

**WEST DUNBARTONSHIRE COUNCIL****Report by Chief Officer – Supply, Distribution and Property****Tendering Committee: 21 April 2021**

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**Subject: Contract Authorisation Report – Provision of Gritters****1. Purpose**

- 1.1** The purpose of this report is to seek the approval of the Tendering Committee to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for the Provision of Gritters.

**2. Recommendations**

- 2.1** It is recommended that the Tendering Committee:
- a) Authorise the Chief Officer - Regulatory and Regeneration to conclude on behalf of West Dunbartonshire Council (the Council), the award of the contract for the Provision of Gritters to ECON Engineering LTD;
  - b) Note that the contract will have a total value of £545,784 ex VAT and a commencement date of 23 April 2021; and
  - c) Note that the warranty shall be for a period of five years from the delivery date.

**3. Background**

- 3.1** Fleet and Road Maintenance Services required a supplier that could provide Multispread, Unibody and permanently mounted Gritters and associated equipment. The budget for these requirements was approved in the Fleet Asset Management Plan at the IRED Committee on 15 March 2017 and the Capital Budget for Fleet Replacement at the Council meeting on February 2020.
- 3.2** This procurement exercise has been conducted in accordance with the Council's Standing Orders and Financial Regulations and the *Public Contracts (Scotland) Regulations 2015* for Goods. A Contract Strategy document was also approved by the Business Partner – Strategic Procurement (Corporate Indirects) on 05 November 2020.

**4. Main Issues**

- 4.1** The Council has used the Procurement Partnership Limited (TPPL) framework agreements (FA) to source vehicles in the past and the Contract Strategy identified that this is the best route to market for the Provision of Gritters. A mini-competition notice was published via TPPL FA, advertising portal on Thursday 4 February 2021, with a submission date of 12 noon on Thursday 25 February 2021.
- 4.1** The two tender submissions were evaluated by representatives from Roads &

Neighbourhood and Corporate Procurement Unit against pre-determined selection criteria forming part of the published tender documents which assessed competence, experience, and capacity. Two tender submissions passed the selection criteria.

- 4.2** Two tender submissions were evaluated against a set of award criteria which was based on Price/Quality ratio of 60%/40%. The scores relative to the award criteria of each tenderer are as follows:

	<b>Weighting</b>	<b>ECON Engineering Limited</b>	<b>James A. Cuthbertson Limited</b>
<b>Quality (40%)</b>			
Delivery	<b>10%</b>	10%	7.69%
Warranty	<b>10%</b>	10%	10%
Service/Maintenance/ Repairs	<b>15%</b>	11.25%	7.50%
Social Benefits	<b>5%</b>	5%	0%
<b>Quality Sub-Total %:</b>	<b>(40%)</b>	<b>36.25%</b>	<b>25.19%</b>
<b>[Price 60%]</b>			
[Price]	<b>(60%)</b>	£ 545,784.18	£ 541,003.92
<b>[Price Sub Total £</b>	<b>-</b>	<b>£ 545,784.18</b>	<b>£ 541,003.92</b>
<b>[Price Sub Total %</b>	<b>(60%)</b>	<b>59.47%</b>	<b>60%</b>
<b>Total Score</b>	<b>100%</b>	<b>95.73%</b>	<b>85.19%</b>

- 4.3** It is recommended that the contract is awarded to ECON Engineering Limited of North Yorkshire, who has provided the most economically advantageous tender. The contract will have a total value of £545,784 ex VAT and a warranty period of five years. The value of the contract is above the Capital Budget of £400,000 and the extra funding will be provided by the Vehicle Replacement Programme.

- 4.4** ECON Engineering Limited has committed to delivery of four quarterly work experience opportunities covering a range of work based skills. This social benefit will be discussed at the implementation meeting with ECON Engineering Limited and actions to take these forward will be agreed.

4.5 ECON Engineering Limited has committed to paying all staff as a minimum, UK Minimum Wage £8.91 per hour and promotes Fair Working Practices across their organization.

## **5. People Implications**

5.1 There are no people implications.

## **6. Financial and Procurement Implications**

6.1 Financial costs in respect of this Contract will be met from the approved Capital budgets and the Vehicle Replacement Programme of Roads & Transportation.

6.2 This procurement exercise was conducted in accordance with the agreed Contract Strategy produced by the Corporate Procurement Unit in close consultation with Roads & Transportation officers and the provisions of Contract Standing Orders, the Financial Regulations and relevant procurement legislation.

6.3 In accordance with the financial regulations, the Chief Officer Roads & Neighbourhood will be required to vire £46,000 from the Vehicle Replacement capital budget to meet the contract price.

## **7. Risk Analysis**

7.1 The successful supplier has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Council.

7.2 Should the Tendering Committee decide not to proceed as recommended then this will delay the project and may have reputational implications.

## **8. Equalities Impact Assessment (EIA)**

8.1 An equalities screening was undertaken for this report to determine if there is an equalities impact. The results were that there is no equalities impact.

## **9. Consultation**

9.1 Consultation has taken place with Roads & Neighbourhood Services, Finance Services and Legal Services.

## **10. Strategic Assessment**

10.1 The Provision of Gritters will contribute to the delivery of the Council's strategic priorities by contributing to an efficient and effective frontline services that improve the everyday lives of residents.

**Name:** Angela Wilson

**Designation:** Chief Officer – Supply, Distribution and Property

**Date:** 8 April 2021

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**Person to Contact:** Patrick Gahagan – Procurement Officer, Corporate Procurement Unit. Email: Patrick.Gahagan@west-dunbarton.gov.uk

**Appendices:** None

**Background Papers:** The Contract Strategy

**Wards Affected:** All Wards.