WEST DUNBARTONSHIRE COUNCIL

Report by the Strategic Lead - Resources

Council: 30 October 2019

Subject: General Services Budgetary Control Report to 30 September 2019 (Period 6)

1. Purpose

1.1 The purpose of this report is to advise on both the General Services revenue budget and the approved capital programme to 30 September 2019.

2. Recommendations

2.1 Council is asked to:

i) note that the revenue account currently shows a projected annual favourable variance of £0.321m (0.14% of the total budget); and

ii) note that the capital account shows that planned expenditure and resource for 2019/20 is lower than budgeted by £8.693m (12.49% of the budget), made up of £9.131m (13.12% of the budget) relating to project slippage, partially offset by £0.438m relating to an in year overspend (as noted within appendices 5 to 8).

3. Background

Revenue

3.1 At the meeting of West Dunbartonshire Council on 27 March 2019, Members agreed the revenue estimates for 2019/2020. A total net budget of £219.079m was approved for General Services, before use of balances.

3.2 Since the budget was set a revised Corporate structure has been agreed. The overall General Services budget did not change, however the changes to the service structure of the budget have been implemented within this report.

3.3 Since the budget was agreed, additional funding has been provided by Scottish Government and a total net budget of £222.835m is now being monitored:

	£m
Base Budget 19/20	219.079
Teachers Pensions – increase in employers rate (Scottish Government element)	1.132
Teachers pay award from 1 April 2019 (Scottish Government element)	2.624
Current Revised budget	**222.835**

3.4 Following the completion of the Annual Accounts 2018/19, an exercise was completed to identify recurring variances in all service areas. This has resulted in movement between services and the Contingency Fund, which has now been incorporated into the report.

Capital

3.5 At the meeting of Council on 27 March 2019, Members also agreed the updated 10 year General Services Capital Plan for 2019/2020 to 2028/29. The next three years from 2019/20 to 2021/22 have been approved in detail with the remaining years being indicative at this stage. After adjusting for anticipated slippage from 2018/19 into 2019/20, the budget agreed for 2019/20 was £62.714m.

3.6 Since then, budget adjustments have taken place (through further 2018/19 capital slippage and additional external funding), revising the 2019/20 annual budget to £69.616m, as follows:

	£m
Base Budget 2019/20	33.140
Anticipated Slippage from 2018/19 – March 2019	29.574
Anticipated budget 2019/20 (Council – March 2019)	62.714
Additional slippage from 2019/20 – following year end	5.323
Revised Base Budget 2019/20 – following year end	68.037
New Funding:	
Town Centre Fund (Scottish Govt)	0.859
Electrical Charging Points (Transport Scotland)	0.170
Public Transport Projects (SPT)	0.500
Dalreoch/ Balloch Park & Ride (SPT)	0.050
Revised Budget 2019/20	**69.616**

4. Main Issues

Revenue

4.1 The summary report at Appendix 1 currently identifies a projected annual favourable variance (underspend) of £0.321m (0.14% of the total budget) and service reports by Strategic Leads are attached as Appendix 2.

4.2 Notes on the projected annual variances in excess of £0.050m are highlighted and noted within Appendix 3, with additional information on action being taken to minimise or mitigate overspends where possible.

4.3 Agreed savings and management adjustments actioned within 2019/20 are monitored with current indications showing that of the total target being monitored (£2.739m) and £0.152m is currently projected not to be achieved.

4.4 The latest budgetary control report to Health and Social Care Partnership Board on 2 October 2019 reported a projected overspend of £1.030m. The report advised that management were working on plans to mitigate this overspend, including a draft recovery plan and drawdown from earmarked

reserves. It is not anticipated at this time that there would be an impact on the Council.

Capital

4.5 The current progress on the capital plan is shown in Appendices 5 to 8.

4.6 The overall programme summary report at Appendix 5 shows that planned expenditure and resource for 2019/20 is lower than budgeted by £8.693m (12.49% of the budget), made up of £9.131m relating to project slippage, partially offset by £0.438m relating to an in year overspend.

4.7 Appendix 5 also provides both an analysis of the overall programme at each alert status and a summary budgetary control report. The tables at the top detail both the number of projects and the corresponding spend as a percentage of the overall programme currently at red, amber or green alert status for project life and the current year.

4.8 Appendix 6 details financial analysis of projects at red status and Appendix 7 is amber, with additional information on action being taken to minimise or mitigate under or overspends where possible. Appendix 8 provides an analysis of projects at green status (please note that, where appropriate, some of the project end dates were revised at start of the year). Appendix 9 provides an analysis of resources where the variance is over £0.050m.

4.9 From the analysis within the appendices it can be seen that there are nine projects with material slippage, these are listed as follows:

Project Name	**Current Slippage (£m)**
Red Projects	
Westbridgend Community Centre	0.635
A813 Road Improvements – phase 1	0.336
Depot Rationalisation	0.904
Regeneration Fund	0.851
Amber Projects	
Posties Park Sports Hub	0.828
Gruggies Burn Flood Prevention	1.805
A811 Lomond Bridge	1.800
Exxon City Deal	0.696
Town Centre Fund	0.859
Total	**8.714**

5. Option Appraisal

5.1 No option appraisal was required for this report.

6. People Implications

6.1 There are no people implications.

7. Financial and Procurement Implications

7.1 The report notes the projected in-year financial position for both General Services revenue and capital budgets.

8. Risk Analysis

8.1 The main risks are as follows:

(a) The present variances should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results for both the revenue and capital budgets; and

(b) As a consequence of current market conditions, capital receipts may either not be received or they may be less than anticipated. A shortfall in capital receipts may affect the revenue budget position due to the assumption within the budget of £4m capital receipts being used to reduce loan charges. Currently, it is anticipated that the £4m will be achieved. This is being closely monitored and any issues will be reported to Council.

9. Equalities Impact Assessment (EIA)

9.1 No equalities impact assessment was required in relation to this report.

10. Environmental Sustainability

10.1 No assessment of environmental sustainability was required in relation to this report.

11. Consultation

11.1 All services involved in delivering the revenue and capital budgets have been consulted in the compilation of this report.

12. Strategic Assessment

12.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the strategic priorities of the Council's current Strategic Plan. This report forms part of the financial governance of the Council.

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Stephen West
Strategic Lead - Resources

Date: 17 October 2019

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Appendices:

Appendix 1 -	Revenue Budgetary Control 2019/20 – Corporate Summary
Appendix 2 -	Revenue Budgetary Control 2019/20 – Strategic Lead Summaries
Appendix 3 -	Analysis of Revenue Variances over £50,000
Appendix 4 -	2019/20 Savings and Management Adjustments Monitoring
Appendix 5 -	Overall Capital Programme Summary Financials
Appendix 6 -	Analysis of Projects at Red Status
Appendix 7 -	Analysis of Projects at Amber Status
Appendix 8 -	Analysis of Projects at Green Status
Appendix 9 -	Analysis of Resources

Background Papers: Ledger output – period 6
General Services Revenue Estimates 2019/20
General Services 10 Year Capital Plan Update - Council 27 March 2019

Wards Affected All Wards

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 1**

REVENUE BUDGETARY CONTROL 2019/2020

SUMMARY

PERIOD END DATE **30 September 2019**

Department Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
	£000	£000	£000	£000	%	
Strategic Director - Transformation & Public Sector Reform	615	483	606	(9)	-1%	↑
Resources	5,481	8,200	5,457	(24)	0%	↑
Regulatory	2,584	1,168	2,599	15	1%	↓
People & Technology	6,098	3,521	6,051	(47)	-1%	↑
Communications, Culture and Community	17,148	8,352	17,229	81	0%	↓
Education, Learning and Attainment	96,546	44,560	96,612	65	0%	↓
Neighbourhood	14,628	6,548	14,660	32	0%	↓
Housing and Employability	4,556	2,431	4,548	(8)	0%	↑
Regeneration	(2,600)	(1,705)	(2,658)	(58)	2%	↑
Miscellaneous Services	5,339	3,492	5,488	149	3%	↓
Loan Charges	6,897	3,448	6,897	0	0%	→
Requisition (VJB)	750	375	750	0	0%	→
Requisition (SPT)	1,592	796	1,592	0	0%	→
Requisition (CJP)	2,017	1,009	2,017	0	0%	→
Requisition (HSCP)	67,801	33,900	67,801	0	0%	→
Non GAE Allocation	(6,953)	(3,477)	(6,953)	0	0%	→
Contingency Fund	336	(180)	(180)	(516)	-154%	↑
Total Expenditure	**222,835**	**112,922**	**222,514**	**(321)**	**0%**	↑
Council Tax/CT Replacement Scheme	(34,797)	(17,267)	(34,797)	0	**0%**	→
Revenue Support Grant/ NDR	(187,063)	(102,537)	(187,063)	0	**0%**	→
Use of Reserves	(975)	(488)	(975)	0	**0%**	→
Total Resources	**(222,835)**	**(120,292)**	**(222,835)**	**0**	**0%**	→
Net Expenditure	**(0)**	**(7,370)**	**(321)**	**(321)**	**-0.14%**	↑

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 2**

REVENUE BUDGETARY CONTROL 2019/2020

STRATEGIC DIRECTOR - TRANSFORMATION & PUBLIC SECTOR REFORM

PERIOD END DATE **30 September 2019**

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	**£000**	**£000**	**£000**	**£000**	**%**	
Procurement	615	483	606	(9)	-1%	↑
Total Net Expenditure	**615**	**483**	**606**	**(9)**	**-1%**	↑

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 2**

REVENUE BUDGETARY CONTROL 2019/2020

RESOURCES SUMMARY

PERIOD END DATE **30 September 2019**

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	**£000**	**£000**	**£000**	**£000**	**%**	
Audit	150	179	143	(7)	-5%	↑
Central Administration Support	2,390	1,137	2,347	(43)	-2%	↑
Finance	1,398	822	1,401	3	0%	↓
Rent Rebates & Allowances	(46)	4,862	(46)	(0)	1%	↑
Revenues & Benefits	2,063	1,201	2,078	15	1%	↓
Finance Business Centre	284	140	291	7	2%	↓
Cost of Collection of Rates	24	0	25	1	4%	↓
Cost of Collection of Council Tax	(782)	(141)	(782)	0	0%	→
Total Net Expenditure	**5,481**	**8,200**	**5,457**	**(24)**	**0%**	↑

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 2**

REVENUE BUDGETARY CONTROL 2019/2020

REGULATORY SUMMARY

PERIOD END DATE **30 September 2019**

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	**£000**	**£000**	**£000**	**£000**	**%**	
Democratic and Registration Service	734	332	711	(23)	-3%	↑
Environmental Health/ Trading Standards	670	360	713	43	6%	↓
Licensing	(123)	(53)	(109)	14	-11%	↓
Legal Services	879	486	879	0	0%	→
Planning	424	43	405	(19)	-4%	↑
Total Net Expenditure	**2,584**	**1,168**	**2,599**	**15**	**1%**	↓

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 2**

REVENUE BUDGETARY CONTROL 2019/2020

PEOPLE AND TECHNOLOGY

PERIOD END DATE **30 September 2019**

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	**£000**	**£000**	**£000**	**£000**	**%**	
Transactional Services	646	317	654	8	1%	↓
Human Resources (including risk)	1,216	494	1,196	(20)	-2%	↑
Information Services	3,871	2,554	3,899	28	1%	↓
Change Support	365	156	302	(63)	-17%	↑
Total Net Expenditure	**6,098**	**3,521**	**6,051**	**(47)**	**-1%**	↑

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 2**

REVENUE BUDGETARY CONTROL 2019/2020

COMMUNICATIONS, CULTURE AND COMMUNITIES

PERIOD END DATE **30 September 2019**

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	**£000**	**£000**	**£000**	**£000**	**%**	
Communications & Marketing	309	144	308	(1)	0%	↑
Citizen Services	1,363	632	1,354	(9)	-1%	↑
Performance & Strategy	349	161	350	1	0%	↓
Libraries, Museums, Culture	1,743	690	1,733	(10)	-1%	↑
Arts and Heritage	453	204	440	(13)	-3%	↑
Office Accommodation	1,491	419	1,546	55	4%	↓
Clydebank Town Hall	375	59	373	(2)	-1%	↑
Catering Services	4,178	1,687	4,202	24	1%	↓
Building Cleaning	1,474	725	1,484	10	1%	↓
Building Cleaning PPP	(261)	(155)	(263)	(2)	1%	↑
Facilities Assistants	2,087	906	1,980	(107)	-5%	↑
Facilities Management	327	177	332	5	2%	↓
Leisure Management	3,141	2,634	3,271	130	4%	↓
Events	120	68	119	(1)	-1%	↑
Total Net Expenditure	**17,148**	**8,352**	**17,229**	**80**	**0%**	↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2019/2020
EDUCATION, LEARNING AND ATTAINMENT

APPENDIX 2

PERIOD END DATE **30 September 2019**

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	**£000**	**£000**	**£000**	**£000**	**%**	
Primary Schools	27,921	14,419	28,097	176	1%	↓
Secondary Schools	26,458	13,817	26,683	226	1%	↓
Specialist Educational Provision	14,722	6,565	14,801	80	1%	↓
Psychological Services	496	214	500	4	1%	↓
Sport Development / Active Schools	580	170	580	0	0%	→
Early Education	8,366	(39)	8,157	(208)	-2%	↑
PPP	14,776	8,031	14,551	(225)	-2%	↑
Cultural Services	563	218	564	1	0%	↓
Curriculum for Excellence	182	78	182	0	0%	→
Central Admin	252	181	276	24	10%	↓
Workforce CPD	340	176	356	16	5%	↓
Performance & Improvement	430	206	445	15	4%	↓
Education Development	1,461	525	1,419	(42)	-3%	↑
Raising Attainment - Primary	0	(0)	0	0	0%	→
Raising Attainment - Secondary	0	0	0	0	0%	→
Pupil Equity Fund (including LAC PEF)	0	(0)	0	0	0%	→
Total Net Expenditure	**96,546**	**44,560**	**96,612**	**65**	**0%**	↓

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 2**
REVENUE BUDGETARY CONTROL 2019/2020
NEIGHBOURHOOD

PERIOD END DATE **30 September 2019**

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	**£000**	**£000**	**£000**	**£000**	**%**	
Roads Operations	(852)	(362)	(847)	5	-1%	↓
Roads Services	4,172	1,477	4,167	(5)	0%	↑
Transport, Fleet & Maintenance Services	(411)	462	(411)	0	0%	→
Grounds Maintenance & Street Cleaning Client	7,363	3,681	7,363	0	0%	→
Outdoor Services	234	84	258	24	10%	↓
Burial Grounds	(139)	(212)	(138)	0	0%	→
Crematorium	(948)	(363)	(901)	47	-5%	↓
Waste Services	7,699	2,210	7,672	(27)	0%	↑
Depots	0	126	0	0	0%	→
Ground Maintenance & Street Cleaning Trading A/c	(2,490)	(555)	(2,504)	(14)	1%	↑
Total Net Expenditure	**14,628**	**6,548**	**14,660**	**30**	**0%**	↓

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 2**

REVENUE BUDGETARY CONTROL 2019/2020

HOUSING AND EMPLOYABILITY

PERIOD END DATE **30 September 2019**

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	**£000**	**£000**	**£000**	**£000**	**%**	
Working 4 U	2,893	1,553	2,890	(4)	0%	↑
Communities	860	316	857	(3)	0%	↑
Homeless Persons	245	409	248	3	1%	↓
Private Sector housing	43	9	47	4	9%	↓
Anti Social Behaviour	514	143	506	(8)	-2%	↑
Total Net Expenditure	**4,556**	**2,431**	**4,548**	**(8)**	**0%**	↑

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 2**

REVENUE BUDGETARY CONTROL 2019/2020

REGENERATION

PERIOD END DATE **30 September 2019**

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	**£000**	**£000**	**£000**	**£000**	**%**	
Housing Maintenance Trading A/c	(1,082)	(547)	(1,099)	(17)	2%	↑
Housing Asset and Investment	49	2	5	(44)	-89%	↑
Corporate Assets and Capital Investment Programme	(2,263)	(1,428)	(2,285)	(22)	1%	↑
Economic Development	368	104	392	24	7%	↓
Central Repairs & Maintenance	(238)	(144)	(242)	(4)	2%	↑
Private Sector Housing Grants	95	120	96	1	1%	↓
Consultancy Services	471	188	474	3	1%	↓
Total Net Expenditure	**(2,600)**	**(1,705)**	**(2,658)**	**(58)**	**2%**	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2019/2020
MISCELLANEOUS

APPENDIX 2

PERIOD END DATE **30 September 2019**

Service / Subjective Summary	Total Budget 2019/20	Spend to Date 2019/20	Projected Spend	Variance 2019/20		Annual RAG Status
Service Summary	**£000**	**£000**	**£000**	**£000**	**%**	
Sundry Services	2,945	2,287	3,058	113	4%	↓
Members Allowances, etc	597	288	585	(12)	-2%	↑
European Employability	510	255	510	0	0%	→
Chief Executive, Directors and Strategic Leads	1,287	662	1,335	48	4%	↓
Total Net Expenditure	**5,339**	**3,492**	**5,488**	**149**	**3%**	↓

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 3**
REVENUE BUDGETARY CONTROL 2019/2020
ANALYSIS FOR VARIANCES OVER £50,000

YEAR END DATE **30 September 2019**

Budget Details	Variance Analysis				
	Total Budget	Projected Spend	Variance		RAG Status
	£000	£000	£000	%	
People & Technology					
Change Support	365	302	(63)	-17%	↑
Service Description	This Service enables transformational change and development, it also has the Central Training Budget for the Council.				
Main Issues / Reason for Variance	The main reason for the favourable variance is vacancies.				
Mitigating Action	None required				
Anticipated Outcome	Underspend is anticipated				
Communications, Culture & Community					
Facilities Assistants	2,087	1,980	(107)	-5%	↑
Service Description	This service provides Facility Assistants throughout WDC buildings				
Main Issues / Reason for Variance	There has been a reduction in Facilities Assistant costs for a variety of reasons - such as: rationalisation of schools estate and campus approach; timing of filling vacant posts; reduction in overtime due to less out of hours requests				
Mitigating Action	The vacancies have been managed throughout the year taking cognisance of demand from service users to ensure no effect on service delivery				
Anticipated Outcome	Underspend will be achieved				
Leisure Management	3,141	3,271	130	4%	↓
Service Description	Payment to West Dunbartonshire Leisure Trust for leisure services				
Main Issues / Reason for Variance	The reason for this variance is in relation to the projected non achievement in-year of the community facilities saving				
Mitigating Action	Limited action can be taken to reduce this overspend until a firm decision is made as to the future of the community facilities				
Anticipated Outcome	A year end overspend is currently anticipated				

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 3**
REVENUE BUDGETARY CONTROL 2019/2020
ANALYSIS FOR VARIANCES OVER £50,000

YEAR END DATE **30 September 2019**

Budget Details	Variance Analysis				
	Total Budget	Projected Spend	Variance		RAG Status
	£000	£000	£000	%	
Office Accommodation	1,491	1,546	55	4%	→
Service Description	Provision of shared office accommodation				
Main Issues / Reason for Variance	The main reason for an adverse variance is that there is insufficient budget for property costs – there was no historical data when the running costs for the new building were put into budgets				
Mitigating Action	With occupancy in some of the buildings in the first year, the budget will continue to be monitored to identify any efficiencies or reductions to the anticipated costs.				
Anticipated Outcome	A year end overspend is currently anticipated				

Education , Learning and Attainment

Primary Schools	27,921	28,097	176	1%	↓
Service Description	This service area includes all Primary Schools.				
Main Issues / Reason for Variance	The main variances are in relation to average teacher salaries are greater than assumed in the budget £30k and savings from teacher turnover £80k have not materialised. In addition, we are projecting adverse on cover costs of £160k .				
Mitigating Action	Management will continue to review the service and take action were appropriate to minimise the overspend				
Anticipated Outcome	An overspend is likely to continue				

Secondary Schools	26,458	26,683	226	1%	↓
Service Description	This service area includes all Secondary Schools.				
Main Issues / Reason for Variance	The main variances are due to a significant drop in demand for school meals and vending machines income for particular secondary schools £181k and the school meals income budget was overstated by £80k. This is partially offset by non teaching vacancies and projected underspend within the school bus contract				
Mitigating Action	Management will continue to review the service and take action were appropriate to minimise the overspend				
Anticipated Outcome	An adverse variance is likely to continue				

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 3**
REVENUE BUDGETARY CONTROL 2019/2020
ANALYSIS FOR VARIANCES OVER £50,000

YEAR END DATE **30 September 2019**

Budget Details	Variance Analysis				
	Total Budget	Projected Spend	Variance		RAG Status
	£000	£000	£000	%	
Specialist Educational Provision	14,722	14,801	80	1%	↓
Service Description	This service area covers all ASN Services.				
Main Issues / Reason for Variance	Payments to Other Bodies are currently overspent due to more children being placed within higher cost daycare placements as a result of the more demanding nature of their educational requirements . Daycare services are demand-led and can fluctuate throughout the year.				
Mitigating Action	The requirement for Daycare Placements are demand-led services taken jointly with HSCP following a joint assessment of the best option for all concerned. However, the actual usage throughout the year will be reviewed regularly to identify where there is scope to reduce the number of placements.				
Anticipated Outcome	If current levels of demand continue then it is anticipated that the Daycare budget will overspend.				

Early Education	8,366	8,157	(208)	-2%	↑
Service Description	This services area includes all Early Years establishments within West Dunbartonshire.				
Main Issues / Reason for Variance	Employee Costs are showing an underspend mainly due to staff vacancies. Some of this is roll-related (and will change as roll numbers rise during the year) and some is due to delays in the recruitment process.				
Mitigating Action	Staffing levels vary continuously basis due to the statutory staff/ children ratios. Vacancies will continue to be monitored to ensure the most efficient use of staffing and financial resources. Recruitment has been ongoing and a number of new starts are anticipated in October. This will ensure that the level of service - dictated by roll numbers - is not adversely affected.				
Anticipated Outcome	A favourable variance is projected at the year end.				

PPP	14,776	14,551	(225)	-2%	↑
Service Description	This service area includes Vale of Leven, Clydebank High and St Peter the Apostle High Schools and St Eunan's Primary School. The costs charged to this service are Property costs and the Unitary charge.				
Main Issues / Reason for Variance	This favourable variance is in relation to lower than anticipated utility costs which reflects 2018/19 outturn				
Mitigating Action	No action required				
Anticipated Outcome	A favourable variance is projected at the year end.				

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 3**
REVENUE BUDGETARY CONTROL 2019/2020
ANALYSIS FOR VARIANCES OVER £50,000

YEAR END DATE **30 September 2019**

Budget Details	Variance Analysis				
	Total Budget	Projected Spend	Variance		RAG Status
	£000	£000	£000	%	
Miscellaneous					
Sundry Services	2,945	3,058	113	4%	↓
Service Description	This service area budgets for non departmental specific costs such as pensions costs, external grants and elderly welfare payments, external audit fees and insurance costs. The service heading also holds a number of general savings options which have still to be fully allocated				
Main Issues / Reason for Variance	The main variances identified were in relation to insurance excesses (based upon recent historic data) and pension costs				
Mitigating Action	Management will continue to monitor and maximise actions taken to achieve a level of savings, where appropriate				
Anticipated Outcome	An overspend is anticipated				
Other					
Contingency Fund	336	(180)	(516)	-154%	↑
Service Description	The contingency fund is used to accommodate externally influenced movements in service budgets				
Main Issues / Reason for Variance	The balance held in the contingency fund relates to a proportion of the budget for Carbon Reduction Commitment no longer being required and a balance of service budget following the annual recurring variance exercise				
Mitigating Action	No mitigating action required as variance is favourable.				
Anticipated Outcome	Underspend will be achieved				

WEST DUNBARTONSHIRE COUNCIL
MONITORING OF EFFICIENCIES AND MANAGEMENT ADJUSTMENTS 2019/20 **Appendix 4**

Efficiency reference	Efficiency Detail	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
MA1	Corporate Review of Service Management structures	250,000	250,000	-	
MA2	Resources Service Restructure	317,879	317,879	-	
MA4	Expansion of Pest Control Service	1,500	1,500	-	
MA5	Reduce travel budget by use of pool cars (EH)	2,000	2,000	-	
MA6	Stop providing newspapers, tea, coffee, milk, etc to elected members.	2,000	2,000	-	
MA7	Regulatory Services - service restructure and appropriate capitalisation	105,723	105,723	-	
MA8	Reduce Training Budget	5,000	5,000	-	
MA9	Rationalise software systems within ICT estate to reduce areas of duplication - reducing ongoing licencing costs	30,000	30,000	-	
MA10	Restructure of People & Technology Service	35,041	35,041	-	
MA11	Reduce budget for upskilling of early years workforce - not required due to high levels of qualifications in place	19,319	19,319	-	
MA12	Reduce Payment to Other Bodies - Education due to improved in-house capacity and capabilities	80,000	80,000	-	
MA13	Education Service Rationalisation	81,000	81,000	-	
MA14	Provision of food hygiene training to Working from U and other parts of the Council (Facilities Management) EH	1,000	1,000	-	
MA15	Reduce revenue maintenance budget in Roads following capital investment	50,000	50,000	-	
MA16	Restructure Environment & Neighbourhood services across the 4 services to reflect current service delivery proposals	150,000	127,680	22,320	Not anticipated to be fully achieved due to the timing of VER/VS/redeployment
MA17	Reduction in management fee for WDLT	150,000	150,000	-	
MA18	Capitalisation of staff costs across Roads, Transport and Greenspace as a result of time required to manage the significant capital investment	350,000	350,000	-	
MA19	Undertake a proportion of asbestos surveys in void houses in-house rather than use an external contractor to deliver all survey work.	3,000	3,000	-	

WEST DUNBARTONSHIRE COUNCIL
MONITORING OF EFFICIENCIES AND MANAGEMENT ADJUSTMENTS 2019/20 **Appendix 4**

Efficiency reference	Efficiency Detail	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
MA20	Undertake legionella risk assessments in house rather than using external contractor.	10,000	10,000	-	
MA21	Economic Development - Other Funding - end contribution towards Great Scottish Swim to zero	10,000	10,000	-	
MA22	Regeneration Services restructure	36,409	36,409	-	
MA23	Capitalise appropriate Regeneration team staff costs	50,663	50,663	-	
MA24	Increased capitalisation of staff costs across Asset Management following a review of time spent to manage the significant capital investment	433,000	433,000	-	
MA26	Increased charge to Renfrewshire Council for management of Empty Homes Service	3,000	3,000	-	
MA27	Budget for Internships reduced	15,000	15,000	-	
MA28	Homelessness (Housing Solutions) Service Redesign	25,000	25,000	-	
MA29	30+ employment grant to be incorporated into EU funded programme	35,000	35,000	-	
MA31	Restructure of Anti-Social Behaviour & Estate Caretaking Services	57,528	57,528	-	
SO	Overtime saving	150,000	150,000	-	
MA	Overtime saving	150,000	150,000	-	
SO25	Undertake a review of Community Facilities operated by WDLT	130,000	-	130,000	Savings options have been to Community Consultation and work to identify the best options for delivery of the saving whilst preserving local access to facilities is continuing.
		2,739,062	2,586,742	152,320	

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
OVERALL PROGRAMME SUMMARY

APPENDIX 5

MONTH END DATE 30 September 2019

PERIOD 6

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis			
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status
Red								
Projects are forecast to be overspent and/or experience material delay to completion	11	11.6%	69,430	39.6%	11	11.6%	3,402	19.4%
Amber								
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	10	10.5%	5,631	3.2%	10	10.5%	181	1.0%
Green								
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	74	77.9%	100,369	57.2%	74	77.9%	13,981	79.6%
TOTAL EXPENDITURE	**95**	**100%**	**175,429**	**100%**	**95**	**100%**	**17,564**	**100%**

Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Slippage £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	94,898	69,430	95,937	1,040	7,243	3,402	4,512	(2,731)	(3,144)	412
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	61,429	5,631	61,469	40	12,826	181	6,501	(6,324)	(6,484)	160
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	174,460	100,369	174,446	(14)	49,547	13,981	49,910	363	497	(134)
TOTAL EXPENDITURE	**330,787**	**175,429**	**331,852**	**1,065**	**69,616**	**17,564**	**60,923**	**(8,693)**	**(9,131)**	**438**
TOTAL RESOURCES	**(330,787)**	**(175,429)**	**(331,852)**	**(1,065)**	**(69,616)**	**(17,564)**	**(60,923)**	**8,693**		
NET EXPENDITURE	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 6**
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **30 September 2019**

PERIOD **6**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
1	**Kilpatrick School - New Build**						
	Project Life Financials	10,571	10,687	101%	10,836	265	3%
	Current Year Financials	56	173	306%	321	265	469%
	Project Description	Design and build of construction of Additional Support Needs School.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20

Main Issues / Reason for Variance

The Final Account has yet to be agreed and will require to be negotiated as the contractor is claiming additional monies beyond the contract sum and available budget, which generates a financial risk that Officers are seeking to mitigate where possible. At present, the forecast outturn is anticipating an overspend in the region of £0.265m which constitutes the additional asbestos removal costs and the final 1.5% retention which there is a contractual obligation to pay. Previously an anticipated overspend has been reported but there is a risk this may increase because the contractor has applied for payment greater than the agreed contract sum and has also submitted a loss and expense claim which is currently being determined. Officers continue to work to fully agree the final account and determine the extent of overspend. Project was physically complete November 2017 with retentions due to be paid when all defects are rectified. At this time there are three defects still to be resolved, however it is anticipated retention release will occur this financial year.

Mitigating Action

Opportunities to mitigate are limited at this time. The Council are obligated to make payment, however continue to meet with Hubwest on a monthly basis with a view to agreeing the final account and resolving the financial position.

Anticipated Outcome

Project complete albeit over budget.

2	**OLSP - New Build**						
	Project Life Financials	3,677	4,084	111%	4,094	417	11%
	Current Year Financials	0	0	0%	10	10	0%
	Project Description	Design and construction of new Secondary School in Bellsmyre, Dumbarton.					
	Project Lifecycle	Planned End Date		31-Mar-19	Actual End Date		31-Mar-19

Main Issues / Reason for Variance

Project handed over and school opened on 25 October 2017, snagging process is complete and retentions have been released in relation to the new build. Originally £0.264m was contained within the budget for demolition but this was exceeded by £0.134m. Abnormals in respect of ground conditions also required to be paid from WDC Capital Contributions. Demolition is now complete and retentions on demolition project are due January 2020. The remaining overspend of £0.273m is in relation to late contractor change notices.

Mitigating Action

None available at this time due to cost of demolition being in excess of budgetary provision.

Anticipated Outcome

New Build opened to pupils on 25 October 2017 in line with the programme, however due to the tender for the demolition being in excess of budgetary provision and aditional costs required to be paid from WDC capital contribution the project will report an overspend of £0.417m.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 6**
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **30 September 2019**

PERIOD **6**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
3	**New Balloch Campus**						
	Project Life Financials	16,464	16,683	101%	16,703	239	1%
	Current Year Financials	18	16	91%	36	18	102%
	Project Description	Construction of new primary school in Balloch to incorporate St Kessog's PS, Haldane PS and Jamestown PS and EE&CC.					
	Project Lifecycle	Planned End Date	31-Mar-20		Actual End Date	31-Mar-20	

Main Issues / Reason for Variance

The main construction project reached the end of the defect rectification period on 9 February 2019, however retention of £0.155m is currently being held and will be released when the Making Good Defects certificate which is forecast to be issued November 2019. Haldane School demolition works were certified complete March 2019. The overall project is reporting an anticipated overspend of £0.239m at this time and is expected to be financially complete by 31 March 2020.

Mitigating Action

None available.

Anticipated Outcome

Delivery of project on programme, however forecast overspend in the region of £0.239m.

4	**Kilmaronock Cemetery Extension**						
	Project Life Financials	217	0	0%	217	0	0%
	Current Year Financials	217	0	0%	20	(197)	-91%
	Project Description	Extension of existing cemetery at Kilmaronock.					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Dec-19	

Main Issues / Reason for Variance

The original planned project to extend the current cemetery is no longer viable due to soil depth and land being unsuitable. Another field adjacent to the church has been identified as potentially being suitable, however this land is currently owned by Church of Scotland. Estates have now made final contact with Church of Scotland and are awaiting response and permission to carry out site investigation works to see if the ground is suitable to be used for the cemetery extension. Given the delay in Church of Scotland's response at this time it is estimated that only approx £0.020m will be spent in 2019/20 with £0.197m required to be rephased to 2020/21 .

Mitigating Action

Officers to engage with Church of Scotland regarding possible use of land in field adjacent to take the project forward.

Anticipated Outcome

To provide further burial space at Kilmaronock Cemetery although later than anticipated.

5	**New Westbridgend Community Centre**						
	Project Life Financials	675	40	6%	675	(0)	0%
	Current Year Financials	635	0	0%	0	(635)	-100%
	Project Description	New Westbridgend Community Centre.					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Mar-21	

Main Issues / Reason for Variance

Feasibility designs are ongoing and various positive meetings have taken place with the group and it is anticipated that designs will be approved late October/Early November to allow progression to planning application stage.

Mitigating Action

None available at this time due to the difficulty in forming community group, and changing group members.

Anticipated Outcome

Project to be delivered later than anticipated due to various factors.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 6**
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **30 September 2019**

PERIOD **6**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
6	**A813 Road Improvement Phase 1**						
	Project Life Financials	2,325	735	32%	2,325	0	0%
	Current Year Financials	836	21	3%	500	(336)	-40%
	Project Description	A813 Road Improvement Phase 1.					
	Project Lifecycle	Planned End Date		31-Mar-21	Forecast End Date		31-Mar-21

Main Issues / Reason for Variance

Further works have been identified as part of a project anticipated to commence autumn 2019. Project works will include resurfacing Dumbarton to Lions Gate, and consultancy and potential local land purchase. At this time it is anticipated that an element of these works will be required to be rephased to 2020/21 due to works being carried out by Scottish Power before project work can commence. This project will also be effected by the closure of Lomond Bridge therefore at this time it anticipated that only £0.500m of the budget will be spent in 2019/20 with £0.336m required to be rephased to 2020/21.

Mitigating Action
None required at this time.
Anticipated Outcome
To provide an improved A813.

7	**Office Rationalisation**						
	Project Life Financials	21,962	21,720	99%	22,081	119	1%
	Current Year Financials	490	248	51%	609	119	24%
	Project Description	Delivery of office rationalisation programme.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		30-Sep-19

Main Issues / Reason for Variance

New Dumbarton Office has been opened to staff from 21 May 2018. On completion of final defects, the final account and retention settlement of £0.250m will be paid October 2019, thereafter the remaining HES grant of £0.50m will be awarded. Contractor was awarded following the December 2018 Tender Committee to carry out the demolition for Garshake. Demolition commenced 25 February with a 36 week programme and currently projecting an overspend of approx. £0.119m. Demolition due to complete 1 November 2019. The current overall project overspend is due to additional asbestos removal and costs associated with the clearance of Garshake as well as unforeseen internal recharges and variations to project delivery.

Mitigating Action
None available.
Anticipated Outcome
Project delivered at a higher cost than budgeted.

8	**Depot Rationalisation**						
	Project Life Financials	8,535	78	1%	8,535	0	0%
	Current Year Financials	1,084	27	2%	180	(904)	-83%
	Project Description	Depot Rationalisation.					
	Project Lifecycle	Planned End Date		31-Mar-23	Forecast End Date		31-Mar-23

Main Issues / Reason for Variance

A revised business case is in the process of being developed. Keppie Design have been appointed as the approved contractor and Project Boards have been set up. Stage 2 development of ideas is complete, however awaiting commercial status of potential vacant site. Managers and staff workshops are underway and briefing on developments will be reported at a later Project Board. In light of recent discussions around requirement for potential waste management centre and change in service delivery for Greenspace, Roads and Waste & Transport services, the budget allocation of £1.084m will not now be fully committed by March 2020. Forecast spend in 2019/20 is £0.180m which will be allocated against cost modelling, site investigations, undertaking condition surveys, and therefore £0.904m is required to be rephased to 2020/21.

Mitigating Action
None available at this time.
Anticipated Outcome
Project business case will be brought back to project board and Council when the implication of shared services is known.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 6**
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **30 September 2019**

PERIOD **6**

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
9 Leisure Energy projects - air handling units, upgrade lighting, circulating pumps, and draught proofing						
Project Life Financials	290	60	21%	290	0	0%
Current Year Financials	231	1	0%	10	(221)	-96%
Project Description	Measures to be installed at both Meadow Centre & Vale of Leven Swimming Pool; new pool hall Air Handling Units, upgrade lighting, circulating pumps Vale of Leven Swimming Pool, internal and external lighting and draught proofing.					
Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-21

Main Issues / Reason for Variance

Works to be completed relate to Air Handling Unit (AHU) upgrades at Meadow Centre. It was decided that installing an air handling unit outside would minimise disruption to customers, staff and business. Structural engineers were required to carry out soil samples to confirm the ground was suitable to build an external base for the unit however the positive result took a considerable amount of time to return. More recent delays relate to the design and details of the new foundation slab and requires to be re-configured due to the discovery of the unusually large projection of the foundation from the face of the main building. This altered the concept of the design of the proposed foundations so further works were required before it could go to tender. Tenders for the structure have now been evaluated and planning permission has been requested but not yet granted so appears unlikely that this element of the project will complete in 2019/20 and is required to be rephased to 2020/21. At this time forecast spend in 2019/20 is £0.010m with £0.221m required to be rephased to 2020/21.

Mitigating Action

None available at this time.

Anticipated Outcome

To install air handling units, upgrade lighting, circulating pumps and draught proofing to improve energy efficiency in leisure centres. Project expected to deliver within budget albeit later than first anticipated.

10 Queens Quay District Heating Network						
Project Life Financials	15,100	14,885	99%	15,100	0	0%
Current Year Financials	2,326	2,564	110%	2,326	0	0%
Project Description	Queens Quay District Heating Network.					
Project Lifecycle	Planned End Date		31-Mar-21	Forecast End Date		30-Apr-20

Main Issues / Reason for Variance

An additional £3m of capital funding approved by Members at 2018 June Council meeting has been phased into 2019/20 and tender negotiations have been finalised and Letters of Intent have been issued. The principle pipe network is complete except for the final connection to the energy centre which will happen once the internal fit out begins. The energy centre is due to complete, including the internal fit out 30 April 2020. The £6m grant funding has been fully spent. An additional cashflow requirement has now been projected and is being reported to a Special Council meeting on 29 October 2019. This cashflow requirement has not been recorded in this report until Council has considered the position.

Mitigating Action

Opportunities to mitigate are limited.

Anticipated Outcome

Project will be delivered over original budget.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 6**
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

MONTH END DATE **30 September 2019**

PERIOD **6**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
11	**Regeneration Fund**						
	Project Life Financials	15,082	457	3%	15,082	0	0%
	Current Year Financials	1,351	352	26%	500	(851)	-63%
	Project Description	Funding to implement major regeneration projects linked to community charrettes. (Created through underspend from Education).					
	Project Lifecycle	Planned End Date	31-Mar-24		Forecast End Date	31-Mar-24	
	Main Issues / Reason for Variance						
	Progress has been made, with consent given and a licence agreed for WDC to undertake foreshore clearance works at the Dumbarton Football Club (DFC) and Turnberry sites. Construction methods have changed and final cost is being calculated, but anticipated it will be on budget. At this stage, it is unlikely that the remainder of the budget for the entire waterfront pathway will be committed this financial year.						
	Mitigating Action						
	Project complexity and the need to programme some works to avoid busy tourism periods and reliance on third parties means that mitigation is challenging.						
	Anticipated Outcome						
	Progress towards delivery of planned projects from Economic Development Strategy and Charrette Action Plans albeit later than originally anticipated.						
	TOTAL PROJECTS AT RED STATUS						
	Project Life Financials	94,898	69,430	73%	95,937	1,040	1%
	Current Year Financials	7,243	3,402	47%	4,512	(2,731)	-38%

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 7**
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT AMBER ALERT STATUS

MONTH END DATE **30 September 2019**

PERIOD **6**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
1	**Clydebank Community Sports Hub**						
	Project Life Financials	3,915	3,861	99%	3,955	40	1%
	Current Year Financials	54	0	0%	94	40	74%
	Project Description	Creation of a community and sport hub.					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	30-Nov-19	

Main Issues / Reason for Variance

The forecast outturn is an overspend in the region of £0.040m. The reason for the forecast overspend relates to site de-watering costs incurred during the construction that were not originally captured within the scope of the project and contract sum. Officers continue to work with CBC to agree the Final Account and forecast spend in 2019/20 relates to the final retention release and pitch maintenance payments which are due to conclude by November 2019.

Mitigating Action

WDC is contractually obliged to pay the projected overspend. Officers continue to meet with the project QS and CBC regularly, with a view to agreeing the final account at the earliest opportunity.

Anticipated Outcome

New facility has been operational since October 2018. Project reporting a projected overspend.

2	**Posties Park Sports Hub - New sports hub to include Gym & running track**						
	Project Life Financials	1,802	69	4%	1,802	(0)	0%
	Current Year Financials	1,656	9	1%	828	(828)	-50%
	Project Description	Creation of a sports hub at Posties/Marinecraft to include a new changing pavilion/Gym, new					
	Project Lifecycle	Planned End Date	31-Mar-21		Forecast End Date	31-Oct-20	

Main Issues / Reason for Variance

Initial cost estimates indicated a budget shortfall of £0.300m due to ground conditions meaning that the foundations had to be designed to be more substantial than first anticipated and decontamination that was required due to asbestos discovered on site, however value engineering exercises have been undertaken and have brought the project back within budget. Contract was awarded August 2019 however following further discussions with Planning, the project design is being reviewed and revised start date yet to be confirmed.

Mitigating Action

None required at this time.

Anticipated Outcome

Creation of sports hub now anticipated during 2020.

3	**Flood Risk Management**						
	Project Life Financials	781	47	6%	781	0	0%
	Current Year Financials	781	47	6%	500	(281)	-36%
	Project Description	Enhancement of drainage infrastructure to ensure compliance with Flood Risk Management					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Mar-21	

Main Issues / Reason for Variance

Contractor has been engaged to take on flood risk management. Flood modelling of River Leven and other projects are under way along with works to improve water courses Balloch and Dumbarton. These will continue throughout 2019/20, however at this time it is expected that only £0.500m of the current year budget will be spent in 2019/20, with £0.281m required to be rephased to 2020/21.

Mitigating Action

Ability to mitigate is limited due to time lost due to SEPA restrictions and delay to contractual arrangements.

Anticipated Outcome

Project completed within budget albeit later than anticipated.

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 7**
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT AMBER ALERT STATUS

MONTH END DATE **30 September 2019**

PERIOD **6**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
4	**River Leven Flood Prevention Scheme**						
	Project Life Financials	800	0	0%	800	0	0%
	Current Year Financials	100	0	0%	220	120	120%
	Project Description	River Leven Flood Prevention Scheme.					
	Project Lifecycle	Planned End Date	31-Mar-23		Forecast End Date	31-Mar-23	
	Main Issues / Reason for Variance						
	Consultant engaged and currently working on options for River Leven Flood Prevention Scheme. Current year £0.220m anticipated to be spent this year.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project completed within budget.						
5	**Gruggies Burn Flood Prevention**						
	Project Life Financials	15,000	195	1%	15,000	0	0%
	Current Year Financials	4,305	0	0%	2,500	(1,805)	-42%
	Project Description	Commission of Gruggies Flood Prevention Scheme.					
	Project Lifecycle	Planned End Date	31-Mar-22		Forecast End Date	31-Mar-22	
	Main Issues / Reason for Variance						
	Project design is ongoing as optioneering has produced alternative design solutions. Approval granted at August 2019 Tendering Committee, with follow up meeting with procurement and contractor to be confirmed. Project expected to complete in 2022 with retentions due in 2023. At this time is anticipated that only £2.5m of the allocated budget for the current year will be spent with £1.805m required to be rephased to 2020/21.						
	Mitigating Action						
	Once consultants report has been delivered, further survey works will be procured. Revised report with updated methodology will give results to topographic survey and will determine next course of action.						
	Anticipated Outcome						
	Project delivered within budget although later than anticipated.						
6	**A811 Lomond Bridge**						
	Project Life Financials	3,900	52	1%	3,900	0	0%
	Current Year Financials	3,653	35	1%	1,853	(1,800)	-49%
	Project Description	Upgrade of Lomond Bridge.					
	Project Lifecycle	Planned End Date	31-Mar-21		Forecast End Date	30-Jun-19	
	Main Issues / Reason for Variance						
	Project contractor was approved at August 2019 Tendering Committee and physical works were expected to commence October 2019 but this has since been revised to November 2019 due to time taken with planning consents. As a result the estimated completion has been revised to June 2020. £1.8m is therefore required to be rephased to 2020/21.						
	Mitigating Action						
	None Required at this time.						
	Anticipated Outcome						
	Upgrade of Lomond Bridge.						

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 7**
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT AMBER ALERT STATUS

MONTH END DATE **30 September 2019**

PERIOD **6**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
7	**Oil to Gas Conversion**						
	Project Life Financials	187	14	8%	187	0	0%
	Current Year Financials	187	14	8%	50	(137)	-73%
	Project Description	Oil to Gas Conversion in council buildings.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		30-Apr-20

Main Issues / Reason for Variance

Carleith is progressing in 2019/20 and expected to be out to tender by end of October 2019 with a revised budget estimate £0.107m. Physical works will be carried out in April 2020 school recess with £0.050m spend anticipated in 2019/20. New design for Braehead is not complete. At this time it is anticipated that £0.137m will be rephased to 2020/21.

Mitigating Action

None available at this time due to time required to fully scope project works.

Anticipated Outcome

Project will be delivered later than anticipated.

8	**Solar Panel Installation**						
	Project Life Financials	135	0	0%	135	0	0%
	Current Year Financials	135	0	0%	20	(115)	-85%
	Project Description	Installation of Solar Panels on Council buildings.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		30-Apr-20

Main Issues / Reason for Variance

Original project no longer viable. St Peter the Apostle is now being considered for PV system instead and costs are being considered to take the project forward.

Mitigating Action

None available at this time due to scoping and planning requirements.

Anticipated Outcome

Project will be delivered later than anticipated.

9	**Exxon City Deal**						
	Project Life Financials	34,050	1,393	4%	34,050	0	0%
	Current Year Financials	1,096	76	7%	400	(696)	-63%
	Project Description	As part of the City Deal project the WDC Exxon site at Bowling regeneration with alternative A82 route included.					
	Project Lifecycle	Planned End Date		31-Mar-25	Forecast End Date		31-Mar-25

Main Issues / Reason for Variance

Regular updates are provided at every Council meeting, with City Deal papers presented at each meeting. The main issues contained within the new Council's approved Outline Business Case are still valid, which include Exxon's remediation strategy, land transfer arrangements and issues relating to adjoining owners. Until Exxon remediation strategy is approved and land transfer arrangements are resolved, only limited work can be undertaken (e.g. EIA) As the remediation strategy is being led by ESSO Mobil, at this time it is difficult to determine when it will be approved. ESSO Mobil is still in discussions with SEPA and WDC-Environmental Health to agree several items before it can be approved, however the timescales of this is outwith Council control. Prior to a commercial deal being concluded, approx. spend will be £400k this financial year.

Mitigating Action

Contained within Risk register monitored by Exxon Management Board. Technical reviews are being carried between our consultant PBA and Exxon consultants WSP to assess the proposed remediation strategy and to review historical data and reports. WDC Officers are engaged with EXXON representatives in order to assess any programme implications. EXXON is progressing with discussions with the planning department and SEPA as well as providing any technical information required.

Anticipated Outcome

Delivery of the project on time and within the increased budget.

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
10	**Town Centre Fund**						
	Project Life Financials	859	0	0%	859	0	0%
	Current Year Financials	859	0	0%	36	(823)	-96%
	Project Description	Scottish Government funding to help improve local town centres.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-21
	Main Issues / Reason for Variance						
	Four projects were approved at August IRED committee, three Regeneration team-led, one Asset-led. All projects need to be legally committed before end this financial year however no significant actual spend is anticipated this financial year.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	To provide improved town centres in West Dunbartonshire.						
	TOTAL PROJECTS AT AMBER STATUS						
	Project Life Financials	61,429	5,631	9%	61,469	40	0%
	Current Year Financials	12,826	181	1%	6,501	(6,324)	-49%

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
1	**Electronic Insurance System - claim/incident management system**						
	Project Life Financials	50	43	86%	50	0	0%
	Current Year Financials	7	0	0%	7	0	0%
	Project Description	Acquisition of a claims/incident management system supported by an electronic document management system.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Delayed due to resources being redirected to higher prioritised work. This has affected the forecast end date and works therefore were required to be rescheduled from 2018/19.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Upgraded Electronic Insurance System delivered on budget.						
2	**Making Tax Digital**						
	Project Life Financials	40	7	17%	40	0	0%
	Current Year Financials	40	7	17%	40	0	0%
	Project Description	Making Tax Digital.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	No issues to repot at this time with project completion anticipated by 31 March 2020.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Making Tax Digital.						
3	**Valuation Joint Board - Requisition of ICT Equipment**						
	Project Life Financials	3	0	0%	3	0	0%
	Current Year Financials	3	0	0%	3	0	0%
	Project Description	Requisition re ICT Equipment.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	The purchase of laptops and PCs have been delayed into 2019/20 due to issues with the approved supplier. Full spend anticipated in 2019/20.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Requisition re ICT Equipment.						
4	**Replacement GIS system and upgrade to eDevelopment Planning system.**						
	Project Life Financials	51	25	50%	51	0	0%
	Current Year Financials	51	25	50%	51	0	0%
	Project Description	Replacement GIS system and upgrade to eDevelopment Planning system.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Project progressing and expected to be delivered this financial year.						
	Mitigating Action						
	None Required.						
	Anticipated Outcome						
	GP/GIS in Planning.						

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
5	**Legal Case Management System**						
	Project Life Financials	33	0	0%	33	0	0%
	Current Year Financials	33	0	0%	33	0	0%
	Project Description	Legal Case Management System.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Tenders have been returned and are currently being evaluated and full spend in 2019/20 is anticipated at this time.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	New legal case management system.						
6	**Air Quality Monitoring**						
	Project Life Financials	30	28	93%	28	(2)	-7%
	Current Year Financials	2	0	0%	0	(2)	-100%
	Project Description	Air Quality Monitoring.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-19
	Main Issues / Reason for Variance						
	Project complete.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Upgrade to air quality monitoring.						
7	**ICT Modernisation**						
	Project Life Financials	1,101	308	28%	1,101	0	0%
	Current Year Financials	1,101	308	28%	1,101	0	0%
	Project Description	This budget is to facilitate ICT infrastructure and modernise working practices.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	This project will deliver a fit for purpose device estate across WDC as well as technology improvements for device and ICT Service management. This will include automating device management, license management and enhancing current processes through automation as well as the resources to deliver these projects. This budget is expected to be fully spent in 2019/20.						
	Mitigating Action						
	The ability to mitigate is limited as retentions held until resilience test is successfully completed.						
	Anticipated Outcome						
	To update ICT systems within budget albeit later than first anticipated.						

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
8	**ICT Security & DR**						
	Project Life Financials	427	128	30%	427	0	0%
	Current Year Financials	427	128	30%	427	0	0%
	Project Description	The project is for the enhancement of security systems, server replacement and the update of corporate applications to ensure compliance with 15/16 PSN requirements, to enhance the Disaster recovery capabilities of WDC.					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Mar-20	
	Main Issues / Reason for Variance						
	This project will deliver the mechanisms to enhance the security and resilience of the Councils Infrastructure through a phased replacement for end of life servers and switches as well as technologies to support the management of security and security processes.						
	Mitigating Action						
	None Required.						
	Anticipated Outcome						
	To deliver enhanced security systems.						
9	**AV Equipment - Education**						
	Project Life Financials	150	0	0%	150	0	0%
	Current Year Financials	150	0	0%	150	0	0%
	Project Description	AV Equipment - Education					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Mar-20	
	Main Issues / Reason for Variance						
	Plans for budget are progressing and is currently at procurement stage. Full spend is anticipated in 2019/20.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Purchase of AV Equipment for Education.						
10	**Multi-Channel Queries -Webchat Technology**						
	Project Life Financials	33	16	48%	16	(17)	-52%
	Current Year Financials	0	(17)	0%	(17)	(17)	0%
	Project Description	Introduction of Automated Switchboard Technology.					
	Project Lifecycle	Planned End Date	31-Mar-19		Forecast End Date	31-Mar-20	
	Main Issues / Reason for Variance						
	The Interactive Voice Response (IVR) element of the project had significant technical problems matching postcodes for addresses to our systems to allow identifying of the property. As a result it has been agreed with Firmstep and WDC for a full refund on the IVR element of the project. No alternatives available at this time so the project will report a project life underspend of £0.017m.						
	Mitigating Action						
	No further action required.						
	Anticipated Outcome						
	Upgraded System provided within budget albeit later than originally anticipated.						

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
11	**Civic Heart Works - Refurbishment of Clydebank Town Hall**						
	Project Life Financials	3,341	3,317	99%	3,341	0	0%
	Current Year Financials	24	0	0%	24	0	0%
	Project Description	Refurbishment of Clydebank Town Hall.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Council approved a £4m investment in Cultural assets in March 2018 with one of the priorities being Clydebank Town Hall. A comprehensive review is now underway to inform a business case and the intention would be for the remaining Civic Heart capital money (which was planned for a redesign of the main reception area) to support the final proposal. This will allow all the work required to be undertaken at the same time which will remove the risk of undertaking work that is ultimately then replaced during the overall Town Hall project. Plans continue to progress and will be submitted to Cultural Committee during 2019.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project to be delivered on budget and within revised timescale.						
12	**Heritage Capital Fund**						
	Project Life Financials	4,000	0	0%	4,000	0	0%
	Current Year Financials	350	0	0%	597	247	0%
	Project Description	Heritage Capital Fund.					
	Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22
	Main Issues / Reason for Variance						
	Council approved a £4m investment in Cultural assets in March 2018. In February 2019 the Cultural Committee approved a £0.330m investment in Alexandria Library, a £0.015m investment in consultancy work to scope out a museum at Clydebank Library, and in April 2019 approved £0.252m to upgrade Clydebank Town Hall roof. A further proposal for the redevelopment of Clydebank Town Hall will go to Committee during 2019/20. These approvals have accelerated budget spend ahead of the originally planned phasing for 2019/20, however there will be no overspend on the project life budget.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Project to be delivered on budget and within revised timescale.						
13	**Upgrade of Clydebank Library**						
	Project Life Financials	500	500	100%	500	0	0%
	Current Year Financials	13	13	100%	13	0	0%
	Project Description	Refurbishment of the existing Clydebank Library to deliver a fit for purpose modern library designed around the needs of the customer. This will protect a historic landmark and the original Carnegie library whilst offering the potential to build upon the development of a 'cultural quarter' focused around Clydebank Town Hall.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Retentions of £0.013m rephased to 2019/20.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Full refurbishment of library delivered within budget and within amended timescales.						

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
14	**Transformation of Infrastructure Libraries and Museums**						
	Project Life Financials	421	18	4%	421	0	0%
	Current Year Financials	416	13	3%	416	0	0%
	Project Description	To improve performance and efficiency of Council's Libraries and Cultural Services.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	The capital project to transform the infrastructure of Libraries and Museums has slipped from 2018/19 due to unplanned absences in the senior management team, and competing priorities within other Council teams supporting this project. Purchase Orders have now been raised via WeBuy regarding the installation of self-service issue equipment across the Library network. Implementation of this element is progressing with spend anticipated by end November 2019. Regarding the larger spend of replacement shelving and staff desks, the new Library Team Leader has identified a procurement framework that will allow the lots to be sourced as quickly as possible. Details are currently in progress to outline specifications for large and small libraries. This will then go to tender and be ready for installation in January 2020. For Alexandria and Clydebank Libraries, work will be undertaken in tandem with the major improvements being progressed during 2019/20.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Project will be delivered although will be later than originally planned.						
15	**Telephone System Upgrade**						
	Project Life Financials	15	0	0%	15	0	0%
	Current Year Financials	15	0	0%	15	0	0%
	Project Description	To improve Housing Repairs telephone platform for incoming calls, providing improved Management Information.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	This project has been delayed whilst ICT resolve a Network issue. Once this work is complete then the telephony project can proceed.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	To upgrade telephone system.						
16	**Trading Standards Scam Prevention**						
	Project Life Financials	10	7	65%	10	0	0%
	Current Year Financials	4	0	5%	4	0	0%
	Project Description	Call blocking devices to be fitted to the phones of WDC's most vulnerbale residents which will block unknown numbers from connecting and limiting incoming calls to only known and trusted numbers, for vulnerable consumers who may be susceptible to hard selling techniques, scams and other frauds.					
	Project Lifecycle	Planned End Date		31-Mar-19	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	The project is continuing with a steady stream of installations being carried out for vulnerable residents as referrals are received from carers and the various care partners who have been made aware of this Trading Standards initiative. Full budget spend is anticipated in 2019/20.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	To protect WDC's most vulnerable residents from phone calls from which they may fall victim of hard selling techniques, scams and other frauds.						

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		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
17	**Supporting the mobilisation of environmental health and trading standards officers**						
	Project Life Financials	25	24	95%	25	0	0%
	Current Year Financials	1	0	0%	1	0	0%
	Project Description	New IT equipment to enable environmental health and trading standards officers to work more efficiently.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Remainder of budget rephased from 2018/19 for final minor expenditure in 2019/20 relating to security testing.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	To enable environmental health and trading standards officers to work more efficiently.						
18	**Choices Programme - to assist young people who require additional support**						
	Project Life Financials	750	972	130%	750	0	0%
	Current Year Financials	185	407	220%	185	0	0%
	Project Description	Bringing together Central Support Services which will include relocation of Choices Programme.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Aug-19
	Main Issues / Reason for Variance						
	Further works had to be delayed to 2019/20 due to various contributing factors including the prioritisation of resources, unknown volume of rot work, repair to roof trusses (which was unknown until the areas were exposed) and various structural works (which were also unknown until exposed). The project end date was updated to reflect this. Work was completed in August 2019 and school opened to pupils. Project awaiting final recharges and change of heating costs have been allocated to this budget line in error and require to be journalled.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Project delivered.						
19	**Aitkenbar PS, St Peters PS, Andrew Cameron EE&CC**						
	Project Life Financials	10,426	10,318	99%	10,426	0	0%
	Current Year Financials	108	0	0%	108	0	0%
	Project Description	Design and construction of new co-located school to replace 3 separate establishments.					
	Project Lifecycle	Planned End Date		31-Mar-20	Actual End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Final retention payment to contractor was expected to be released late 2018/19, with a projected underspend of £0.210m, however this was subject to the satisfactory completion of two remaining defects, both relating to drainage. The contractor completed remedial works during the school summer holiday and once the defects are verified as closed, Officers will release the Making Good Defects certificate and in turn the remaining 1.5% retention will be released. The project is still forecasting an underspend of £0.210m, which was recognised in 2018/19.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Delivery of project on programme and under budget. Underspend was removed from budget in 2019/20.						

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		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
20	**Schools Estate Improvement Plan**						
	Project Life Financials	20,000	885	4%	20,000	0	0%
	Current Year Financials	1,442	677	47%	1,442	0	0%
	Project Description	New Build Renton Campus and St Mary's & St Martin's refurbishment works.					
	Project Lifecycle	Planned End Date		31-Mar-24	Forecast End Date		31-Mar-24
	Main Issues / Reason for Variance						
	At the Educational Services Committee on 06 June 2018, members approved appraisal which includes St Marys' refurbishment and the new build Renton PS. The new build of Renton PS includes the new language & communication unit, and Riverside ELCC new build. With regards to Renton Campus The new build of Renton PS includes the new language & communication unit, and Riverside ELCC new build. With regards to Renton Campus phase 1 (new building) is due to be complete and in operation by August 2021 with phase 2 (MUGA pitch, demolition of existing Renton PS) due to be complete April 2022. Project life forecast to end with release of the final retention April 2023. We continue to progress through the professional services contract, which is due to complete in December 2019 with a site forecast contractor possession date in late January 2020. At this time £4m remains unallocated until a revised school estate management plan is approved.						
	Mitigating Action						
	Project monitored regularly with site meetings and reported to Schools Estate Project Board.						
	Anticipated Outcome						
	Funds anticipated to be utilised by 2020 subject to consultation.						
21	**Schools Estate Refurbishment Plan**						
	Project Life Financials	5,508	5,509	100%	5,508	0	0%
	Current Year Financials	22	24	106%	24	1	6%
	Project Description	Completion of condition surveys has been carried out to identify works required to bring various schools from Condition C to Condition B.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	All works due complete by October 2019.						
	Mitigating Action						
	None required as project now complete.						
	Anticipated Outcome						
	To improve the condition of schools within budget albeit later than first anticipated.						

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
22	**Early Years Early Learning and Childcare Funding**						
	Project Life Financials	8,562	2,136	25%	8,562	0	0%
	Current Year Financials	2,977	51	2%	2,977	0	0%
	Project Description	Early learning and childcare funding awarded to West Dunbartonshire Council to facilitate the expansion in entitlement to funded ELCC to 1140 hours from August 2020.					
	Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22
	Main Issues / Reason for Variance						
	This budget relates to early learning and childcare funding awarded to West Dunbartonshire Council to facilitate the expansion in entitlement to funded ELCC to 1140 hours from August 2020. Works were delayed in 2018/19 following care inspectorate engagement and time taken to analyse need within West Dunbartonshire Council, resulting in rephasing of £2.977m to 2019/20. Implementation plan has been approved and works are now progressing. Andrew B Cameron is now complete, Meadowview / Braehead - Phase 1 is ongoing and expected to be complete before the end of October 2019. Levenvale is now complete. Dalmonach works on-site however contractor has experienced delays on site and requested an extension of time which will delay completion to November. Whitecrook commenced August and works are progressing on site and due to complete early November. St Ronan's is newly added to the delivery plan and works also commenced August and are due to complete at the end of October. Various works commenced on Legacy ELCC and are ongoing throughout the financial year. Works to upgrade kitchens to deal with capacity for 1140 implementation ongoing and will continue throughout the financial year.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	The project will be completed to deliver the requirements of the Early Years expansion plans						
23	**New Levenvale Primary School All Weather Pitch**						
	Project Life Financials	263	250	95%	263	0	0%
	Current Year Financials	0	0	0%	13	13	0%
	Project Description	New Levenvale Primary School All Weather Pitch.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		28-Feb-19
	Main Issues / Reason for Variance						
	Works complete with retentions of £0.013m due in 2019/20.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Project delivered on budget but later than originally planned.						
24	**St. Patrick's PS New Play Upgrades**						
	Project Life Financials	200	209	104%	200	0	0%
	Current Year Financials	94	103	109%	103	8	9%
	Project Description	New MUGA for St. Patricks Primary School and playground improvements.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		30-Jun-19
	Main Issues / Reason for Variance						
	Works complete with retentions due 2020/21.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Project delivered.						

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		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
25	**Vehicle Replacement**						
	Project Life Financials	4,571	88	2%	4,571	0	0%
	Current Year Financials	4,605	122	3%	4,605	0	0%
	Project Description	Replacement of vehicles which have reached end of programmed lifespan (7 year heavy vehicles, 10 year light vehicles).					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20

Main Issues / Reason for Variance

The Heavy Goods Vehicles (HGV's) and Refuse Collection Vehicles (RCV's) have been received and are now operational. The Tendering Committee approved the Contract Authorisation Report for the Provision of Passenger Buses at its September 2019 meeting. Following the completion of the procurement standstill period, purchase orders will be placed with successful tenderers. A Contract Authorisation Report for the procurement of Light Commercial Vehicles and Cars will be submitted to the November 2019 Tendering Committee meeting. The Stop Safe safety enhancement installation programme for the Council's waste collection vehicle fleet is complete. The commissioning and staff training phase is now underway with completion expected by mid October 2019. When the commissioning and training phase is completed in full, payment will be released to the contractor.

Mitigating Action
None available at this time due to build lead in times for HGV and buses.
Anticipated Outcome
Replacement of fleet later than anticipated.

26	**Allotment Development**						
	Project Life Financials	400	0	0%	400	0	0%
	Current Year Financials	400	0	0%	400	0	0%
	Project Description	To develop an allotment site.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		30-Mar-20

Main Issues / Reason for Variance

Initial meetings of the project team have successfully taken place and services are currently being procured to undertake detailed soil investigations and topographic surveys in preparation for tender development in line with SEPA requirements. Meanwhile Officers are progressing with tender documentation preparation. It is still anticipated that this project will complete in this financial year.

Mitigating Action
None available at this time.
Anticipated Outcome
Development of allotments to take pressure off current 10 year waiting list.

27	**Community Capital Fund**						
	Project Life Financials	3,610	3,590	99%	3,610	0	0%
	Current Year Financials	568	547	96%	568	0	0%
	Project Description	Upgrade and improve recreational facilities throughout West Dunbartonshire.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20

Main Issues / Reason for Variance

There was slippage from 2018/19 and this relates to works at Inler Park, Balloch Park Slipway, Castlehill MUGA, and Dillichip Park. The planned end date has been amended to reflect this. With regards to Inler Park, this project was completed in August 2019. Castlehill upgrade to MUGA is now complete as is Dillichip Park. Tender documentation is currently being developed for four play areas at Moss O'Balloch, Balloch Park slipway, Central Alexandria and Levengrove Park which are all expected to complete before 31 March 2020.

Mitigating Action
None required at this time.
Anticipated Outcome
Improved recreational facilities throughout WDC.

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
28	**Community Sports Fund**						
	Project Life Financials	472	406	86%	472	0	0%
	Current Year Financials	92	26	28%	92	0	0%
	Project Description	Match funding of up to 75% for local sports clubs to develop business cases to improve facilities.					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Mar-20	
	Main Issues / Reason for Variance						
	2017/18 was the final year of a project to fund external/community sports groups which is now closed to new applications. Officers have evaluated submissions received within the final round of applications. Full spend has been committed, however the timing of spend is dependent on external groups proceeding with projects as planned.						
	Mitigating Action						
	Officers will continue to liaise with community groups to ensure progress is made with projects.						
	Anticipated Outcome						
	Improve sport facilities to a wide range of organisations WDC.						
29	**Holm Park & Yoker Athletic FC**						
	Project Life Financials	750	674	90%	750	0	0%
	Current Year Financials	314	239	76%	314	0	0%
	Project Description	Develop a new 3G pitch to act as a home venue for Clydebank FC with extensive community access.					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Oct-19	
	Main Issues / Reason for Variance						
	Works commenced on site December 2018 and project complete at October 2019 and awaiting final recharges.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Project delivered on budget but later than expected.						
30	**Environmental Improvement Fund**						
	Project Life Financials	1,690	1,577	93%	1,690	0	0%
	Current Year Financials	614	501	82%	590	(24)	-4%
	Project Description	This fund has been created to deliver environmental improvement projects for communities throughout West Dunbartonshire.					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Mar-20	
	Main Issues / Reason for Variance						
	Delayed works at Mountblow are now complete with retentions of £0.024m required to be rephased to 2020/21. The planned end date has been updated to reflect this. Officers continue to engage with community groups to take forward the remainder of the projects under the Environmental Improvement Fund budget.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Mountblow 3G pitch completed within available budget albeit later than anticipated.						

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		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
31	**New Clydebank Leisure Centre**						
	Project Life Financials	23,758	23,755	100%	23,758	0	0%
	Current Year Financials	3	0	5%	3	0	0%
	Project Description	Provision of new leisure centre.					
	Project Lifecycle	Planned End Date		31-Mar-20	Actual End Date		31-Mar-17
	Main Issues / Reason for Variance						
	No issues to report, final minor expenditure to be incurred in 2019/20.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project delivered on time and under budget. Underspend removed from budget in 2018/19.						
32	**Dalmonach CE Centre**						
	Project Life Financials	1,150	847	74%	1,150	0	0%
	Current Year Financials	806	578	72%	806	0	0%
	Project Description	To create new community facilities with additional space for early years provisions.					
	Project Lifecycle	Planned End Date		31-Mar-21	Forecast End Date		30-Nov-19
	Main Issues / Reason for Variance						
	Dalmonach works on-site however contractor has experienced delays on site and requested an extension of time which will delay completion to November 2019.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	To create new community facilities with additional space for early years provisions.						
33	**Levengrove Park - Restoration & Regeneration**						
	Project Life Financials	3,639	3,575	98%	3,639	0	0%
	Current Year Financials	209	145	70%	209	0	0%
	Project Description	Restoration and Regeneration of Levengrove Park.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Jul-19
	Main Issues / Reason for Variance						
	Early delays due to timescales involved in securing external funding which impacted the procurement timescales. The planned end date was updated to reflect this. The project started August 2017 and Pavilion is now complete and handed over. Minor works at the depot are now also complete.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Project delivered later than originally anticipated.						

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
34	**Public non-adopted paths and roads**						
	Project Life Financials	629	173	28%	629	0	0%
	Current Year Financials	548	92	17%	548	0	0%
	Project Description	Upgrades to drainage and lighting to enhance the lifespan of paths and roads within facilities in public parks, cemeteries and civic spaces.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Numerous projects have been identified that will be carried out using a combination of in-house resource and the Minor Civils Framework. Works anticipated to start Autumn 2019 include projects at Milton Park, Chappleton Gardens and North Dalnottar Cemetery. Full spend is expected in 2019/20.						
	Mitigating Action						
	Works to be complete as soon as possible.						
	Anticipated Outcome						
	Upgraded footpaths.						
35	**Sports Facilities Upgrades**						
	Project Life Financials	167	4	2%	167	0	0%
	Current Year Financials	165	2	1%	165	0	0%
	Project Description	Project is part of wider investment in sporting facilities and is dependent on match funding from Sports Scotland. Agreement in principle to wider WDC strategic priorities.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	The budget has been allocated for construction of 3 All weather tennis courts at Argyll Park. This project is estimated to cost £0.165m and it was hopeful that with application to The Lawn Tennis Association, match funding would be received. However, following discussions with The Lawn Tennis Association in April 2018 they have only offered 25% funding. Match funding of 25% has been provided by Sports Scotland. The project has been tendered. However tenders have come in over budget so a value engineering exercise is currently underway.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	To deliver project within budget albeit later than first anticipated.						
36	**Vale of Leven Cemetery Extension**						
	Project Life Financials	650	165	25%	650	0	0%
	Current Year Financials	485	0	0%	485	0	0%
	Project Description	Extension of existing cemetery in Vale of Leven.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Jul-20
	Main Issues / Reason for Variance						
	Difficulties in purchasing the preferred site resulted in early delays to this project. Site investigation works on the preferred site are now complete and the land was deemed suitable in October 2018. Negotiations are now complete and approval granted at February IRED committee to purchase land. Legal are now in the process of working through a legal issue that has surfaced to conclude the purchase. Once purchase is complete the project will go to tender.						
	Mitigating Action						
	Opportunities to mitigate are limited due to ongoing discussions with regards to purchase of land.						
	Anticipated Outcome						
	A suitable site has been identified and is in the process of being purchased to provide a sustainable burial environment, the project will be delivered on budget albeit later than originally planned.						

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		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
37	**New Sports Changing Facility Dumbarton West (Old OLSP site)**						
	Project Life Financials	350	3	1%	350	0	0%
	Current Year Financials	333	3	0%	316	(17)	0%
	Project Description	New Sports Changing Facility Dumbarton West (Old OLSP site).					
	Project Lifecycle	Planned End Date	31-Mar-21		Forecast End Date	31-Mar-21	
	Main Issues / Reason for Variance						
	Demolition is complete and site investigation works are underway. Planning permission has been submitted and start date of construction works to be confirmed. Pitch works carried out between March and May 2019 with retentions due May 2020 therefore £0.017m required to be rephased into 2020/21.						
	Mitigating Action						
	Continue to liaise with consultancy services to take the project forward and prevent further delay.						
	Anticipated Outcome						
	To deliver new sports changing facility, on time albeit over budget.						
38	**New Sports Changing Facility at Duntocher**						
	Project Life Financials	300	3	1%	300	0	0%
	Current Year Financials	300	3	0%	285	(15)	-5%
	Project Description	New Sports Changing Facility at Duntocher.					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Mar-20	
	Main Issues / Reason for Variance						
	Work is anticipated to start December 2019 pending planning permission being granted. Retentions are required to be rephased to 2020/21.						
	Mitigating Action						
	Continue to liaise with consultancy services to take the project forward and prevent further delay.						
	Anticipated Outcome						
	New sports facility within budget but albeit later than first anticipated.						
39	**Online Payment System for Education Establishments**						
	Project Life Financials	52	0	0%	52	0	0%
	Current Year Financials	52	0	0%	52	0	0%
	Project Description	Cashless Catering within Primary Schools.					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Mar-20	
	Main Issues / Reason for Variance						
	The Funding was allocated to roll out cashless catering in a number of primary schools which is being co-ordinated and led by Educational Services and the contract for the provision of online school payments was approved at the Tendering Committee on 15 November 2017. Due to the timescales for contract initiation it is wasn't possible to make progress in 2017/18 resulting in the budget being rephased into 2018/19. Education have progressed with the pilot of their Parentpay system, however appears to be some issues in relation to integrating the Parentpay system with the existing cashless modules provided by supplier CRB. Until such time as this has been resolved there will be no further spend on rollout of the CRB system. As a result the budget has been rephased from 2018/19.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	To provide payment system for schools within budget albeit later than first anticipated.						

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	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
40 Free School Meals						
Project Life Financials	199	73	36%	199	0	0%
Current Year Financials	131	4	3%	131	0	0%
Project Description	Provision of Capital Funding from Scottish Government to implement free school meal					
Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20

Main Issues / Reason for Variance
Officers awaiting programme of works and expected start date, with works anticipated to complete in 2019/20.

Mitigating Action
Opportunities to mitigate are limited due to need for work to be carried out around school holidays and building services resources. Officers will continue to discuss with both building services and facilities management to minimise further delay and look at other options should building services be unable to complete works.

Anticipated Outcome
Project completed within budget albeit later than anticipated.

41 Auld Street Clydebank - Bond						
Project Life Financials	400	212	53%	400	0	0%
Current Year Financials	188	0	0%	188	0	0%
Project Description	Completion of roadworks associated with Auld Street housing development.					
Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20

Main Issues / Reason for Variance
The timing of further works have been dependent on the progress of the builder on site, as the Council cannot proceed until the builder substantially completes his works. Officers are currently awaiting confirmation of completion, after which the Council works can proceed. It is anticipated at this time works will commence autumn 2019 and complete in 2019/20.

Mitigating Action
None available due to dependency on 3rd party contractor.

Anticipated Outcome
Works complete within budget albeit later than anticipated.

42 Cycling, Walking and Safer Streets						
Project Life Financials	117	0	0%	117	0	0%
Current Year Financials	117	0	0%	117	0	0%
Project Description	Introduction of enhanced walking routes and traffic calming schemes to introduce safer streets within West Dunbartonshire.					
Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20

Main Issues / Reason for Variance
No issues to report.

Mitigating Action
Aiming to complete works as soon as possible.

Anticipated Outcome
Works complete within budget albeit later than anticipated.

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		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
43	**Footways/Cycle Path Upgrades**						
	Project Life Financials	206	5	2%	206	0	0%
	Current Year Financials	206	5	2%	206	0	0%
	Project Description	Renewal and/or enhancement of failed footpaths/cycle paths through West Dunbartonshire.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Proposed works at Park Street were postponed due to Network Rail road closure. Works now planned for 2019/20 include part of the A82 footway and the resurface of Glasgow Road from St James Retail Park to Greenhead Road. This work will be programmed during school recess so at this time anticipated for the school October break.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project completed within budget.						
44	**Infrastructure - Flooding**						
	Project Life Financials	161	0	0%	161	0	0%
	Current Year Financials	161	0	0%	161	0	0%
	Project Description	Essential renewal of failed drainage assets to minimise flood risk within West Dunbartonshire.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Livingstone Street flooding works due to be carried out prior to scheduled resurfacing, which is dependent on the permission being granted by new filling station. Several other schemes have been identified to utilise budget, including Drymen Road Balloch drainage works. Works packages to be issued through civil framework and quick quote as required.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project completed within budget.						
45	**Infrastructure - Roads**						
	Project Life Financials	5,478	2,166	40%	5,478	0	0%
	Current Year Financials	5,478	2,166	40%	5,478	0	0%
	Project Description	Infrastructure - Roads.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	There is a full programme of resurfacing works for 2019/20 which will utilise this budget, with works progressing to plan.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project completed on time and within budget.						
46	**A813 Road Improvement Phase 2**						
	Project Life Financials	2,325	0	0%	2,325	0	0%
	Current Year Financials	0	0	0%	0	0	0%
	Project Description	A813 Road Improvement Phase 2.					
	Project Lifecycle	Planned End Date		31-Mar-26	Forecast End Date		31-Mar-26
	Main Issues / Reason for Variance						
	No issues to report.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	To provide an improved A813.						

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		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
47	**A811 Infrastructure Works**						
	Project Life Financials	1,500	1,386	92%	1,500	0	0%
	Current Year Financials	274	160	59%	274	0	0%
	Project Description	A811 Infrastructure Works.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20

Main Issues / Reason for Variance

Road reconstruction requirements spanning Drymen Road, Balloch to Kilmaronock Church have been identified with infrastructure improvement with new drainage. Project was underway in 2018 and resurfacing works have now been completed. Signage review also now completed and remainder of the works will be carried out in autumn 2019.

Mitigating Action

None required at this time.

Anticipated Outcome

Project will be delivered on time and within budget with slippage related to retention payments only.

48	**Protective overcoating to 4 over bridges River Leven**						
	Project Life Financials	1,080	0	0%	1,080	0	0%
	Current Year Financials	270	0	0%	270	0	0%
	Project Description	To overcoat 4 bridges over River Leven.					
	Project Lifecycle	Planned End Date		31-Mar-25	Forecast End Date		31-Mar-25

Main Issues / Reason for Variance

Remedial work required to Bonhill Bridge, Dumbarton Bridge, Artizan Bridge and Footbridge from Renton to Vale of Leven Industrial Estate. Works have been delayed due to a longer than expected procurement process with preparation of tender documentation taking longer the anticipated and the time taken to prepare the work packages required for the structures. Physical works anticipated to commence late 2019/20, with retentions due 2020/21.

Mitigating Action

None available at this time.

Anticipated Outcome

Project to be delivered in line with capital plan refresh and within budget.

49	**Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements & Park and Rides**						
	Project Life Financials	550	7	0%	550	0	0%
	Current Year Financials	550	7	0%	550	0	0%
	Project Description	Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20

Main Issues / Reason for Variance

With regards to A814 congestion reduction measures, works planned for 2019/20 include congestion measures on the A814 which have commenced mid August 2019 and are ongoing. With regards to Bus infrastructure improvements, high borders at bus stops works progressing throughout WDC and are due to complete by year end March district wide.

Mitigating Action

None Required at this time as request being made to carry forward funds to 2019/20.

Anticipated Outcome

To deliver improved specified, bus, cycling and walking routes within West Dunbartonshire.

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		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
50	**Strathleven Park and Ride Car Park**						
	Project Life Financials	285	290	102%	290	5	2%
	Current Year Financials	35	40	113%	40	5	14%
	Project Description	Provision of additional car parking off Strathleven Place adjoining Church car Park. To be utilised as park and ride and overflow for town centre parking.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		30-Apr-19
	Main Issues / Reason for Variance						
	Project now complete.						
	Mitigating Action						
	None Required at this time.						
	Anticipated Outcome						
	Project completed albeit later than anticipated.						
51	**Street lighting and associated electrical infrastructure**						
	Project Life Financials	209	82	39%	209	0	0%
	Current Year Financials	187	60	32%	187	0	0%
	Project Description	Street lighting and associated electrical infrastructure.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Work is being carried out in house and will be supplemented via external contractors through quick quote in 2019/20.						
	Mitigating Action						
	None available.						
	Anticipated Outcome						
	Project completed on time and within budget.						
52	**Turnberry Homes - traffic calming/ management at Turnberry housing development off Castle Road**						
	Project Life Financials	60	53	88%	60	0	0%
	Current Year Financials	7	0	0%	7	0	0%
	Project Description	Funding has been received from Turnberry Homes and will be used to introduce traffic					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Plans have been re-phased to carry out works in conjunction with Park St to Dumbarton East Train Station, which have now been rescheduled to 2019/20 due to prioritisation of resources.						
	Mitigating Action						
	Officers will continue to work with Procurement regarding contractual issues.						
	Anticipated Outcome						
	Project to be finalised in conjunction with Dumbarton East - Park St to Dumbarton East Train Station pathway.						
53	**Electrical Charging Points - Rapid Charge**						
	Project Life Financials	170	0	0%	170	0	0%
	Current Year Financials	170	0	0%	170	0	0%
	Project Description	Funding has been awarded from Transport Scotland for the Installation of electrical charging points					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Funding of £0.170m has been awarded from Transport Scotland for the installation of Rapid Charge electrical car charging points. Locations have been confirmed for Kilbowie Road Clydebank Park & Ride and Woodyard Road in Dumbarton, with consideration to an electrical charging point at Vale of Leven Park & Ride. The intention is also to install a charging point at a Richmond Street Depot. Procurement options are being explored in conjunction with shared service partners and full spend anticipated in 2019/20.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Installation of rapid charge electrical car charging points.						

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		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
54	**New Play & Recreation at Radnor Park, including MUGA**						
	Project Life Financials	260	188	72%	260	0	0%
	Current Year Financials	162	90	56%	162	0	0%
	Project Description	New Play & Recreation at Radnor Park, including MUGA.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Dec-19
	Main Issues / Reason for Variance						
	Phase 1 (play area) of works is now complete. Phase 2 (MUGA) has now commenced and anticipated to complete 31 December 2019, with retentions due December 2020.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Provision of new Play & Recreation at Radnor Park, including MUGA delivered within budget.						
55	**New Sports Changing Facility at Lusset Glen in Old Kilpatrick**						
	Project Life Financials	150	0	0%	150	0	0%
	Current Year Financials	150	0	0%	143	(8)	-5%
	Project Description	New Sports Changing Facility at Lusset Glen in Old Kilpatrick					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Project was delayed due to works being carried out at the site by Scottish Gas Networks. Planning permission has been submitted and start date of construction works to be confirmed. Works are however anticipated to complete in 2019/20 with retentions of £0.008m required to be rephased to 2020/21.						
	Mitigating Action						
	Continue to liaise with consultancy services to take the project forward and prevent further delay.						
	Anticipated Outcome						
	Works to be carried out as planned.						
56	**Mandatory 20mph Residential communities**						
	Project Life Financials	500	11	2%	500	0	0%
	Current Year Financials	230	6	3%	230	0	0%
	Project Description	Mandatory 20mph Residential communities.					
	Project Lifecycle	Planned End Date		31-Mar-21	Forecast End Date		31-Mar-21
	Main Issues / Reason for Variance						
	The Scottish Government are currently reviewing 20mph legislation and officers are currently awaiting clarity from them before works can resume. This review is taking longer than anticipated, with still no formal outcome from Scottish Government on how to proceed.						
	Mitigating Action						
	None available at this time as timing of review is out with Council control.						
	Anticipated Outcome						
	Project to be delivered within budget albeit later than first anticipated.						

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 8**
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

MONTH END DATE **30 September 2019**

PERIOD **6**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
57	**Invest in "Your Community Initiative"**						
	Project Life Financials	1,000	601	60%	1,000	0	0%
	Current Year Financials	158	29	18%	158	0	0%
	Project Description	Capital budget to support the roll out of Your Community, an initiative designed to achieve coordinated service delivery in response to community need. This is complimented by community capacity building, empowering WD citizens to do more for their own communities (leading to less reliance on council). Also included is the implementation of participatory budgeting to support and build capacity in communities.					
	Project Lifecycle	Planned End Date	31-Mar-23		Forecast End Date	31-Mar-23	

Main Issues / Reason for Variance

The main element of this budget relates to the Improvement Fund which is subject to the work of a tactical group who meets every 6 weeks and are working to identify suitable projects (the focus being on environmental projects in response to individual neighbourhood needs). There is also a review ongoing of the Your Community Initiative the aim of which is to streamline processes and deliver projects in a more timely fashion. Delay in spend is due to the fact that to date many of the improvements delivered via the Your Community approach have been funded from existing service budgets, resulting in insufficient spend from the Improvement Fund. Officers are actively researching investment opportunities in which this capital budget can be spent in the most beneficial way for the communities, with latest investment being in the new MUGA's at Castlehill in partnership with the Community Capital Fund. Other various proposals to utilise this budget are being presented and being evaluated at present to take the project forward.

Mitigating Action

Opportunities to mitigate have been limited due to the need to liaise with communities. The group continues to liaise with groups regularly to ensure funds are utilised for the benefit of the communities.

Anticipated Outcome

Full budget spend anticipated albeit later than originally planned.

58	**Integrated Housing Management System**						
	Project Life Financials	624	484	78%	624	0	0%
	Current Year Financials	187	47	0%	187	0	0%
	Project Description	This is a budget to support the necessary development and on-going requirements of implementing the Council's Integrated Housing Management System.					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Mar-20	

Main Issues / Reason for Variance

User Acceptance testing was carried out thoroughly across all service areas and all issues identified have been attributed with a RAG rating for Impact and Probability. Based on the status, issues deemed critical will receive the final required changes to ensure go-live readiness. All remaining non-critical issues will be managed as per an updated project plan throughout the go-live stage. A full project review will be completed upon conclusion of the project and presented to Change Board and Committee.

Mitigating Action

None required at this time.

Anticipated Outcome

Project is to delivered in-line with rephased project timeline and within project life budget.

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
59	**Pappert Woodland Wind Farm**						
	Project Life Financials	6,900	37	1%	6,900	0	0%
	Current Year Financials	4	0	0%	0	(4)	0%
	Project Description	Provision of new wind farm.					
	Project Lifecycle	Planned End Date		31-Mar-24	Forecast End Date		31-Mar-24
	Main Issues / Reason for Variance						
	Following IRED Committee in August 2019, it was agreed not to pursue a Wind Farm Development on WDC land. WDC is still in negotiations with the potential new development partner, however until this arrangement can be finalised, no spend can progress. It is therefore the intention to remove this project at the next capital refresh until a clear proposal can be developed.						
	Mitigating Action						
	Project team will continue to consult with Planning and other statutory consultees once revised scheme has been finalised.						
	Anticipated Outcome						
	Project completion generates savings in line with revised financial analysis.						
60	**Depot Urgent Spend**						
	Project Life Financials	207	206	100%	207	0	0%
	Current Year Financials	1	0	0%	0	(1)	-100%
	Project Description	Depot upgrades.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Final minor expenditure in 2019/20 to complete project.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	To achieve condition B from condition C.						
61	**Building Upgrades and H&S - lifecycle & reactive building upgrades**						
	Project Life Financials	4,078	1,784	44%	4,078	0	0%
	Current Year Financials	4,078	1,784	44%	4,078	0	0%
	Project Description	Lifecycle and reactive building upgrades.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Budget expected to be fully allocated with Officers having identified a number of projects which they anticipate will be complete by end March 2020.						
	Mitigating Action						
	Ongoing regular meetings seeking to mitigate any possible delays to projects.						
	Anticipated Outcome						
	Project delivered within budget and amended timescales.						
62	**Upgrade Lighting**						
	Project Life Financials	95	0	0%	95	0	0%
	Current Year Financials	95	0	0%	68	(27)	-28%
	Project Description	Upgrade Lighting					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Work has commenced at Carleith Primary and Whitecrook Primary and will be complete by end of October 2019. Awaiting confirmation of installation costs for Dumbarton Library which is estimated circa. £0.015m. The remaining budget of £0.027m is being considered for works to Dumbarton Academy, Our Lady of Lorretto and other council buildings as required.						
	Mitigating Action						
	None available at this time due to scoping requirements.						
	Anticipated Outcome						
	Delivery of project on time and on budget.						

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
63	**Water Meter Downsize**						
	Project Life Financials	16	2	11%	16	0	0%
	Current Year Financials	16	2	11%	16	0	0%
	Project Description	Water Meter Downsize					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Dumbarton Academy, Bonhill Primary, Goldenhill Primary and Clydebank High school are all complete. Budget expected to be fully utilised in 2019/20.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Delivery of project on time and on budget.						
64	**Urinal Controls**						
	Project Life Financials	45	0	0%	45	0	0%
	Current Year Financials	45	0	0%	45	0	0%
	Project Description	Urinal Controls					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Project progressing with controls being fitted in various Council properties. Budget will be fully utilised in 2019/20.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Delivery of project on time and on budget.						
65	**Electricity Automatic meters**						
	Project Life Financials	28	0	0%	28	0	0%
	Current Year Financials	28	0	0%	28	0	0%
	Project Description	Electricity Automatic meters					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	No issues to report. Budget will be fully utilised in 2019/20.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Delivery of project on time and on budget.						
66	**Energy Projects quick wins**						
	Project Life Financials	60	1	1%	60	0	0%
	Current Year Financials	10	1	9%	10	0	0%
	Project Description	Energy Projects quick wins					
	Project Lifecycle	Planned End Date		31-Mar-22	Forecast End Date		31-Mar-22
	Main Issues / Reason for Variance						
	Work to upgrade heating controls in Lennox Primary is complete. Dumbarton Academy is partially complete and will be complete end October 2019, Whitecrook is now complete. It is anticipated that other proposals under consideration will fully utilise this budget in 2019/20.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Delivery of project on time and on budget.						

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PERIOD **6**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
67	**Automatic Meter Readers**						
	Project Life Financials	48	15	32%	48	0	0%
	Current Year Financials	48	15	32%	48	0	0%
	Project Description	Automatic Meter Readers.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	New Electricity Meter fitting has commenced and progressing well and is 50% complete. It is expected budget will be fully spent in 2019/20.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Delivery of project on time and on budget.						
68	**Regeneration/Local Economic Development**						
	Project Life Financials	2,642	227	9%	2,642	0	0%
	Current Year Financials	2,642	227	9%	2,642	0	0%
	Project Description	Budget to facilitate the delivery of Regeneration throughout West Dunbartonshire , aligned to the Economic Strategy 2015-20. External funding will be sought to maximise opportunities for redevelopment of these sites.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	With previously slipped projects such as St Eunan's and the relocation of the gas pipe at Mitchell Way starting this financial year, in July and October (dependent on a potential delay with the developer) respectively, it is anticipated that this budget will be spent this financial year, however there are delays with the developer-led Mitchell Way development which may affect spend on the site. The LED budget will be used to meet any additional costs of Town Centre Fund projects that were approved by IRED in August 2019. This includes design fees. Regarding other LED spend, following the consent of Dumbarton Football Club, the contract to deal with invasive species on their site is underway. In Bowling, Officers are working with Scottish Canals and other partners to masterplan sites from Scotts Yard to Bowling Harbour. At this time full spend is forecast for 2019/20.						
	Mitigating Action						
	Opportunities to further mitigate the slippage at St Eunan's is limited due to the timing of main works.						
	Anticipated Outcome						
	Significant progress with transformational projects including Dumbarton Waterfront, strategic disposal sites, Alexandria town centre and further progress with implementing Charrette Action Plans.						
69	**Queens Quay - Regeneration**						
	Project Life Financials	15,620	13,332	85%	15,620	0	0%
	Current Year Financials	4,279	1,991	47%	4,279	0	0%
	Project Description	Queens Quay regeneration.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		30-Nov-19
	Main Issues / Reason for Variance						
	This project has experienced delays compared to the original timetable in order to coordinate and deliver the benefits of New Clydebank Health Centre, Care Home, and District Heating, resulting in forecast end date being extended to November 2019. However the spend related to these works is now well underway. There is a potential that costs currently associated with the District Heating project may be apportioned to the infrastucture project, however this is uncertain at this time and will be closely monitored.						
	Mitigating Action						
	A number of mitigating actions are being monitored through the risk register by the Management Group. Fortnightly meetings with the development partner take place to progress the project and make every attempt to reduce delays and slippage.						
	Anticipated Outcome						
	Regeneration of Clydebank Waterfront in line with budget, but delayed to co-ordinate with District Heating project.						

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	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
70	**Purchase of 3 Welfare Units**						
	Project Life Financials	78	0	0%	78	0	0%
	Current Year Financials	78	0	0%	78	0	0%
	Project Description	At Council meeting on 30th August 2017 it was agreed to purchase 3 Welfare Units as a spend-to-save proposal.					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Mar-20	
	Main Issues / Reason for Variance						
	Due to a change in requirements officers are potentially now looking to buy mobile units rather then fixed units with options to come back to a future DLO project board therefore budget was required to be rephased from 2018/19. It is anticipated the required units will be purchased in 2019/20 and full budget spend is expected.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project will be delivered later than anticipated.						
71	**Replace Elderly Care Homes and Day Care Centres**						
	Project Life Financials	27,463	19,222	70%	27,463	0	0%
	Current Year Financials	8,824	2,925	33%	8,824	0	0%
	Project Description	Design and construction of replacement elderly care homes and day care centres in Dumbarton and Clydebank areas.					
	Project Lifecycle	Planned End Date	31-Mar-22		Forecast End Date	30-Apr-20	
	Main Issues / Reason for Variance						
	Dumbarton Care Home achieved practical completion on 28 April 2017. There is one outstanding recorded defect yet to be rectified relating to the CHP engine and accordingly a small amount of retention has been withheld but forecast to be released this financial year. With regards to Clydebank Care Home, CCG have been in possession of the site since the end of October 2018 and are progressing against the revised construction programme with a completion date of 22 May 2020 with the target opening late Summer 2020. Further to the completion date in May 2020, there is a 5 week period (26 June 2020) for the removal of the construction haul road and satisfying the handback conditions of the NHS licence to occupy, prior to the Health Centre contractor						
	Mitigating Action						
	Due to the complexity of both the relationships and co-dependencies with other neighbouring projects being developed at the same time the ability to mitigate within the project scope of control is limited – corporately, mitigation rests with delivery of programmes for overall Queens Quay Masterplan and in particular District Heating System. Now that the contract has been awarded there will be greater control over the project and it's spend.						
	Anticipated Outcome						
	New Care home provision in Clydebank currently delayed as indicated by the overall forecast end date above.						
72	**Special Needs - Aids & Adaptations for HSCP clients**						
	Project Life Financials	757	357	47%	757	0	0%
	Current Year Financials	757	357	47%	757	0	0%
	Project Description	Reactive budget to provide adaptations and equipment for HSCP clients.					
	Project Lifecycle	Planned End Date	31-Mar-20		Forecast End Date	31-Mar-20	
	Main Issues / Reason for Variance						
	Reallocation of expenditure currently coded through HSCP Revenue Aids & Adaptations budget.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Provision of adaptations and equipment to HSCP clients as anticipated.						

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PERIOD **6**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Variance	
		£000	£000	%	£000	£000	%
73	**Capital Contingency Fund**						
	Project Life Financials	0	0	100%	0	0	100%
	Current Year Financials	0	0	100%	0	0	100%
	Project Description	Contingency budget created from underspends and/or anticipated project savings identified from TCR's.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	N/A						
	Mitigating Action						
	N/A						
	Anticipated Outcome						
	N/A						
74	**Direct Project Support**						
	Project Life Financials	3,022	68	100%	3,022	0	100%
	Current Year Financials	3,022	68	100%	3,224	202	100%
	Project Description	Business support cost such as reallocation of architects and project support at year end.					
	Project Lifecycle	Planned End Date		31-Mar-20	Forecast End Date		31-Mar-20
	Main Issues / Reason for Variance						
	Forecast for 2019/20 increased to £3.224m based on salary capitalisation exercise in September 2019.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Direct project support costs allocated as appropriate.						
	TOTAL PROJECTS AT GREEN STATUS						
	Project Life Financials	174,460	100,369	58%	174,446	(14)	0%
	Current Year Financials	49,547	13,981	28%	49,910	363	1%

WEST DUNBARTONSHIRE COUNCIL **APPENDIX 9**
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF RESOURCES WHERE CURRENT YEAR VARIANCE IS OVER £0.050M

MONTH END DATE **30 September 2019**

PERIOD **6**

	Budget Details	Project Life Financials					
		Budget	Spend to Date		Forecast Spend	Forecast Variance	
		£000	£000	%	£000	£000	%
1	**Ring Fenced Government Grant Funding**						
	Project Life Financials	(45,584)	(4,970)	11%	(44,101)	1,482	-3%
	Current Year Financials	(8,699)	(2,529)	29%	(7,179)	1,520	-17%
	Project Description	This is ring fenced grant funding which is primarily anticipated to be received from the Scottish Government and relates to Cycling, Walking, Safer Streets, Early Years, Gruggies Burn Flood works, Early Years funding, City Deal and Town Centre Fund.					
	Project Lifecycle	Planned End Date		31-Mar-26	Forecast End Date		31-Mar-26
	Main Issues / Reason for Variance						
	Main variance relates to Early Years Funding and Exxon City Deal grant not anticipated to be applied in 2019/20 due to spend levels.						
	Mitigating Action						
	Mitigating actions are detailed within the appropriate status updates.						
	Anticipated Outcome						
	Specific grants applied in year will be less than anticipated in 2019/20						
2	**Capital Receipts**						
	Project Life Financials	(28,879)	(2,817)	10%	(28,546)	332	-1%
	Current Year Financials	(8,392)	(763)	9%	(8,060)	332	-4%
	Project Description	These are capital receipts that are anticipated from sales of land and buildings both as part of the normal disposal programme and also as part of the business case investment in office rationalisation, new school building and new care home development					
	Project Lifecycle	Planned End Date		31-Mar-26	Forecast End Date		31-Mar-26
	Main Issues / Reason for Variance						
	Capital receipt in year and anticipated to be less than budgeted due to market conditions						
	Mitigating Action						
	While market conditions are out with officers control all potential receipts will be explored.						
	Anticipated Outcome						
	Capital receipts received less than forecast						
3	**Prudential Borrowing**						
	Project Life Financials	(151,422)	(124,185)	82%	(154,779)	(3,357)	2%
	Current Year Financials	(36,723)	(8,273)	23%	(29,946)	6,777	-18%
	Project Description	Prudential borrowing is long term borrowing from financial institutions that has been approved for the purposes of funding capital expenditure					
	Project Lifecycle	Planned End Date		31-Mar-26	Forecast End Date		31-Mar-26
	Main Issues / Reason for Variance						
	Prudential borrowing in 2019/20 is likely to be less than budgeted due to programme re-phasing						
	Mitigating Action						
	Prudential borrowing is impacted by programme delivery therefore mitigating action is detailed in the red and amber analysis						
	Anticipated Outcome						
	While prudential borrowing requirement is likely to be less than budgeted in the current financial year this is anticipated to catch up over the programme life.						
	TOTAL RESOURCES						
	Project Life Financials	(330,787)	(175,429)	53%	(331,852)	(1,065)	0%
	Current Year Financials	(69,616)	(17,564)	25%	(60,923)	8,693	-12%