

West Dunbartonshire Strategic Resilience Group COVID 19 Decision Log Last Updated: NEW DOCUMENT <b>OFFICIAL SENSITIVE</b>						
Meeting Date	Decision Details	Decision owner	Rationale	Approved By	Date Approved	Resulting Action/Comments
05/08/2020	Recommencement of site inspections to major construction sites (housing, health centre, hospital, care home etc ) and site inspections for domestic sites (Extensions, etc)	Peter Hissett	Construction sites are opening up again and there is a demand for inspections	SRG	05/08/2020	Restarted
05/08/2020	Roads Operations to commence a phased return to resurfacing works from Thursday 6th August.	Gail Macfarlane	Safe work practices allow this area of operation to recommence	SRG	05/08/2020	Restarted
22/07/2020	Recommence all building services that remain suspended starting with non urgent internal repair services on the 27 July 2020, followed by all other services as detailed within the report	Jim McAloon	Following SG guidance and safe working practices, now able to recommence these services	SRG	22/07/2020	Restarted
22/07/2020	Environmental Health to restart work inside premises, visit premises, install noise equipment in homes, etc	Peter Hissett	Following SG guidance and safe working practices, now able to recommence these services	SRG	22/07/2020	Restarted
20/07/2020	Outdoor ceremonies and indoor civil ceremonies to resume in the Council Chamber, Municipal Buildings, Dumbarton subject to the additional cleaning requirements of the risk assessment being discussed and agreed with Facilities Management.	Peter Hissett	National Records of Scotland has agreed that civil ceremonies can resume subject to a maximum of 20 people in attendance indoors. Risk assessment have been carried out for the resumption of civil marriages in the Council Chamber, Municipal Buildings which can accommodate up to 20 people with social distancing measure of 2 metre being in place. A number of civil ceremonies have been postponed due to lockdown but it is now deemed safe to resume this service.	SRRG	20/07/2020	Discussion taking place with facilities management to identify additional cleaning costs and resources needed to re-introduce the service. First planned indoor wedding is on 20 August 2020. First planned outdoor ceremony is on 19 August 2020 but this may be changed in light of decision to allow up to 20 people.
08/07/2020	Postpone the reporting of Delivery Plans in the September Committee cycle and move these to the usual mid-year slot in November	All	To allow the Delivery Plans to consider and include issues arising from covid-19 and allow Strategic Leads to focus on managing the ongoing response and recovery from covid-19	SRG	08/07/2020	Will be reported to November cycle of meetings
08/07/2020	The introduction of a phased 'click and collect' library service involving the Dalmuir, Alexandria and Dumbarton libraries to commence on 15 July 2020	Malcolm Bennie	This is a proportionate response to the FM's announcement that libraries can re-open from 15 July. We await further guidance before wishing to re-open the buildings to the public and in the meantime this practice will enable residents to once again access the Council's book stock in a safe manner.	SRG	08/07/2020	This service will be available in all libraries apart from Clydebank – due to building works – from week commencing 24/08. Some larger branches opened earlier.
08/07/2020	Additional cleaners for schools. Elected members to be informed of the decision on cleaning schools after consultation had taken place with trades unions this week but if necessary the matter might require to be brought back to the SRG for further consideration	Malcolm Bennie	The Covid-19 pandemic necessitates a response involving additional cleaning to make our schools safer for pupils and staff. The cleaning proposal agreed is a proportionate response to this that will see 1000 additional cleaning hours per week in West Dunbartonshire.	Review Panel	08/07/2020	Recruitment commenced
08/07/2020	Approved the additional cleaning materials needed for schools for the cleaning of desks by teachers and school pupils should be ordered via existing procedures and charged to the Covid-19 expenditure code	Malcolm Bennie/Laura Mason	These items would not be required were it not for Covid-19 therefore it is logical to charge the items to the Covid-19 budget code.	SRG	08/07/2020	Additional cleaning materials purchased and charged appropriately to covid-19 costs cost code

08/07/2020	Restart of the Library Home Delivery service commencing week beginning 13 <sup>th</sup> July to ensure physical materials such as books and audiobooks could be accessed by some of West Dunbartonshire's most vulnerable citizens, including those on the Scottish Government shielding list, with the service operating from Poplar Road and utilising library staff not currently engaged in other duties	Malcolm Bennie	To ensure physical materials such as books and audiobooks could be accessed by some of West Dunbartonshire's most vulnerable citizens, including those on the Scottish Government shielding list,	SRG	08/07/2020	This service is launching in week commencing 24/08
24/06/2020	Council Tax reminders to be issued in July; the wording would be as friendly as possible and include advice on how to get support if needed	Stephen West	To ensure ongoing financial governance in relation to the collection of Council Tax. Arrangements are in place to assist those who advise WDC that they have been financially impacted on covid. It is expected that by issuing reminders more will contact the Council and also receive assistance where required.	SRG	24/06/2020	Reminders issued as planned