Year Financials	425	0	0%	0	(425)	-100%
	Project Description	Provision of additional car parking off Strathleven Place adjoining Church car Park. To be utilised as park and ride and overflow for town centre parking					
	Project Lifecycle	Planned End Date	31-Mar-16		Forecast End Date	31-Mar-18	

Main Issues / Reason for Variance

Planning approval was granted February 2016, however this project is part funded by SPT and at the time of project approval it was anticipated that funding of £0.215m would be received with the acknowledgement that the project could not commence until confirmation of external funding was received. External funding has now been confirmed at £0.070m and a report was submitted to IRED committee in December advising members of the funding reduction and seeking approval to commence the tendering process with the project now valued at £0.285m. A delay in progressing the project has been as a result of access issues, with budget required to slip into 17/18. SPT have agreed that funding can slip into 17/18.

Mitigating Action

There is no mitigating action that can be taken at the moment due to planning application timescales

Anticipated Outcome

Scheme to commence once tendering process completed.

14	**Posties Park Hub (Ian Bain)**						
	Project Life Financials	1,699	24	1%	1,699	0	0%
	Current Year Financials	1,676	1	0%	1	(1,675)	-100%
	Project Description	Creation of a sports hub at Posties/Marinecraft to include a new changing pavilion/Gym, new all-weather 6 lane running track, conversion of blaze sports pitch to grass, new fencing, upgrade of existing floodlights and additional car parking. This combines the budget approved by the Council in February 2015 for Community Sports Facilities at Posties Park, draw down of budget from the generic sports facilities budget line and anticipated match funding from Sports Scotland.					
	Project Lifecycle	Planned End Date	30-Sep-16		Forecast End Date	31-Mar-18	

Main Issues / Reason for Variance

Planning application was submitted in October 2016. A stage 2 funding application has been submitted to Sports Scotland. Planning was approved and notified on 2nd March 2017. Sports Scotland will be notified of ht esuccessful planning approval and a funding decision should follow by end March 2017. The project will then be procured with an anticipated start date of Sept 2017, due to amended Procurement dates.

Mitigating Action

There is no mitigating action that can be taken at the moment due to grant application timescales

Anticipated Outcome

Creation of sports hub by March 2018

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		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
15	**Kilmaronock Cemetery Extension (Ian Bain)**						
	Project Life Financials	225	0	0%	225	0	0%
	Current Year Financials	225	0	0%	0	(225)	-100%
	Project Description	Extension of existing cemetery at Kilmaronock. Project not due to start April 2016. Procurement process anticipate starting August 2015.					
	Project Lifecycle	Planned End Date	31-Mar-17	Forecast End Date		31-Mar-18	

Main Issues / Reason for Variance

Development work has commenced and an initial meeting took place with one external consultant to guage estimate of cost. Project team now in place with intial team meeting taking place in January. First task required, due to shortage in expertise, is to engage external consultant to design extension - currently awaiting confirmation of approval on consultant appointment from procurement and thereafter procurement of external works package with works anticipated to start by August 2017. At this time is it anticipated that there will be no spend incurred in this financial year.

Mitigating Action

None available at this time.

Anticipated Outcome

Extension of existing cemetery at Kilmaronock

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		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
16	**Vale of Leven Cemetery Extension (Ian Bain)**						
	Project Life Financials	650	155	24%	650	0	0%
	Current Year Financials	561	66	12%	100	(461)	-82%
	Project Description	Extension of existing cemetery in Vale of Leven					
	Project Lifecycle	Planned End Date		31-Mar-16	Forecast End Date		31-Mar-18

Main Issues / Reason for Variance

As previously reported there has been difficulties purchasing the preferred site with the land owner appointing a land agent to negotiate on his behalf resulting in delays to the project. The Land Agent advised us of their valuation (based on a change to the business model) which was in excess of the value that WDC have placed on the land (based on agricultural rates) resulting in the land owner contacting the Estates section to request a meeting to discuss a new proposal. This meeting did not lead to a satisfactory outcome with the Council progressing with compulsory purchase of the land. The compulsory purchase valuation has identified that the purchase costs are out with the scope of the project budget. 3 others sites have been identified and estates section have commenced discussions with the land owners. We are currently at a critical point due to the number of remaining lairs with capacity for one year, there have been paths identified within the existing cemetery to create new lairs which should add an additional capacity for a further two years.

Mitigating Action

Identify suitable alternative sites.

Anticipated Outcome

A suitable site is identified and purchased to provide a sustainable burial environment.

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	£000	£000	%	£000	£000	%
17 Levengrove Park (Ian Bain)						
Project Life Financials	3,623	315	9%	3,623	(0)	0%
Current Year Financials	3,411	103	3%	125	(3,286)	-96%
Project Description	Restoration and Regeneration of Levengrove Park					
Project Lifecycle	Planned End Date	31-Mar-16		Forecast End Date	31-Mar-19	

Main Issues / Reason for Variance

The project has now been awarded a stage two pass with funding of £2.8m (£0.100m higher than anticipated) now in place. Pre-start meeting has been held with HLF and project management consultants. QS is currently working on spend profile and finalised programme has now been developed. Due to delay in procurement process, tender will not be issued until end of April 2017, with an anticipated start date on site of 1st August 2017, with an estimated completion date of 31st March 2019.

Mitigating Action

Regular officer liaison with Procurment to ensure programme is kept to plan.

Anticipated Outcome

Successful delivery of restoration project.

18 Creation of Environmental Improvement Fund (Ian Bain)						
Project Life Financials	1,675	152	9%	1,675	0	0%
Current Year Financials	725	152	21%	515	(210)	-29%
Project Description	This fund has been created to deliver environmental improvement projects for communities throughout West Dunbartonshire.					
Project Lifecycle	Planned End Date	31-Mar-18		Forecast End Date	31-Mar-18	

Main Issues / Reason for Variance

A report was submitted to IRED Committee in September detailing proposals to fully allocated this budget with spend in this financial year anticipated to be £0.515m at this time related to £0.070m for tree planting, £0.050m to improve open space and community access, £0.015m to improve the appearance of gap sites and £0.380m relating to regeneration works at Dalmuir which will be part funded by a £0.125m contribution from the HRA and a £0.050m contribution from the Environment Trust.

Mitigating Action

None available at this time due to initial arbitrary budget phasing

Anticipated Outcome

Improved green network and environment in West Dunbartonshire.

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		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
19	**Community Capital Fund (Ian Bain)**						
	Project Life Financials	3,569	1,485	42%	3,569	(1)	0%
	Current Year Financials	2,514	430	17%	942	(1,573)	-63%
	Project Description	Upgrade and improve recreational facilities throughout West Dunbartonshire.					
	Project Lifecycle	Planned End Date		31-Mar-17	Forecast End Date		31-Mar-18

Main Issues / Reason for Variance

Nine play park projects (Haldane, Bonhill, Christie Park, Dumbarton Common, Dumbarton Overburn, Hardgate, Linnvale, Goldenhill Park and Tullichewan) have been tendered with returns received and these projects will be delivered by 31st March 2017. A delay in the tender award of these contracts has resulted in a negative impact in the procurement timetable for the next set of identified projects and the full budget will not be spent in this financial year, however a project team is now in place comprising procurement, QS and greenspace officers and are developing documentation for the next projects

Mitigating Action

Officers are identifiying and developing further projects to be delivered in 2017/18.

Anticipated Outcome

Improved recreational facilities throughout WDC

20	**Exxon City Deal (Michael McGuinness)**						
	Project Life Financials	27,897	504	2%	27,897	(0)	0%
	Current Year Financials	508	312	62%	350	(158)	-31%
	Project Description	As part of the City Deal project the WDC Exxon site at Bowling regeneration with alternative A82 route included.					
	Project Lifecycle	Planned End Date		01-Mar-21	Forecast End Date		31-Mar-24

Main Issues / Reason for Variance

The project is progressing towards an Outline Business Case which was approved at Council on 22.2.17 with an agreement of additional £0.150m budget, and will subsequently go to the City Deal cabinet on 11.4.17 for approval. Cost expenditure will continue with exploratory and investigative studies during this period, however it is unlikely that total spend in this financial year will exceed £0.450m at this time. A site access and a site sale exclusivity agreement (for a 12 month period) has been agreed with Exxon. The Head of Terms agreement is still under discussion with Exxon with a view to conclude an agreement for the acquisition of the site by October 2017.

Mitigating Action

Future reports to Council will be provided to expand on any further details as required to update on the Exxon Project and site development and approval of Outline Business Case.

Anticipated Outcome

Progressing the City Deal development at Exxon towards a Full Business Case.

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
21 Queens Quay (Michael McGuinness)						
Project Life Financials	15,620	690	4%	15,620	(0)	0%
Current Year Financials	9,378	353	4%	1,130	(8,248)	-88%
Project Description	Queens Quay regeneration					
Project Lifecycle	Planned End Date		31-Mar-18	Forecast End Date		30-Jun-18

Main Issues / Reason for Variance

As part of a three year commitment to spend £15.620m on infrastructure at Queens Quay, Clydebank planning application in principle has been approved and detailed applications relating to Roads and Waterfront public realm have been lodged with Planning to seek consent. The work packages have now been re-profiled with anticipated expenditure for 2016/17 of £1.130m, 17/18 £13.830m, 18/19 £0.327m. There have been further delays due to design solutions which were complex and took longer than anticipated; approval of the remediation strategy was delayed by regulatory services who required additional information and clarification on a number of issues, which subsequently resulted in the road construction consent also being delayed. Although budget has slipped into the following financial year it is still anticipated the project will be complete within the original 3 year time frame with the exception of landscaping and boundary wall treatments (£0.327m in 18/19).

Mitigating Action

Regular update meetings are held with site owners. We also have an internal board for this project where budgets and risk register are discussed in detail.

Anticipated Outcome

Regeneration of Queens Quay to be completed by March 2018 with the exception of landscaping and boundary walls.

22 Building Upgrades (John Corcoran)						
Project Life Financials	3,848	1,564	41%	3,797	(51)	-1%
Current Year Financials	3,848	1,564	41%	2,820	(1,028)	-27%
Project Description	Lifecycle and reactive building upgrades					
Project Lifecycle	Planned End Date		31-Mar-17	Forecast End Date		31-Mar-17

Main Issues / Reason for Variance

This budget has been allocated to a variety of projects. Notable projects are Balloch Castle works (£0.598m) which are progressing to programme, Municipal buildings works (£1.813m) which are progressing with Phase1 almost complete and Phase 2 commenced on 17th October 2016 (however rephasing of £0.613m is anticipated at this time), OHR Pitch (£0.278m) where tenders have now been returned and contractor appointed with works starting on site end of September 2016 and progressing to programme and Clydemuir MUGA (£0.220m) where the tender is being prepared but is unlikely to show any spend in this financial year resulting in rephasing of £0.220m.

Mitigating Action

Limited mitigating action available at this time

Anticipated Outcome

Underspend anticipated at this time, partly due to some costs being realigned to condition survey projects.

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		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
23	**Community Sports Fund (Ian Bain)**						
	Project Life Financials	1,130	139	12%	1,130	(0)	0%
	Current Year Financials	1,029	38	4%	90	(939)	-91%
	Project Description	Match funding of up to 75% for local sports clubs to develop business cases to improve facilities.					
	Project Lifecycle	Planned End Date	31-Mar-17	Forecast End Date		31-Mar-18	

Main Issues / Reason for Variance

Continuing to receive and asses new grant applications that will be processed over the life of the fund. There are other applications that have been submitted or are in the process of being submitted which will require to be evaluated. In addition there a number of projects that are under discussion and consideration whilst groups develop their plans. Grant payments are evidenced based and therefore full spend on this budget is conditional on both receipt of applications from sports clubs which meet the grant criteria, and the successful completion of the project by the applying club resulting in risk that the increased budget may not be fully spent in 16/17. Received 5 applications which have been assessed prior to the end of December. Three have been valued at £0.125m each and one at £0.068m. Projects have been approved although it is likely that most of the spend will show in 17/18.

Mitigating Action

Officers will monitor and assess applications received and stop awarding grants once the full budget has been awarded/allocated to groups.

Anticipated Outcome

Improve sport facilities to a wide range of organisations WDC

24	**Invest in "Your Community Initiative" (Amanda Coulthard)**						
	Project Life Financials	1,000	30	3%	1,000	0	0%
	Current Year Financials	500	30	6%	250	(250)	-50%
	Project Description	Capital budget to support roll out of your community. This will deliver on implementation of a participatory budgeting approach in 17 defined neighbourhoods and support spend to					
	Project Lifecycle	Planned End Date	31-Mar-18	Forecast End Date		31-Mar-18	

Main Issues / Reason for Variance

Project is focused on delivering capital support to localised community empowerment. £0.425m has been allocated to participatory budgeting which will allow local residents to feel ownership of how money is spent in their local area. Applications were recieved towards the end of October, have been assessed and voting sessions have taken place. At this time there is only approximately £0.048m of eligible bids that are appropriate to be funded from capital with the intention that a second round of applications will be opened early February. It is anticipated that all agreed applications totalling £0.048m will be paid in this financial year. The remainder of the budget (£0.575m) will be used to invest in areas where an innovative solution of short term remedial action is required based on community led improvement. Plans for this part of the budget likely to spend £0.200m in 16/17 include additional lighting, cctv and bin provision. The remaining budget of £0.250 will be re-phased into 17/18.

Mitigating Action

The opportunity to mitigate is limited due to the leve of applications received. Officers will support groups with submission of invoicing to ensure spend is maximised.

Anticipated Outcome

Increased community participation and empowerment, in line with aspiration of new legislation. A sense of trust between community and services that action will be taken where it is required, and that services are responsive to varying local needs.

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
25 Office Rationalisation (Craig Jardine)						
Project Life Financials	21,427	8,166	38%	21,447	20	0%
Current Year Financials	11,239	6,041	54%	8,530	(2,709)	-24%
Project Description	Delivery of office rationalisation programme					
Project Lifecycle	Planned End Date		31-Oct-17	Forecast End Date		31-Jan-19
New Dumbarton Office	Planned Opening Date		May-17	Forecast Opening Date		Jan-18

Main Issues / Reason for Variance

General - The Office Rationalisation Programme budget was increased as part of the Capital Plan Refresh in February 2016 as a result of a business case refresh which allows for additional works at Bridge Street to reduce future dilapidation liabilities and enables implementation of modern working practices within the building over the remaining 8 year lease; remediation works to the new Dumbarton office arising from the discovery of a significant Gas storage tank on site; increase in base cost for Dumbarton due to higher than anticipated construction industry rates from Market return and increases in the size of the Clydebank Town Centre Office. Overall costs related to the New Dumbarton Office and the Clydebank Town Centre Office are anticipated to increase by approximately £0.434m as noted below, however at this time it is anticipated that these cost increases can be absorbed within the overall budget for Office Rationalisation. A tender is currently being prepared for the demolition of Rosebery Place, this will be issued following the completion of a refurbishment and demolition abestos survey.

New Build Dumbarton - Financial Close for the main contract was achieved on 2nd September 2016 with anticipated completion by December 2017. The organisation will relocate to the new office in Dumbarton January 2018. WDC has received the formal offer of £0.5m from Historic Environment Scotland.

Document Strategy - a sum of £0.250m was approved by Members within the capital plan refresh to take forward document strategy in anticipation of staff moving location January 2018. Remaining budget required to slip into 17/18.

Clydebank Town Centre Office - New facility opened on Monday the 5th December. Budget required to be slipped for retention due in 17/18

Data Centre in Aurora House - successful contractor appointed, initial meeting with contractor held on the 6th December. Work commenced 9 January 2017 wih expected completion early 17/18.

Bridge Street - GHI contracts are currently refurbishing the building with works on programme. Budget for retentions required to slip into 17/18.

Mitigating Action

Due to additional works required at Bridge Street and unforeseen remediation works at the New Dumbarton Office the opportunity to mitigate is limited. Additional budget requirements were included within the capital plan refresh report which was approved by Members on 24 February 2016. The project remains within budget, and works are progressing well on site in Dumbarton.

Anticipated Outcome

Delivery of the business case

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	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
26 Pappert Woodland Wind Farm (Craig Jardine)						
Project Life Financials	3,699	7	0%	3,699	0	0%
Current Year Financials	294	7	2%	50	(244)	-83%
Project Description	Provision of new windfarm					
Project Lifecycle	Planned End Date	31-Mar-19		Forecast End Date	31-Mar-21	

Main Issues / Reason for Variance

A revised scheme has been developed following the revised feed in tariff amendments made by Westminster. This has meant a smaller scheme is still viable which will include a 1.5 mega watt windfarm. This smaller scheme will still generate a substantial feed in tariff generating an annual income of £450k with a pay back of 8 years. WDC continue to meet with Lomond Energy to establish access rights and any potential for joint working. Visual impact survey and bird survey tenders have now been appointed with work underway. Update report will be presented to IRED Committee on 15 March 2017.

Mitigating Action

Project team communicates regularly with Lomond Energy to ensure any revised project is agreed as soon as possible. Officers cannot progress the project any faster until a revised agreement is reached with Lomond Energy.

Anticipated Outcome

Project completion generates savings in line with revised Business Case.

27 Regeneration Fund (Michael McGuinness)						
Project Life Financials	12,400	0	0%	12,400	0	0%
Current Year Financials	1,000	0	0%	0	(1,000)	-100%
Project Description	Match funding for various regeneration projects currently in development					
Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Mar-20	

Main Issues / Reason for Variance

This budget was created by Members late 2015/16 and officers were asked to develop spend plans and report these plans to Members at an appropriate time. Due to the time required to develop plans the capital plan refresh agreed by Members in February 16 contained an arbitrary budget phasing. A report was presented to the IRED Committee in September 2016 seeking approval of a notional budget allocation of £7m at this time to deliver key projects including works to Dumbarton Waterfront, pedestrian crossing access at the A814 in Clydebank, investment at Bowling Basin, and the introduction of two public squares in Balloch. £2m funding from Sustrans has been secured in relation to the A814 project and it is hoped that further external funding will be secured for Dumbarton Waterfront and Balloch. Each project will be subject to future Committee approval of detailed proposals/business cases. It is anticipated that there will be no spend in this financial year. Securing external funding, although welcome, has contributed towards a slippage.

Mitigating Action

None required at this time

Anticipated Outcome

Regeneration of West Dunbartonshire

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		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
28	**OLSP New Build (Craig Jardine)**						
	Project Life Financials	2,947	2,439	83%	3,677	730	25%
	Current Year Financials	250	41	17%	780	530	212%
	Project Description	Design and construction of new Secondary School in Bellsmyre, Dumbarton					
	Project Lifecycle	Planned End Date		31-Dec-17	Forecast End Date		31-Dec-18
	Opening Dates	Planned Opening Date		Jan-00	Forecast Opening Date		Jan-00

Main Issues / Reason for Variance

Financial Close was achieved in March 2016 and site works have already commenced and are progressing well. Due to ESA10 delay, the majority of the associated works to the new high school such as the demolition of the existing school will not be carried out this financial year. All remaining works will be carried out during financial year 2017/18. In addition to the budgeted project costs the cost of the purchase of the land from the HRA has to be taken into account in this financial year resulting in an anticipated project life overspend of £0.730m.

Mitigating Action

Construction has started as Financial Close was achieved in March 2016 (after ESA10 issue was resolved) and is progressing well. Monthly Progress Meetings to take place to review progress on site and Project Boards taking place every month.

Anticipated Outcome

New Build will be complete by Oct 2017 in line with new prgramme. Once New Build OLSP has been opened, work will commence on demolition of old OLSP building.

29	**Kilpatrick School New Build (Craig Jardine)**						
	Project Life Financials	10,487	9,818	94%	10,607	120	1%
	Current Year Financials	5,654	5,875	104%	6,121	467	8%
	Project Description	Design and build of construction of Additional Support Needs School					
	Project Lifecycle	Planned End Date		31-Mar-18	Forecast End Date		30-Jun-18
	Opening Dates	Planned Opening Date		Aug-16	Forecast Opening Date		Nov-16

Main Issues / Reason for Variance

Building was completed in November 2016 with the new building opening on 30 November 2016. Snagging process has started and it is anticpated to be finished by end March 2017. Demolition of the old building (Phase 2)commenced in January 2016 and is progressing well, with anticipated completion by April 2017 and a new pitch completed by end of June 2017. Additional asbestos has been found in concealed locations throughout the building with forecast spend increased by £0.120m as an indicative cost. Financial impact of this asbestos is still under review.

Mitigating Action

Project Board meets every 4 weeks to monitor high level project issues.

Anticipated Outcome

Project Phase 1 completed slightly behind schedule in line with budget. Project Phase 2 started earlier, therefore expenditure this financial year will be greater than anticipated with future budget to be reduced accordingly. However, the

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
30	**Aitkenbar PS / St Peter's PS Co-location (Craig Jardine)**						
	Project Life Financials	10,646	9,941	93%	10,646	0	0%
	Current Year Financials	3,405	3,166	93%	3,207	(198)	-6%
	Project Description	Design and construction of new co-located school to replace 3 separate establishments					
	Project Lifecycle	Planned End Date		31-Mar-18	Forecast End Date		30-Nov-17
	Opening Dates	Planned Opening Date		01-Aug-16	Forecast Opening Date		31-Aug-16

Main Issues / Reason for Variance

School opened 23rd August 2016 as per programme. Snagging works are complete and final account to be agreed.

Mitigating Action

None required at this time

Anticipated Outcome

Delivery of project on time and budget

31	**Children and Young Persons / Early Years (Laura Mason)**						
	Project Life Financials	2,646	1,132	43%	2,646	0	0%
	Current Year Financials	1,989	474	24%	684	(1,305)	-66%
	Project Description	New funding announced July 2014 re the implementation of the Children and Young Persons Bill in relation to 2,3 and 4 year olds looked after or under a kinship order and additional 2 year olds from households in receipt of certain out of work benefits					
	Project Lifecycle	Planned End Date		31-Mar-16	Forecast End Date		31-Aug-18

Main Issues / Reason for Variance

The budget will be used to support the expansion of Early Years provision and work is currently underway to identify appropriate developments that will enable the Council to fulfil it's requirement to expand the Early Years provision. A report on the Early Years Strategy was approved at Committee in August 2016. This budget has been allocated over 11 separate projects, 10 of which are proceeding to programme. A project to create ELCC classrooms in approximately 11 primaries is currently at the design stage and will proceed to tender for onsite works over the summer holiday 2017, to minimise distruption while the schools are closed.

Mitigating Action

Opportunity to mitigate is limited

Anticipated Outcome

Provision of improved early years services incorporating a change in delivery of services.

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
32	**Free School Meals (Lynda Dinnie)**						
	Project Life Financials	200	110	55%	200	0	0%
	Current Year Financials	200	110	55%	110	(90)	-45%
	Project Description	Provision of Capital Funding from Scottish Government to implement free school meal initiative.					
	Project Lifecycle	Planned End Date		01-Aug-16	Forecast End Date		30-Aug-17
33	**New Balloch Campus (Haldane PS, St Kessog's PS, Jamestown PS & EECC) (Craig Jardine)**						
	Project Life Financials	16,464	3,867	23%	16,464	0	0%
	Current Year Financials	8,091	2,804	35%	4,488	(3,603)	-45%
	Project Description	Construction of new primary school in Balloch to incorporate St Kessog's PS, Haldane PS and Jamestown PS and EE&CC)					
	Project Lifecycle	Planned End Date		31-Aug-18	Forecast End Date		01-Feb-19
	Opening Dates	Planned Opening Date		01-Aug-17	Forecast Opening Date		01-Feb-18

Main Issues / Reason for Variance

The FSM initiative was launched in Jan 2015 and officers ran the FSM initiative for 3/4 months to see which schools had the biggest uptake and also to identify any issues which Catering Staff and Head Teachers identified in terms of delivery. Catering Managers and Head Teachers were surveyed in June and identified issues were reviewed and a buildings upgrade action plan was developed. The preferred actions were then discussed with Consultancy Services who are undertaking survey/costing work and will pull together an implementation plan. Funding has been allocated to upgrade several school kitchens and serveries. Works will be planned and initiated by Consultancy Services - works to 2 schools are now complete (Gartocharn and Knoxland PS) with works to a further 4 schools (Christie Park, Gavinburn, St Ronan's & St Michael's PS) are scheduled to take place during school summer holidays 2017 to minimise disruption to schools.

Mitigating Action

No mitigating action is possible due to scheduling works over the summer holidays to minimise disruption.

Anticipated Outcome

Full spend anticipated by August 2017

Main Issues / Reason for Variance

Financial Close has been achieved and new forecast spend has been provided, taking into consideration the revised programme to accommodate the necessary works for the removal of the asbestos. Dark ground geotechnical surveys identified the presence of asbestos on the site resulting in a remediation strategy needing to be developed and further approval by WDC Planning and Environmental Health departments was also required. This has resulted in a circa 12 weeks delay and requirement for budget for budget to slip into 17/18.

Mitigating Action

The opportunity to mitigate is limited due to the presence of asbestos and the requirement to deal with it appropriately

Anticipated Outcome

Delivery of project on line and within revised budget. Planned project handover date is 6 February 2018, with school opening after February mid term break.

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
34	**Schools Estate Refurbishment Programme (John Corcoran)**						
	Project Life Financials	5,500	3,696	67%	5,500	0	0%
	Current Year Financials	4,619	2,815	61%	3,238	(1,381)	-30%
	Project Description	Completion of condition surveys has identified works required to bring various schools from Condition C to Condition B.					
	Project Lifecycle	Planned End Date		30-Apr-17	Forecast End Date		30-Apr-17

Main Issues / Reason for Variance

All projects have been identified projects and are progressing to programme, however rephasing required for Braehead Primary, Carleith Primary, Linnvale Primary, Whitecrook Primary, Levenvale Primary, St Joseph's Primary, Clydemuir Primary (totalling £0.963m) plus 6 projects to maintain schools at condition B also requiring £0.418m to be rephased into 17/18. It is anticipated that these works will be carried out over the Easter holidays (2017) whicle schools are closed, in order to minimise disruption.

Mitigating Action

Regular discussions take place at the Schools Estates Board and SAMG.

Anticipated Outcome

Projects to be completed within revised timescale and budget

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
35 Upgrade of Clydebank Library (Gill Graham)						
Project Life Financials	500	42	8%	440	(60)	-12%
Current Year Financials	500	42	8%	42	(458)	-92%
Project Description	Refurbishment of the existing Clydebank Library to deliver a fit for purpose modern library designed around the needs of the customer. This will protect a historic landmark and original Carnegie library whilst offering the potential to build upon the development of a 'cultural quarter' focused around Clydebank Town Hall.					
Project Lifecycle	Planned End Date	31-Mar-17	Forecast End Date		01-Oct-18	

Main Issues / Reason for Variance

Following a report to the Strategic Asset Management Group on 18th October 2016, the project has been incorporated into the regular reporting mechanism for the Council's capital projects in order to allow it to receive additional support from the Council's professional team and henceforward be progressed in the normal capital project manner. Following the completion of consultation with Libraries and Cultural stakeholders the revised plans were evaluated and it became evident that external refurbishment and necessary works to the fabric of the building would consume the majority of the available budget. A decision was therefore taken to split the project into two phases with Phase 1 aimed at refurbishing the structure of the building and extending lift access to the upper storey to improve accessibility. Planning permission for Phase 1 has been applied for and the tender documents have been returned indicating a potential project saving on phase 1 of £0.060m at this time. The successful contractor has been appointed a pre start meeting is arranged for week commencing 27 March 2017. Phase 1 is expected to be substantially complete by October 2017. Phase 2 to redesign, alter and fit-out the interior of the Library to provide a modern, flexible layout will cost an additional c. £0.500m and applications to external funding providers such as Heritage Lottery Fund, RCGF, Historic Environment Scotland are underway. Once satisfactory funding has been obtained the tender for internals will go out as soon as possible.

Mitigating Action

Once it became evident that the budget was insufficient to complete the entire project to the required standard a decision was taken to split the project into two phases so as avoid delays in halting the deterioration and making the building weatherproof and improving accessibility.

Anticipated Outcome

Full refurbishment of library

36 Direct Project Support (Various)						
Project Life Financials	2,512	904	36%	2,685	173	7%
Current Year Financials	2,512	904	36%	2,685	173	7%
Project Description	Business support cost such as reallocation of architects and project support at year end					
Project Lifecycle	Planned End Date	31-Mar-17	Forecast End Date		31-Mar-17	

Main Issues / Reason for Variance

Anticipated overspend resulting from additional capitalisation of direct project support costs

Mitigating Action

None available due to level of direct support required for capital programme

Anticipated Outcome

Project support in excess of budget

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
37	**Leisure Energy Projects (Fiona McGuigan)**						
	Project Life Financials	277	14	5%	277	0	0%
	Current Year Financials	277	14	5%	30	(247)	-89%
	Project Description	Measures to be installed at both Meadow Centre & Vale of Leven Swimming Pool; new pool hall Air Handling Units, upgrade lighting, circulating pumps Vale of Leven Swimming Pool, internal and external lighting and draught proofing.					
	Project Lifecycle	Planned End Date	31-Jan-17	Forecast End Date		30-Nov-17	

Main Issues / Reason for Variance

Meadow Centre Air Handling Unit - due to costs coming back from suppliers at more than 40% over budget a decision has been taken to re-tender in the new year. VOL Pool Air Handling Unit is delayed until next year following scoping exercise anticipated costs have risen and further investigation works are required to establish overall feasibility. Heating/BMS upgrades are now complete and awaiting payment. Lighting upgrades are almost complete with system improvement works are now complete and awaiting final account.

Mitigating Action

Ongoing meetings with the Energy Efficiency Officer.

Anticipated Outcome

A small number of projects will be complete by end of year with VOL and Meadow Centre Air Handling Units anticipated to complete next year.

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
38	**Choices Programme (Laura Mason/John Corcoran)**						
	Project Life Financials	750	2	0%	750	0	0%
	Current Year Financials	750	2	0%	2	(748)	-100%
	Project Description	Bringing together Central Support Services which will include relocation of Choices Programme.					
	Project Lifecycle	Planned End Date	31-Mar-18		Forecast End Date	01-Feb-19	

Main Issues / Reason for Variance

Project is dependant on new Balloch Campus delivery dates, however project cannot commence until Jamestown PS has been vacated. Plans have now been designed and bill of quantities are currently being worked up in conjunction with the service need of Choices. Forecast completion date of Balloch Campus is February 2019. A paper went to Education Committee on 7th December for approval for consultation process to take place, approval was granted for consultation to commence early 2017.

Mitigating Action

None available at this time

Anticipated Outcome

New modern facility for Choice delivering a saving of £0.049m per annum.

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
39	**Clydebank Community Sports Hub (Craig Jardine)**						
	Project Life Financials	3,070	114	4%	2,980	(90)	-3%
	Current Year Financials	1,192	89	8%	120	(1,072)	-90%
	Project Description	Creation of a multi purpose sports hub in Clydebank					
	Project Lifecycle	Planned End Date	31-Dec-18	Forecast End Date		28-Feb-19	

Main Issues / Reason for Variance

The secured budget now is £3.015m and the invitation to tender (ITT) was issued on 27 January 2017 to meet the programme dates driven primarily by the RCGF grant deadline of 31 March 17. The tender evaluation consensus meeting is scheduled for 20 March 2017 where we will be in a position to identify the preferred contractor. The ITT communicates an anticipated maximum budget of £2.610m for tender purposes, with the remaining secured budget to cover other project related expenditure. External funding now secured is £2.130m including £1m of Regeneration Capital Grant Funding (RCGF) confirmed on 20th May 2016, £0.500m from Sportscotland, £0.300m from the Gaelic Athletic Association, £0.100m from CCSH, £0.040m from Scottish Rugby Union, £0.020m from the Scottish Landfill Communities Fund and £0.020m from the Robertson Trust. West Dunbartonshire Council funding is now confirmed at £0.885m. The project is in Royal Institute of British Architects (RIBA) Stage 4 and conditional planning consent was secured on 22nd June 2016. Now looking to mobilise and start construction in April 2017, with an anticipated construction duration of 42 weeks, with anticipated completion in February 2018. Efforts continue to be made to secure further external funding. We await feedback from the December application to the Landfill Trust. The Sports Hub have been successful in securing their £0.100m contribution through a loan offer from Social Investment Scotland based on a business plan showing income streams from the use of the improved facilities. Asbestos removal works were completed on 3 February 2017. Focus now turns to discharging pre-commencement planning conditions with the Stage 2 building warrant now submitted.

Mitigating Action

Monthly project board meetings are held and CIT monitoring project costs and timelines. Also have specific timelines and governance through RCGF and other external funding. The Capital Investment Team will continue to engage with the Design Team as we move towards awarding the contract to the successful contractor. We continue to review external funding grant conditions for compliance purposes and provide status updates as the project progresses, as required.

Anticipated Outcome

Project delivered on time and to budget.

TOTAL PROJECTS AT RED STATUS						
Project Life Financials	210,999	68,194	32%	211,572	572	0%
Current Year Financials	86,972	38,033	44%	50,679	(36,293)	-42%

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
1	**Sports Facilities Upgrades (Ian Bain)**						
	Project Life Financials	187	122	65%	187	0	0%
	Current Year Financials	187	122	65%	136	(51)	-27%
	Project Description	Project is part of wider investment in sporting facilities and is dependent on match funding from Sport Scotland. Agreement in principle to wider WDC strategic priorities.					
	Project Lifecycle	Planned End Date		31-Mar-17	Forecast End Date		31-Mar-18
	Main Issues / Reason for Variance						
	Currently in talks with Sports Scotland and The Lawn Tennis Association in regards to the creation of 3 all weather tennis courts at Argyll Park. The next stage would be to apply for match funding for this project - met with both external funders mid December 2016, awaiting information from Sports Scotland and The Lawn Tennis Association for application process. Slippage into 17/18 of £0.051m required for tennis courts.						
	Mitigating Action						
	None required at this time						
	Anticipated Outcome						
	Improved Sporting Facilities throughout West Dunbartonshire.						
2	**Replacement of Equipment at Clydebank Crematorium (Ian Bain)**						
	Project Life Financials	1,570	1,617	103%	1,617	47	3%
	Current Year Financials	94	141	150%	141	47	50%
	Project Description	Installation of two new cremators with associated mercury abatement equipment.					
	Project Lifecycle	Planned End Date		30-Nov-16	Forecast End Date		30-Nov-16
	Main Issues / Reason for Variance						
	Project now complete. However there is a slight overspend which is due to a number of factors which include the level of asbestos found whilst carrying out upgrading works was greater than initially anticipated, site access from project approval to works commencing had deteriorated resulting in additional works to ensure the facility was DDA compliant and also the purchase of memorial bookcases.						
	Mitigating Action						
	None available as project is complete						
	Anticipated Outcome						
	New cremators fully installed and functional and building DDA compliant.						
	TOTAL PROJECTS AT AMBER STATUS						
	Project Life Financials	1,757	1,739	99%	1,804	47	3%
	Current Year Financials	281	263	93%	277	(4)	-1%

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF RESOURCES

APPENDIX 8

MONTH END DATE **28 February 2017**

PERIOD **11**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
1	**Capital Resources Brought Forward**						
	Project Life Financials	(529)	(32)	6%	(531)	(2)	0%
	Current Year Financials	(529)	(32)	6%	(185)	344	-65%
	Project Description	These are grants and contributions received in 2015/16 in advance of expenditure being incurred and have been carried forward to match spend in 2016/17 in accordance with accounting regulations.					
	Project Lifecycle	Planned End Date	31-Mar-17		Forecast End Date	31-Mar-17	
	Main Issues / Reason for Variance						
	These resources are held in the Council's balance sheet. At this time resources related to Posties Park and Auld Street Bond are unlikely to be applied in 2016/17.						
	Mitigating Action						
	None available due to project delays as detailed in red status updates						
	Anticipated Outcome						
	Resources will be matched against appropriate spend in 2016/17 and 2017/18						
2	**General Capital Grant**						
	Project Life Financials	(22,068)	(5,920)	27%	(22,060)	8	0%
	Current Year Financials	(7,500)	(5,920)	79%	(7,492)	8	0%
	Project Description	This resource is a block grant received from the Scottish Government to fund a proportion of the Council's anticipated capital expenditure each year.					
	Project Lifecycle	Planned End Date	31-Mar-18		Forecast End Date	31-Mar-18	
	Main Issues / Reason for Variance						
	Finance circular indicates that grant income received will be slightly lower than forecast						
	Mitigating Action						
	None available						
	Anticipated Outcome						
	Resources allocated against capital spend						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF RESOURCES

APPENDIX 8

MONTH END DATE 28 February 2017

PERIOD 11

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
3 Specific Capital Grant						
Project Life Financials	(41,838)	(592)	1%	(42,430)	(592)	1%
Current Year Financials	(1,578)	(592)	38%	(948)	630	-40%
Project Description	This relates to income due from the City Deal, Regeneration Capital Fund relating to CCSH, Cycling, Walking Safer Streets and SFT funding re Balloch School Campus					
Project Lifecycle	Planned End Date		31-Mar-16	Forecast End Date		31-Mar-16

Main Issues / Reason for Variance

Grant income is anticipated to be higher than budget due to anticipated funding from SFT of £0.592m in relation to the additional cost of dealing with asbestos at Balloch School Campus. It is anticipated that City Deal grant income will be less than anticipated due to in year spend

Mitigating Action

None available at this time

Anticipated Outcome

Resources allocated against capital spend

4 Other Grants / Contributions						
Project Life Financials	(5,642)	(85)	2%	(5,714)	(72)	1%
Current Year Financials	(4,489)	(85)	2%	(751)	3,738	-83%
Project Description	This resource includes match funding for roads and sports related projects with the main grants being SPT (0.450m), Historic Scotland (£0.350m), Heritage Lottery Fund (£2.700m) and Sports Scotland (£0.892m)					
Project Lifecycle	Planned End Date		31-Mar-17	Forecast End Date		31-Mar-19

Main Issues / Reason for Variance

Heritage Lottery Funding is match funding relating to Levengrove Park and funds will be drawn down as the project progresses. Funding of £2.8m has been awarded and at this time it is anticipated that the funds will not be received until 2017/18 and 2018/19. External funding related to Clydebank Community Sports Hub is also not anticipated to be received until 2017/18.

Mitigating Action

None required at this time

Anticipated Outcome

Grant funding awarded and drawn down as expected

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF RESOURCES

APPENDIX 8

MONTH END DATE 28 February 2017

PERIOD 11

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
5 Capital Receipts						
Project Life Financials	(32,393)	(576)	2%	(32,393)	(0)	0%
Current Year Financials	(6,914)	(576)	8%	(616)	6,298	-91%
Project Description	Mainly sale of land and surplus assets but includes some sale of vehicles.					
Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22

Main Issues / Reason for Variance

Capital receipts anticipated in the current year have been affected by potential site issues, however capital receipts will be anticipated to received in future years.

Mitigating Action

Officers are progressing asset sales in accordance with the asset disposal strategy where possible, some site issues are outwith officers control, however alternative disposals will be pursued where appropriate.

Anticipated Outcome

Capital receipts will be received in future years.

6 Prudential Borrowing						
Project Life Financials	(137,979)	(47,826)	35%	(137,859)	121	0%
Current Year Financials	(85,627)	(47,826)	56%	(60,202)	25,426	-30%
Project Description	Prudential borrowing required is determined by factors such as total spend incurred and whether any additional resources are achieved - such as additional capital receipts, etc.					
Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22

Main Issues / Reason for Variance

Both re-phasing of capital spend in 2016/17 and anticipated project overspends have an impact on current and future prudential borrowing.

Mitigating Action

In relation to the current year a range of mitigating actions are noted on the previous analysis of red and amber projects

Anticipated Outcome

Minimise the impact of prudential borrowing requirements.

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF RESOURCES

APPENDIX 8

MONTH END DATE **28 February 2017**

PERIOD **11**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
7	**CFCR**						
	Project Life Financials	(414)	0	0%	(362)	52	-13%
	Current Year Financials	(414)	0	0%	(362)	52	-13%
	Project Description	Capital Funded from Current Revenue					
	Project Lifecycle	Planned End Date		31-Mar-16	Forecast End Date		31-Mar-16
	PRIOR RESOURCES	(75,669)	(78,034)	103%	(78,034)	(2,365)	3%
	TOTAL RESOURCES						
	Project Life Financials	(316,532)	(133,064)	42%	(319,382)	(2,850)	1%
	Current Year Financials	(107,051)	(55,030)	51%	(70,556)	36,496	-34%

Main Issues / Reason for Variance

The value of CFCR released during the year is determined by the level of spend on the projects to be funded by this method. At this time it is unlikely that CFCR related to wind turbines and cashless catering will be released.

Mitigating Action

In relation to the current year a range of mitigating actions are noted on the previous analysis of red and amber projects

Anticipated Outcome

CFCR will be applied to match appropriate spend in 2015/16

WEST DUNBARTONSHIRE COUNCIL

Report by the Strategic Lead – Housing and Employability
Council : 26 April 2017

Subject: Housing Revenue Account Budgetary Control Report to 28 February 2017 (Period 11)

1. Purpose

1.1 The purpose of the report is to provide members with an update on the financial performance to 28 February 2017 (Period 11) of the HRA revenue and capital budgets.

2. Recommendations

2.1 Members are asked to:

i) Consider and note the projected favourable revenue variance of £0.270m (0.6%).

ii) Consider and note the position advised in relation to the capital budget which is currently projecting an in-year favourable variance of £12.116m (42.6%), of which £11.878m (41.79%) relates to project re-phasing and an in-year underspend of £0.238m (0.84%).

iii) Agree the virement of £0.119m as detailed in section 4.3.

3. Background

Revenue

3.1 At the meeting of West Dunbartonshire Council on 24 February 2016, Members agreed the revenue estimates for 2016/2017 and a total budget of £42.777m

Capital

3.2 At the meeting of Council on 24 February 2016, Members also agreed the updated Capital Plan for 2016/17 which has been augmented by re-phasing from 2015/16 to produce a total planned spend for 2016/17 of £28.425m. The funding of this is shown within Appendix 5.

4. Main Issues

Revenue Budget

4.1 The current budgetary position for HRA Revenue is summarised in Appendix 1 with information regarding projected variances valued at greater than £50,000 being provided as Appendix 2. The analysis shows the projected variance for HRA Revenue is a surplus of £0.270m

Capital Budget

4.2 The HRA capital summary position is shown in Appendix 3. Information on projects that are highlighted as being within the red and amber categories is provided in Appendix 4. A summary of anticipated resources is shown in Appendix 5.The analysis shows that for the in-year planned spend there is currently a favourable variance of £12.116m, of which £11.878m relates to project re-phasing and an in-year underspend of £0.238m.

4.3 Ashton View - At Housing and Communities Committee on 6 May 2015 Members agreed £0.090m to be funded from the HRA Capital Programme 2015/16 to extend the existing supported accommodation provision at 28 Ashton View into 26 Ashton View. This would provide 4 additional flats providing supported accommodation for a further 8 individuals. During the process of developing the design, the option of joining the two blocks (26 and 28 Ashton View) provided a second access/escape stair to be incorporated, this enabled the uppermost floors over the two blocks to be included in scope for additional bed spaces. This increased the capacity of the extension project from 8 bed spaces to a capability of 14 bed spaces. The additional works associated with this resulted in a projected increase of total costs to £0.359m. The increase in bed spaces has a projected additional net income to £0.151m compared to the £0.118m identified in the report to Housing Committee in May 2015 per year based on 93% occupancy of which £0.120m will impact positively on the General Fund and provide additional rental income to the HRA of £0.031m. Demand for the type of service provided at Ashton View remains high and the additional accommodation provided by the enhanced project will assist to meet this demand. Members are therefore being asked to agree the extension of this project at a cost of £0.359m. The project will carry over into 2017/18 and is anticipated to complete by mid-late April 2017. The 2016/17 and 2017/18 HRA Capital Budget contains unallocated budget of £0.50m and £0.100m respectively in the budget line called "priority projects as advised by Housing Management" which management are recommending should be allocated to meet some of the additional costs of this larger project. Members are asked to approve the use of this unallocated budget together with the balance of shortfall of £0.119m to be funded from a virement from the Building External Component Renewals budget, which has an identified underspend of £0.285m.

5. People Implications

5.1 There are no people implications.

6. Financial and Procurement Implications

6.1 Other than the financial position noted above, there are no financial implications of the budgetary control report. There are no procurement implications arising from this report.

7. Risk Analysis

7.1 The main financial risks to the ongoing financial position relate to unforeseen cost being identified between now and the end of the financial year. This can affect all service areas.

8. Equalities Impact Assessment (EIA)

8.1 The report is for noting and therefore no Equalities Impact Assessment was completed for this report.

9 Consultation

9.1 The views of both Finance and Legal services have been requested on this report and both have advised there are neither any issues nor concerns with the proposal. As the report is for noting no further consultation is envisaged.

10. Strategic Environmental Assessment

10.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the five strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council. This report is for noting and, therefore, does not directly affect any of the strategic priorities.

Peter Barry
Strategic Lead – Housing and Employability
Date: 23 March 2017

Person to Contact: Janice Rainey - Business Unit Finance Partner (HEED), Garshake Road, Dumbarton, G82 3PU, telephone: 01389 737704, e-mail janice.rainey@west-dunbarton.gov.uk

Appendices:
Appendix 1 - Budgetary Position (Revenue)
Appendix 2 - Variance analysis (Revenue)
Appendix 3 - Budgetary Position (Capital)
Appendix 4 - Variance analysis (Capital)
Appendix 5 – Resources (Capital)

Background Papers: None

Wards Affected: All

HRA BUDGETARY CONTROL REPORT **Appendix 1**

MONITORING PERIOD : 1 APRIL 2016 to 28 FEBRUARY 2017

2015/2016 Outturn £000s		2016/2017 Estimate £000s	Actual To Date £000s	% actual to date	Forecast Outturn £000s	Forecast Variance (fav)/adv £000s	% Forecast Variance
	EXPENDITURE						
5,141	EMPLOYEE COSTS	5,531	4,501	81%	5,116	(415)	-8%
1,430	PROPERTY COSTS	1,845	1,589	86%	1,781	(64)	-3%
106	TRANSPORT COSTS	125	82	66%	107	(18)	-14%
338	SUPPLIES, SERVICES AND ADMIN	354	367	104%	379	25	7%
2,090	SUPPORT SERVICES	2,161	1,940	90%	2,141	(20)	-1%
153	OTHER EXPENDITURE	183	155	85%	174	(9)	-5%
12,147	REPAIRS & MAINTENANCE	12,071	10,616	88%	11,999	(72)	-1%
1,113	BAD DEBT PROVISION	1,060	1,020	96%	1,113	53	5%
406	COUNCIL TAX ON VOID HOUSES	385	349	91%	387	2	1%
1,373	LOST RENTS	1,070	847	79%	925	(145)	-14%
15,399	LOAN CHARGES	17,992	16,492	92%	17,992	0	0%
39,696	**GROSS EXPENDITURE**	**42,777**	**37,958**	89%	**42,114**	**(663)**	-1.5%
	INCOME						
39,005	House Rents	39,902	36,461	91%	39,775	127	0%
228	Lockup Rents	227	207	91%	225	2	1%
1,087	Factoring/Insurance Charges	1,083	931	86%	1,117	(34)	-3%
132	Other rents	138	114	83%	138	0	0%
46	Interest on Revenue Balance	40	0	0%	46	(6)	-15%
221	Miscellaneous income	112	43	38%	143	(31)	-28%
984	Reallocated salaries	1,275	972	76%	940	335	26%
41,703	**GROSS INCOME**	**42,777**	**38,728**	91%	**42,384**	**393**	1%
(2,007)	**NET EXPENDITURE**	**0**	**(770)**		**(270)**	**(270)**	

WEST DUNBARTONSHIRE COUNCIL
HRA REVENUE BUDGETARY CONTROL 2016/2017
ANALYSIS FOR VARIANCES OVER £50,000

APPENDIX 2

MONTH END DATE 28 February 2017

PERIOD 11

Budget Details		Project Life Financials						
Subjective Analysis	**Budget Holder**	**Budget**	**Actual to Date**	**% Spend to Date**	**Forecast Spend**	**Forecast Variance**		**RAG Status**
		£000	**£000**	**%**	**£000**	**£000**	**%**	
EMPLOYEE COSTS		5,531	4,501	81%	5,116	(415)	-8%	↑

Subjective Description

This budget covers all employees charged directly to the HRA including caretakers

Variance Narrative

Main Issues	Underspend in salary costs due to staff restructure savings and vacancies . Also staff overtime continues to be managed and is now forecast to be £60k less than budget. Note however that this is partially offest by £335K reduction in income in respect of salaries recharges.
Mitigating Action	No mitigating action is required as the variance is favourable
Anticipated Outcome	A year end underspend is anticipated.

Budget Details		Project Life Financials						
Subjective Analysis	**Budget Holder**	**Budget**	**Actual to Date**	**% Spend to Date**	**Forecast Spend**	**Forecast Variance**		**RAG Status**
		£000	**£000**	**%**	**£000**	**£000**	**%**	
PROPERTY COSTS		1,845	1,589	86%	1,781	(64)	-3%	↑

Service Description

This budget covers electricity, gas, rates, rents, cleaning and the costs of Garshake and Rosebery

Variance Narrative

Main Issues	A favourable variance has arisen primarily because of reduced expenditure across a number of budget heads - rates /other property costs are underpsent by £52k , and savings on electricity account for £80k. However, this is partly offset by an increase in property insurance in line with last year's spend and is forecasting an overspend of £68k
Mitigating Action	No mitigating action is required as the variance is favourable
Anticipated Outcome	A year end underspend of £76k is anticipated.

Budget Details		Project Life Financials						
Subjective Analysis	**Budget Holder**	**Budget**	**Actual to Date**	**% Spend to Date**	**Forecast Spend**	**Forecast Variance**		**RAG Status**
		£000	**£000**	**%**	**£000**	**£000**	**%**	
REPAIRS & MAINTENANCE		12,071	10,616	88%	11,999	(72)	-1%	↑

Service Description

This budget covers all repair and maintenance expenditure to houses and lockups

Variance Narrative

Main Issues	This favourable variance is due to agreed maintenace contract costs being less than budgeted
Mitigating Action	No mitigating action is required as the variance is favourable
Anticipated Outcome	Overall underspend is anticipated

Budget Details		Project Life Financials						
Subjective Analysis	Budget Holder	Budget	Actual to Date	% Spend to Date	Forecast Spend	Forecast Variance		RAG Status
		£000	£000	%	£000	£000	%	
BAD DEBT PROVISION		1,060	1,020	96%	1,113	53	5%	↓

Service Description	
This budget allows for the provision for bad and doubtful debts to be maintained at an appropriate level	
Variance Narrative	
Main Issues	The Bad debt provision is likely to be more in line with last year's outturn.
Mitigating Action	Year end position reported
Anticipated Outcome	An overspend of £53k

Budget Details		Project Life Financials						
Subjective Analysis	Budget Holder	Budget	Actual to Date	% Spend to Date	Forecast Spend	Forecast Variance		RAG Status
		£000	£000	%	£000	£000	%	
LOST RENTS		1,070	847	79%	925	(145)	-14%	↑

Service Description	
Rents lost on void houses and lockups	
Variance Narrative	
Main Issues	Budget was calculated based on the average rent per void property which had been set too high.
Mitigating Action	No mitigating action is required as the variance is favourable
Anticipated Outcome	A favourable variance of £145k

Budget Details		Project Life Financials						
Subjective Analysis	Budget Holder	Budget	Actual to Date	% Spend to Date	Forecast Income	Forecast Variance		RAG Status
		£000	£000	%	£000	£000	%	
HOUSE RENTS		(39,902)	(36,461)	0%	(39,775)	(127)	0%	↑

Service Description	
Rental income from houses	
Variance Narrative	
Main Issues	The rate of transfer of surplus stock from the letting pool has been higher than assumed in budget
Mitigating Action	None - this is part of ongoing housing strategy and timescales will vary as properties become vacant
Anticipated Outcome	Adverse variance of £127k

Budget Details		Project Life Financials						
Subjective Analysis	Budget Holder	Budget	Actual to Date	% Spend to Date	Forecast Income	Forecast Variance		RAG Status
		£000	£000	%	£000	£000	%	
REALLOCATED SALARIES		(1,275)	(972)	0%	(940)	(335)	26%	↑

Service Description	
This budget covers employee costs recharged to accounts outwith the HRA, principally HRA Capital and HMTA.	
Variance Narrative	
Main Issues	Reduction due to a number of staff leaving and the restructure of duties around this resulting in a lower recharge being appropriate
Mitigating Action	This will be offset by underspend in employee costs
Anticipated Outcome	Lower allocation of employee costs from HRA

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
OVERALL PROGRAMME SUMMARY

APPENDIX 3

MONTH END DATE 28 February 2017

PERIOD 11

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis			
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status
Red								
Projects are forecast to be overspent and/or experience material delay to completion	16	55%	24,869	55%	16	55%	3,534	30%
Amber								
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0%	0	0%	0	0%	0	0%
Green								
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	13	45%	20,074	45%	13	45%	8,291	70%
TOTAL EXPENDITURE	**29**	**100%**	**44,943**	**100%**	**29**	**100%**	**11,825**	**100%**

Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Re-Phasing £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	56,852	24,869	56,142	(710)	15,650	3,534	4,452	(11,198)	(11,851)	653
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0	0	0	0	0	0	0	0	0
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	24,147	20,074	24,736	589	12,775	8,291	11,857	(918)	(27)	(891)
TOTAL EXPENDITURE	**80,999**	**44,943**	**80,878**	**(121)**	**28,425**	**11,825**	**16,309**	**(12,116)**	**(11,878)**	**(238)**
TOTAL RESOURCES	**(80,999)**	**(44,943)**	**(80,877)**	**122**	**(28,425)**	**(11,825)**	**(16,309)**	**12,116**		
NET EXPENDITURE	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 4**
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
1	**CCTV Projects (Myra Feeney/Scot McLelland)**						
	Project Life Financials	131	2	2%	131	0	0%
	Current Year Financials	131	2	2%	10	(121)	-92%
	Project Description	This is a budget to undertake specific minor projects concerning the cctv network that covers housing estates that assist in maintaining community safety and enhance neighbourhood well-being in line with Council's housing strategy and community objectives.					
	Project Lifecycle	Planned End Date	31-Mar-17		Forecast End Date	31-Mar-18	

Main Issues / Reason for Variance

Project out to tender and scheduled for return on 13 March (as agreed by procurement, to allow contractor to survey site). Project officers have advised of the need for a long lead in (approx 10 weeks) and police vetting to allow contractors to work within the CCTV monitoring station. The delay in going to tender and long lead-in will impact on the ability to complete work by year end. Forecast spend has been updated to reflect this and re-phased into 17/18. There is potential for £0.010m spend via a quick quote for equipment upgrade to enable the additional CCTV coverage area, this has commenced with £0.002m spend in P11.

Mitigating Action

Procurement/QS officers to progress to keep on target for tender evaluation and award asap.

Anticipated Outcome

Contract is anticipated to be awarded by the end of March with the project to commence end of April / start of May. Balance of budget to re-phase into 17/18

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 4**
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
2 Priority Projects As Advised by Housing Management (Stewart Paton)						
Project Life Financials	140	137	98%	361	221	158%
Current Year Financials	140	66	47%	267	127	90%

Project Description: This is a budget to undertake specific housing management projects that may arise that have not been planned for and/or enable the Council to fulfil specific obligations or landlord duties.

Project Lifecycle: Planned End Date 31-Mar-17 Forecast End Date 31-Mar-17

Main Issues / Reason for Variance

Supported Accommodation at Davidson Road - no issues. Retention payment scheduled for payment end of March 2017.

Ashton View - Project is now anticipated to cost £0.359m with budget shortfall recommended to be funded from the 2017/18 priority projects budget and virement from Building External Component Renewals which is reporting an underspend.

Mitigating Action

Project QS to identify opportunities to make cost efficiencies and officers to seek approval to increase budget funded from identified underspends.

Anticipated Outcome

Davidson Road retention to be paid by year end.

Ashton View - Cost efficiencies identified, where possible, approval of budget virement, project to complete by mid April.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 4**
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
3	**Projects to Deliver Housing Policies/Strategies (John Kerr)**						
	Project Life Financials	562	236	42%	453	(109)	-19%
	Current Year Financials	562	236	42%	237	(325)	-58%
	Project Description	This is a budget to undertake specific projects that will deliver housing policies/strategies, examples: Ex local authority and mortgage to rent buy-back scheme					
	Project Lifecycle	Planned End Date	31-Mar-17		Forecast End Date	31-Mar-18	

Main Issues / Reason for Variance
Buy Back of Ex Local Authority Homes - Project officers are now progressing the suitable applications for Buy Back following close of RTB. This is demand led and subject to suitability. 3 complete; 5/5 Gray St-£48k, 1 Colbreggan Ct £78k est, 61 George St £43k, 3 under interest; 27 Glendevon Place, 2 Kyle terrace, 1 flat in Gleniffer View - no projected values yet. Officers will continue to progress, however this is impacted by necessary legal procedures and acceptance of offers etc.
Mortgage to Rent Buy Back - This is demand led and subject to suitability with 1 complete at 27 Barwoodhill at £53k. There have been no suitable referrals from the Scottish Government in the last 4 months leading to a potential underspend of £0.108m in this financial year.

Mitigating Action
The opportunity to mitigate is limited at this time due to legal processes involved in the buy back of ex local authority homes and the lack of suitable referrals from the Scottish Government.

Anticipated Outcome
Remaining budget for Buy Back may require to be re-phased into 17/18 with an underspend anticipated in relation to Mortage to Rent.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 4**
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
4 Integrated Housing Management System (John Kerr/Graham Watters)						
Project Life Financials	876	96	11%	876	0	0%
Current Year Financials	854	74	9%	106	(748)	-88%
Project Description	This is a budget to support the necessary development and on-going requirements of implementing the Council's Integrated Housing Management System.					
Project Lifecycle	Planned End Date		31-Mar-17	Forecast End Date		31-Aug-18

Main Issues / Reason for Variance

The timetable with regards to the purchase of the IHMS IT solution and subsequent implementation was altered to allow investigation for the potential of sharing systems or services with other neighbouring authorities and housing providers. This investigation concluded that no suitable shared service opportunities existed and that therefore WDC should begin the process for procuring an IHMS IT solution from a supplier. Following the completion of the tender evaluation process, the IHMS Project agreed to appoint a preferred supplier for the ICT solution on 3 June 2016. The contract was signed on 16 February 2017. This was delayed due to commercial negotiations and the implementation plan requiring amendments to match the commercial bid of Aareon. Discussions with the Aareon around the Terms & Conditions of the contract has sought to ensure that the agreed payment plan is beneficial to WDC. Other notable forecasted expenditure in Q4 2016/17 will be in relation to the purchase of mobile working device hardware for Homelessness Services staff, Building Services staff and Asset & Investment staff. ICT Services have now identified suitable software. 20 trial devices were ordered on 4 November 2016 to be trialled across Housing and Building Services. Devices have now been received and will be fully released to the service areas week commencing 13 March 2017. Implementation date of system is anticipated to be June 2018.

Mitigating Action

A staffing structure for the Project Team was approved by the Project Board in March 2016. Four Technical Support Officers were recruited and in place by October 2016. Recruitment of an OD&C Facilitator and Project Officer have also taken place; the Facilitator started in June 2016 and the Project Officer officially starts on 31 March 2017 . This will help to mitigate any risks to further implementation slippage. The project team will monitor progress project and implementation closely for opportunities to catch up. Development work is underway relating to process mapping and data cleansing which will assist in meeting the timescales set out within the project plan.

Anticipated Outcome

Fully integrated housing management IT system procured from an approved government framework (CCS). The department will also go through service re-design during implementation to ensure the benefits that can be achieved from the system are fully maximised in order to provide maximum value. The project will require to be re-phased over 16/17 to 18/19 for full project spend.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 4**
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
5	**Targeted SHQS Compliance Works (Stewart Paton/Martin Feeney)**						
	Project Life Financials	600	50	8%	600	0	0%
	Current Year Financials	600	50	8%	52	(548)	-91%
	Project Description	This budget is to focus on work required to maintain the SHQS compliance with WDC housing stock. These are spread throughout West Dunbartonshire and involve varied types of work. Where applicable the work will be carried out via the relevant work stream package					
	Project Lifecycle	Planned End Date		31-Mar-17	Forecast End Date		31-Aug-17

Main Issues / Reason for Variance
This budget is for the lesser elements and targeting those in abeyance where possible, although spend is affected by tenant or owner refusals. The major elements of SHQS work is incorporated into the larger renewal programmes. Recent agreement reached to permit SHQS works to proceed, however this will not achieve spend by year end, budget to re-phase to 17/18

Mitigating Action
Work to be programmed in relation to agreed elements to proceed permitting progress asap. Officers to continue to target addresses in abeyance to progress those in relation to SHQS compliance.

Anticipated Outcome
Agreed works to proceed and anticipated to complete by end of August 2017, projected value of £0.548m

6	**Targeted EESH Compliance Works (Stewart Paton)**						
	Project Life Financials	4,047	1,886	47%	4,047	0	0%
	Current Year Financials	4,047	1,886	47%	2,000	(2,047)	-51%
	Project Description	This budget is to focus on work required to meet the standards for EESSH compliance. These are spread throughout West Dunbartonshire and involve varied types of energy improvement work.					
	Project Lifecycle	Planned End Date		31-Mar-17	Forecast End Date		31-Mar-17

Main Issues / Reason for Variance
Works are progressing with incumbent contractor, with this section completing by the end of February 2017, final costs to be agreed. Building Services are improving their position, although continue to experience problems in resourcing/recruitment to support this programme. In year budget will not be met, therefore forecast has been reduced to reflect this with remaining budget re-phased in future years. Performance and quality has improved over recent months, back-up contractors now in place. Further addresses are being scheduled via two back-up contracts to increase output and maximise spend. Programme target 200, completed 100. Programme will continue into 17/18.

Mitigating Action
Outgoing incumbent contractor phase completed at the end of February 2017, final costs to be agreed. Options are being considered to maximise expenditure. Back-up contractors now in place, programming addresses now underway, pending pre-start asbestos checks to permit start. Building Services continue their programmed installations already underway and continue the recrutiment drive.

Anticipated Outcome
Building Services to continue recruitment drive. Increase output on ongoing work. Increase delivery via back-up contractor. Maximise opportunities to meet year end spend targets. Forecast reduced to reflect issues and budget to re-phase over future years.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 4**
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
7 Building External Component Renewals (Stewart Paton/Martin Feeney)						
Project Life Financials	2,600	1,353	52%	2,315	(285)	-11%
Current Year Financials	2,600	1,353	52%	1,790	(810)	-31%
Project Description	This budget is to focus on building external component renewals as identified and recommended from the housing stock condition survey examples; roofs, chimneys, flashings, fascia, soffits, gutters, downpipes etc.					
Project Lifecycle	Planned End Date	31-Mar-17		Forecast End Date	31-Mar-17	

Main Issues / Reason for Variance

Roof Coverings - Works are progressing and output is satisfactory. Programme target 430, completed 372. Progress has been impacted slightly due to availability of materials (shortage of tiles) resulting in budget of £0.525m requiring to be rephased into 2017/18

Roofline Works are progressing and output is satisfactory. Quantities of this work have been incorporated into the full roof renewal contract. This will result in an underspend of £0.285m of which virement of £0.119m is requested to part fund the budget shorfall related to Ashton View.

Mitigating Action

None available at this time.

Anticipated Outcome

Roof Coverings completion delay to 2017/18. Roofline Works to complete by end of March 2017 with an anticipated underspend. All future roofline works will be encapsulated when completed roof coverings, therefore no requirement to slip remaining roofline budget.

8 Statutory /Regulatory/Compliance Works (Stewart Paton/Martin Feeney)						
Project Life Financials	256	57	22%	158	(98)	-38%
Current Year Financials	256	57	22%	78	(178)	-70%
Project Description	This budget will be used to upgrade / replace components / installations in order to comply with the relevant standards / legislation / health and safety in relation to housing stock.					
Project Lifecycle	Planned End Date	31-Mar-17		Forecast End Date	31-Mar-18	

Main Issues / Reason for Variance

Three projects are complete (Westbridgend and North Drumry Fire Door Upgrades and Kilbowie Court Lift Upgrade) with retentions of £0.058m paid in this financial year. The remaining project is Main Board renewals valued at £0.100m. Works are progressing, however access remains an issue, main supplier isolater needs to be replaced first followed by consumer unit renewal. Officers are working to gain access, this may result in some instances of forced entry to complete. Programme target 140, completed 15, 30 in progress. There is a requirement of £0.80m budget to be re-phased into 17/18. Balance of budget (£0.098m) is not required and therefore reported as an underspend in this financial year.

Mitigating Action

Main Board Renewals - 15 completions in year, forced entry commenced in January 2017 following issue final access request letter and forced entry notification.

Anticipated Outcome

Main Board Renewals - Access to be gained, however at this time it is likely that £0.080m will require to be rephased to 2017/18.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 4**
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
9	**Energy Improvements/Energy Efficiency Works (Stewart Paton/Martin Feeney)**						
	Project Life Financials	100	4	4%	100	0	0%
	Current Year Financials	100	4	4%	4	(96)	-96%
	Project Description	This budget is to undertake the installation of energy efficiency measures targeted to improve the quality of homes and alleviate the effects of fuel poverty where possible, examples: loft insulation, pipe / tank insulation, draught exclusion.					
	Project Lifecycle	Planned End Date	31-Mar-17	Forecast End Date		30-Jun-17	

Main Issues / Reason for Variance

Committed budget of £0.096m to contribute to the energy improvement upgrades in Old Kilpatrick area under the 'Capital Stimulus' project supported by the Scottish Government. Budget to be slipped into 17/18 with works anticipated to be complete by end of June 2017.

Young Street Central Heating Upgrade - no issues. Rentention payment due to be paid by end of March 2017.

Mitigating Action

None required.

Anticipated Outcome

Capital Stimulus Project to be completed as planned. Young Street Central Heating Upgrade retention to be paid by year end.

10	**Modern Facilities and Services (Martin Feeney)**						
	Project Life Financials	590	293	50%	590	0	0%
	Current Year Financials	590	293	50%	300	(290)	-49%
	Project Description	This budget is to undertake the continuation of West Dunbartonshire's commitment to upgrading the bathrooms and kitchens of all housing stock. We will also continue to work towards upgrading kitchens and bathrooms in tenanted properties that have previously declined to participate in this programme.					
	Project Lifecycle	Planned End Date	31-Mar-17	Forecast End Date		31-Mar-18	

Main Issues / Reason for Variance

Bathroom Upgrades - Works are progressing and output is satisfactory, programme target 190, completed 139. There are issues with access and tenant agreement affecting completions.

Kitchen Upgrades - Works were progressing however this was programmed to have more labour in winter months, programme target 125, completed 65. There are issues with access and tenant agreement effecting completions.

Mitigating Action

Labour resources are being focused to increase output over remaining period.

Anticipated Outcome

Budget required to be re-phased into 17/18

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 4**
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
11	**Void Housing Strategy Programme (Andy Cameron)**						
	Project Life Financials	2,500	2,845	114%	3,000	500	20%
	Current Year Financials	2,500	2,845	114%	3,000	500	20%
	Project Description	This budget is to fund the improvement of void housing stock to improve the quality of life for tenants in buildings which are difficult to live in and are unpopular, and / or to tackle anti-social difficulties, crime and fear of crime. Investment is designed to assist in reducing the level of voids.					
	Project Lifecycle	Planned End Date		31-Mar-17	Forecast End Date		31-Mar-17

Main Issues / Reason for Variance

Demand led programme to meet void targets. Works are progressing as demand dictates to tunraround empty properties to be available for re-let.

Mitigating Action

None available at this time. Void management team are monitoring spend monthly.

Anticipated Outcome

Project anticipated to exceed budget.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 4**
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
12 Regeneration/ Demolition of Surplus Stock (Jackie Gallen/Stewart Paton)						
Project Life Financials	8,899	7,230	81%	8,899	(0)	0%
Current Year Financials	2,204	487	22%	882	(1,322)	-60%

Project Description: The bulk of this budget is to fund 'Demolition of addresses surplus to Council requirements' and also includes homeloss and disturbance budget.

Project Lifecycle: Planned End Date 31-Mar-17 Forecast End Date 31-Mar-18

Main Issues / Reason for Variance

£0.939m of the demolition budget is unallocated at this time of which £0.777m is requested to be carried forward into 17/18 with the remaining unallocated budget being used to offset other demolition overspends.

Alexander Street/Creveul Court/O'Hare - Pre-demolition surveys, clearances and service disconnections being arranged at O'Hare and Alexander St sites. O'Hare site is likely to require a diversion of services of which may see costs of £0.050m in this financial year. Procurement process will follow after certificates confirming service disconnections has been received by utility provider. A tenant still remains at Cruevel Court and negotiations will continue with regards to decant. It is anticipated that O'Hare and Alexander St sites will be underway by year end, with works continuing into 17/18 resulting in a rephasing requirement of £0.250m. Issues with sitting tenant in Cruevel Court is delaying this progress.

Homeloss and Distrubance - Officers continue to process to meet demand levels. Anticipated spend in this financial year is lower than anticipated at this time in line with the trend of demolitions spend with rephasing requirement of £0.247m into 2017/18.

Second Ave/Singer St/Crown Ave - now complete although completion took longer than anticipated due to pre-demolition clearances, unforseen disposal materials. Forecast spend is higher than budgeted and has outturned at £0.445m compared to initial estimates of £0.200m due to contractor submitting additional costs claim, although this is being countered and negotiated by project QS.

Glenside/Muir Road - contract underway, anticipated to be complete by the end of the financial year. Final costs are anticipated to be less than budget resulting in an underspend of £0.110m

Dalmuir multis - contribution to GS 'Regeneration of Open Spaces' A report was submitted to IRED Committee in September detailing £0.170m relating to regeneration works at Dalmuir which will be part funded by a £0.125m contribution from the HRA.

Mitigating Action

Alexander Street/Creveul Court/O'Hare - Officers to keep progress on track with all proposed demolition sites. Appropriate officers will continue focused efforts at Cruevel Court in relation to decant. Second Avenue/Singer Street/ Crown Avenue - Project QS is negotiating contractors cost claim. Virement request to increase budget will be required, capacity exists within overall budget approved.

Anticipated Outcome

Officers to process payments as soon as possible to meet demand and maximise spend. Glenside/Muir Road demolition to complete by year end. Remaining demolition budget to be re-phased into 17/18.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 4**
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
13 Clydebank East demolition/homeloss & disturbance (Jackie Gallen/John Kerr)						
Project Life Financials	3,474	46	1%	3,474	0	0%
Current Year Financials	180	46	26%	50	(130)	-72%
Project Description	This budget is to fund homeloss and disturbance payments of those properties identified as surplus stock.					
Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20

Main Issues / Reason for Variance

Following the committee decision in Nov 15 from a starting total of 181, 98 have agreed re-location and received a payment, with 83 remaining tenants. Housing officers continue their work to agree re-location tenancies, this is anticipated to continue over the next 2 years and each would receive at least the £0.0015m plus any furniture removal costs up to a max of £0.0015m additional.

Mitigating Action

Remaining budget to be rephased into 17/18

Anticipated Outcome

Project anticipated to underspend with remaining budget to be re-phased into next 2 years

14 Non-Traditional and Traditional Improvement Works (Stewart Paton)						
Project Life Financials	2,461	2	0%	2,225	(236)	-10%
Current Year Financials	2,461	2	0%	2	(2,459)	-100%
Project Description	This budget is for the proposed upgrade work to properties at Risk St, Dumbarton.					
Project Lifecycle	Planned End Date		31-Mar-17	Forecast End Date		31-Mar-18

Main Issues / Reason for Variance

Tender returns indicate potential project life savings of £0.236m, however the delivery of the full project is subject to owners agreement of returned tender costs with the risk that project completion and final spend could be impacted if owners do not agree. At this time the project is anticipated to complete late 2018 therefore the year end forecast for 2016/17 has been reduced to reflect this with the anticipated project cost to be re-phased into 17/18 and 18/19.

Mitigating Action

Tender evaluation has been completed enabling cost discussion with owners to take place.

Anticipated Outcome

Tenders return and evaluated allowing further consultation with owners to determine full extent of project to be agreed to commence per block.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 4**
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
15 Defective Structures/Component Renewals (Stewart Paton)						
Project Life Financials	2,047	1,371	67%	1,914	(133)	-6%
Current Year Financials	768	225	29%	230	(538)	-70%

Project Description: This budget is to fund the continuous programme of work to address specific structural faults in a number of tenement properties in Drumry.

Project Lifecycle: Planned End Date 31-Mar-17 Forecast End Date 31-Mar-18

Main Issues / Reason for Variance

Work is complete on current block and next block is now on site and anticipated to complete by end May 2017. Full spend will not be met by year end due to there being only one block that can be facilitated for decants. Remaining budget to re-phase to 17/18.

Mitigating Action

Project team will endeavour to progress to maximie spend. Appropriate officers will plan to keep the progress of this ongoing and reduce any delays where possible to keep project on target.

Anticipated Outcome

Current block to complete, transition kept to a minimum and next block antipated to complete by end of May 2017 maximising spend. Remaining budget to re-phase to 17/18

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 4**
HRA CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **28 February 2017**

PERIOD **11**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
16	**New Build Housing (Stewart Paton/John Kerr)**						
	Project Life Financials	33,127	13,569	41%	32,994	(134)	0%
	Current Year Financials	3,215	145	5%	300	(2,916)	-91%

Project Description: This budget is to fund new build social housing programme

Project Lifecycle: Planned End Date 31-Mar-21 Forecast End Date 30-Sep-18

Main Issues / Reason for Variance

Hill Street, Brucehill - Retention paid beginning of February 2017 with the final outturn being £0.005m over budget.

Second Avenue, Clydebank - New Build Contractor now procured. Tender returns indicated that costs are likely to be £0.600m more than budget, however it is anticipated that this cost increase will be partially offset by an increase in grant income which is now estimated to be £2.360m compared to the initial estimate of £2.000m (this increase is due to each property attracting grant income of £0.590m per unit compared to the initial estimate of £0.050m). This results in a net increase of £0.140m which is assumed at this time to be funded within the overall new build programme project life forecast spend. Works have commenced on-site; year end forecast reduced to £0.150m project lifecycle costs to be re-phased. Works anticipated to complete by end September 2018.

Central Bellsmyre - Retention payment due end of March 2017.

Mitigating Action

Second Avenue, Clydebank - Project team will work monitor and work closely with contractor to maximise year end spend to reduce variance gap. No action required in relation to Hill Street or Central Bellsmyre.

Anticipated Outcome

Hill Street retention to be paid by year end. Work to Second Avenue to commence as soon as possible to maximise year end spend with the overall project planned to complete over two years. Central Bellsmyre retention to be paid by year end.

TOTAL PROJECTS AT RED STATUS						
Project Life Financials	56,852	24,869	44%	56,142	(710)	-1%
Current Year Financials	15,650	3,534	23%	4,452	(11,198)	-72%

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF RESOURCES

APPENDIX 5

MONTH END DATE **28 February 2017**

PERIOD **11**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
1	**New Build Capital Grant**						
	Project Life Financials	(13,514)	(4,899)	36%	(12,549)	965	-7%
	Current Year Financials	(2,000)	(100)	5%	(750)	1,250	-63%
	Project Description	This resources relates to the Scottish Government grant funding towards new build council house programmes					
	Project Lifecycle	Planned End Date	31-Mar-21		Forecast End Date	31-Mar-21	

Main Issues / Reason for Variance

Unbudgeted income was received in 2015/16 for the purchase of the St Andrew's site. It is anticipated that grant income in relation to Second Avenue will not be fully received in 2016/17 due to delays in spend as detailed in the red status project update.

Mitigating Action

None available due to project delay

Anticipated Outcome

Delay in receipt of new build grant income

2	**Capital Receipts**						
	Project Life Financials	(586)	(2,115)	361%	(2,888)	(2,302)	393%
	Current Year Financials	(586)	(2,115)	361%	(2,888)	(2,302)	393%
	Project Description	This resource relates primarily to the sale of council houses, tenant/client contributions.					
	Project Lifecycle	Planned End Date	31-Mar-17		Forecast End Date	31-Mar-17	

Main Issues / Reason for Variance

This income relates to Council House Sales and disposal of other HRA land and assets. Income received to date is in excess of budget due to the number and value of house sales concluded in the year to date (£1.826m). In addition to this income of £730k in relation to sale of land in Bellsmyre (site to be used for OLSP New Build) is anticipated to be received in 16/17.

Mitigating Action

None required at this time

Anticipated Outcome

Capital receipts anticipated to be received in excess of original forecast.

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF RESOURCES

APPENDIX 5

MONTH END DATE **28 February 2017**

PERIOD **11**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
3 Other Grants/Contributions						
Project Life Financials	0	(457)	100%	(457)	(457)	100%
Current Year Financials	0	(457)	100%	(457)	(457)	100%
Project Description	This resource relates primarily to the grants and other contributions received in relation to energy efficiency works, owner occupier contributions.					
Project Lifecycle	Planned End Date	31-Mar-16		Forecast End Date	31-Mar-16	

Main Issues / Reason for Variance

Income received to date in 2016/17 relates to owner occupier contributions relating to roofing works (£0.150m) and scottish government funding related to energy efficiency works (£0.307m).

Mitigating Action

None required at this time

Anticipated Outcome

Contributions will reduce overall prudential borrowing required

4 CFCR						
Project Life Financials	(2,189)	0	0%	(2,189)	0	0%
Current Year Financials	(2,189)	0	0%	(2,189)	0	0%
Project Description	Capital Funded from Current Revenue					
Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Mar-20	

Main Issues / Reason for Variance

No issues anticipated at this time.

Mitigating Action

None required at this time

Anticipated Outcome

CFCR applied as expected at year end

WEST DUNBARTONSHIRE COUNCIL
HRA CAPITAL PROGRAMME
ANALYSIS OF RESOURCES

APPENDIX 5

MONTH END DATE 28 February 2017

PERIOD 11

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
5	**Prudential Borrowing**						
	Project Life Financials	(23,626)	(9,117)	39%	(34,436)	(10,810)	46%
	Current Year Financials	(23,626)	(9,117)	39%	(9,986)	13,640	-58%
	Project Description	Prudential borrowing required is determined by factors such as total spend incurred and whether any additional resources are achieved - such as additional capital receipts, etc.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Prudential borrowing is likely to be less than required due to additional income received from grants and other contributions along with project underspends and rephasings required						
	Mitigating Action						
	None required at this time						
	Anticipated Outcome						
	Prudential borrowing less than anticipated						
6	**Loan Repayments**						
	Project Life Financials	(24)	(36)	150%	(40)	(16)	66%
	Current Year Financials	(24)	(36)	150%	(40)	(16)	66%
	Project Description	Loan repayments in relation to purchased properties					
	Project Lifecycle	Planned End Date		31-Mar-18	Forecast End Date		31-Mar-18
	Main Issues / Reason for Variance						
	Loan repayments anticipated to be less than forecast						
	Mitigating Action						
	None available due to nature of loan repayments						
	Anticipated Outcome						
	Loan repayments received less than anticipated						
	Prior Year Resources Applied	(41,060)	(28,319)	69%	(28,319)	12,741	-31%
	TOTAL RESOURCES						
	Project Life Financials	(80,999)	(44,943)	55%	(80,877)	122	0%
	Current Year Financials	(28,425)	(11,825)	42%	(16,309)	12,116	-43%

WEST DUNBARTONSHIRE COUNCIL

Report by Strategic Lead – Communications, Culture & Communities

West Dunbartonshire Council: 26 April 2017

Subject: Equality Outcomes & Mainstreaming Report 2017-2021

1 Purpose

1.1 This report seeks approval from Council for the Equality Outcomes and Mainstreaming Report for 2017-2021

2 Recommendations

2.1 It is recommended that members:

- Note progress made in delivery of the 2013-2017 Equality Outcomes;
- Agree the 2017-2021 Equality Outcomes and Mainstreaming Report

3 Background

3.1 Since 2013 the Equality & Human Rights Commission (EHRC) has required public bodies to develop and publish a range of equality outcomes which support delivery of duties in line with the Equality Act 2010. West Dunbartonshire Council published its first Equality Outcomes and mainstreaming report in April 2013, covering the period 2013-2017.

3.2 Delivery of the outcomes and supporting activity is managed and monitored through the Council's Equality & Diversity Working Group (EDWG) chaired by Councillor Hazel Sorrell and attended by key services.

3.3 EHRC requires that all public bodies under this duty publish a set of Equality Outcomes at least every 4 years. West Dunbartonshire Council, along with many other Public Bodies, is required to approve and publish its Equality Outcomes and Mainstreaming Report by the end of April 2017.

3.4 In line with this guidance, work has been undertaken to review Council progress against the 2013-17 report and develop a new set of outcomes for 2017-21.

3.5 Council services have been fully involved in the development of the report and have offered advice and evidence of progress and identified emerging equality outcome areas. Work has also been undertaken through the West Dunbartonshire Equality Forum, a partnership group involving community organisations with a focus on equalities, to identify actions, evidence of progress and priorities for future years.

4 Main Issues

4.1 As detailed throughout the body of the report and in Appendices 1 and 2 to the report, good progress has been made in delivery of the 2013-2017 Equality Outcomes. The Council has committed to delivering a strong focus on leadership and raising awareness through mainstreaming activities such as events in support of Black History Month, LGBT history month and International Women's Day. The creation of the West Dunbartonshire Equality Forum allows for robust consultation by the Council and partner agencies with a range of equality groups and will continue to develop during the 2017-2021 period.

4.2 Accessibility of buildings and services has been an area of focus over the last 4 years. During this time we have seen the percentage of Council buildings in which public areas are suitable for and accessible to disabled people increase from 50% in 2013 to 88% in 2016. On local roads nearly 200 additional disabled parking bays have been installed. In addition to this the Council has invested in developments at the Dennystoun Forge site to ensure the Gypsy/ Traveller tenants here have accessible services, and are able to engage with housing services on future aspirations for the site.

4.3 During the same period there has been an increase in support amongst residents that the Council should do everything possible to tackle prejudice and discrimination. There has also been a reduction in the number of recorded hate incidents in West Dunbartonshire.

4.4 West Dunbartonshire Council has standardised the use of Equality Impact Assessments on key decisions and policies. Great strides have been made to increase the flexible working options available to our employees and the Council was recently named Best Public Sector Employer for Working Families. Equalities training is now being delivered to three times the number of employees a year (600) than was the case in 2012/13.

4.5 In education there has been significant progress over the last four years. The Rights Respecting School programme is in place across West Dunbartonshire along with an accessibility strategy for disabled learners. There has been a reduction in identity based bullying and harassment in schools, and the creation of LGBTI pupil groups in a number of high schools across the area.

4.6 Areas for improvement in the next four years include reducing the disability pay gap at the Council; reducing the levels of gender segregation at the Council; and improving the latest satisfaction levels amongst residents for the accessibility of services to disabled people.

4.7 In setting Equality Outcomes for 2017-2021 the EDWG reviewed progress over the previous four years and both local and national evidence, as well as feedback from residents and service users. This led to creation of nine Outcomes for 2017-2021 which include continuations of previous outcome areas and development of new areas of focus. The detail of these Equality

Outcomes and the measures of success aligned to them can be found in appendix 3 to the Equality Outcomes and Mainstreaming Report.

4.8 Each of the Equality Outcomes has been assigned a lead strategic area(s) to ensure oversight and ownership of delivery. These Outcomes are detailed in the appropriate Delivery Plans for the Strategic service areas to ensure delivery of equality outcomes is linked to all other activities in each service as appropriate.

4.9 Key areas of focus in 2017/21 include increasing digital inclusion amongst under-represented groups to improve access to services; reducing further identity based bullying in schools; and reducing the poverty related attainment gap.

5 People Implications

5.1 There are no people implications resulting directly from this report. Work to implement the plan will be carried out by the services themselves as part of regular activity.

6 Financial & Procurement Implications

6.1 There are no direct financial implications associated with this report. However, there may be financial implications resulting from implementing actions to deliver on the outcomes once agreed.

7 Risk Analysis

7.1 This report demonstrates that the Council has robust processes in place to plan and to manage and improve performance in relation to outcomes delivery across all protected characteristics. Failure to develop equality outcomes and supporting activity would be a significant risk.

8 Equalities Impact Assessment (EIA)

8.1 A full EIA has been carried out on the report using the new online EIA tool.

9 Consultation

9.1 All strategic service areas have been involved in development of the report and participate in the EDWG.

10 Strategic Assessment

10.1 Equality is a key underpinning principle in delivering the strategic vision and mission of the Council.

Malcolm Bennie
Strategic Lead Communications, Culture and Communities
28 March 2017

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Appendices:	Equality Outcomes & Mainstreaming Report 2017-21 (including Appendices 1-4)
Background Papers:	Equality Impact Assessment
Wards Affected:	All wards

West Dunbartonshire COUNCIL

Equalities Mainstreaming and Outcomes Report

2017-21

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1. Foreword

As Chair of the West Dunbartonshire Equality and Diversity Working Group, I am delighted to present the Equality Outcomes and Mainstreaming Report for 2017.

This report details progress made by West Dunbartonshire Council to deliver the Equality Outcomes laid out in 2013, as well as wider updates on the progress made to mainstream equalities activity.

The focus of the targets agreed in 2013 was to reduce significant inequalities, while ensuring increased compliance and accountability. Good progress has been made on delivery of the Equality Outcomes, and other work, over the four year period with:

- Establishment of the West Dunbartonshire-wide Equality Forum bringing together community and statutory organisation
- Increased support among residents that we should do everything we can to tackle prejudice and discrimination
- Increased employee satisfaction with our approach to equality and diversity
- Unprecedented improvements to Council Housing stock across West Dunbartonshire
- Improvements in particular to the Gypsy/Traveller persons site at Dennystoun Forge
- Reduction in the number of recorded hate incidents in West Dunbartonshire
- Establishment of three active LGBTI pupil groups in West Dunbartonshire Secondary Schools
- Nearly 200 additional disabled parking bays installed
- Supporting the successful introduction of the Women's History Project and the Oral History Project through the West Dunbartonshire Equality Forum

This report also sets out the West Dunbartonshire Equality Outcomes for 2017 - 2021 for the Council, and the further mainstreaming activity which is required to support delivery of these.

I believe that in the current challenging times the public sector finds itself in, it is more important than ever to maintain a focus on fairness and equity in the design and delivery of our valued public services. I'm delighted to see the progress that has been made and the ambitious targets that have been set for the coming four years.

Councillor Hazel Sorrell
Chair - Equality & Diversity Working Group

2. West Dunbartonshire Council Equality Statement

West Dunbartonshire Council is fully committed to the vision, values and ethos of the Equality Act 2010 and to fulfilling the three key elements of the general equality duty as defined in the Act:

- Eliminating discrimination, harassment and victimisation
- Advancing equality of opportunity between people who share a protected characteristic and those who do not
- Fostering good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

- age (A)
- disability (D)
- gender reassignment, (GR)
- pregnancy and maternity (P/M)
- race, this includes ethnicity, colour and national origin (R)
- religion or belief (R/B)
- sex (S)
- sexual orientation (SO)
- marriage/civil partnership (for which only the first duty applies) (M/CP)

Every one of us has 'protected characteristics', however in this context the focus is on the treatment individuals and groups receive, the level of autonomy they have, and the positive or negative outcomes for them.

This is the second Equality Outcomes and Mainstreaming Report the Council has produced, and builds on the achievements and commitments made through our 2013 - 2017 report.

This report gives us the opportunity to detail the progress we've made in the last four years in mainstreaming and progressing equality across West Dunbartonshire. We also use it to set out our updated Equality Outcomes for the period 2017 - 2021. These Equality Outcomes are designed to help us meet our duties as detailed in The Act. They have been developed using evidence gathered from our communities and services, as well as with statistical data about identified need.

Since we first set out Equality Outcomes in 2013, the West Dunbartonshire Health & Social Care Partnership (HSCP) has been established. As a separate public body, the HSCP has its own suite of Equality Outcomes for delivery, replacing any health or social care related outcomes previously owned and delivered by the Council.

3. Equality in West Dunbartonshire Council

Local context

Population and age

West Dunbartonshire Council is committed to being a great place to live, work and visit. We serve a population of around 89,590[1](1.7% of the total population of Scotland) and aim to improve the quality of life and access to opportunities for all residents in a prosperous and dynamic West Dunbartonshire.

The current population is split at 47.6% male and 52.4% female. Within West Dunbartonshire the median age of residents is 42, (41 for men and 43 for women). In total 19% of males and 16% of females are aged 16 and under. 65% of males and 61% of females are of working age, and 16% of males and 22% of females of pensionable age. For every 100 females in the population there are 91 males.

The following charts demonstrate the breakdown of age groups within the population.

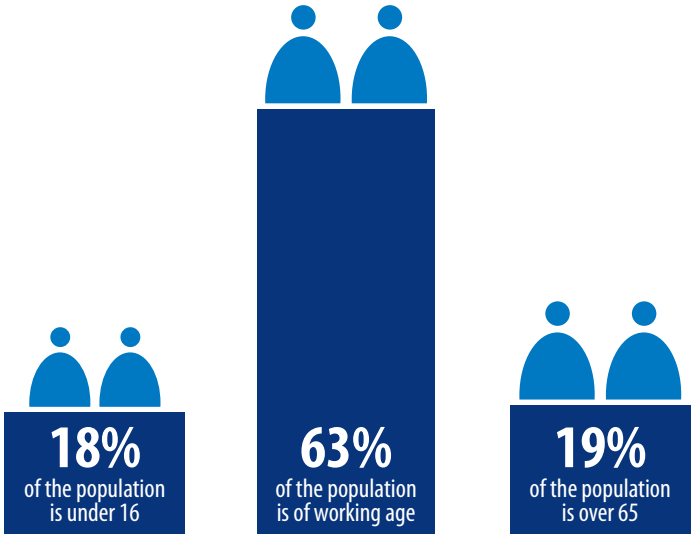

Figure 1
Estimated Population - Age Group Split (WD) 2015

Of the 924 births in West Dunbartonshire during 2015, 92% of mothers originated from the United Kingdom, Isle of Man or the Channel Islands. This is higher than the Scotland figure of 84%.

[1] https://www.nrscotland.gov.uk/files/statistics/council-area-data-sheets/west-dunbartonshire-council-area-profile-data-sheet.pdf

% of births by Mother's country of origin	Scotland	West Dunbartonshire
United Kingdom, Isle of Man, Channel Islands	84%	92%
Irish Republic including Ireland, part not stated	1%	0%
Other European Union	7%	4%
Australia, Canada, New Zealand	0%	0%
India, Bangladesh, Sri Lanka, Pakistan	2%	1%
West Indies, Belize, Guyana	0%	0%
Africa	2%	1%
Other Commonwealth	0%	0%
Other countries	4%	1%

Figure 2

West Dunbartonshire has life expectancy rates that are statistically worse than the Scottish average, with the second lowest life expectancy at birth of all Scottish Local Authorities[2]. Based on the most recent figures available (2013 - 2015) female life expectancy at birth (78.7 years) is greater than male life expectancy (74.8 years), but both were lower than the Scottish average. Male life expectancy at birth in West Dunbartonshire is improving at a faster rate than female life expectancy.

Ethnicity

Based on 2011 Census figures, the biggest ethnic group is white, which accounts for 89,306 people; this group includes people who identified as White Scottish, British or Irish. The table below details the percentage breakdown in West Dunbartonshire compared to Scotland. The number of people from non-white groups doubled between 2001 and 2011 in line with the increase in Scotland.

Ethnic group	% population WD	% population Scotland
White-Scottish	93%	84%
White-British	3.1%	7.8%
White-Irish	1%	1%
White-Polish	1.1%	3%
White-Other	0.9%	2.9%
Asian	0.3%	0.5%
African	0.3%	0.1%
Caribbean	0.1%	0.3%
Other ethnic groups	0.2%	0.4%

Figure 3

[2] www.nrscotland.gov.uk/files/statistics/life-expectancy-areas-in-scotland/2013-2015/13-15-rep2012.xlsx

Disability

The number of people in Scotland with a long-term activity-limiting health problem or disability was slightly lower in 2011 than in 2001. This is despite the fact that the number of people aged 65 and over increased by 10%. However in West Dunbartonshire this is not the case; 23.1% of the population reported long-term activity-limiting health problems or disabilities in 2011 as opposed to 22.7% in 2001[3].

Religion

We know from the 2011 Census that Scotland became a less religious country between the 2001 and the 2011 Census. In West Dunbartonshire there was an 8% reduction in the number of people who reported they had a religion. There was also a drop of 22% of people who recorded their religion as Church of Scotland and a drop of 1% in the number of people who described themselves as Roman Catholic. The 2011 Census shows that Christians make up 65.2%[4] of faiths in West Dunbartonshire, this compares to 54 % of the population of Scotland who stated their religion as Christian.

In West Dunbartonshire, 29% of the population stated they belonged to the Church of Scotland compared to 32% for Scotland. The proportion of people who stated they were Roman Catholic in West Dunbartonshire was 33.1% compared to 16% for Scotland. The proportion of people who reported that they were Muslim in West Dunbartonshire was 0.4% compared to 1.4% for Scotland as a whole.

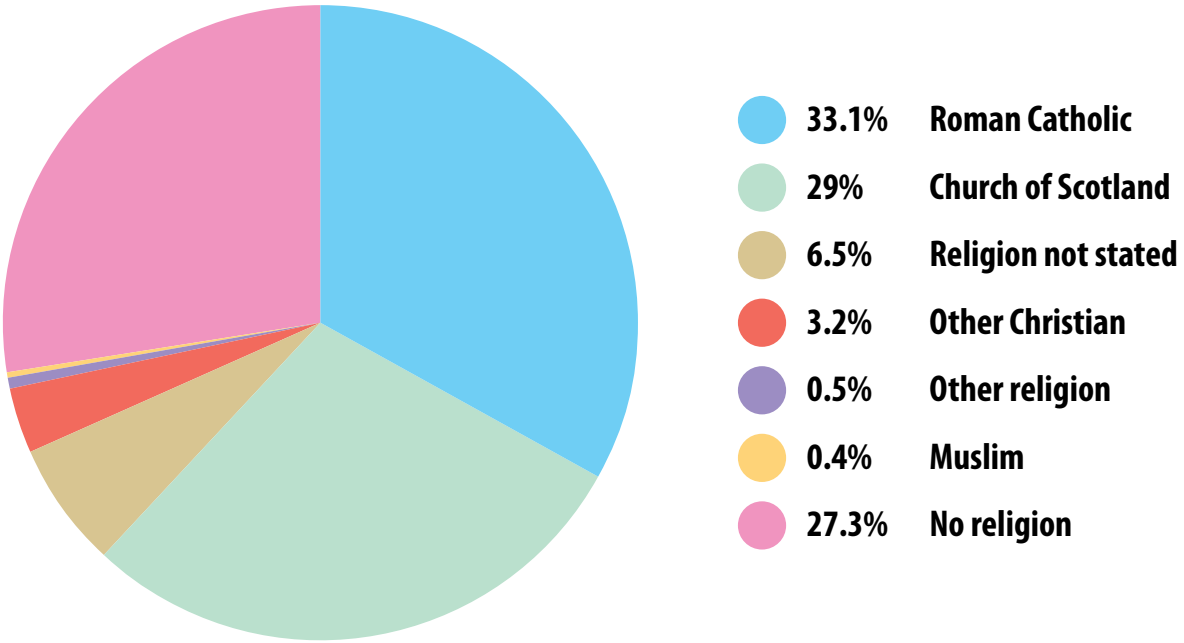

Figure 4

[3] http://www.scotlandcensus.gov.uk/ods-web/area.html
[4] http://www.scotlandcensus.gov.uk/ods-web/area.html

Poverty and Inequality

Based on the most recent SIMD data, published in 2016, West Dunbartonshire residents face high levels of multiple deprivation. At a national level such deprivation tends to effect some groups more than others; for example more women than men are in poverty, disabled people are less likely to be in work than non-disabled people, and unemployment is twice as high for non- white ethnic groups than for white ethnic groups. In examining equality issues it is important to bear in mind needs and not just numbers of those from protected groups.

West Dunbartonshire has seen a drop in the number of datazones that are in the 5% most deprived category. However there has been a rise in the number of datazones within the 15% most deprived category since 2012. Around 26% of children in West Dunbartonshire live in poverty - this equates to more than 1 in 4 children. This is proportionately higher than comparator Councils in Scotland.

Deep rooted poverty remains and these areas have seen relative deterioration since SIMD began. Eight datazones are included in the 5% most deprived areas in Scotland - six of these sit within the Clydebank area with the remaining two sitting in Dumbarton.

While health and deprivation are not protected characteristics they provide useful general context when looking to understand the needs of our population. It is widely understood that reducing health risking behaviours such as smoking, alcohol consumption, drug use and poor diet could have a positive effect on an individual's health and mental health and improve their ability to access supports and services. Age of the population is likely to be a major factor in long term health conditions. Other factors include the impact of deprivation; health related behaviours; underlying mental wellbeing/resilience/confidence and motivation; real engagement with life and personal wellbeing.

The most recent data on community health shows West Dunbartonshire to be falling behind Scottish averages against a number of measures.

The 2016 publication of the Health and Wellbeing profile for West Dunbartonshire shows 16+ smoking prevalence at 21.9%. Although this figure has fallen (from 23.7% in 2011) reflecting the national picture, the figure remains stubbornly higher than the Scottish average. The rates for smoking related deaths, early cancer deaths and respiratory related admissions are higher than the rate for Scotland.

The data detailed below is the most recently available data in relation to a number of health risking behavioural areas and is closely linked to deprivation.

- The most recent West Dunbartonshire rate for drug-related hospital stays (2014/15 data) of 130 is similar to the Scotland rate of 122
- West Dunbartonshire reported 914 alcohol related hospital stays for 2014/15, significantly higher than the national average of 665. This was also the case with alcohol related deaths which in West Dunbartonshire averaged 29 compared to 23 for Scotland
- Males in West Dunbartonshire are above the national average in relation to alcohol dependency (17.2%), problem drug use (3.5%), drug related mortality (28.1 per 100,000), deaths from suicide (22.8 per 100,000) and alcohol related mortality (44.5 per 100,000)

- Females in West Dunbartonshire are above the national average in relation to problem drug use (1.6%), drug related mortality (6.8 per 100,000), deaths from suicide (10.8 per 100,000) and alcohol related mortality (17.7 per 100,000)
- In 2014, the coronary heart disease hospitalisation rate in West Dunbartonshire of 519.6 per 100,000 was significantly higher than the Scottish rate of 403.1
- The rate for emergency hospitalisations in 2014, at 8542.4 per 100,000, was higher than the rate for Scotland (7473.4)
- The percentage of people prescribed medication for anxiety, depression or psychosis in 2015 was, at 21%, higher than Scotland overall (18%)

In depth information about West Dunbartonshire can be found in the **2017 Social and Economic Profile** on the Council website. This brings together quality statistical information to inform and review policy and practice.

Equality and Diversity Working Group

The Council Equality and Diversity Working Group (EDWG), chaired by an Elected Member, is the key vehicle for ensuring strategic implementation and coordination of plans to improve equality locally. This group monitors delivery of the Equality Outcomes, and ensures linkages to Council strategies and plans such as the West Dunbartonshire Local Housing Strategy 2017-2021, Economic Development Strategy and local activities such as Connecting Clydebank and the A814 place-making project.

National context

In developing the 2017 Equality Outcomes and Mainstreaming report the Council has considered the likely impacts of a range current and planned legislative and policy developments, and evidence.

We have taken account of the Equality and Human Rights Commission's 'Is Scotland Fairer' 2015 report, where relevant to the Council's roles:

- Improve the evidence and the ability to assess how fair society is
- Raise standards and close attainment gaps in education
- Encourage fair recruitment, development and reward in employment
- Support improved living conditions in cohesive societies
- Encourage democratic participation and ensure access to justice
- Ensure all people can access the health services they need
- Tackle targeted harassment and abuse of people who share particular protected characteristics

The Scottish Government has made a commitment to bringing in the Socio-Economic Duty of the Equality Act 2010 in Scotland during 2017. This means that the Council must consider inequality of outcome arising from socio-economic disadvantage when making strategic decisions. Where possible the Council should make decisions that improve equality for people who are socio-economically disadvantaged.

Scottish Government has also noted an intention to review inclusion of Human Rights in the National Performance Framework. This provides a context of broad measures of national wellbeing covering a range of economic, health, social and environmental indicators and targets. In preparing for this, West Dunbartonshire is making improvements and additions to our current Equality Impact Assessment (EIA) system to reflect human rights.

The Scottish Government has emphasised the importance of equality and human rights to Scotland's future and the importance of inclusive growth, fair work and social justice to our economic success and social wellbeing.

The Race Equality Framework for Scotland sets out the Scottish Government's approach to promoting race equality and tackling racism and inequality. The Framework is based on the priorities, needs and experiences of Scotland's minority ethnic communities, with expertise contributed by the public and voluntary sectors and academia to ensure that the Framework is practical and deliverable; and to create measurable progress on race equality.

The **Community Empowerment (Scotland) Act** supports communities to achieve their own goals and aspirations through taking independent action and by having their voices heard in the decisions that affect their area. Awareness-raising work has been underway with local equality groups through the West Dunbartonshire Equality Forum (WDEF) to ensure that they can take advantage of its provision on an equal footing.

Our approach to mainstreaming equality locally underpins this desire and ensures that we are in a position to support the aspirations of our communities. The Act brings a legal duty on the Government and Community Planning Partnerships to reduce inequalities arising from socio-economic disadvantage.

Socio-economic disadvantage is often related to people's protected characteristics, for example as stated previously, people with disabilities are more likely to be unemployed; women are more likely to be on lower incomes.

The **Community Justice (Scotland) Act** requires a range of public sector partners to work together to deliver improved outcomes in relation to community justice. Planning for this process has already begun, and will be supported by equality impact assessment work to help ensure the maximum benefit for different groups.

4. Our Commitment to Mainstreaming Equality

The Council defines key Equality Outcomes for delivery, and ensures that we have a focus on mainstreaming equality through all work that we do. Mainstreaming equality ensures we make the right decisions first time, in planning and providing services, and being an inclusive employer of choice.

Mainstreaming equality has a number of benefits:

- It helps to ensure that our services are fit for purpose and meet the needs of our community
- It helps us attract and retain a productive workforce, rich in diverse skills and talents
- It helps us work toward social inclusion and allows us to support the communities we serve to improve the lives of our residents
- It helps us to continually improve and better perform through growing knowledge and understanding
- Mainstreaming means taking into account equality when delivering the day-to-day functions of the Council; this ensures equality is core to everything that we do as an employer and a service provider

Leadership

A corporate commitment to mainstreaming equality has been vital in ensuring we continue to deliver high standards of services and functions effectively and efficiently.

Our Elected Members have responsibility for championing and promoting equality and diversity within the Council and externally. They engage and listen to the views of our local communities in a number of ways, allowing them to take a more collective approach to addressing inequalities in West Dunbartonshire.

In addition to this, there are a range of existing structures and processes that support the Council in delivering on its duty to promote equality and diversity:

- Equality Impact Assessments are provided as supporting documentation to all Committee papers where a policy/service/function decision is required
- The Council Equality and Diversity Working Group (EDWG) ensures strategic implementation and coordination of plans to improve equality locally
- The Chief Executive leads the Strategic Leadership Group (SLG) which has collective responsibility for ensuring accountability of the whole organisation in delivering our equality duties

Raising and Maintaining Awareness

It is important in mainstreaming equality that the Council takes every opportunity to build and maintain awareness of our duties as an employer and provider. This helps deliver on our ambition to support the aspirations of our communities.

All employees joining the Council undertake an induction which includes equalities awareness. This is complemented by specific equalities training delivered through our online training platform, and further supported by tailored face-to-face sessions.

In addition, the Equality and Diversity Working Group cascades information across services through its membership, and provides updates as required through bulletins and updates to services and Elected Members.

To strengthen the profile for equalities in the community, the Council supports the West Dunbartonshire Equality Forum. This is a partnership of statutory organisations (such as Police Scotland, Scottish Fire and Rescue, Skills Development Scotland, and West Dunbartonshire Health and Social Care Partnership) and community organisations with a focus on equality, such as ISARO Social Integration Network, Y- Sort-It, West Dunbartonshire Ethnic Minority Association, West Dunbartonshire Access for All and Women's Aid.

The West Dunbartonshire Equality Forum initially came together from three previous groups (the LGBT Network, The Equalities Liaison Group and the Hate Crime Action group) and widened out membership as noted above. The Forum meets regularly and has informed work on delivering our Equality Outcomes for 2013 - 2017.

The Council also supports and publicises key equality focused events over the year such as flag-raising and events for LGBT history month and Black History month.

Figure 5

For the ninth year elected members, Council Officers, Schools pupils and colleagues from partner organisations came to together to mark LGBT History month at our Dumbarton Offices.

Assessing Impact

The Council uses an Equality Impact Assessment (EIA) process to assess the likely impact of its planned or revised policies. All new or revised policies are screened for relevance to the three arms of the general equality duty. If relevant, impact assessments are carried out and published online (search the Council website for 'Impact Assessments'). Existing policies will be screened when they are reviewed, or if a change in the law or case law requires this.

The Council uses internal and external data to provide evidence for EIAs, and consults directly with equalities groups as required. During 2016/2017, the Council trialled a new online tool for carrying out EIA: this tool incorporates both Human Rights and Social Economic impacts. This will be evaluated before a full roll out across services.

Benchmarking on Equalities

Since April 2015 the Council has been working with seven other local authorities (Aberdeen City Council, Dundee City Council, East Dunbartonshire Council, Edinburgh City Council, Falkirk, Glasgow City Council and North Lanarkshire Council) to benchmark and share best practice in relation to employment equalities, with contributions from Human Resources and Equalities staff.

In its first phase this work has looked at success rates for different groups of employee applicants, why these might vary and what measures might be taken, including recruitment practices and staff development. The work will be feed into our approaches to increasing employment diversity at West Dunbartonshire Council to make it more representative of the local population.

Procurement

The Council is committed to best value and promoting fairness and equality in procurement.

Procurement and Equalities officers worked together to produce **organisational guidance on ensuring equalities in procurement**, which included impact assessing the approach and ensuring that we meet our specific duty in relation to procurement.

Our procurement officers work with services to assess impact in situations where procurement of goods or services may have a specific equalities dimension.

Case Study:

The proposal to put in place a **'Child Care Voucher Scheme'** for West Dunbartonshire Council staff was impact assessed and found to have specific relevance to equality. This was reflected in the content of the specification and how bids were scored. For instance, it was important to know how bidders would attract employee groups that research had shown sometimes did not participate in such schemes. There was a requirement for management reports to show the breakdown between male and female participants and age ranges, which we are monitoring to see if we need to increase uptake from particular groups.

Elsewhere, while working with Greenspace and Procurement staff opportunities were identified at an early stage in planning to improve the disabled access at a West Dunbartonshire Crematorium. Because this was identified early, the site could be decorated in such a way that maximised visual contrast. This is an example of getting the decision right first time and avoiding retrospective actions and costs.

Consultation and Involvement

The Council is committed to understanding the needs of residents and visitors in the area, and ensuring that we consult and involve on our Equality Outcomes and equality impact assessments.

As well as the West Dunbartonshire Equality Forum (WDEF), which allows the Council to develop partnership approaches to improving equality, the Council uses a range of consultation approaches underpinned by the national standards for community engagement such as the Citizens' Panel and monthly telephone survey.

Information gathered through the Citizen's Panel annual equality questions informs our understanding of progress being recognised in communities and helps identify areas for further action, such as accessibility of services.

Case Study:

The Local Housing Strategy (LHS) for 2017 - 2022 was consulted on through WDEF, and feedback from the Scottish Government subsequently noted equalities as an area of strength in the new LHS.

Monitoring and Reporting Progress

The Equality and Diversity Working Group monitor implementation of the Equality Outcomes and mainstreaming activity, as the responsible group for driving equality and diversity forward on behalf of the Council. The group is chaired by a Councillor with membership made up of Councillors and senior officers from all relevant service areas.

The group is supported by the Policy, Planning & Performance Team to ensure equality and diversity is embedded through all policy development, planning of services and continuous improvement activity. Progress towards delivery of our Equality Outcomes and mainstreaming activity is reported to Council on a bi-annual basis and published on the Council website. Supporting this progress report is a performance framework of key performance indicators.

Service Monitoring

Knowing if our services are accessible by those who need them is a vital part of ensuring fairness and effectiveness.

It is critical that the Council makes use of monitoring information on equalities to plan services and ensure equity of access. To support the gathering of this monitoring information we give residents, customers and service users different ways and opportunities for sharing information with us.

We will be widening and deepening monitoring information on housing applications, allocations and repairs, and making sure this data is used to continually improve services. We expect the new system to be in place from 2018/2019, and data will be utilised in assessing the operation of repairs, applications, and allocations.

Case Study:

Equalities monitoring of community learning services since 2012/13 has shown good take up of courses and supports across different ethnic and other groups in West Dunbartonshire. This valuable data was used in impact assessing the services and was also provided as evidence to Education Scotland during the recent strategic inspection of Community Learning & Development across Community Planning West Dunbartonshire.

Accessibility of Services

The Council has a legal duty to make its services accessible to disabled people. We take this duty seriously and monitor progress by asking residents about access. Citizen's Panel members were asked or their views on how easy it is to access Council Services. The table below details the response rate for those people who said services were easy or very easy to access:

It is quite easy or very easy to access Council services	2012/13	2014/15	2016/17
Overall	83%	88%	77%
Regeneration areas	83%	84%	72%
Disabled people	n/a	76%	60%
Survey of Equality Groups / contacts	n/a	55%	78%

Figure 6

The figures show there was an overall improvement following 2012 in the number of people who thought the Council services were easy or very easy to access. However, the most recent 2016 results were disappointing. This may in part be the result of high levels of change taking place across the organisation - something experienced by all local authorities adapting to reduced levels of funding. These changes alter how residents have traditionally accessed a particular service, and may in the short-term make them feel it is less easy to access a service. It will be important to monitor this trend closely in future years.

We do know that the percentage of council buildings in which all public areas are suitable for and accessible to disabled people increased from 50% in 2012/13 to 88% in 2015/2016. We also know that the Council's website achieved the highest possible 4* rating from SOCITM in 2016 - one of only five in Scotland - and achieved an accessibility rating of 2 (range is 0 - 3).

To help us identify improvement actions to increase the accessibility of services we asked respondents for suggestions. They identified the following key priorities:

Improving access to Council services	2012/13	2014/15	2016/17
Make staff more aware of services users' needs	31%	39%	40%
Make services over the phone and internet more accessible	42%	47%	47%
Physical access	5%	15%	26%
Hearing loops	8%	7%	11%

Figure 7

We have identified an improvement requirement to ensure public information is prominently displayed and accessible to all service users. We also need to make sure furniture is accessible and building layouts are suitable for service users with mobility issues. The need to meet these requirements has been emphasised in training and advice to relevant staff, is a factor considered in impact assessments related to services provision.

We have also ensured that wider access issues are covered more comprehensively in the Council's revised equalities induction course, making sure employees are mindful of all access issues. More than 200 employees have accessed this training face to face since it was revised, with a focus on customer-facing roles.

This information has also informed development of a specific course on equality and customer services. This includes disability awareness and how to use face-to-face and telephone interpreting services. We will use this work to inform our impact assessment and planning of future customer service provision to ensure that we improve accessibility of services.

Community Feedback

As the membership of the Citizens Panel is representative of the wider population, it is helpful to gather general views on direction of travel for a range of council priorities and services. This is valid in relation to the Equality Outcomes as the membership is broadly reflective of the population, including the breakdown of protected characteristics.

In the Citizens Panel survey respondents are asked if they support the Council doing everything in its power to eliminate discrimination; support for this has grown from 78% in 2012 to 85% in 2016.

In planning and reviewing evidence ahead of the development of Equality Outcomes for 2017 - 2021 the Council asked Citizens Panel members in September 2016 about their perceptions of progress in four key priority areas.

Area	Improved	No change	Got worse	Don't know
Work, income and economic participation	12%	19%	11%	58%
Justice and security	9%	25%	2%	64%
The individual and society	9%	23%	3%	65%
Education and learning	22%	28%	7%	43%

Figure 8

Among those who did feel they could express a view, in every thematic area a larger proportion of respondents thought that there had been improvements rather than deterioration. The area of work and economic participation showed the narrowest gap between improvement and deterioration and the general economic situation in Scotland must be taken into account here.

The high level of 'don't know' responses received on these questions suggest that respondents are more focused on lower level, more tangible improvements. It may also be beneficial to take opportunities to deliver a wider range of awareness raising activity and ensure services are taking actions which are recognised and highlighted as needed by their own service users.

During the recent Citizens' Panel survey we asked respondents which of these four key areas they thought should be prioritised for 2017 - 2021. Work, income and economic participation, and education and learning were seen as key for future delivery. This was consistent across all areas, including those areas categorised as most deprived.

5. Mainstreaming Equalities in Education

Our educational services team is focused on implementing Curriculum for Excellence, providing a coherent, flexible and enriched curriculum for young people from 3 -18. Complementary to this is the development of Getting It Right for Every Child (GIRFEC), the principles of which are now embedded in many of the processes within the Council.

The Rights Respecting Schools programme has been promoted and introduced in many schools in West Dunbartonshire. The Rights Respecting Schools Award (RRSA) recognises achievement in putting the United Nations Convention on the Rights of the Child (UNCRC) at the heart of a school's planning, policies, practice and ethos. In the last three years, a further seven Primary Schools and Early Education and Childcare Centres have achieved a Level 1 award, and a further three schools have advanced to a Level 2 award. The programme teaches about children's rights, but also models rights and respect in all relationships, whether they are between teachers, or other adults and pupils. The UNCRC provides a clear link for pupils between building up their rights-respecting school, understanding their rights and for children's rights to be realised everywhere.

Case Study:

Work at Vale of Leven Academy on LGBT Equalities was highlighted at the Stonewall Scotland Conference in 2016 as an example of good practice. In November 2016 Dumbarton Academy launched one of the first LGBTI (Lesbian, Gay, Bisexual, Transgender and Intersex) school groups in Scotland.

We have taken care to ensure that our mainstreaming actions support our Equality Outcomes. A new Accessibility Strategy for disabled learners was created during 2015/2016, which aims to identify and drive good practice, with a dedicated working group meeting to ensure continuous improvement and review.

We keep our approach to teacher development under review and look for opportunities to develop this.

Case Study:

A specific equalities awareness session for teaching staff was developed in 2016 and delivered to 50 probationary teachers in December 2016. This awareness session will be utilised within all probationary teacher development in future.

West Dunbartonshire Council is committed to supporting and maintaining the dignity and individuality of all of our children and young people. This is reflected in our Promoting Positive Behaviour and Reducing Bullying Behaviour in Educational Establishments Policy.

Progress was recently reported to the Council's Educational Service Committee on Inclusive Support Practices to Promote Positive Relationships in West Dunbartonshire Schools.

6. Equality Outcomes 2017 - 21

We have a specific duty to produce a set of Equality Outcomes which are informed by engagement with equality groups and stakeholders. Our outcomes are designed to help us achieve our vision and meet our general duty to eliminate discrimination and harassment; promote equality of opportunity and promote good relations.

An equality outcome is a result which we as a local authority aim to achieve in order to further one or more of our general equality duties. Outcomes are the changes that result for individuals, communities, organisations or society as a consequence of the action we have taken. Outcomes include short-term benefits such as changes in awareness, knowledge, skills and attitudes. Longer-term benefits would be changes in behaviours, decision-making, or social and environmental conditions.

In developing Equality Outcomes for 2017 - 2021 the Council reviewed progress made on delivery of the 2013 - 2017 outcomes (detailed as appendix 2). We took into account evidence from, equalities surveys, Citizens Panel surveys, service monitoring, complaints data, local and national data and direct feedback from local Equality organisations and groups.

This review has supported identification of Equality Outcomes for delivery in West Dunbartonshire over the period 2017 - 2021 (detailed in appendix 3).

West Dunbartonshire Council will:

- Increase participation and the voice of under-represented groups
- Take steps to increase diversity in the Council Workforce
- Take steps to reduce the disability pay gap
- Take steps to decrease occupational segregation
- Increase digital inclusion in West Dunbartonshire
- Improve the accessibility of community transport

The Council's Educational Services will:

- Continue to reduce identity based bullying and harassment in schools
- Improve the attainment of pupils with Additional Support Needs compared with those who do not have these needs
- Reduce the poverty-related attainment gap

These Equality Outcomes will be supported by a range of actions to ensure progress is made over four years, and these will be built into service plans over the next 4 years, utilising the evidence as detailed in appendix 3. A performance monitoring framework has also been developed to support the review of progress on these outcomes.

7. Equal Pay Statement

West Dunbartonshire Council supports the principle of equal opportunities in employment to ensure that employees are not discriminated against irrespective of their age, race, disability, sexual orientation, gender, gender re-assignment, marriage/civil partnership, pregnancy, maternity, religion or belief.

West Dunbartonshire Council is committed to ensuring that men and women should receive equal pay for the same or broadly similar work, for work rated as equivalent and for work of equal value.

The Council's equal pay objectives are to**:**

- Eliminate any unfair, unjust or unlawful practices that impact on pay
- Take appropriate action to address these accordingly
- Regularly monitor and review the application of policies and procedures
- Conduct an equal pay review to monitor existing pay practices in line with the Equality and Human Rights Commission's Equal Pay Statutory Code of Practice.

In order to achieve equal pay for employees, the Council operates a pay system which is transparent, based on clear criteria and free from unlawful bias through the application of the nationally agreed job evaluation scheme and relevant legislation. For Teachers and Chief Officers the Council will comply with nationally agreed pay and conditions of service.

West Dunbartonshire Council is committed to ensuring equal pay structures for all its employees and will continue to:

- Conduct an Equal Pay Audit to monitor the impact of its pay structure
- Provide training and guidance for those involved in determining pay
- Inform employees of how their pay is determined
- Work in partnership with its recognised trade unions to ensure that the Council provides equal pay.

Appendix 1
Equalities Mainstreaming Progress and Key Focus Areas

Objective	Progress to April 2017	Aspirations for 2017 - 2021
Equality Impact Assessment (EIA)	EIA training is now included as part of the required development package for all first line and above Council managers, further aiding mainstreaming in policy development and review EIAs are started earlier in the policy processes EIAs being utilised as an opportunity to affect positive change Better use of EIA results to inform policy (see 'Procurement' below)	EIA processes continue to improve in quality, using local and national evidence to inform outcome delivery EIA processes reach a continually expanding group of stakeholders, including drawing from user groups where this is appropriate Introducing a corporate online system for completion and progressing EIA which also considers socio-economic impact and Human Rights The online system is used for all impact assessments
Employment monitoring and use of data	The Workforce Management System has been developed to record the extended protected characteristics and data is being gathered through HR21 (Employee Self Service) The availability of HR21 was rolled out to an additional 1800 users in February 2015 A promotion exercise was carried out in March 2015 to highlight the benefits of providing equalities monitoring information At October 2016, the number of HR21 users increased to 4927 PDP information includes information on the importance on Equality Outcomes and Mainstreaming Promotion was carried out in November 2016 as part of the Attendance Working Group actions to encourage employees to disclose their disability status	Joint communication with the Trade Unions, utilising the 'What's it got to do with you?!' material will increase the number of employees disclosing their protected characteristics. EIAs on employment policy and practice will be improved through the inclusion of expanded information. Employment benchmarking will be utilised more effectively through the use if expanded information
Procurement	New procurement guidance on equality implemented This links directly to the Council's EIA process. Procurement processes are now better informed by equalities considerations	Integrate consideration of Human Rights, socio-economic impacts and health impacts into impact assessments for procurement processes
Training, learning and development	We have increased the average number of employees accessing equalities training per year since 2013, with continued positive feedback. In total nearly 600 employees attended sessions in 2015/2016 compared to 165 in 2012/2013	A greater proportion of employees access the appropriate level of equalities training including refresher and specific work area training every year. We will aim to ensure 10% of the total workforce access equalities related training annually by 2021

Appendix 1 *continued...*
Equalities Mainstreaming Progress and Key Focus Areas

Objective	Progress to April 2017	Aspirations for 2017 - 2021
Training, learning and development (continued)	Human Rights considerations have been integrated into training A number of customised sessions for particular staff groups have been provided An online course on EIA was made available from April 2015	
West Dumbarton Council approach to equalities; as judged by our employees	There has been a continued increase in the proportion of our staff who feel we have a good approach to equalities, from 73.8% in 2011 to 75% in 2015	Increase the proportion of employees who think we have a good or very good approach to 80% by 2021 The proportion of each protected group who feel we have a good or very good approach to equalities should be consistent with the overall figure of 80%
Access to Council services	Equality and fairness concerns have been gauged via the Citizens' Panel and used to identify priorities/actions A new Education Disabled Access Strategy has been put in place Better joint working with the community organisation West Dunbartonshire Access for All. Leading to improved approach to the equality and access planning of Council buildings Percentage of council buildings in which all public areas are suitable for and accessible to disabled people increased from 50% in 2012/13 to 88.4% in 2015/2016	Ensure employees are better trained and equipped to identify and meet the needs of our increasingly diverse communities, through increased training Continue to expand and standardise monitoring across all protected characteristics. This information will help the organisation gauge if we are meeting needs in the local community and across services Ensure increased accessibility of Council buildings and ensure more prominent public display of information and signage. This will be achieved by continued awareness raising of accessibility across all employee groups, and through targeted equality training
Accessible information	Better awareness and practice built on interpretation and translation through training and advice to departments The Councils 'Communicating Effectively' Guidance was updated in 2017, to reflect experienced gained and new challenges, such as increasing communication over the web and via social media	Make more use of website and social media to promote equality, diversity and fairness (case studies published on the innovative work that we do to promote equality, diversity and fairness in West Dunbartonshire) We will introduce an online form to let residents highlight any areas of concern around equality and fairness, and any ideas for improvements Ensure that services have more tailored information on duties in relation to Equality and Human Rights, relevant to service planning, delivery and evaluation. This should also be made available through the Council website and relevant publications We will also update 'Communicating Effectively' in 2017/2018

Appendix 2
Equality Outcomes 2013 - 2017 - Final Progress Report

Outcome	Progress 2013 - 2017
Increase the proportion of Council employees who are from currently under-represented groups (R, D, S)	The West Dunbartonshire Equality Forum, bringing together local equality/ community groups (covering a range of protected groups) and Public Sector Bodies e.g. Police, Fire and Rescue, NHS, Skills Development Scotland, the Council, meets regularly As well as contributing to information and idea sharing, the forum has acted as a sounding board for organisations policies, via consultation and feeding in impact assessments. For example, the forum has contributed to important strategic documents such as the Local Housing Strategy, and Equalities Mainstreaming Reports. Networking at the group has also contributed to the **Women's History Project** and an **Oral History Project**, as well as helping to match people to some specific training opportunities. **Surveys** From 2012 to 2016 four specific equality question sets have been run, as part of Citizens Panel surveys and two parallel community equality surveys have been carried out. **Gypsy/Travellers** In 2013 whilst involving people in identifying potential Equality Outcomes, residents of the Dennystoun Forge site identified physical improvements as the thing that would make the most positive difference to them. Better relations have been built between Gypsy/Travellers resident on the Dennystoun Forge site from 2013 to 2017 as the work has come to fruition. This work has included improvements to hard standing as well as toilet and kitchen facilities. Further work is planned on the physical environment of the site. **Wider Consultation and Involvement** Since 2013 the Council has improved its approach to Equality Assessment by more focused consultation with equality groups, such as meetings and direct mailings. For example the Local Housing Strategy (LHS) for 2017-2022 was consulted on through WDEF, and feedback from the Scottish Government subsequently noted equalities as an area of strength in the new LHS. Citizens Panel results from 2016 showed that there was a higher percentage of awareness of the West Dunbartonshire Equality Forum (30%) compared to the Council website Equality pages (27%)
Greater participation and involvement of people from under-represented groups in influencing decision making in the area (R, S, SO, R/B, D, GR, A)	There has been a small increase in number of employees from BME groups between 2013 and 2015 and some increase in the success rates in first six months of 2016 - 2017 for BME candidates up to a level equal to that of white groups. The number and proportion of disabled workers has remained largely unchanged. However, we have significant data gaps for disabled employees, as more people report being disabled when asked during staff surveys than are reflected on workforce reporting (around 5% to 6% compared to 1.48%). The data verification exercise will alter these figures. This will continue to be a focus for the period 2017 - 21, including work with Trades Unions and higher visibility on equality monitoring through our communications such as staff news items and website information.

Appendix 2 *continued...*
Equality Outcomes 2013 - 2017 - Final Progress Report

Outcome	Progress 2013 - 2017
Reduce the gender pay gap (S)	The Council continues to have a gender pay gap of less than 3% meeting the EHRCs recommended pay gap action of no action required. The gender pay gap can be significantly impacted through small changes in the profile of high earners and the increase and decrease of the figure can be as a result of only 1 or 2 employees. The gender pay gap is measured as the mean hourly rate of female employees compared to male employees. 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2015/16 Pay Gap | 3.89% | 2.33% | 1.42% | 2.19% | 2.32% West Dunbartonshire Council's gender pay gap is narrow compared to most Scottish Councils when compared to figures available form Pubic Sector Equality Duty reporting in 2013 and 2015 (2017 data is not yet available). A number of Scottish Councils have carried out extensive outsourcing of services staffed by predominately lower paid female employees therefore excluding them from analysis The gender pay gap will remain a priority for West Dunbartonshire Council but the Equal Pay Audit has highlighted that more actions are required to address the disability pay gap which was 12.4% in 2015/2016.
Reduce the levels of gender segregation in employment (S)	An Investigation into the positive actions that can be taken to reduce occupational segregation was carried out through an analysis of recruitment data for the year 2013/14, following the Council's first equal pay audit. This included the analysis of: ● Vacancies with 100% of applicants being female e.g. Clerical/ Admin Assistant, Team Leader, Class Teacher ● Vacancies with 100% of applicants being male e.g. ICT Analyst, joiners, painters, plumbers ● Vacancies with equal applicants from each sex e.g. Sheltered Housing Supervisor, Income Management Officer, Principal Teacher No barriers were identified but a large percentage of applications were from external candidates. As part of this review a commitment was made to monitor the advertising strategies for typically male/female role including reviewing role profiles for these roles Organisational Development has led of the implementation of a number of actions under the Achieve framework to support all employees to develop themselves into new roles The HSCP have worked in partnership with West College Scotland to create a Care Academy to encourage young people into the care sector with a focus encouraging male applicants Analysis continues on the success rates of female modern apprentices in Craft trades Progress will be assessed yearly, and through the equal pay audit
Improve the speed and effectiveness of reasonable adjustments for disabled employees (D)	A number of new policies and arrangements have been put in place since 2013 which have delivered improvements in this area. Tailored Adjustment Agreements are now utilised and are supported by a robust Disability Leave Scheme. In addition to this a designated employee quiet room at our Garshake Road Offices has been provided to ensure all employees have a private and quiet space if needed. This facility will be replicated at our new Dumbarton Offices due for completion in early 2018. Other Council buildings and facilities have a range of smaller bookable rooms which can be utilised for the same purpose.

Appendix 2 *continued...*
Equality Outcomes 2013 - 2017 - Final Progress Report

Outcome	Progress 2013 - 2017
Increase the use of flexible working (P/M, S)	A full range of flexible working supports are available to employees. Of note is the introduction of a Carers leave system and the awarding of Carer Positive status for the organisation. West Dunbartonshire Council has also been named Best Public Sector Employer at the 2017 Scottish Top Employers for Working Families Awards.
Increase in the proportion of carers from each group who feel supported and are capable of continuing their role as a carer (S, A)	This Outcome has been replaced by the Outcomes published through the West Dunbartonshire Health and Social Care Partnership (WDHSCP), which became a separately listed body in July 2015 WDHSCP published the following Equality Outcomes in April 2016: ● All older people are supported to live as independently as is possible in their community as far as is practical given their individual needs ● All Looked After Children are cared for and supported in the most appropriate setting to their individual needs
Decrease the number of hate incidents in West Dunbartonshire (SO, R/B, D, GR)	The number of reported hate incidents in West Dunbartonshire has decreased during this period. This is positive, especially as there are now a larger number of third party reporting centres than in 2013 across both the statutory and voluntary sectors, including the Council, Shopmobility, and the ISARO Social Integration Network. **Police reported incidents** — 2013/14: Racist reported incidents 57; Disability incidents 1; Sexual orientation incidents 13; Religion and belief 4; Sectarian incidents 6 2014/15: Racist reported incidents 48; Disability incidents 11; Sexual orientation incidents 12; Religion and belief 2; Sectarian incidents 11 2015/16: Racist reported incidents 31; Disability incidents 4; Sexual orientation incidents 11; Religion and belief 1; Sectarian incidents 9 Citizens Panel results in 2016 show no experience of identity based harassment on public transport. 2% of respondents to a Citizens Panel survey carried out in 2016 reported having experienced some form of identity based harassment, a significant reduction from 9% reported in 2014. In 2016 over two thirds of the group say they did not report it. This data is in line with widely accepted estimates that between 70% and 80% of hate incidents are not reported in Scotland.
Reduce identity based bullying and harassment in schools (R, S, SO, R/B, D, GR)	Revised systems have been established to monitor and track incidents in schools. These indicate reported incidents from 14/15 and 15/16 have lessened, although reporting categories have changed so direct comparison is difficult. All schools have updated and refreshed their Promoting Positive relationships and reducing Bullying Behaviour policies, reflecting Scottish Government Guidelines. Key members of Pupil Support staff from all secondary schools and the Senior Phase Team have received training from LGBT Youth Scotland. This will be disseminated to the wider school communities. An Authority working group has been established, providing a common agreed approach for staff supporting and working with LGBTI+ pupils. Pupils have had additional school opportunities to be supported by Lifelink Counselling Services in all High Schools. This service has been extended for session 2016/2017.

Appendix 2 *continued...*
Equality Outcomes 2013 - 2017 - Final Progress Report

Outcome	Progress 2013 - 2017
Reduce identity based bullying and harassment in schools (R, S, SO, R/B, D, GR) (continued)	**Good Practice at Dumbarton Academy** Recognising that there was a need to acknowledge the school's LGBTI community and fight homophobia a teacher set up the LGBTI + Straight Alliance Group. West Dunbartonshire is leading the way with a similar group established at the Vale of Leven Academy.
Reduce the attainment gap between students with and without additional support needs (D)	Attainment data from 2013 to 2015 is very difficult to compare with that used as a baseline in 2012, as the measurement framework was changed by the Scottish Government. However there is evidence of a narrowing of the gap between ASN and non ASN pupils. Reciprocal Reading strategies implemented looked at impact on poorest performing children. Data suggests this is helping close the gap between least and most able children. In the 2014/15 session, to consider the impact of Reciprocal Teaching on closing the attainment gap, criteria was set to determine lower and higher achieving groups. The lower achieving group scored 30% or less on the pre-test assessment of which there were 447 pupils and the higher achieving group scored 70% or more on the pre-test assessment of which there were 370 pupils. There were increases in comprehension score for both groups, however the amount of change in the lower achieving group was greater compared to the higher group. Following the implementation of Reciprocal Teaching the gap between the lower and higher achieving groups reduced by 26.7%. The greatest proportion of children in the low achieving group attended schools in SIMD deciles 1 to 3 whilst the greatest proportion of children in the higher achieving group attended schools in SIMD deciles 3 to 5.
Reduce gap between attainment levels of boys and girls at school leaving age (S)	At SCQF Level 5 the gap between females and males has widened between the 2013 and 2015 exams. Females were 6% ahead of males in 2013, but by 2015 they were 9% ahead. At SCQF Level 4 the gap between females and males has narrowed between the 2013 and 2015 exam diets. Females were 5% ahead of males in 2013, but by 2015 they were only 3% ahead. In the year in between, (2014 exams), males were ahead of females by 1%. Percentage of S4, S5 and S6 Pupils Achieving Literacy and Numeracy at SCQF Level 4.

	2013			2014			2015		
	F	M	GAP	F	M	GAP	F	M	GAP
West Dun	78.8	73.6	5.21	79.4	80.3	-0.9	84.7	81.8	2.9
Virtual comparator	76.2	71.3	4.81	78.9	76.5	2.37	83	81.7	1.3
National	79.3	76.6	2.78	82.7	79.9	2.8	86.6	84.9	1.7

Better meet the educational needs of Gypsy Travellers (R)	The Traveller Education Programme provides access to education provision for secondary aged pupils who decide not to access mainstream secondary school. A range of subjects, leading to National Qualifications, may be offered based on the age and stage of the pupils. Where appropriate young people may also have the opportunity to attend vocational tasters and work experience.

Appendix 2 *continued...*
Equality Outcomes 2013 - 2017 - Final Progress Report

Outcome	Progress 2013 - 2017
Better meet the educational needs of Gypsy Travellers (R) (continued)	The programme is mainly delivered by teachers from the Central Support Service in a variety of community settings such as libraries. Additional input from partner agencies such as Skills Development Scotland will also be offered where appropriate. Teachers from the Central Support Service link with the Traveller Education Network (TENET) and the Scottish Traveller Education Programme. The group meets quarterly in various locations across Scotland and enables members to share practise, exchange views, ideas and information.
Better meet the accommodation needs of Gypsy Travellers (R)	Replacement of hard standing of pitch and fencing at Dennystoun Forge Site has brought these items back up to a good standard. Kitchens and bathrooms have been renovated in the utility blocks on the site to bring back up to a good standard. Satisfaction with overall accommodation by residents rose from 0% in 2013 to 85.7% in 2017.
Improve the accessibility of transport for women, older people and disabled (S, A, D)	More enforceable disabled parking bays created - going from 670 to 855 bays in the last 4 years. Those bays close to transport inter-changes help add to the overall accessibility of journeys. The Street Lighting improvement and replacement programme throughout West Dunbartonshire has provided better lighting in key locations, for example near bus shelters. The number of MyBus journeys undertaken by WDC residents increased by 3% (2011/12 - 2015/16). MyBus is a bookable bus service offering door-to-door transport in the area. The proportion of WDC residents aged 60 years or more who are in possession of concessionary travel card increased from 84% (12/13) to 91% (2015). Citizens Panel survey results from 2016 and a parallel survey to equality groups, shows only one reported experience of identity based harassment on public transport. The Council has worked with the Licensing Board to research and explore options for increasing as necessary the overall accessibility of the taxi fleets in West Dunbartonshire, ensuring that this provision is consistent across the authority. However further work is required to progress this agenda further and will be continued through the transport related equality outcome for 2017 - 2021.

Appendix 3
Council Equality Outcomes 2017 - 2021

Outcome 1: Increase participation and voice of under-represented groups

Protected Characteristics: **All**
Lead Strategic Service Area: **Housing & Employability**

Evidence:
We aim to build on the work carried out during 2013 - 2017, recognising the need for the widest possible participation as we move into Community Empowerment Act implementation. It helps ensure that interest groups are present as well as a focus on geographical areas. This will allow us to ensure that all residents are able to participate in Your Community activities in their local neighbourhood and that the Community Alliance, and supporting engagement structures, are representative of the local demographic profile.

Measurement:

Code	Description	Baseline	2020/21 target	Source
1.1	% of residents from BME groups who were satisfied or very satisfied with the opportunities for participating in the local decision making process	Baseline will be developed in 2017/18	To be confirmed	Citizens Panel
1.2	% of disabled residents who were satisfied or very satisfied with the opportunities for participating in the local decision-making process	Baseline will be developed in 2017/18	To be confirmed	Citizens Panel

Outcome 2: Increase diversity in the Council workforce

Protected Characteristics: **Race, Sex, Disability**
Lead Strategic Service Area: **People & Technology**

Evidence:
A more representative workforce is likely to be better equipped to meet the needs of residents of West Dunbartonshire. In the most recent workforce monitoring information 0.27% of the Council workforce is from BME groups, while this figure is 1.5% for the West Dunbartonshire population. The current gender split in the Council workforce is 70:30 with women significantly more prevalent in the workforce than men.

Measurement:

Code	Description	Baseline	2020/21 target	Source
2.1	% of our workforce who have declared a disability	1.48%	2%	Workforce monitoring
2.2	% of our workforce who have stated they are LGBT	2.5%	2.5%	Employee survey
2.3	% of our workforce who are from a Black minority ethnic group	0.27%	0.5%	Workforce monitoring

Outcome 3: Reduce disability pay gap

Protected Characteristics: **Disability**
Lead Strategic Service Area: **People & Technology**

Evidence:
While work has been undertaken during 2013-2017 to reduce the gender pay gap successfully, there is a need to undertake audit and improvement activity to ensure that pay gaps related to disability are identified and improved. This activity is also linked to activity to increase diversity across the Council workforce

Measurement:

Code	Description	Baseline	2020/21 target	Source
3.1	Disability pay gap	12.4% (2015/16)	10%	Workforce monitoring

Appendix 3 *continued...*
Council Equality Outcomes 2017 - 2021

Outcome 4: Decrease occupational segregation

Protected Characteristics: **Sex, Race**
Lead Strategic Service Area: **Housing & Employability / People & Technology**

Evidence:
There is clear gender segregation in the Council workforce. There was some progress on desegregating Modern Apprenticeships in terms of gender and roles between 2013 and 2016. However roles are still gender stereotypically filled for the most part and the number of male apprenticeships is still greater than females.

There is evidence that gender segregation has a damaging effect on economies as it contributes to the UK skills gap (Campbell et al 2011). Skills shortages occur most often in sectors with the least female participation (Fuller et al 2005).

Measurement:

Code	Description	Baseline	2020/21 target	Source
4.1	Male Modern Apprenticeship starts in care programmes	27% (2015/16)	30%	Workforce monitoring
4.2	Female Modern Apprenticeship starts in trade programmes	25% (2015/16)	30%	Workforce monitoring

Outcome 5: Increase digital inclusion of under-represented groups

Protected Characteristics: **Sex, Race, Age**
Lead Strategic Service Area: **Housing & Employability / Communications, Culture & Communities**

Evidence:
Higher levels of digital inclusion are beneficial in terms employment, employability, mental health and wider social inclusion.

There is positive correlation between lack of digital inclusion and deprivation.

The transformative potential of digital technology for individuals, communities, businesses and societies is widely recognised across the world. Evidence supports a targeted approach to digital inclusion based on age with Carnegie Trust reporting that 66% of 60 - 74 year olds have internet access compared to 80% of the whole population.

Measurement:

Code	Description	Baseline	2020/21 target	Source
5.1	% of older (60+) residents who have access to the internet in some form (home, phone, libraries, OSS etc)	Baseline will be developed in 2017/18	To be confirmed	Citizens Panel
5.2	% of residents under 60 who have internet access in some form (home, phone, libraries, OSS etc)	Baseline will be developed in 2017/18	To be confirmed	Citizens Panel

Appendix 3 *continued...*
Council Equality Outcomes 2017 - 2021

Outcome 6: Improve the accessibility of community transport

Protected Characteristics: **Disability, Age, Race**
Lead Strategic Service Area: **Housing & Employability**

Evidence:
Access to accessible transport is a key element to ensuring wide social inclusion and Community Transport can play a vital role in this.

West Dunbartonshire Access for All, has highlighted the importance of improving access to and availability of community Transport and it is an issue regularly discussed through Community Alliance West Dunbartonshire.

Measurement:

Code	Description	Baseline	2020/21 target	Source
6.1	% of disabled people satisfied with the local bus service	Baseline will be developed in 2017/18	To be confirmed	Citizens Panel
6.2	% of older people (60+) satisfied with the local bus service	Baseline will be developed in 2017/18	To be confirmed	Citizens Panel
6.3	% of younger people (under 30) satisfied with the local bus service	Baseline will be developed in 2017/18	To be confirmed	Citizens Panel
6.4	% of residents from BME groups satisfied with the local bus service	Baseline will be developed in 2017/18	To be confirmed	Citizens Panel

Outcome 7: Reduce identity based bullying in schools

Protected Characteristics: **Race, Sex, Sexual Orientation, Gender Reassignment, Religion/Belief, Disability**
Lead Strategic Service Area: **Education, Learning & Attainment**

Evidence:
A variety of **National Research** suggest that the majority of identify based bullying in Scottish Schools goes unreported.
Evidence suggests that bullying has a negative effect on health and attainment.
In 2015 the Council put new guidance and systems in place as well as staff training.
Extending this Equality Outcome helps us embed processes and improvements to tackle underlying causes of bullying or harassment.

Measurement:

Code	Description	Baseline	2020/21 target	Source
7.1	Level of recorded incidents	0.8 per 1,000	0.7 per 1,000	SEEMIS
7.2	Prevalence of incidents in high schools	Baseline will be developed in 2017/18	To be confirmed	Annual pupil survey
7.3	Education staff accessing equalities training	85	100% of staff who require training	Workforce monitoring

Appendix 3 *continued...*
Council Equality Outcomes 2017 - 2021

Outcome 8: Reduce the poverty-related attainment gap

Protected Characteristics: **Sex**
Lead Strategic Service Area: **Education, Learning & Attainment**

Evidence:
National and local gap between male and female attainment

Measurement:

Code	Description	Baseline	2020/21 target	Source
8.1	Average tariff score SIMD quintile 1	2015/16 633	To be confirmed	SCQF data
8.2	Average tariff score SIMD quintile 2	2015/16 813	To be confirmed	SCQF data
8.3	Average tariff score SIMD quintile 3	2015/16 951	To be confirmed	SCQF data
8.4	Average tariff score SIMD quintile 4	2015/16 1,111	To be confirmed	SCQF data
8.5	Average tariff score SIMD quintile 5	2015/16 1,041	To be confirmed	SCQF data

Outcome 9: Reduce educational attainment gap between pupils with and without additional support needs (ASN)

Protected Characteristics: **Sex**
Lead Strategic Service Area: **Education, Learning & Attainment**

Evidence:
National and local gap between ASN and non ASN attainment

Measurement:

Code	Description	Baseline	2020/21 target	Source
9.1	SCQF Level 4 (pupils with and without additional support needs)	2015/16 with without 98.6% 98.4%	with without 99% 99%	SEEMIS
9.2	SCQF Level 5 (pupils with and without additional support needs)	2015/16 with without 82.5% 87.3%	with without 83% 87.5%	SEEMIS

Appendix 4
Workforce Diversity

The Council aims to have a workforce which reflects the community the Council serves. The benefits of having a diverse workforce that is broadly representative of the local population is that the Council is seen as an employer of choice, and an employer who provides fair employment opportunities for all individuals.

2013/14

Gender

Female %	Male %
70	30

West Dunbartonshire Council's gender profile continues to mirror the Scottish public sector gender profile with a significantly higher percentage of female employees. Over the last 3 years the profile has changed by 1%.

Age

Age group %	
16 - 24	6.26
25 - 34	15.06
35 - 44	20.01
45 - 54	31.81
55 - 64	23.75
65+	3.11

Disability

Yes %	No %	Not known
1.50	55.82	42.68

Census data for West Dunbartonshire from 2011 shows that 12.31% of people say that they have a health condition or disability that limits them a lot. This is a proxy measure of Disability. Another 10.75% said they have conditions that limited them a little.

Race

BME %	White %	Not known
0.31	61.62	38.07

West Dunbartonshire's non-white population was 1.56% at the time of the 2011 Census, more than double that recorded in 2001 of 0.71%. It is likely that the proportion of non-white population of the area has increased since 2011, however population estimates are not produced at this level for ethnicity.

2014/15

Gender

Female %	Male %
71	29

Age

Age group %	
16 - 24	5.59
25 - 34	15.06
35 - 44	19.58
45 - 54	31.94
55 - 64	24.61
65+	3.22

Disability

Yes %	No %	Not known
1.48	53.62	44.90

Race

BME %	White %	Not known
0.31	59.36	40.33

2015/16

Gender

Female %	Male %
71	29

Age

Age group %	
16 - 24	5.80
25 - 34	14.96
35 - 44	19.34
45 - 54	31.46
55 - 64	25.25
65+	3.20

Disability

Yes %	No %	Not known
1.48	51.07	47.45

Race

BME %	White %	Not known
0.27	56.68	43.05

Appendix 4 *continued...*
Workforce Diversity

Occupational segregation

Women and men tend to be clustered into different occupations and sectors. There are many factors which underlie this segregation including stereotyping about men and women's capabilities and skills; the culture associated with different types of work; and access to training courses and apprenticeships.

Although job segregation restricts choices for men and women, the jobs which are most likely to be done by women are also those that are associated with low pay and limited possibilities for progression. These are sometimes referred to the '5 Cs' - cleaning, catering, cashiering, clerical work and caring.

There has been some change to the occupational segregation figures in the last 3 years but only marginally. Occupation Segregation has been included as part of the Equal Pay Audit and will remain a focus for the organisation.

		2013/14		2014/15		2015/16	
Department (pre Council organisation)	Roles (examples)	Female %	Male %	Female %	Male %	Female %	Male %
Health & Social Care Partnership	• Addiction support • Care homes • Home carers • Health (Macmillan carers, Occupational Therapists) • Sheltered Housing • Social Work	84	16	84	16	84	16
Corporate Services	• Finance • Human Resources • Legal • Regulation & Audit	71	29	72	28	70	30
Educational Services	• Early Education • School Education • Libraries & Museums • Education support	84	16	84	16	85	15
Housing, Economic and Environmental Development	• Housing • Craft (electricians, joiners, plumbers) • Estates Management • Architects • Facilities Management (cleaning, janitorial, catering) • Crematoriums and cemeteries • Engineering • Roads • Grounds Maintenance • Waste Services	44	56	45	55	45	55

Other formats

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Council Offices
Garshake Road
Dumbarton
G82 3PU.
Tel: 01389 737000

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अनुरोध पर यह दस्तावेज़ अन्य भाषाओं में, बड़े अक्षरों की छपाई और सुनने वाले माध्यम पर भी उपलब्ध है

ਇਹ ਦਸਤਾਵੇਜ਼ ਹੋਰ ਭਾਸ਼ਾਵਾਂ ਵਿਚ, ਵੱਡੇ ਅੱਖਰਾਂ ਵਿਚ ਅਤੇ ਆਡੀਓ ਟੇਪ 'ਤੇ ਰਿਕਰਾਡ ਹੋਇਆ ਵੀ ਮੰਗ ਕੇ ਲਿਆ ਜਾ ਸਕਦਾ ਹੈ।

درخواست پر یہ دستاویز دیگر زبانوں میں، بڑے حروف کی چھپائی اور سننے والے ذرائع پر بھی میسر ہے۔

هذه الوثيقة متاحة أيضا بلغات أخرى والأحرف الطباعية الكبيرة وبطريقة سمعية عند الطلب.

Dokument ten jest na życzenie udostępniany także w innych wersjach językowych, w dużym druku lub w formacie audio.

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held in Committee Room 3, Council Offices, Garshake Road, Dumbarton on Wednesday, 5 August 2015 at 1.30 p.m.

Present: Councillors Gail Casey, Jim Finn, David McBride, John Millar, Lawrence O'Neill and Tommy Rainey.

Attending: Angela Wilson, Executive Director of Corporate Services; Sally Michael, Principal Solicitor; and Scott Kelly, Committee Officer, Legal, Democratic and Regulatory Services.

Apology: An apology for absence was submitted on behalf of Councillor Michelle McGinty.

Councillor David McBride in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in the item of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 28 January 2015 were submitted and approved as a correct record.

EXTENSION OF CONTRACT FOR CASH COLLECTION, RECEIVING, HOLDING AND TRANSFER SERVICE

A report was submitted by the Executive Director of Corporate Services seeking approval to extend the Council's contract for the cash collection, receiving, holding and transfer service with its current provider until 9 May 2018.

Having heard the Executive Director of Corporate Services in further explanation of the report, the Committee agreed:-

(1) to approve the extension of the contract of the current service provider to deliver the service of cash collection, receiving, holding and transfer service until 9 May 2018 as extending the contract of the current service provider would continue to represent value for money; and

(2) to note that the use of this service was planned to reduce over time due to changes in service delivery.

The meeting closed at 1.33 p.m.

LOCAL REVIEW BODY

At a Meeting of the Local Review Body held in Committee Room 2, Council Offices, Garshake Road, Dumbarton on Wednesday, 10 February 2016 at 11.03 a.m.

Present: Councillors Gail Casey, Jonathan McColl, John Mooney, Lawrence O'Neill and Tommy Rainey.

Attending: Alison O'Kane, Planning Adviser; Nigel Ettles, Legal Adviser; and Craig Stewart, Committee Officer, Legal, Democratic and Regulatory Services.

Councillor Lawrence O'Neill in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in the item of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Local Review Body held on 27 January 2016 were submitted and approved as a correct record.

APPLICATION FOR REVIEW: DC15/137

With reference to the Minutes of Meeting of the Local Review Body held on 27 January 2016, the LRB resumed consideration of review papers for Planning Application DC15/137 - Proposed change of use of existing building to business use (Retrospective) at Fisherwood House, Balloch.

Reference was also made to the recent site inspection which had taken place in connection with the application for review.

Following discussion, Members agreed that they now had sufficient information to enable them to determine the review. During the course of the discussion, the Legal Adviser was heard in clarification of certain matters.

Having heard the Chair and having considered all of the information before them, the LRB decided to maintain the determination of the Appointed Officer dated 9 September 2015 and to refuse to grant planning permission.

In coming to this decision, the LRB considered that Fisherwood House and its associated land had a complex layout, making it difficult to differentiate between the applicant's property and the neighbouring property. The LRB was of the view that this complex layout would make it difficult for the outbuilding to be used as holiday accommodation without causing disturbance to the residents of the neighbouring property, such as guests walking and driving around the neighbouring property and going to its door in error.

The LRB concluded that the proposal would have an unavoidable impact on the privacy and amenity of the neighbouring property. It was acknowledged that whilst appropriate guest signage could help, it would not be enough to alleviate the impact. The LRB therefore agreed with the conclusion of the Appointed Officer's Report of Handling, which determined that the impact on the neighbouring house would be unacceptable, making the proposal contrary to the Development Plan.

The Chair, Councillor O'Neill, then confirmed that a decision notice to this effect would be sent to the applicant.

The meeting closed at 11.23 a.m.

HOUSING AND COMMUNITIES COMMITTEE

At a Meeting of the Housing and Communities Committee held in Committee Room 3, Council Offices, Garshake Road, Dumbarton, on Wednesday, 1 February 2017 at 10.00 a.m.

Present: Councillors Gail Casey, William Hendrie, David McBride, Jonathan McColl*, Marie McNair, John Mooney, Lawrence O'Neill, Tommy Rainey, Gail Robertson, Martin Rooney and Kath Ryall.

*Arrived later in the meeting.

Attending: Richard Cairns, Strategic Director - Regeneration, Environment and Growth; Peter Barry, Strategic Lead - Housing and Employability; Jim McAloon, Strategic Lead - Regeneration; Ryan Chalmers, Section Head - Revenues and Benefits; Martin Feeney, Building Services Manager; Stuart Gibson, Assets Coodinator; John Kerr, Housing Development and Homelessness Manager; Arun Menon, Business Support Manager; Alan Young, Housing Asset and Investment Manager; Sally Michael, Section Head - Contracts and Property; and Scott Kelly, Committee Officer.

Apology: An apology for absence was intimated on behalf of Councillor Hazel Sorrell.

Councillor David McBride in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Housing and Communities Committee held on 2 November 2016 were submitted and approved as a correct record.

MORE HOMES BETTER HOMES WEST DUNBARTONSHIRE – COUNCIL HOUSE NEW BUILD PROGRESS REPORT

A report was submitted by the Strategic Lead - Housing and Employability providing an update on progress with the Council's Housing New Build Programme and details of the proposed forward programme.

Following discussion and having heard the Strategic Lead - Housing and Employability and the Housing Development and Homelessness Manager in answer to Members' questions, the Committee agreed:-

(1) to note the content of the report and the progress made to date;

(2) in principle to the Council's future new build plans as outlined at paragraph 4.7 of the report, and set out in the Strategic Housing Investment Plan (SHIP) approved by the Housing and Communities Committee on 2 November 2016, which will see the Council directly build a minimum of 335 new homes over the next 5 year period;

(3) to note that the Council would build an additional 100 new council homes for rent over a 5 year period if the Council were awarded parity in terms of the subsidy available to housing associations; and

(4) to note that a further progress report will be submitted to the next meeting of the Housing and Communities Committee.

Note: Councillor McColl entered the meeting during consideration of this item.

MORE THAN A ROOF – WEST DUNBARTONSHIRE COUNCIL'S HOMELESSNESS PREVENTION AND TEMPORARY ACCOMMODATION STRATEGY 2017 - 2020

A report was submitted by the Strategic Lead - Housing and Employability seeking approval for the new Homelessness Prevention and Temporary Accommodation Strategy entitled 'More Than a Roof' for 2017-2020, as detailed within Appendix 1 to the report. It was noted that a replacement for the page containing the Foreword to Appendix 1 to the report had been circulated to Members in advance of the meeting.

Following discussion and having heard the Strategic Lead - Housing and Employability and the Housing Development and Homelessness Manager in answer to Members' questions, the Committee agreed:-

(1) to note the progress and achievements made in relation to the implementation of the previous Homelessness Strategy 2013-2016 including an 18% reduction in homelessness levels;

(2) to approve 'More Than A Roof – West Dunbartonshire Council's Homelessness Prevention and Temporary Accommodation Strategy 2017-2020', as detailed within Appendix 1 to the report;

(3) a programme of rotation of temporary units, every three years being the norm, with progress to be made as soon as practical and reported back to this Committee on a regular basis; and

(4) to instruct the Strategic Lead - Housing and Employability to ensure effective implementation of the Strategy and action plan, and report back to the Housing and Communities Committee on an annual basis.

INVOLVING YOU – WEST DUNBARTONSHIRE COUNCIL'S TENANT PARTICIPATION STRATEGY 2017-2020

A report was submitted by the Strategic Lead - Housing and Employability:-

(a) providing information on the Council's statutory obligations under the Housing (Scotland) Act 2001 and 2010; and

(b) seeking approval of the new draft West Dunbartonshire Council Tenant Participation Strategy which will cover the period 2017-2020, as detailed within Appendix 1 to the report.

It was noted that a replacement for the page containing the Foreword to Appendix 1 to the report had been circulated to Members in advance of the meeting.

The Committee agreed:-

(1) to note the progress and achievements made in relation to the implementation of the previous Tenant Participation Strategy 2013-2016 and the Council's statutory obligation to have a Tenant Participation Strategy in place;

(2) to approve the draft West Dunbartonshire Tenant Participation Strategy 2017-2020 and associated draft action plan in principle, subject to any amendments as determined in consultation with RTOs (Registered Tenant Organisations) and WDTRO (West Dunbartonshire Tenants and Residents Organisation); and

(3) to instruct the Strategic Lead - Housing and Employability to ensure effective implementation of the Strategy and action plan, and report back to Committee on an ongoing annual basis.

BUILDING SERVICES COMMERCIAL CONTRACTS & ACTIVITIES

A report was submitted by the Strategic Lead - Regeneration:-

(a) providing information on Building Services Commercial Contracts and Activities;

(b) seeking agreement to formally enter into a Memorandum of Understanding (MOU) with Loch Lomond and Trossachs National Park Authority; and

(c) seeking approval for the Strategic Director - Regeneration, Environment and Growth to have delegated authority to approve Building Services entering into future Commercial Contracts as appropriate.

The Committee agreed:-

(1) to acknowledge that Building Services commercial activities are and will continue to be limited to public sector organisations including; local Registered Social Landlords (RSLs), Government Organisations and other Local Authorities;

(2) to give approval to formally enter into a MOU with Loch Lomond and Trossachs National Park Authority providing a Building Maintenance Service for its Built Structures within the boundaries of the National Park;

(3) to grant delegated authority to the Strategic Director - Regeneration, Environment and Growth to approve Building Services entering into future commercial contracts with external organisations as noted in (1) above; and

(4) otherwise to note the contents of the report.

BUILDING SERVICES PROCUREMENT PROVISION UPDATE

A report was submitted by the Strategic Lead - Regeneration:-

(a) advising of additional tender requirements identified, some of which crossover between Building Services and other council services; and

(b) seeking approval to initiate necessary procurement and tender processes.

The Committee agreed:-

(1) to approve the procurement processes to tender the requirements listed within the table in section 4.2 of the report;

(2) that the results of the tenders are brought to an appropriate meeting of the Tendering Committee for approval; and

(3) otherwise to note the contents of the report.

RENT ARREARS MANAGEMENT SYSTEM

A report was submitted by the Strategic Lead - Resources seeking approval to purchase a rent arrears management system named Mobysoft Housing Intelligence’s RentSense Software.

Following discussion and having heard relevant officers in answer to Members’ questions, the Committee agreed:-

(1) to approve the purchase of the RentSense Software initially for 12 months at a one off cost of £52,880, with an option to take a further 12 months at a cost of £43,350;

(2) that funding will be provided from within the current HRA allocation for rent collection payments and officers will report back to this Committee on the progress; and

(3) that any extension into year 2 would only be done after an evaluation of the solution's success at the end of the initial 12 months in supporting the effective management of rent arrears.

WORKING WELL TOGETHER – ATTENDANCE MANAGEMENT: QUARTER 3

A report was submitted by the Strategic Lead - People and Technology advising on attendance levels across the Council for Quarter 3 (October to December 2016), including a breakdown of absence performance by Strategic Lead area.

The Committee agreed to note the content of the report and the attendance results for Q3 2016/17, namely a decrease of 337 FTE days lost (3.3%) compared to the same period last year.

FINANCIAL REPORT 2016/17 AS AT PERIOD 9 (31 DECEMBER 2016)

A report was submitted by the Strategic Director - Regeneration, Environment and Growth providing an update on the financial performance to 31 December 2016 (Period 9) of those services under the auspices of the Housing and Communities Committee.

The Committee agreed:-

(1) to note the contents of the report which showed the revenue budget forecast to overspend against budget by £0.025m (2.2%) at the year-end;

(2) to note the net projected annual capital underspend of £0.376m (62%), which was due to project rephasing; and

(3) to note the progress on savings incorporated into budgets for 2016/17.

HOUSING REVENUE ACCOUNT BUDGETARY CONTROL REPORT TO 31 DECEMBER 2016 (PERIOD 9)

A report was submitted by the Strategic Director - Regeneration, Environment and Growth providing an update on the financial performance to 31 December 2016 (Period 9) of the Housing Revenue Account revenue and capital budgets.

Having heard the Housing Development and Homelessness Manager in answer to a Member's question, the Committee agreed:-

(1) to note the projected favourable revenue variance of £0.504m (1.2%); and

(2) to note the position advised in relation to the capital budget which was currently projecting an in-year favourable variance of £9.214m (32.4%), of which £8.858m (31.1%) related to project rephasing and an in-year underspend of £0.356m (3.8%).

SALE OF PART OF THE FORMER SITE OF BONHILL PRIMARY SCHOOL TO CUBE HOUSING ASSOCIATION

A report was submitted by the Strategic Lead - Housing and Employability seeking approval for the proposed sale of part of the site of the former Bonhill Primary School to Cube Housing Association (CHA). It was noted that the report had been circulated to Members without Appendices 1 and 2 and there were submitted (tabled) copies of the missing appendices.

Following discussion and having heard the Housing Development and Homelessness Manager and the Assets Coordinator in answer to Members' questions, the Committee agreed:-

(1) to approve the sale of part of the former Bonhill Primary School site as shown in Appendix 1 to the report for a nominal consideration of £1 (One Pound Sterling); and

(2) to authorise the Strategic Lead - Regulatory to conclude the transaction on such conditions as considered appropriate.

The meeting closed at 11.40 a.m.

CORPORATE SERVICES COMMITTEE

At a Meeting of the Corporate Services Committee held in the Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 8 February 2017 at 2.00 p.m.

Present: Councillors George Black, Gail Casey, Jim Finn, David McBride, Jonathan McColl, John Mooney, Tommy Rainey*, Martin Rooney and Kath Ryall.

* Attended later in the meeting.

Attending: Angela Wilson, Strategic Director – Transformation & Public Service Reform; Peter Hessett, Strategic Lead – Regulatory; Malcolm Bennie – Strategic Lead – Communication, Culture & Communities; Vicki Rogers, Strategic Lead – People & Technology; Arun Menon, Business Support Manager; Jackie Allison, Finance Business Partner and Craig Stewart, Committee Officer.

Apologies: Apologies for absence were intimated on behalf of Patrick McGlinchey, Lawrence O'Neill and Gail Robertson.

Councillor Kath Ryall in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Corporate Services Committee held on 9 November 2016 were submitted and approved as a correct record.

MINUTES OF JOINT CONSULTATIVE FORUM – 8 DECEMBER 2016

The Minutes of Meeting of the JCF held on 8 December 2016 were submitted and all decisions contained therein were approved.

CORPORATE SERVICES BUDGETARY CONTROL REPORT TO 31 DECEMBER 2016 (PERIOD 9)

A report was submitted by the Strategic Director – Transformation & Public Service Reform advising on the performance of the Corporate Services budget for the period to 31 December 2016.

After discussion, the Committee agreed:-

(1) to note that the revenue account currently showed a projected annual favourable variance of £0.165m (0.87% of the total budget); and

(2) to note that the capital account was projecting a favourable variance of £0.272m for the current year and a nil variance for the project life.

WRITE-OFF OF MISCELLANEOUS INCOME DEBTOR ACCOUNTS – QUARTER 3, 2016/17

A report was submitted by the Strategic Lead – Resources seeking approval for the write-off of debts in respect of miscellaneous income debtor accounts, which have been deemed as irrecoverable during Quarter 3 2016/17, arising from various years and reasons as detailed in the Appendix to the report.

After discussion, the Committee approved the write-off of miscellaneous income debt valued at £29,882.21.

WRITE-OFF OF NATIONAL DOMESTIC RATES

A report was submitted by the Strategic Lead – Resources seeking approval for the write-off of debts in respect of National Non-Domestic Rates (NNDR), which have been deemed as irrecoverable during the financial year 2016/17.

After discussion and having heard the Business Support Manager and Strategic Lead – Regulatory in further explanation and in answer to Members' questions, the Committee agreed:-

(1) to approve the write-off of NNDR accounts totalling £535,646.48; and

(2) that a briefing note would be issued to Members of the Committee, giving a further explanation to specific questions raised at the meeting.

Note: Councillor Rainey entered the meeting during consideration of this item. Councillor Rooney left the meeting at this point in the proceedings.

ELECTION COUNTING CONTRACT: LOCAL GOVERNMENT ELECTION 2017

A report was submitted by the Strategic Lead – Regulatory to note retrospectively the decision to award the contract for equipment, supplies and services to permit the conduct of electronic counting for the 2017 Local Government Elections.

After discussion and having heard the Strategic Lead – Regulatory in further explanation and in answer to Members' questions, the Committee agreed to note the decision of the Chief Executive, acting in the capacity of Returning Officer for West Dunbartonshire, to approve the execution of the contractual documentation for the equipment, supplies and services necessary to ensure the proper conduct of the Local Government Elections 2017.

PEOPLE & TECHNOLOGY CONTRACTS AND SPEND 2017-18

A report was submitted by the Strategic Lead – People & Technology:-

(1) providing a detailed breakdown of the planned ICT Capital and Revenue spend on new and existing contracts in excess of £50,000 and seeking approval to procure and contract for the required goods and services; and

(2) seeking authority to renew or, where appropriate, retender the Council's employee counselling service provision.

A revised Appendix 1 – 'ICT Annual Revenue Spend' was circulated to Members.

After discussion and having heard the Strategic Lead – People & Technology in further explanation and in answer to Members' questions, the Committee agreed:-

<u>ICT Contracts & Spend</u>

(1) to note the ICT Revenue and Capital spend detail including the anticipated procurement method;

(2) to note the decision of the Chief Executive to approve the execution of the contractual documentation for the equipment, supplies and services for a 5-year contract for the provision of the Council's Wide Area Network (WAN) to Capita IT Services Limited; and

(3) that a Tendering Committee be arranged, at an appropriate time, to consider the award of contracts for the planned P&T Revenue and Capital spend detailed in this report and associated appendix to suppliers providing the most economically advantageous offer to the Council; and

Employee Counselling Provision

(4) that officers be authorised to proceed in developing a strategy, for the procurement of Employee Counselling services on the basis of existing identified, approved and secured funds, which will consider all procurement options currently available and identify the route to market and process to be followed; and

(5) that authority be delegated to the Strategic Lead – People & Technology to renew or, where appropriate, retender and award the contract for the Council's employee counselling service provision based on the resulting recommendation.

WORKING WELL TOGETHER – ATTENDANCE MANAGEMENT: QUARTER 3

A report was submitted by the Strategic Lead – People & Technology advising on attendance levels across the Council for quarter 3 (October – December 2016) and providing a breakdown of absence performance by Strategic Lead area.

After discussion and having heard the Strategic Director and Strategic Lead – People & Technology in further explanation, the Committee agreed:-

(1) to note the content of the report and the attendance results for Q3 2016/17, namely a decrease of 337 FTE days lost (3.3%) compared to the same period last year;

(2) to be further directed to Appendices 1-4 of the report which provided a breakdown of results for the Strategic Lead area(s) covered by the Committee; and

(3) to note the supporting verbal commentary from the Director in respect of pertinent points/actions to note for the service areas within the locus of the Committee.

The meeting closed at 3.17 p.m.

HOUSING AND COMMUNITIES COMMITTEE

At a Special Meeting of the Housing and Communities Committee held in Committee Room 3, Council Offices, Garshake Road, Dumbarton, on Wednesday, 22 February 2017 at 9.30 a.m.

Present: Councillors Gail Casey, William Hendrie, David McBride, Marie McNair, John Mooney, Lawrence O'Neill, Gail Robertson, Martin Rooney and Kath Ryall.

Attending: Richard Cairns, Strategic Director - Regeneration, Environment and Growth; Peter Barry, Strategic Lead - Housing and Employability; Jim McAloon, Strategic Lead - Regeneration; John Kerr, Housing Development and Homelessness Manager; Sally Michael, Section Head - Contracts and Property; and Christine McCaffary, Senior Democratic Services Officer.

Apologies: Apologies for absence were intimated on behalf of Councillors Jonathan McColl and Tommy Rainey.

Councillor David McBride in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in the item of business on the agenda.

PROVISION OF SOCIAL HOUSING – QUEENS QUAY REGENERATION

A report was submitted by the Strategic Lead, Housing and Employability seeking approval for the acquisition of a proportion of the Queens Quay regeneration site for the provision of social housing.

After discussion and having heard officers in answer to Members' questions, the Committee agreed:-

(a) to approve the acquisition of 1.178 hectares of ground or thereby at Queens Quay, Clydebank from Clydeside Regeneration Limited (CRL) at the undernoted values:-

- Site A and B - £1,460,000
- Site C - £360,000

(b) to authorise the Strategic Lead for Housing and Employability to draw down the Affordable Housing Supply Programme grant to fund the acquisition;

(c) to authorise the Strategic Lead - Regulatory to conclude the transaction prior to 31 March 2017 subject to legal conditions that are considered appropriate; and

(d) to instruct the Strategic Lead for Housing and Employability to provide regular updates to Committee regarding the provision of social housing within the Queens Quay regeneration opportunity as part of the More Homes West Dunbartonshire report.

The meeting closed at 9.44 a.m.

EDUCATIONAL SERVICES COMMITTEE

At a Meeting of the Educational Services Committee held in Committee Room 3, Council Offices, Garshake Road, Dumbarton on Wednesday, 1 March 2017 at 5.00 p.m.

Present: Councillors Gail Casey, William Hendrie, David McBride, Jonathan McColl, Michelle McGinty, John Millar*, John Mooney, Ian Murray, Tommy Rainey, Martin Rooney, Kath Ryall and Hazel Sorrell, and Mrs Barbara Barnes, Mr Gavin Corrigan and Miss Sheila Rennie.

*Arrived later in the meeting.

Attending: Angela Wilson, Strategic Director - Transformation & Public Service Reform; Laura Mason, Chief Education Officer; Andrew Brown, Senior Education Officer - Performance and Improvement; Claire Cusick, Acting Senior Education Officer - Pupil Support; Julie McGrogan, Senior Education Officer - Raising Attainment/Improving Learning; Amanda Coulthard, Corporate & Community Planning Manager; Joe Reilly, Business Unit Finance Partner (Education); Geraldine Lyden, HR Business Partner; Susan Mullin, Transport Co-ordinator, Education, Learning & Attainment; Raymond Lynch, Section Head - Licensing; and Scott Kelly, Committee Officer.

Apologies: Apologies for absence were intimated on behalf of Provost Douglas McAllister, Councillor George Black, Mr Iain Ellis, Miss Ellen McBride and Ms Julia Strang.

Councillor Michelle McGinty in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETINGS

The Minutes of Meetings of the Educational Services Committee held on 7 December 2016 (Ordinary) and 21 December 2016 (Special) were submitted and approved as correct records.

LOCAL NEGOTIATING COMMITTEE FOR TEACHERS

The Minutes of Meeting of the Local Negotiating Committee for Teachers held on 13 December 2016 were submitted and, following discussion, all decisions contained therein were approved.

STRATEGY TO RAISE ATTAINMENT AND ACHIEVEMENT IN WEST DUNBARTONSHIRE – UPDATE

A report was submitted by the Chief Education Officer providing an update on activity and progress with regard to implementing West Dunbartonshire's Strategy to Raise Attainment and Achievement.

Having heard the Senior Education Officer - Raising Attainment/Improving Learning in explanation of the report, the Committee agreed:-

(1) to note the progress made in the past three months with the Strategy to Raise Attainment and Achievement in West Dunbartonshire; and

(2) to note that a further update would be submitted to the next meeting of the Educational Services Committee or whichever Committee deals with educational matters after the Local Government Elections, from May 2017.

EARLY LEARNING AND CHILDCARE INDICATIVE EARLY YEARS STRATEGY 2016-2020 PROGRESS UPDATE

A report was submitted by Chief Education Officer:-

(a) providing an update on progress of the implementation of the Indicative Early Years Strategy 2016-2020 'A Vision for Early Learning and Childcare (ELC) in West Dunbartonshire'; and

(b) informing on national developments in relation to ELC.

After discussion and having heard the Strategic Director - Transformation & Public Service Reform, the Chief Education Officer and the Acting Senior Education Officer - Pupil Support in explanation of the report and in answer to Members' questions, the Committee agreed:-

(1) to note the progress being made towards the implementation of the indicative Strategy for Early Learning and Childcare in West Dunbartonshire; and

(2) to note national developments for their impact on West Dunbartonshire Council.

Note: Councillor Millar entered the meeting during consideration of this item.

INCLUSIVE SUPPORT PRACTICES TO PROMOTE POSITIVE RELATIONSHIPS IN WEST DUNBARTONSHIRE SCHOOLS

With reference to the Minutes of Meeting of West Dunbartonshire Council held on 21 December 2016 a report was submitted by Chief Education Officer:-

(a) informing of the inclusive support practices in West Dunbartonshire schools; and

(b) informing of ways positive relationships are valued and promoted in West Dunbartonshire schools.

After discussion and having heard the Chief Education Officer and the Acting Senior Education Officer - Pupil Support in further explanation of the report and in answer to Members' questions, the Committee agreed:-

(1) to note West Dunbartonshire Council's inclusive support practices; and

(2) to note West Dunbartonshire Council's 'Promoting Positive Relationships and Reducing Bullying Behaviour in Educational Establishments' Policy which formed Appendix 1 to the report.

OUR VISION FOR SCHOOLS OF THE FUTURE – REGENERATING LEARNING

A report was submitted by Chief Education Officer providing an update on West Dunbartonshire Council's Plan to regenerate learning.

After discussion and having heard the Strategic Director - Transformation & Public Service Reform and the Chief Education Officer in explanation of the report and in answer to Members' questions, the Committee agreed to note the report and recognize the progress towards our vision for schools of the future.

WORKING WELL TOGETHER – ATTENDANCE MANAGEMENT: QUARTER 3

A report was submitted by Chief Education Officer advising on attendance levels across the Council for Quarter 3 (October to December 2016) and providing a breakdown of absence performance by Strategic Lead area.

Having heard the HR Business Partner in further explanation of the report, and following discussion, the Committee agreed:-

(1) to note the content of the report and the attendance results for Quarter 3 2016/17, namely a decrease of 337 FTE days lost (3.3%) compared to the same period last year; and

(2) to note Appendix 1 to the report which provided a breakdown of results for the Strategic Lead area(s) covered by this Committee.

EDUCATIONAL SERVICES BUDGETARY CONTROL REPORT TO 31 JANUARY 2017 (PERIOD 10)

A report was submitted by Chief Education Officer providing an update on the financial performance of Educational Services to 31 January 2017 (Period 10).

After discussion and having heard the Business Unit Finance Partner (Education) in further explanation of the report, the Committee agreed:-

(1) to note a projected full year favourable revenue variance of £0.554m (less than 1% of budget); and

(2) to note a projected full year favourable capital variance of £6.832m (26% of budget) of which £7.917m related to project re-phasing and £1.086m to an in-year overspend.

EDUCATION, LEARNING AND ATTAINMENT STANDARDS AND QUALITY REPORT 2015/16

A report was submitted by Chief Education Officer informing of the publication of Education, Learning and Attainment's Standards and Quality Report for 2015/16, a copy of which was provided as Appendix 1 to the report and also made available online at: https://sites.google.com/ourcloud.buzz/sqr2015-16/home. There was also submitted (tabled) an additional section to the Standards and Quality Report 2015/16, concerning 'Improvement Framework' and 'External Inspection', which had not been available at the time that the papers for the meeting had been issued.

After discussion and having heard the Senior Education Officer - Performance and Improvement and the Senior Education Officer - Raising Attainment/Improving Learning in further explanation of the report and in answer to Members' questions, the Committee agreed:-

(1) to approve the proposals for the distribution of the Standards and Quality Report; and

(2) otherwise to note the contents of the report.

SCHOOL TRANSPORT TENDERING PROCEDURES SESSION 2017/18

A report was submitted by Chief Education Officer:-

(a) informing of the proposed timetable for the processing of tenders for mainstream home-to-school contracts and for the transportation of pupils with additional support needs; and

(b) seeking approval to proceed with the proposed timetable in order to secure contracts for school transport for session 2017/2018, and up to session 2022/2023 where contracts are for 5 years duration.

Having heard the Chief Education Officer, the Committee noted the position in respect of the introduction of four temporary school transport contracts which related to travel to Our Lady & St Patrick's High School.

Thereafter, the Chief Education Officer and the Transport Co-ordinator, Education, Learning & Attainment, were heard in further explanation of the report and in answer to Members' questions and the Committee agreed:-

(1) that the Chief Education Officer be given approval to extend the Provision of Corporate Taxi Services framework agreement for one year for the transportation of children with additional support needs which represent best value for the Authority;

(2) that the Chief Education Officer be authorised to make the necessary arrangements in liaison with Strathclyde Partnership for Transport (SPT) to renew mainstream contracts which represent best value for the Authority;

(3) that the Chief Education Officer be authorised to make the necessary arrangements for Gaelic school transport provision due to recent additional requirements in Gaelic Education legislation; and

(4) that following completion of the tendering process, any tenders received should be considered by the Tendering Committee.

PROPOSAL TO PLACE THE MANAGEMENT OF GAVINBURN EARLY LEARNING & CHILDCARE CENTRE UNDER THE HEADTEACHER OF GAVINBURN PRIMARY SCHOOL

A report was submitted by Chief Education Officer:-

(a) presenting the proposal to place the management of Gavinburn Early Learning & Childcare Centre (ELCC) under the Headteacher of Gavinburn Primary School; and

(b) seeking approval to initiate a formal consultation process within the terms of the Schools (Consultation) (Scotland) Act 2010 on this proposal.

Having heard the Chief Education Officer and the Section Head - Licensing in explanation of the report it was noted:-

(i) that the proposal would result in the introduction of a Lead ELC officer role and not a Senior ELC officer as had been stated in the report; and

(ii) that at the meeting of West Dunbartonshire Council held on 22 February 2017 it had been agreed that the next meeting of the Educational Services Committee would be held on 14 June 2017 and it was therefore anticipated that a report detailing the outcome of a consultation would be submitted to the next ordinary meeting of the Committee following that meeting, or if necessary to a special meeting.

Having then heard the Chief Education Officer and the Corporate & Community Planning Manager in answer to a Member's question, the Committee agreed:-

(1) to note the proposal to place the management of Gavinburn Early Learning & Childcare Centre (ELCC) under the Headteacher of Gavinburn Primary School; and

(2) to grant approval to progress this proposal to consultation under the Schools' (Consultation) (Scotland) Act 2010, and to bring a consultation report on this proposal to a future meeting of the Committee.

The Section Head - Licensing then advised the Committee that, in view of its decision to launch the statutory consultation, and because Members would in due course require to make a decision based on the evidence presented during the consultation process, Members who wished to participate in the decision-making should exercise caution when making any public comment, and in particular should avoid any comment which may lead members of the public to consider that the issue has been pre-judged.

PROPOSAL TO PLACE THE MANAGEMENT OF MEADOWVIEW EARLY LEARNING & CHILDCARE CENTRE UNDER THE HEADTEACHER OF BRAEHEAD PRIMARY SCHOOL

A report was submitted by Chief Education Officer:-

(a) presenting the proposal to place the management of Meadowview Early Learning & Childcare Centre (ELCC) under the Headteacher of Braehead Primary School; and

(b) seeking approval to initiate a formal consultation process within the terms of the Schools (Consultation) (Scotland) Act 2010 on this proposal.

The Committee agreed:-

(1) to note the proposal to place the management of Meadowview Early Learning & Childcare Centre (ELCC) under the Headteacher of Braehead Primary School; and

(2) to grant approval to progress this proposal to consultation under the Schools' (Consultation) (Scotland) Act 2010, and to bring a consultation report on this proposal to a future meeting of the Committee.

It was also noted that the advice which the Section Head – Licensing had provided to the Committee in respect of the preceding item ('Proposal to Place the Management of Gavinburn Early Learning & Childcare Centre (ELCC) under the Headteacher of Gavinburn Primary school') was also applicable to this item.

The meeting closed at 6.40 p.m.

INFRASTRUCTURE, REGENERATION AND ECONOMIC DEVELOPMENT COMMITTEE

At a Meeting of the Infrastructure, Regeneration and Economic Development Committee held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 15 March 2017 at 2.02 p.m.

Present: Councillors Gail Casey, William Hendrie, David McBride, Patrick McGlinchey, Marie McNair, John Mooney, Ian Murray, Tommy Rainey, Gail Robertson, Martin Rooney and Kath Ryall.

Attending: Richard Cairns, Strategic Director – Regeneration, Environment and Growth; Jim McAloon, Strategic Lead – Regeneration; Ronald Dinnie, Strategic Lead – Environment and Neighbourhood; Craig Jardine, Capital Investment Programme Manager; Stuart Gibson, Assets Co-ordinator; Michelle Lynn, Client Business Partner; Sally Michael, Section Head – Contracts and Property and Craig Stewart, Committee Officer.

Apology: An apology for absence was intimated on behalf of Councillor Hazel Sorrell.

Councillor Patrick McGlinchey in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Infrastructure, Regeneration and Economic Development Committee held on 14 December 2016 were submitted and approved as a correct record.

PAPPERT WINDFARM

A report was submitted by the Strategic Lead – Regeneration advising of progress made with this project and seeking authorisation to continue with feasibility and environmental assessments.

After discussion and having heard the Capital Investment Programme Manager and relevant officers in further explanation and in answer to Members' questions, the Committee agreed:-

(1) to note the content of this report;

(2) to continue with feasibility and environmental assessments;

(3) to continue engagement with Statutory Consultees; and

(4) to receiving an update report following the revision of financial feasibility information on the new scheme, based on a major shift in the policy landscape, which strongly supported the development of renewable energy, including onshore wind.

COMMUNITY ASSET TRANSFER POLICY AND PROCEDURES

A report was submitted by the Strategic Lead – Regeneration providing an update in respect of West Dunbartonshire Council's Community Asset Transfer Policy and Procedures following guidance issued by the Scottish Government in December 2016 and the legislation coming into force on 23 January 2017.

After discussion and having heard the Assets Co-ordinator and the Strategic Lead – Regeneration in elaboration and in answer to Members' questions, the Committee agreed:-

(1) West Dunbartonshire Council's Community Asset Transfer Procedures to include:-

    (a) Community Asset Transfer Internal Guidance Notes (attached as Appendix 1 to the report); and

    (b) Community Asset Transfer User Guide Notes for Applicants along with associated application forms (attached as Appendix 2 to the report); and

(2) to note that any applications for transfer under the legislation would be reported back to the Committee for approval. Approval would be sought for progressing with a preferred bidder and the transfer of an asset.

PROPOSED SALE OF SURPLUS DEVELOPMENT SITE AT REAR LEVENSIDE BUSINESS COURT, VALE OF LEVEN INDUSTRIAL ESTATE

A report was submitted by the Strategic Lead – Regeneration seeking consent for the proposed disposal of the development site at the rear of Levenside Business Centre, Vale of Leven Industrial Estate, Dumbarton to McPherson Limited (MPL).

After discussion and having heard the Assets Co-ordinator in further explanation and in answer to Members' questions, the Committee agreed:-

(1) to approve the disposal of the site to McPherson Limited for a consideration of £40,000 (Forty Thousand Pounds); and

(2) that the Strategic Lead – Regulatory be authorised to conclude the transaction subject to such legal conditions that are considered appropriate.

ASSET MANAGEMENT PLAN: VEHICLE FLEET 2016-21

A report was submitted by the Strategic Lead – Environment and Neighbourhood providing an update on the Asset Management Plan: Vehicle Fleet 2016-21.

After discussion and having heard the Strategic Lead – Environment and Neighbourhood in further explanation and in answer to Members' questions, the Committee agreed:-

(1) to note the terms of the discussion that had taken place in respect of this matter; and

(2) otherwise to note the contents of the report.

INFRASTRUCTURE, REGENERATION & ECONOMIC DEVELOPMENT BUDGETARY CONTROL REPORT 2016/17 TO PERIOD 10 (31 JANUARY 2017)

A report was submitted by the Strategic Director – Regeneration, Environment and Growth providing an update on the financial performance to 31 January 2017 (Period 10) of those services under the auspices of the Infrastructure, Regeneration and Economic Development Committee.

After discussion and having heard the Strategic Director and Strategic Lead – Environment and Neighbourhood in further explanation and in answer to Members' questions, the Committee agreed:-

(1) to note the contents of the report which showed the revenue budget forecast to underspend against budget by £0.167m (0.6%) at the year-end;

(2) to note the net projected annual capital underspend of £25.712m (39.3%), of which £25.633m (39.2%) relates to project rephasing and an in-year underspend of £0.079m (less than 1%); and

(3) to note the progress on savings incorporated into budgets for 2016/17.

WORKING WELL TOGETHER – ATTENDANCE MANAGEMENT: QUARTER 3

A report was submitted by the Strategic Lead – People and Technology advising on attendance levels across the Council for quarter 3 (October – December 2016) and providing a breakdown of absence performance by Strategic Lead area.

Having heard the Strategic Director in further explanation of the report, the Committee agreed:-

(1) to note the content of the report and the attendance results for Q3 2016/17, namely a decrease of 337 FTE days lost (3.3%) compared to the same period last year; and

(2) to note the supporting verbal commentary from the Director in respect of pertinent points/actions for the service areas within the locus of the Committee.

CHAIR'S CLOSING REMARKS

Councillor McGlinchey, Chair, thanked Members and officers for their hard work and co-operation during the last 5 years which had contributed to a rich legacy of success and achievement in a number of projects/initatives for West Dunbartonshire. As Councillor McGlinchey would not be standing for election again, he wished those Members who were standing, well in the forthcoming Local Government Election in May.

The meeting closed at 3.05 p.m.