

WEST DUNBARTONSHIRE COUNCIL

Council Offices, Garshake Road, Dumbarton, G82 3PU

14 January 2010

MEETING: CORPORATE & EFFICIENT GOVERNANCE COMMITTEE

**WEDNESDAY, 27 JANUARY 2010
COUNCIL CHAMBERS
CLYDEBANK TOWN HALL
DUMBARTON ROAD
CLYDEBANK**

Dear Member,

Please attend a meeting of the **Corporate & Efficient Governance Committee** to be held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 27 January 2010 at 10.00 a.m.

The business is as shown on the enclosed Agenda.

Yours faithfully

DAVID MCMILLAN

Chief Executive

Distribution:

Councillor Craig McLaughlin (Chair)
Councillor Jim Bollan
Councillor Margaret Bootland
Councillor Jim Brown
Councillor David McBride
Councillor Ronnie McColl
Councillor Jim McElhill
Councillor Marie McNair
Councillor Iain Robertson (Vice Chair)
Councillor Martin Rooney

All other Councillors for information

Chief Executive
Executive Director of Corporate Services
Executive Director of Educational Services
Executive Director of Housing, Environmental & Economic Development
Interim Executive Director of Social Work and Health

CORPORATE & EFFICIENT GOVERNANCE COMMITTEE

WEDNESDAY, 27 JANUARY 2010

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3. MINUTES OF PREVIOUS MEETING

Submit for approval as a correct record, the Minutes of the Meeting of the Corporate and Efficient Governance Committee held on 25 November 2009.

4. MINUTES OF THE CORPORATE CULTURAL SUB-COMMITTEE

Submit for information, and where necessary approval, the Minutes of Meeting of the Corporate Cultural Sub-Committee held on 30 November 2009.

Reports for DECISION

5. RENEWAL OF INSURANCE CONTRACTS

Submit report by the Executive Director of Corporate Services seeking authority to renew and, where appropriate, re-tender the Council's Insurance Contracts.

6. /

6. ENFORCEMENT POLICY FOR REGULATORY SERVICES

Submit report by the Executive Director of Corporate Services seeking approval for a single enforcement policy for Regulatory Services.

7. TENDERS FOR CONTAMINATED LAND WORK ON THREE SITES WITHIN WEST DUNBARTONSHIRE

Submit report by the Executive Director of Corporate Services seeking approval to issue tenders in respect of three local sites.

8. STATUTORY PATERNITY PAY AND LEAVE

Submit report by the Executive Director of Corporate Services providing an update and seeking approval for an amendment to the current arrangements for Paternity Pay and Leave to ensure legislative criteria is met to enable the Council to claim back the Statutory Paternity Pay (SSP) element.

9. FEASIBILITY OF VIDEO CONFERENCING FACILITIES WITHIN WEST DUNBARTONSHIRE COUNCIL

Submit report by the Executive Director of Corporate Services providing an update on the options under consideration regarding the feasibility and cost of creating two video conferencing suites within the Garshake Road and Rosebery Place offices.

10. TREASURY UPDATE (1 APRIL 2009 – 15 DECEMBER 2009)

Submit report by the Executive Director of Corporate Services advising on interest rates and treasury transactions of the Council which have taken place during the period 1 April 2009 to 15 December 2009.

11. GRANT APPLICATIONS

Submit report by the Executive Director of Corporate Services providing an update on grants to voluntary organisations from the Dumbarton Common Good and Community Council budgets.

12. /

12. A COMPETITIVENESS FRAMEWORK

Submit report by the Chief Executive presenting a draft Competitiveness Framework for discussion and approval.

13. WWF EARTH HOUR 2010

Submit report by the Chief Executive providing information on WWF Earth Hour 2010 and seeking approval for the Council's participation in this event.

Reports for NOTING

14. CORPORATE SERVICES DEPARTMENT PLAN – MID YEAR PERFORMANCE REPORT

Submit report by the Executive Director of Corporate Services presenting the Corporate Services Department mid year performance report and highlighting the Department's performance across all the services.

15. CHIEF EXECUTIVE BUDGETARY CONTROL REPORT: PERIOD 8 2009/10

Submit report by the Chief Executive advising on the performance of the Chief Executive departmental budget for the period to 15 December 2009.

16. CORPORATE SERVICES BUDGETARY CONTROL REPORT: PERIOD 8 2009/10

Submit report by the Executive Director of Corporate Services advising on the performance of the Corporate Services budget for the period to 15 December 2009.

17. DUMBARTON COMMON GOOD FUND – MONITORING REPORT TO 15 DECEMBER 2009

Submit report by the Executive Director of Corporate Services providing details of income and expenditure on the Common Good Fund Account to 15 December 2009.

18. /

18. FORMER TENANT RENT ARREARS – QUARTER 3 2009/2010

Submit report by the Executive Director of Corporate Services seeking approval for rent arrears write-offs for the third quarter of 2009/10.

19. COUNCIL TAX REBATES FOR ENERGY EFFICIENCY

Submit report by the Executive Director of Corporate Services seeking approval to introduce a scheme of Council Tax rebates for energy efficiency.

For information on the above agenda please contact Craig Stewart, Committee Officer, Legal, Administrative & Regulatory Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737251 e-mail: craig.stewart@west-dunbarton.gov.uk