

**WEST DUNBARTONSHIRE COUNCIL**

**Council Offices, Garshake Road, Dumbarton, G82 3PU**

22 April 2004

**MEETING: CORPORATE SERVICES COMMITTEE**

**WEDNESDAY, 28 APRIL 2004  
COUNCIL CHAMBERS  
MUNICIPAL BUILDINGS  
STATION ROAD  
DUMBARTON**

Dear Member

Please attend a meeting of the **Corporate Services Committee** to be held in the **Council Chambers, Municipal Buildings, Station Road, Dumbarton** on Wednesday, 28 April 2004 at 10.00 a.m.

**Members are asked to note that an information session has been arranged, which will include a presentation by a representative from the Strathclyde Pension Fund providing information on early retirement and outlining the financial implications for the Council. It should be noted that all Members of the Council are invited to attend this presentation, which will commence at 9.30 a.m. before the business of the meeting.**

The business is as shown on the enclosed Agenda.

Yours faithfully

**TIM HUNTINGFORD**

Chief Executive

**Distribution:**

Councillor A Devine (Convener)  
Councillor M Bootland  
Councillor G Casey  
Councillor G Calvert  
Councillor A White  
Councillor D McDonald  
Councillor J Duffy  
Councillor C McLaughlin  
Councillor J Bollan  
1 Opposition Member (to be nominated)

All other Councillors for information

Chief Executive  
Director of Corporate Services  
Director of Economic, Planning and Environmental Services  
Director of Commercial and Technical Services  
Director of Education and Cultural Services  
Director of Social Work and Housing Services

## **CORPORATE SERVICES COMMITTEE**

**WEDNESDAY, 28 APRIL 2004**

### **AGENDA**

**1. APOLOGIES**

**2. MINUTES OF PREVIOUS MEETING (pages 1 - 18)**

Submit for approval, the Minutes of Meeting of the Corporate Services Committee held on 25 February 2004.

**3. DEBT COUNSELLING POLICY (pages 19 - 26)**

In terms of remit from the Minutes of Meeting of the Community Safety and Environmental Services Committee held on 3 March 2004, submit an excerpt Minute together with a report by the Director of Economic, Planning and Environmental Services providing information on a new debt counselling policy for the Trading Standards section.

**4. CORPORATE SERVICES BUDGETARY CONTROL REPORT – PERIOD 11 (2003/2004) (pages 27 - 46)**

Submit report by Director of Corporate Services advising of the performance of the Corporate Services budget for the period to 29 February 2004.

**5. DUMBARTON COMMON GOOD FUND – MONITORING REPORT TO 29 FEBRUARY 2004 (pages 47 - 49)**

Submit report by Director of Corporate Services providing details of income and expenditure on the Dumbarton Common Good Fund to 29 February 2004.

**6. DUMBARTON COMMON GOOD FUND – 2004/2005 DRAFT BUDGET (pages 51 - 52)**

Submit report by Director of Corporate Services seeking approval for the draft budget for the Dumbarton Common Good Fund for 2004/2005.

**7. UPDATE ON FINANCE REVENUES COLLECTION**

**(pages 53 - 54)**

Submit report by Director of Corporate Services updating on the progress of the collection of Council Tax levied.

**8. INTEREST RATES (1 APRIL 2003 – 1 MAY 2004) (pages 55 - 56)**

Submit report by Director of Corporate Services advising of interest rates during the period from 1 April 2003 to 1 May 2004.

**9. TREASURY TRANSACTIONS (1 APRIL 2003 – 31 MARCH 2004)  
(pages 57 - 58)**

Submit report by Director of Corporate Services advising of the treasury transactions of the Council from 1 April 2003 to 31 March 2004.

**10. DEBT RESTRUCTURING (pages 59 - 60)**

Submit report by Director of Corporate Services advising of debt restructuring which has taken place.

**11. LOCAL, GENERAL AND COMMUNITY COUNCIL GRANTS  
(pages 61 - 69)**

Submit report by the Director of Corporate Services providing an update on the budget position of Local Grants, General Grants and Grants to Community Councils and seeking approval of outstanding applications.

For information on the above agenda please contact Shona Barton, Administrative Assistant, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737205.  
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