

Draft pending decision: 11 September 2013

West Dunbartonshire Council

Educational Services



**A Proposal Document
for
the location of the new Our Lady and St Patrick's High School**

The following schools are affected by this Proposal Document:

Our Lady and St Patrick's High School

**This document has been issued by West Dunbartonshire Council for
consultation in terms of the Schools (Consultation) (Scotland) Act 2010**

1. Introduction

1.1 At its meeting on 11 September 2013, the Educational Services Committee of West Dunbartonshire Council agreed to:

- a) approve the launch of statutory consultation by the Executive Director of Educational Services under the terms of the Schools (Consultation) (Scotland) Act 2010 recommending that the new Our Lady and St Patrick's High School be constructed on Posties Park;
- b) approve a recommendation that the consultation period should run from Monday 16 September 2013 to Friday 8 November 2013, a total of 32 days when the schools are open for pupils; and
- c) agree that a report outlining the results of the consultation and making appropriate recommendations be presented to a future meeting of the Educational Services Committee.

2. The Proposal

2.1 West Dunbartonshire Council is proposing, subject to the outcome of the consultation process:

- to discontinue educational provision at the existing Our Lady and St Patrick's High School;
- to construct a new Our Lady and St Patrick's High School on Posties Park, adjacent to Levensgrove Park in Dumbarton;
- the new campus to open in January 2016 or as soon as possible thereafter.

2.2 A map identifying the location of the site is included as Appendix 1. A diagram showing the possible layout of the campus on the site is provided as Appendix 2.

3. Background to the Proposal

3.1 West Dunbartonshire Council's Schools Estate Strategy identified the replacement of the existing Our Lady and St Patrick's High School as one of its three top priorities. This decision was based on the poor condition

and suitability and significant underoccupancy of the school building, with the current roll of the school standing at 970 (at the date of the last census in September 2012) as against a capacity of 1779 (the capacity which could be defended in the Sheriff Court), an occupancy rate of 54.5%.

3.3 On 6 February 2013, Council approved a ten year capital plan which included an allocation of £8.5m from the Council's Capital Programme for a new Our Lady and St Patrick's High School, contingent upon the receipt of funding of £14m from the Scottish Government via the Scottish Futures Trust, funding which was subsequently confirmed.

3.4 On 15 May 2013, the Educational Services Committee agreed:

- (1) to approve the construction of a new school building and campus for Our Lady and St Patrick's High School;
- (2) that the Council would comply with Scottish Government funding conditions;
- (3) to note that the project would be procured through Hub West Scotland and to authorise the Executive Director of Educational Services, in consultation with relevant officers, to progress the project to conclusion;
- (4) to note that Posties Park had been identified as the highest scoring site following a desk-top feasibility study;
- (5) to authorise that desk-top investigations be carried out on three additional sites; Cunninghame Graham Memorial Park and Dumbarton Joint Hospital (as extensions to the existing school site) and Knowetop Farm;
- (6) to authorise that site investigations be undertaken on the Posties Park site and on other high scoring alternative sites, these investigations to be funded from the Capital Programme;
- (7) to note that the approximate cost of each site investigation would be £20,000 to £30,000;
- (8) to note that, following completion of site investigations on all high scoring sites, and further investigation regarding the potential need for a footbridge, a further report would be tabled at a future Educational Services Committee meeting detailing the results of the investigations and seeking authority to commence statutory consultation under the terms of the Schools (Consultation) (Scotland) Act 2010; and

- (9) to authorise the Executive Director of Educational Services, in consultation with the Executive Director of Housing, Environmental and Economic Development, the Head of Finance and Resources and the Head of Legal, Democratic and Regulatory Services to procure the necessary technical, legal and financial support through the Scottish Futures Trust (SFT) Framework Agreement.
- 3.5** A desk-top investigation revealed that the former Knowetop Farm site was not suitable for a new school project for reasons of access and topography.
- 3.6** Consultation with the NHS revealed that there are no current plans to dispose of the Joint Hospital; this land is therefore not available as an extension to the current school site.
- 3.7** Discussions with Historic Scotland about the possible use of the Cunninghame Graham Memorial Park as an extension to the existing school site revealed that Historic Scotland would not countenance the extension of the school campus on to the park which is considered a site of historic significance.

Argyll Park Site

- 3.8** Re-locating the school to Argyll Park would have significant recurring adverse revenue implications. Fewer than 350 of the current school population of just under 1000 live in the Vale of Leven area, with almost all other pupils living in Dumbarton and Helensburgh and environs. The cost of transporting pupils from Dumbarton to Vale of Leven would exceed the current school transport costs for the school, assuming there is no alteration to the current entitlement to school transport. While it is impossible to be precise about the scale of additional costs at this stage, given the number of variables involved, initial estimates suggest the additional costs could be anywhere between £22,000 and £82,000 per annum, although it is possible that these figures could be exceeded. Such a move would also incur additional costs for Argyll and Bute Council which has responsibility for transporting its young people to OLSP.
- 3.8.1** Argyll Park scored lower than either Posties Park or the existing school site in the desk-top evaluation carried out by MJ Consultants.
- 3.8.2** Wider analysis of site issues indicated that locating the school in Argyll Park would adversely affect traffic movement at the traffic signal controlled junction at Heather Avenue which could cause difficulties for traffic approaching or leaving the Vale of Leven Hospital at peak times.

- 3.8.3** The site is currently zoned as Open Space within the Local Plan. If the Council were to recommend that it be used as a site for a school, the project would be subject to “call-in” by Scottish Government Ministers, who would have to reassure themselves that the Planning process had been followed in line with current legislation.
- 3.8.4** This site is less accessible by public transport than either of the Dumbarton sites. In particular, there is only a limited bus service to the Helensburgh area.
- 3.8.5** For the reasons listed in the foregoing paragraphs, it is not recommended that the Argyll Park site be put forward as possible sites for the new OLSP as part of the proposed consultation.

Jamestown Site

- 3.9** Re-locating the school to Jamestown would have significant recurring adverse revenue implications. Fewer than 350 of the current school population of just under 1000 live in the Vale of Leven area, with almost all other pupils living in Dumbarton and Helensburgh and environs. The cost of transporting pupils from Dumbarton to Vale of Leven would exceed the current school transport costs for the school, assuming there is no alteration to the current entitlement to school transport. While it is impossible to be precise about the scale of additional costs at this stage, given the number of variables involved, initial estimates suggest the additional costs could be anywhere between £22,000 and £82,000 per annum, although it is possible that these figures could be exceeded. Such a move would also incur additional costs for Argyll and Bute Council which has responsibility for transporting its young people to OLSP.
- 3.9.1** Jamestown scored lower than either Posties Park or the existing school site in the desk-top evaluation carried out by MJ Consultants.
- 3.9.2** The location of the site is problematic. Public transport links are poor and there is no public bus service between the site and the Helensburgh area.
- 3.9.3** Significant improvements would be required to the road network to ensure safe passage for pedestrians and an adoptable road to access the school would be required from the Main Street.
- 3.9.4** For the reasons listed in the foregoing paragraphs, it is not recommended that the Jamestown site be put forward as possible sites for the new OLSP as part of the proposed consultation.

Existing School Site

3.10 There are often advantages to using existing school sites for the construction of new school buildings. For instance, doing so removes the need for statutory consultation under the terms of the 2010 Act and there are generally fewer Planning issues, given the fact that there is no change of use involved. All four of West Dunbartonshire Council's other new secondary schools have been constructed on existing school sites.

3.10.1 However, there are a number of specific challenges relating to the current OLSP site.

3.10.2 Firstly, the site is small by the standards one would normally expect for a secondary school with a roll of 1000. This is evidenced by the fact that the current building is six storeys high, hardly an ideal arrangement for a school.

3.10.3 One deleterious effect of the small size of the current campus is that (partly because of size and partly because of topographical features) there is only room for one outdoor sports pitch. This is well below the standards recommended by Sports Scotland for external sports facilities in new schools. When the present school was constructed in 1975 it was a girls' school and sport was not considered an educational priority for girls. However, the shortage of external sports facilities at this site currently makes delivery of the PE curriculum very difficult; it also constrains extra-curricular activities. For comparison, the new Dumbarton Academy, which has a roll of only 700, will have 3 external sports pitches when the landscaping is complete.

3.10.4 The management of a construction project on the current site would be extremely challenging. The current school assembly hall, dining room, kitchen and Music department would require to be demolished to allow construction to take place, leaving the school without these important facilities for a period of at least 18 months. The provision of temporary accommodation during construction would add approximately £650,000 to the cost of the project, while the proximity of the existing school during construction and demolition works would add an estimated further £300,000 in order to ensure safe separation and systems of work.

3.10.5 There would be additional utilities costs of approximately £70,000 if the present site was chosen arising from the need to divert utilities to maintain service during construction.

3.10.6 Were it possible to meet planning requirements without the creation of additional offsite pitches, there would be a saving of approximately

£200,000 in the cost of the project arising from the fact that it would not be necessary to construct new external sports pitches.

3.10.7 It is estimated that sale of the current school site could generate a capital receipt of £1.25 million. This would not be realised if the current site is chosen for the new school

3.10.8 Management of external movement of construction traffic, school traffic and pupil movement would be extremely difficult during the construction period. Traffic management is already a significant challenge at the school and current issues would only be exacerbated during construction. In particular, there would be no or virtually no onsite parking during the construction period, presenting major logistical problems for the school, particularly during parents' evenings or other evening school events.

3.10.9 The current site lies at the edge of Dumbarton. This causes difficulties for parents who live in Vale of Leven and wish to attend parents' nights and other school events, given the lack of public transport links between parts of Vale of Leven and the school in the evening.

3.10.10 For the foregoing reasons, the current site is not considered the best site for the new school.

Posties Park

3.11 This leaves the Posties Park site as the recommended site for the new school. The reasons for this choice of site, along with an explanation of some of the issues and challenges associated with it, are detailed in section 5 of this paper.

3.11.1 At its meeting on 11 September 2013, the Educational Services Committee agreed to:

- a) approve the launch of statutory consultation by the Executive Director of Educational Services under the terms of the Schools (Consultation) (Scotland) Act 2010 to construct a new Our Lady and St Patrick's High School on Posties Park;
- b) approve a recommendation that the consultation period should run from Monday 16 September 2013 to Friday 8 November 2013, a total of 32 days when the schools are open for pupils; and

- c) agree that a report outlining the results of the consultation and making appropriate recommendations be presented to a future meeting of the Educational Services Committee.

4. Current Position

- 4.1** Our Lady and St Patrick's High School is a 6-year denominational comprehensive school serving a catchment area which covers all of Dumbarton and the Vale of Leven. Because there is no Catholic secondary school in Argyll and Bute, children who attend or are entitled to attend St Joseph's Primary School in Helensburgh also have an automatic right to enrolment in Our Lady and St Patrick's. There is no proposal to alter the catchment area.
- 4.2** The current school campus is located in Hawthornhill Road in the Castlehill district of Dumbarton.
- 4.3** The current building was constructed as Notre Dame High School for girls in 1975; an extension was added in 1990. It is a six-storey building and the comparatively small size of the campus, together with its steeply sloping topography, means that there is only sufficient external space for one playing field, a very poor provision for a school of almost 1000 pupils. This has a detrimental impact on the delivery of the PE curriculum and there is very limited scope for outdoor learning.
- 4.4** Because of severe structural problems with the building's roughcast, the entire main block was re-clad eight years ago. This means that, from the outside, the building appears to be in relatively good condition.
- 4.5** Internally, the building is in very poor condition. Its flat roof frequently leaks and major damage was caused by water penetration following a storm in January 2011. The electrical wiring and the heating system are in very poor condition and the internal fabric in several parts of the school is dilapidated. The swimming pool is in particularly poor condition. If the building were to remain as it is it would become increasingly difficult to deliver modern teaching and learning and a 21st century curriculum.

5. Proposed new Campus

Posties Park

- 5.1.1** Posties Park could be an iconic site for a new school building. Its location at the confluence of two rivers with views towards Dumbarton Rock and the town centre would present exciting challenges and opportunities for

architects and designers and the new school could become a landmark within Dumbarton. Locating 1000 young people and over 100 staff so close to Dumbarton town centre could also result in economic benefits to the town. The fact that the site is close to the town centre also means that public transport links from the rest of Dumbarton and from Vale of Leven are better than is the case with alternative sites.

- 5.1.2** The site is currently zoned as Open Space within the Local Plan. If the Council were to recommend that it be used as a site for a school, the project would be subject to “call-in” by Scottish Government Ministers, who would have to reassure themselves that the Planning process had been followed in line with current legislation.
- 5.1.3** The Posties Park site is bordered by the Inner Clyde Special Protection Area .The Inner Clyde SPA is designated as an SPA under European Legislation for its population of over wintering Redshank wading birds which use the mudflats and occasionally the shore edge. Hub West Scotland has appointed a consultant to carry out an Ecology Survey of whichever site is selected to ensure that any nature conservation issues are identified and comply with current legislation as part of the development.
 - 5.1.3.1**In order to comply with European legislation the potential implications of the development on the Redshank population must be considered in two stages as part of the planning process in consultation with Scottish Natural Heritage (SNH).
 - 5.1.3.2**The first stage establishes whether a development proposal has any realistic connection to the birds, which for this site would require the consultant to ascertain if the noise and activity from the development could affect the Redshank, either during the construction of the school or when the school is operational.
 - 5.1.3.3**Where stage 1 has identified a connection, the second stage assesses whether this could actually have an adverse effect on the redshank population. It is unlikely a planning application could be approved unless certain mitigation factors are adhered to during the construction works, examples of which include the use of non-impact piling methods (Helical Displacement Piling), compliance with SEPA Pollution prevention guidelines and the restriction of certain construction operations between September and April.
- 5.1.4** Because of the size of this site, to construct a school on it would constitute a “major site” under current planning legislation. This requires the Council to conduct consultation prior to the submission of a planning application and time for this would require to be built into the programme

for the project. Proposals relating to “major sites” also require to be considered by full Council rather than by the Planning Committee.

5.1.5 Advice from Planning and Roads officers indicates that a footbridge linking the town centre to Posties Park would require to be constructed if the project were to receive planning permission. Such a bridge could also help with the regeneration of the town centre by linking the school site and Levensgrove Park to the High Street. Initial estimates indicate that the cost of constructing such a bridge would be approximately £3m. A Council decision would be required to amend the 10 year Capital Programme to accommodate this project. The projected capital receipt of £1.25 million from the sale of the present campus could be used partially to offset this cost.

5.1.6 The Posties Park site has for several years been used, together with the neighbouring Levensgrove Park, to stage the Scottish Pipe Band Championships. Should this site be chosen for the new school, then the 2014 championships could still be staged there, since construction would not have begun by July 2014. However, an alternative site would be required for the remaining one year of the Council’s commitment to this event. Early discussions between Council officers and senior officials of the Royal Scottish Pipe Band Association to identify a suitable alternative venue for the 2015 event, should the Posties Park site be chosen for the school.

5.1.7 Concern has been expressed about the loss of access to popular walking routes around Posties Park. However, it would be essential to preserve rights of way around the school campus. Early plans also leave the lower part of the site (currently occupied by a grass football pitch) unaffected. A possible layout for the new school campus is provided as Appendix 2 to this Proposal Paper

5.1.8 A campaign was launched in May 2013 by two Community Councils in Dumbarton opposing the use of Posties Park for the construction of a school. The Community Councils wish the park to remain as open space.

5.2 Proposed Facilities

5.2.1 Facilities will require to accommodate 1000 secondary school pupils.

5.2.2 The accommodation schedule for the new school is currently under development. Appropriate, modern facilities will be provided for all curricular areas currently taught within the school, together with attractive social, circulation and other space and modern office and conference accommodation.

5.2.3 The major differences between the new school accommodation and the existing accommodation are as follows:

- purpose built teaching spaces in the new school, appropriate for modern teaching and learning;
- purpose built vocational education spaces;
- the new school will not contain a swimming pool but, upon the recommendation of the P.E. department, will contain an additional gymnasium;
- the new school will contain a purpose built oratory, enhancing the spiritual dimension of the school;
- an integrated ICT design, including wireless capability;
- designs for the new school are being developed from the designs of the Scottish Futures Trust “reference schools”, Eastwood High School in East Renfrewshire and Lasswade High School in Midlothian, a key feature of which is a large, multi-use central atrium;
- external sports facilities will include a full size 3G football pitch and a grass pitch surrounded by a 6-lane all-weather running track, facilities which (along with the school’s internal facilities) would be available for community use outwith school hours.

6. Educational Benefits Statement

6.1 Introduction

6.1.1 West Dunbartonshire Council believes this proposal will provide a range of educational benefits and enhance the Council’s efforts to meet statutory obligations enshrined in:

- the Education (Scotland) Act 1980;
- the Standards in Scotland’s Schools etc. Act 2000;
- the Local Government in Scotland Act 2003;
- the Education (Additional Support for Learning) (Scotland) Act 2004;
- the Educational (Additional Support for Learning) (Scotland) Act 2009; and
- the Equality Act 2010.

The proposal will also help to ensure that the terms of the Children and Young People Bill currently progressing through the Scottish Parliament are complied with in relation to the young people attending the new Our Lady and St Patrick’s High School.

6.1.2 The new building will provide modern, fit-for-purpose educational facilities which are specifically designed to create a stimulating learning environment. This will be in stark contrast to the current building which

is poor in terms of both condition and suitability for current and especially for future educational requirements.

6.1.3 The new building will be designed to provide a fully accessible and inclusive environment to accommodate the needs of all users of the building, especially young people with additional support needs. Such young people can only be appropriately supported in the current building with difficulty.

6.1.4 The facilities will support the delivery of Curriculum for Excellence by providing an environment conducive “to nurturing successful, confident and responsible young people who are able to learn and apply their learning in ways that will help them to reach their full potential and respond to the variety and pace of change they will encounter in today’s and tomorrow’s world”. The facilities will be constructed in accordance with the latest building standards and regulatory requirements relating to building design.

6.1.5 West Dunbartonshire Council has a proven track record in delivering high quality, well designed secondary schools, having opened four such schools over the last four years. The Council will bring to bear this recent experience to ensure that the new Our lady and St Patrick’s High School is also designed to a very high standard.

6.2 Likely effect of proposal on pupils currently attending Our Lady and St Patrick’s High School or expected to attend

6.2.1 There are a number of educational benefits associated with the design of the new school:

- use of modern, purpose-built classrooms, laboratories and workshops, designed to deliver Curriculum for Excellence and to encourage innovative teaching and effective learning;
- use of purpose built vocational education spaces;
- education in a comfortable, environmentally efficient, wind- and water-tight environment in which the use of natural light is maximised;
- access to greatly enhanced internal and external sports facilities;
- use of a purpose-built oratory, designed to enhance the spiritual dimension of the school;
- use of well designed social and circulation spaces within the building and attractively landscaped external spaces;
- use of modern and safe toilets and washing and changing facilities;
- an integrated ICT infrastructure, including wireless capability, designed to maximise the use of the latest technology to enhance learning;

- a specialist library and learning resource area, equipped with ICT, to facilitate independent learning and research;
- a large multi-use area, suitable for assemblies, school concerts and shows and other activities;
- attractive indoor and outdoor dining facilities, serviced by a modern catering kitchen.

Young people attending the new Our Lady & St Patrick's High School will benefit from all of the above features. Their learning and their social experience of school will greatly improve as a consequence

6.3 Likely effect of Proposal on Other Users of the School

Currently the following groups have regular lets for facilities within Our Lady and St Patrick's High School:

- Dumbarton United AFC
- West District Synchro (synchronised swimming club)
- Dumbarton FC
- Clydebank ASC (swimming club)
- Sports Development
- Dumbarton United Girls
- Dumbarton Riverside FC
- Dumbarton Sub-aqua
- Castle Rock
- Dumbarton Academy FP Football Club
- Haldane United FC
- St Patrick's FPs FC
- West Dunbartonshire Leisure Trust

- 6.3.1** Most of the above lets could be accommodated within the new school building and the organisations would benefit from greatly enhanced facilities. The exceptions are the Clydebank ASC, Dumbarton Sub-Aqua and West District Syncro, all of which use the current school's swimming pool. There is to be no pool in the new school. However, there are alternative swimming facilities available at the Meadow Centre in Dumbarton and at the Vale of Leven Swimming Pool. West Dunbartonshire Leisure Trust would work with these swimming groups to try to accommodate their needs.

6.4 Likely effect of Proposal on other pupils across West Dunbartonshire schools

- 6.4.1** The likely effect of the proposal on other pupils across West Dunbartonshire Council schools will be minimal. The proposal for Our

Our Lady and St Patrick's High School will assist the Council to direct the Education revenue budget towards learning and teaching resources and the provision of high quality space, rather than supporting the over provision of space and higher running costs associated older buildings.

Having all five mainstream secondary schools constructed to a similar high standard, with modern ICT provision will greatly assist with the development of technological solutions to the challenges of 21st century education.

- 6.4.2** The proposal may result in additional placing requests for Our Lady and St Patrick's High School. It is anticipated that any additional requests be accommodated within the potential spare capacity of the new school.

7 The Consultation Process

- 7.1** At its meeting on 11 September 2013, West Dunbartonshire Council authorised the Executive Director of Educational Services to undertake formal consultation in terms of the Schools (Consultation) (Scotland) Act 2010 in relation to the Proposal specified in section 2 above and the arrangements noted below have been made to discharge that instruction.

- 7.2** The initial aspects of the consultation process are specified in the following table:

Item	Date/Details
Issue Proposal Document to notify consultees (in advance of start of required consultation period)	Monday 16 September 2013
Public notices to be advertised in Lennox Herald and Dumbarton Reporter and placed on notice boards in relevant West Dunbartonshire Council buildings and West Dunbartonshire Council Website to be updated with relevant information	During week commencing Monday 16 September: notices displayed, newspaper adverts in Lennox Herald and Dumbarton Reporter and Council website
Formally commence consultation period (the formal Date of Publication)	Thursday 19 September 2013
Public meeting	7.00 p.m. on 23 October 2013 in OLSP
Consultation period ends (over 6 weeks since commencement, including 32 school days)	Wednesday 13 November 2013
Comments/representation submitted to the Director of Education during the consultation period forwarded to HMIE to allow preparation of their report	By Monday 18 November 2013
HMIE provide the Director of Education with report (3 weeks from submission of information)	Monday 9 December 2013

- 7.3** The Proposal Document will be issued by the Executive Director of

Educational Services to the consultees included in the following list:

- Education Scotland;
- The Archdiocese of Glasgow of the Roman Catholic Church;
- Argyll and Bute Council;
- the Parent Council of Our Lady and St Patrick's High School;
- the parents/carers of pupils attending Our Lady and St Patrick's High School;
- the parents/carers of any children expected by West Dunbartonshire Council to attend Our Lady and St Patrick's High School within two years of the date of publication of this Proposal Document, including the parents/carers of pupils attending or entitled to attend P6 and P7 of St Joseph's Primary School, Helensburgh (with that date of publication being defined in the table included in section 7.2 above).
- the pupils attending Our Lady and St Patrick's High School;
- the teaching and support staff at Our Lady and St Patrick's High School;
- the trade union representatives of the above staff;
- user groups or individuals who currently utilise the facilities at Our Lady and St Patrick's High School;
- Silverton & Overburn and Dumbarton Community Councils;
- the constituency MSP;
- the constituency MP;
- the constituency MEP.

7.4 The Proposal Document will also be published on the West Dunbartonshire Council website and copies will also be available from the reception point at the following West Dunbartonshire Council buildings:

- Our Lady & St Patrick's High School, Hawthornhill Rd, Dumbarton G82 5JN
- St Kessog's Primary School, Dalvait Road, Balloch G83 8BD
- St Martin's Primary School, Place of Bonhill, Renton G82 4QB
- St Mary's Primary School, Bank Street, Alexandria G83 0UJ
- St Michael's Primary School, St Michael's Way, Dumbarton G82 5BS
- St Patrick's Primary School, Crosslet Road, Dumbarton G82 2LQ
- St Peter's Primary School, Howatshaws Road, Dumbarton G82 3DR
- St Ronan's Primary School, Redburn, Bonhill G83 9BP
- St Joseph's Primary School, Old Luss Road, Helensburgh G84 7LR
- Dumbarton Library, Strathleven Place, Dumbarton G82 1BD
- Educational Services, Second Floor, West Dunbartonshire Council HQ, Garshake Road, Dumbarton G82 3PU

7.5 The Proposal Document can also be made available in alternative formats or in translated form for readers whose first language is not English. Please make contact with West Dunbartonshire Council's Educational Services,

Second Floor, West Dunbartonshire Council HQ, Garshake Road,
Dumbarton G82 3PU, Tel: 01389737303, e-mail:
education.centralregistry@west-dunbarton.gov.uk

- 7.6** A public notice to advertise the consultation will be placed in the Dumbarton Reporter, Lennox Herald and Helensburgh Advertiser and the same notice will be displayed on the reception area notice boards in the above noted West Dunbartonshire Council buildings.
- 7.7** A public meeting will be held in the Assembly Hall of Our Lady and St Patrick's High School on 23 October 2013 at 7pm, at which representatives of West Dunbartonshire Council's Educational Services Department will be in attendance to present the details of the Proposal, answer questions and record comments/representations from those in attendance at the meeting.
- 7.8** Comments/representations may also be made by using the Council's Contact Centre (tel: 01389 738282; email contactcentre@west-dunbarton.gov.uk) by writing to the Executive Director of Educational Services at West Dunbartonshire Council HQ, Garshake Road, Dumbarton G82 3PU or by e-mailing education.centralregistry@west-dunbarton.gov.uk
- 7.9** At the end of the consultation period, the Executive Director of Educational Services will submit a copy of all written comments/representations, together with oral comments/representations made at the public meeting, to Educational Services who will prepare a professional and independent report on the educational aspects of the Proposal.
- 7.10** The Executive Director of Educational Services will consider all written and oral comments/representations received in relation to the Proposal which have been received during the consultation period, together with Educational Services report, and prepare a Consultation Report.
- 7.11** The Executive Director of Educational Services shall publish the Consultation Report which shall be issued (either in full or as a summary document) to the consultees specified in section 7.3 above; be made available on Council's website; be available in printed format from the reception points at West Dunbartonshire Council buildings specified in section 7.4 above; and be issued to all those who responded and provided contact details through the consultation process.
- 7.12** The Consultation Report shall be published to allow a period of no less than 3 weeks prior to the Council's Decision to either implement or reject the

Proposal.

- 7.13** The Executive Director of Educational Services shall immediately notify Scottish Ministers if the Council's Decision is to implement the Proposal which would relocate Our Lady and St Patrick's High School to a new site.
- 7.14** Representations (from consultees) can be made to Scottish Ministers within 3 weeks of the Council Decision to request Scottish Ministers 'call-in' the Council Decision.
- 7.15** West Dunbartonshire Council can only implement the Council Decision 6 weeks after the date of the Council Decision or in the event such earlier notification is received from Scottish Ministers.
- 7.16** West Dunbartonshire Council cannot implement the Council Decision if 'called-in' by Scottish Ministers during the 6 week period after the Council Decision and Scottish Ministers will then adopt the position of making the decision to either implement or reject the Proposal.