

WEST DUNBARTONSHIRE COUNCIL

Report by the Executive Director of Corporate Services

Corporate and Efficient Governance Committee : 17 December 2008

Subject : Corporate Debt Policy

1. Purpose

- 1.1** The purpose of this report is to recommend to Committee a corporate debt policy for the Council.

2. Background

- 2.1** The Corporate and Efficient Governance Committee in August 2008 noted that the draft corporate debt policy was being reviewed by relevant stakeholders and that a further report would be submitted to Committee in October at the conclusion of the consultation process.

3. Main Issues

- 3.1** An inter-departmental working group was formed to lead the consultation process. Representatives from the Citizens Advice Bureau and the Independent Resource Centre participated in the group.
- 3.2** A seminar for elected Members took place on 22 October to review the draft policy.
- 3.3** A final version of the corporate debt policy and policy impact assessment are attached as appendices to this report.

4. Personnel Issues

- 4.1** There are no personnel issues.

5. Financial Implications

- 5.1** The Council's ability to deliver services which meet the needs of its citizens depends heavily on its success in collecting revenues.

6. Risk Analysis

- 6.1** The Council has a fiduciary duty to collect all sums due to it. A corporate debt policy will seek to ensure the Council operates in a fair, equal and objective way when recovering debts.

7. Conclusions

- 7.1** The introduction of a corporate debt policy will seek to ensure the Council operates in a proper manner when recovering debts.

8. Recommendations

- 8.1** Members are asked to approve the attached corporate debt policy.

Joyce White
Executive Director of Corporate Services
Date: December 2008

Wards Affected: All Wards

Appendix: None

Background Papers: Corporate and Efficient Governance Committee –
26/03/08, 28/05/08, 27/08/08, 29/10/08

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