

**WEST DUNBARTONSHIRE COUNCIL**  
Council Offices, Garshake Road, Dumbarton, G82 3PU

1 December 2011

**MEETING:      AUDIT & PERFORMANCE REVIEW  
COMMITTEE**

**WEDNESDAY, 14 DECEMBER 2011  
MEETING ROOM 3  
COUNCIL OFFICES  
GARSHAKE ROAD  
DUMBARTON**

Dear Member,

Please attend a meeting of the **Audit & Performance Review Committee** to be held in Meeting Room 3, Council Offices, Garshake Road, Dumbarton on **Wednesday, 14 December 2011 at 10.00 a.m.**

The business is as shown on the enclosed agenda.

Yours faithfully

**JOYCE WHITE**

Chief Executive

**Distribution:**

Councillor M Rooney (Chair)  
Councillor G Black  
Councillor J Brown  
Councillor G Calvert  
Councillor J McColl  
Councillor C McLaughlin  
Councillor J Millar  
Councillor L O'Neill  
Mr F. McNeil

All other Councillors for information

Chief Executive  
Interim Executive Director of Corporate Services  
Executive Director of Educational Services  
Executive Director of Housing, Environmental & Economic Development  
Director of West Dunbartonshire Community Health and Care Partnership

## **AUDIT & PERFORMANCE REVIEW COMMITTEE**

**WEDNESDAY, 14 DECEMBER 2011**

### **AGENDA**

**1. APOLOGIES**

**2. DECLARATIONS OF INTEREST**

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

**3. MINUTES OF PREVIOUS MEETINGS**

Submit for approval as a correct record, the undernoted Minutes of Meetings of the Audit & Performance Review Committee:-

- (a) Special Meeting on 28 September 2011
- (b) Ordinary Meeting on 12 October 2011
- (c) Special Meeting on 19 October 2011

### **REPORTS FOR DECISION**

**4. TREASURY MANAGEMENT MID YEAR REPORT 2011/12**

Submit report by the Interim Executive Director of Corporate Services providing an update on treasury management and prudential indicators during 2011/12.

**5. TREASURY MANAGEMENT ANNUAL REPORT 2010/2011**

Submit report by the Interim Executive Director of Corporate Services providing an update on treasury management during 2010/11.

**6. PROGRESS OF ACTION PLANS FOR THE REVENUE BUDGET PROPOSALS**

Submit report by the Chief Executive presenting an update in relation to the action plans drawn up from the Revenue Budget proposals agreed by Council in February 2008, February 2009, January 2010 and February 2011.

**7. STATUTORY PERFORMANCE INDICATORS – 2010/11: BENCHMARKING**

Submit report by the Chief Executive presenting an analysis on the benchmarking of the 2010/11 Statutory Performance Indicators (SPIs) following the publication of Audit Scotland's comparative data.

**8. KEY CORPORATE PERFORMANCE INDICATORS FOR QUARTER 2: 2011/12**

Submit report by the Chief Executive reviewing the performance of the Key Corporate Performance Indicators for 2011/12, quarter 2.

**9. CORPORATE PLAN 2011/15 - MID YEAR REVIEW**

Submit report by the Chief Executive setting out progress against the Corporate Plan 2011/15 objectives in the first six months of 2011/12, that is, from 1 April to 30 September 2011.

**REPORTS FOR NOTING**

**10. INTERNAL AUDIT ACTION PLANS ISSUED DURING THE PERIOD FROM 15 SEPTEMBER TO 14 NOVEMBER 2011**

Submit report by the Chief Executive presenting the Internal Audit Section plans issued to directorates during the period from 15 September to 14 November 2011.

**11. INTERNAL AUDIT PROGRESS REPORT TO 30 SEPTEMBER 2011**

Submit report by the Chief Executive advising of the work undertaken by the Internal Audit Section against the Audit Plan 2011/12.

## **12. ACTIVITY ON WHISTLEBLOWING HOTLINE TO 30 SEPTEMBER 2011**

Submit report by the Chief Executive advising of the level of activity on the whistleblowing hotline.

For information on the above agenda please contact Craig Stewart, Committee Officer, Legal, Democratic & Regulatory Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737251.  
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