

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton G82 3PU

27 August 2003

**MEETING: COMMUNITY SAFETY & ENVIRONMENTAL
SERVICES COMMITTEE**

**WEDNESDAY, 3 SEPTEMBER 2003
COUNCIL CHAMBERS
COUNCIL OFFICES
ROSEBERY PLACE
CLYDEBANK**

Dear Member

Please attend a Meeting of the **Community Safety & Environmental Services Committee** to be held in the Council Chambers, Council Offices, Rosebery Place, Clydebank on Wednesday, 3 September 2003 at 11.00 a.m.

The business is as shown on the enclosed agenda.

Yours faithfully

TIM HUNTINGFORD

Chief Executive

Distribution:

Provost A Macdonald
Councillor J Bollan
Councillor G Calvert
Councillor G Casey
Councillor J Duffy
Councillor L McColl
Councillor D McDonald
Councillor C McLaughlin
Councillor C O'Sullivan

1 Opposition Vacancy

All other Councillors for information

Chief Executive
Director of Corporate Services
Director of Commercial & Technical Services
Director of Economic, Planning & Environmental Services
Director of Social Work & Housing Services

COMMUNITY SAFETY & ENVIRONMENTAL SERVICES COMMITTEE

WEDNESDAY, 3 SEPTEMBER 2003

AGENDA

1. APOLOGIES

2. APPOINTMENT OF CONVENER

With reference to the Minutes of Meeting of Council held on 25 June 2003 concerning the membership of Committees and the appointment of Conveners thereto, the Committee is requested to consider the appointment of Convener of the Community Safety & Environmental Services Committee.

3. DEPUTATION FROM VALE OF LEVEN YOUTH FORUM & SUPPORT WORKSHOPS

The Committee is requested to consider whether or not it wishes to receive a deputation from the Vale of Leven Youth Forum and Support Workers in connection with Agenda Item 6. Provision of a Skatepark.

4. PROVISION OF A SKATEPARK

(Copy enclosure pages 1 - 3)

Submit report by the Director of Commercial and Technical Services requesting that consideration be given to the provision of a skatepark within West Dunbartonshire.

4. FAIRGROUND AT DUMBARTON COMMON – MAY 2003

(Copy enclosure pages 5 - 8)

Submit report by the Director of Commercial and Technical Services providing information on the background to the Dumbarton Common Fairground together with the problems experienced at this year's event.

5. WESTRANS – SUPPLEMENTARY MINUTE OF AGREEMENT

(Copy enclosure pages 9 - 13)

Submit report by the Director of Commercial and Technical Services Committee

- (a) obtaining instructions on the establishment of a core team for WESTRANS, a Joint Committee of which this Council is a member, and related amendments to the existing Agreement establishing WESTRANS; and
- (b) obtaining instructions as to whether WESTRANS should be expanded to include membership of Dumfries and Galloway Council.

6. ADOPTION OF FOOWAYS ADJACENT TO ADOPTED ROADS

(Copy enclosure pages 15 - 17)

Submit report by the Director of Commercial and Technical Services requesting that consideration be given to the adoption of footways adjacent to adopted roads with adopted street lighting.

7. PLAYGROUND DEVELOPMENT PLAN 2003

(Copy enclosure pages 19 - 119)

Submit report by the Director of Commercial and Technical Services providing the Committee with information and indicative costs relative to future development of West Dunbartonshire Council's play areas contained within the Playground Development Plan 2003.

8. DUMBARTON & ALEXANDRIA TOWN CENTRE PROJECTS 2003-2004 AND PUBLIC TRANSPORT FUND PROJECTS: AWARDING OF CONTRACTS

(Copy enclosure pages 121 - 123)

Submit report by the Director of Economic, Planning & Environmental Services

- (a) seeking homologation of the awarding of a works contract for Phase Two of the Dumbarton Town Centre Public Realm and Car Park Design Project, during Council recess; and
- (b) seeking approval to accept the most economically advantageous tenders received, for all contracts with estimated values over £60,000, in relation to Dumbarton and Alexandria town centre projects and Public Transport Fund projects.

9. HOUSING (SCOTLAND) ACT 2001, PART 6 – CHANGES IN THE PROVISIONS FOR PRIVATE SECTOR HOUSING IMPROVEMENT & REPAIR GRANTS

(Copy enclosure pages 125 - 128)

Submit report by the Director of Economic, Planning & Environmental Services informing of significant changes being introduced to private sector improvement and repair grants as a consequence of implementation of Part 6 of the Housing (Scotland) Act 2001, from 1 October 2003.

10. IMPROVEMENTS TO NON-OPERATIONAL COUNCIL PROPERTY

(Copy enclosure pages 129 - 130)

Submit report by the Director of Economic, Planning & Environmental Services seeking agreement to action taken in respect of improvements to non-operational Council property.

11. PROTECTIVE SERVICES BUSINESS PLAN

(Copy enclosure pages 131 - 144)

Submit report by the Director of Economic, Planning & Environmental Services providing information on the outcome of actions to meet the business plan objectives set for 2002/03 and seeking approval for the objectives set in the business plan for 2003/04.

12. FOOD SERVICE PLAN 2003/2004

(Copy enclosure pages 145 - 165)

Submit report by the Director of Economic, Planning & Environmental Services seeking approval of the Food Service Plan 2003/04.

13. THE TSE (SCOTLAND) REGULATIONS 2002

(Copy enclosure pages 167 - 168)

Submit report by the Director of Economic, Planning & Environmental Services advising that the Director has exercised delegated powers to undertake enforcement of the TSE (Scotland) Regulations 2002.

14. AIR QUALITY

(Copy enclosure pages 169 - 170)

Submit report by the Director of Economic, Planning & Environmental Services advising of the completion of the Air Quality Updating and Screening Assessment 2003.

15. ENVIRONMENTAL HEALTH SERVICE – THE VIEWS OF BUSINESSES

(Copy enclosure pages 171 - 173)

Submit report by the Director of Economic, Planning & Environmental Services advising of the results of a survey of businesses undertaken in relation to the work of the Environmental Health Section.

16. REVIEW OF ENVIRONMENTAL CHARTER

(Copy enclosure pages 175 - 192)

Submit report by the Director of Economic, Planning & Environmental Services advising of the findings of a review of the Council's Environmental Charter.

17. CONSUMER ADVICE AND EDUCATION POLICY

(Copy enclosure pages 193 - 201)

Submit report by the Director of Economic, Planning & Environmental Services seeking approval for a policy on consumer advice and education to be implemented by the Trading Standards service.

18. TRADING STANDARDS SERVICE DELIVERY PLAN

(Copy enclosure pages 203 - 236)

Submit report by the Director of Economic, Planning & Environmental Services seeking approval for the Service Delivery Plan produced by the Trading Standards Section for 2003/2004.

For information on the above agenda please contact Craig Stewart, Administrative Assistant, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737251 e-mail: craig.stewart@west-dunbarton.gov.uk