INFORMATION SYSTEMS COMMITTEE

At a meeting of the Information Systems Committee held within the Council Chambers, Municipal Buildings, Dumbarton on Wednesday 22nd November, 1995.

Present: Convener Patrick O'Neill (LAB) and Councillors James McCallum (LAB), Mary Campbell (LAB), George Cairney (LAB), Daniel McCafferty (LAB), Andrew White (LAB), James Doherty (LAB), James Flynn (LAB), Craig McLaughlin (SNP), Ronnie McColl (SNP), James McElhill (SNP) and John Wailes(SNP).

Attending: Michael J. Watters, Chief Executive; Ian Leitch, Depute Chief Executive and Solicitor to the Council; Eric Walker, Director of Finance; Mary Cullen, Head of Corporate Policy and Public Relations and Angela Clements, Head of Information Systems.

Apology for Absence: An apology for absence was intimated on behalf of Councillor Alistair MacDonald.

Councillor James McCallum in the Chair.

Before dealing with the items of business on the agenda, Councillor McCallum welcomed the Members and officials to the first meeting of the Information Systems Committee of Unitary Authority.

REMIT OF INFORMATION SYSTEMS COMMITTEE

There was submitted report by the Head of Information Systems (previously circulated) outlining the proposed remit of the Committee and powers to be delegated to the Committee.

The Committee agreed the report.

The Committee further agreed that the name of the Committee should be "Information Services Committee", and that the Head of Information Systems be re designated Head of Information Services, subject to approval of the Council.

DELEGATED POWERS TO HEAD OF INFORMATION SYSTEMS

There was submitted report by the Head of Information Systems (previously circulated) outlining the proposed delegated powers to the Head and/or her nominated officers.

Following consideration, the Committee approved the report.

AN INTRODUCTION TO INFORMATION SYSTEMS

Councillor McCallum advised the Committee that he had requested the Head of Information Systems to give a presentation on an overview of Information Technology and Telecommunications as they related to Dumbarton and Clydebank Council. The Head of Information Systems gave her presentation and asked whether Members had any questions in relation thereto. Councillor McCallum thanked the Head of Information Systems for the very able way in which she had given her presentation.

INFORMATION SYSTEMS - TRANSITIONAL ARRANGEMENTS

There was submitted report by the Head of Information Systems (previously circulated) concerning the I.T. Working Group and the transitional arrangements for Information Systems currently being discussed.

Following consideration, the Committee approved the report.

INFORMATION TECHNOLOGY BIDS

There was submitted report by the Head of Information Systems (previously circulated) containing the Information Technology Bid for non-housing capital consent submitted to the Scottish office on 23rd September, 1995.

Following consideration and after hearing the Head of Information Systems, the Committee noted the position with approval.

MEMBERS (INFORMATION TECHNOLOGY) TRAINING

Councillor McCallum asked the Members of the Committee to consider whether they wished to undertake a Training Programme covering the introduction to PCs, Windows and Word Processing.

Following consideration, the Committee agreed to undertake training and noted that the Head of Information Systems would be writing to each Member of the Committee to ascertain their training needs, such training to be held in the Sub-Regional Offices, Garshake Road, Dumbarton.

The Committee agreed that the training be given to Members of the Committee in the first instance, and then the training be made available to all other Members of the Council.