

Appendix Impact Assessment Report

The impact assessment report proforma should be used to summarise the issues and actions identified in the impact assessment. It should be included as a background paper for committee reports on policies or functions which have been impact assessed. It will be published on the WDC web site.

1	Title of Policy or function	Auchentoshan Day Service Reprovision
2	Lead Department	Department of Social Work and Health
3	Responsible Officer	David Elliott
4	Staff involved in impact assessment	Antoni Anderson and David Elliott
5	Other staff / services / community groups involved	David Elliott and Antoni Anderson
6	Brief summary of any consultation carried out / referred to	Service users and carers, Legal, provider agencies and staff.
7	Summary of (potential) impacts identified	Improved service quality. Increased individualisation of service delivery.
8	Summary of actions identified	<p>The guidance will require to be updated as legislation and procedures change. Planned I.I.A. reviews required.</p> <p>Policy guidance requires adding in the availability of language line, information available in different languages and the offer of interpreters. The guidance requires stipulating the availability of alternative formats.</p>
9	What 'equalities' monitoring is required for this policy / service?	Regular monitoring and reviews of assessments through Care Management arrangements, Financial Reviews by Dept. of Social Work and Health. Benchmarking of SDS services in relation to other Local Authorities.
10	Date of completion of assessment	26/4/10