WEST DUNBARTONSHIRE COUNCIL

APPENDIX A

INTERNAL AUDIT SECTION

PROGRESS REPORT FOR THE PERIOD 1ST APRIL 2011 TO 30TH SEPTEMBER 2011

| CATEGORY | PLANNED TIME (DAYS) | ACTUAL TIME (DAYS) | VARIANCE (DAYS) | |
|---------------------------------------|---------------------------|--------------------------|--------------------|---|
| Risk Based Audit | 210 | 203 | 7 | F |
| CRSA/Regularity | 45 | 1 | 44 | F |
| Contract / Procurement | 20 | 9 | 11 | F |
| Investigations | 135 | 134 | 1 | F |
| Performance Audit | 5 | 0 | 5 | F |
| Computer Audit | 15 | 0 | 15 | F |
| Financial Services/Grant Claims | 18 | 16 | 2 | F |
| Development | 8 | 20 | 12 | Α |
| Year-End Procedures | 15 | 7 | 8 | F |
| Corporate Governance | 20 | 24 | 4 | Α |
| Performance Indicators | 13 | 12 | 1 | F |
| Follow Up | 13 | 1 | 12 | F |
| Training | 16 | 40 | 24 | Α |
| Whistleblowing | 35 | 52 | 17 | Α |
| Leave | 130 | 168 | 38 | Α |
| Sickness | 15 | 6 | 9 | F |
| Secondment | 0 | 1 | 1 | Α |
| Staff Turnover | 0 | 25 | 25 | Α |
| Administration / Staffing / NFI Admin | 30 | 23 | 7 | F |
| Management & Planning | 30 | 31 | 1 | Α |
| TOTAL | 773 | 773 | 0 | |

A = Adverse = Actual Days more than planned days F = Favourable = Actual Days less than planned days