

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton G82 3PU

29 November 2013

**MEETING: AUDIT & PERFORMANCE REVIEW
 COMMITTEE**

**WEDNESDAY, 11 DECEMBER 2013
COMMITTEE ROOM 3
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON**

Dear Member,

Please attend a meeting of the **Audit & Performance Review Committee** to be held in Committee Room 3, Council Offices, Garshake Road, Dumbarton on **Wednesday, 11 December 2013 at 2.00 p.m.**

The business is as shown on the enclosed agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:

Councillor J McColl (Chair)
Councillor G Black
Councillor J Brown
Councillor M McGinty
Councillor I Murray (Vice Chair)
Councillor T Rainey
Councillor G Robertson
Councillor M Rooney
Mr SJ Doogan
Mr E Haynes
Mr F McNeil

All other Councillors for information

Chief Executive
Executive Director of Corporate Services
Executive Director of Educational Services
Executive Director of Infrastructure and Regeneration
Director of West Dunbartonshire Community Health and Care Partnership

AUDIT & PERFORMANCE REVIEW COMMITTEE

WEDNESDAY, 11 DECEMBER 2013

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3. MINUTES OF PREVIOUS MEETING

Submit for approval as a correct record, the Minutes of Meeting of the Audit & Performance Review Committee held on 25 September 2013.

4. TREASURY MANAGEMENT MID YEAR REPORT 2013/2014

Submit report by the Executive Director of Corporate Services providing an update on treasury management and prudential indicators during 2013/14. A similar report to this one was previously considered by Members at the meeting of Council held on 30 October 2013.

5. AUDIT SCOTLAND – ANNUAL REPORT ON THE 2012/13 AUDIT

Submit report by the Executive Director of Corporate Services advising of the findings in relation to the external auditor's final report to Members on the completion of their 2012/13 audit. A similar report to this one was previously considered by Members at the meeting of Council held on 30 October 2013.

6. CODE OF GOOD GOVERNANCE

Submit report by the Executive Director of Corporate Services providing an update on the Council's Code of Good Governance.

7. AUDIT ACTION PLANS

Submit report by the Executive Director of Corporate Services advising of:-

- (a) recently issued Internal Audit action plans; and
- (b) progress made against action plans previously contained within Internal Audit and External Audit reports.

8. INTERNAL AUDIT PROGRESS REPORT TO 30 SEPTEMBER 2013

Submit report by the Executive Director of Corporate Services advising of the work undertaken by the Internal Audit Section against the Action Plan 2013/14.

9. NATIONAL FRAUD INITIATIVE 2012/13 – PROGRESS REPORT

Submit report by the Executive Director of Corporate Services on the progress being made in investigating matched datasets provided to the Council as a result of the National Fraud Initiative 2012/13.

10. SCOTTISH PUBLIC SERVICES OMBUDSMAN COMPLAINTS REPORT 2012/13

Submit report by the Executive Director of Corporate Services presenting the Scottish Public Services Ombudsman (SPSO) report for 2012/13 on complaints handling by West Dunbartonshire Council.

For information on the above agenda please contact Craig Stewart, Committee Officer, Legal, Democratic & Regulatory Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737251. E-mail: craig.stewart@west-dunbarton.gov.uk.