

# Additional Agenda



## Educational Services Committee

**Date:** Wednesday, 8 March 2023

---

**Time:** 10:00

---

**Format:** Hybrid Meeting

---

**Contact:** Scott Kelly, Committee Officer  
Tel: 01389 737220. Email: [scott.kelly@west-dunbarton.gov.uk](mailto:scott.kelly@west-dunbarton.gov.uk)

Dear Member

### ITEM TO FOLLOW

I refer to the agenda for the above Meeting of the Educational Services Committee which was issued on 15 February 2023 and now enclose a copy of the undernoted report which was not available for issue at that time.

Yours faithfully

**PETER HESSETT**

Chief Executive

Note referred to:-/

**14 EDUCATIONAL SERVICES BUDGETARY CONTROL  
REPORT TO 31 JANUARY 2023 (PERIOD 10)**

**101 – 118**

Submit report by the Chief Officer – Resources providing an update on the financial performance of Education Services to 31 January 2023 (Period 10).

**Distribution:**

Councillor Clare Steel (Chair)  
Councillor Karen Conaghan  
Councillor Gurpreet Singh Johal  
Councillor Daniel Lennie  
Councillor David McBride  
Councillor Jonathan McColl  
Councillor Michelle McGinty  
Councillor June McKay  
Councillor John Millar (Vice Chair)  
Councillor Lawrence O'Neill  
Councillor Lauren Oxley  
Councillor Martin Rooney

Councillor Gordon Scanlan  
Councillor Hazel Sorrell  
Mrs Barbara Barnes  
Ms Kirsty Connolly  
Mr Gavin Corrigan  
Miss Cara Cusick MSYP  
Miss Ellen McBride  
Ms Hannah Redford  
Ms Julia Strang  
Miss Tian Qi Yu MSYP  
Vacancy

All other Councillors for information  
Chief Education Officer

Date of Issue: 2 March 2023

## WEST DUNBARTONSHIRE COUNCIL

## Report by the Chief Officer (Resources)

Educational Services Committee: 8 March 2023

**Subject: Educational Services Budgetary Control Report to 31 January 2023 (Period 10).**

**1. Purpose**

- 1.1** The purpose of the report is to provide Committee with an update on the financial performance of Educational Services to 31 January 2023 (Period 10).

**2. Recommendations**

- 2.1** Committee is asked to:

- (a) note that the revenue account currently shows a projected annual adverse revenue variance of £1.284m (1.16% of the total budget) which declines to £0.839m (0.76% of the total budget) after application of COVID funds ; and
- (b) note that the capital account shows a projected in-year favourable variance of £2.110m which is budget being re-profiled to 2023/24.

**3. Background**

Revenue

- 3.1** At the meeting of West Dunbartonshire Council on 9 March 2022, Members agreed the revenue estimates for 2022/2023, including a total net Educational Services Committee budget of £107.788m. Since then the following budget adjustments have taken place revising the budget to £110.329m.

<b>Budget Agreed by Council 9 March 2022</b>	<b>£107.788m</b>
Easter Study Support Provision	£0.101m
Utilities Provision (reallocation from sundry services)	£0.397m
Mobile and adobe licenses realignment	(£0.001m)
Education Utilities (Gas & Electricity)	£0.103m
Pay Award	£2.340m
ISDN Budget savings	(£0.059m)
National Insurance reduction	(£0.340m)
<b>Revised Budget</b>	<b>£110.329m</b>

- 3.2** The current APT&C pay award for staff from 1 April 2022 has been agreed. Any cost beyond the increase assumed in the budget requires to be funded. The teachers' pay award has yet to be agreed and this report assumes a pay award of 5%. There is a risk that the 2022/23 teachers' pay award is materially different from the pay offer for the rest of local government. Whilst the Scottish Government have committed additional funds to contribute towards the pay offer to teachers of 6% in 2022/23 and 5.5% in 2023/24 this offer has not been accepted and industrial action continues.

#### Capital

- 3.3** At the meeting of Council on 22 March 2021 Members also agreed the updated 10 year General Services Capital Plan for 2021/22 to 2030/31. The three years from 2021/22 to 2023/24 have been approved in detail with the remaining seven years from 2024/25 to 2030/31 being indicative at this stage. After adjusting for anticipated slippage from 2021/22 into 2022/23, acceleration of £0.241m, and Free School Meals Expansion funding of £0.495m the budget for 2022/23 is £5.7m.

### **4. Main Issues**

#### Revenue Budget

- 4.1** The current departmental budgetary position is summarised in Appendix 1, with detailed analysis by service in Appendix 2.
- 4.2** The overall projected full year variance is £1.284m adverse. Information and all individual variances of over £50,000 are detailed in Appendix 3.
- 4.3** The uncertainty surrounding the split in residential placements costs between WDC Education and HSCP has now been resolved. At its meeting held on 26 October 2022, Council agreed that the allocation of Residential Care Costs should change from that of a 77.3% HSCP/22.7% Education split to a 72%/28% split in 2022/23 and on a recurring basis. Furthermore, on 21 December 2022, Members agreed that the proportionate share of the 2022/23 budget to support this change, be transferred from West Dunbartonshire Council to the HSCP budget. This has now been captured in the period 10 Budgetary Control Report in the retention of an additional £1.419m within the revised probable outturn for residential placements.
- 4.4** These period 10 figures do not capture any further reduction in costs arising from the two additional strike days (28th February and 1<sup>st</sup> March). This, when factored into future budgetary control reports, will reduce the projected overspend by approximately £0.400m to £0.884m. After the application of COVID funds the projected overspend would fall further to £0.439m.

## **Capital**

- 4.5** The overall Educational Services programme summary report at Appendix 5 shows that the expected spend on the project life is anticipated to be equal to the original budget, and there is currently £2.110m reprofiling of current year budget to 2023/24. Appendix 6 highlights 2 projects which will have budget reprofiled into 2023/24 and Appendix 7 highlights all projects at green status, of which none have an in-year variance of over £0.050m.

## **5. People Implications**

- 5.1** There are no direct people implications.

## **6. Financial and Procurement Implications**

- 6.1** Other than the financial position noted above and within the appendices, there are no financial or procurement implications of the budgetary control report.

## **7. Risk Analysis**

- 7.1** The main financial risks to the ongoing financial position relate to unforeseen costs and/or reduced income streams being identified between now and the end of the financial year. This is particularly sensitive with the ongoing , though diminishing, impact of Covid-19. Finance staff are in regular discussion with budget holders to ensure potential issues are identified as early as possible in order to mitigate this risk.
- 7.2** A more specific uncertainty surrounds the outcome of the teachers' pay award for 2022/23. The figures in the attached appendices have assumed that the teachers' pay award replicates that accepted by APT&C staff and the table below shows the consequences of such an award for APT&C and teachers.

Cost of pay award 2022/23	£4.446m
Pay award assumption already in budget	£1.657m
Estimated Scottish Govt. Funding	£2.340m
Shortfall to be funded by WDC	£0.449m

## **8. Equalities Impact Assessment (EIA)**

- 8.1** The report is for noting and therefore, no Equalities Impact Assessment was completed for this report.

## **9. Consultation**

- 9.1** The views of Education, Finance and Legal services were requested in the preparation of this report and they have advised there are neither any additional issues nor concerns with the proposal. As the report is for noting no further consultation is envisaged.

## **10. Strategic Assessment**

- 10.1** Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the 5 strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council.

**Laurence Slavin**  
**Chief Officer - Resources**

**Date: 28 February 2023**

**Person to Contact:** Joe Reilly - Business Unit Finance Partner (Education), Church St, Dumbarton, G82 1QL, telephone: 01389 737707, e-mail [joe.reilly@west-dunbarton.gov.uk](mailto:joe.reilly@west-dunbarton.gov.uk)

**Appendices:**

- Appendix 1 - Revenue Budgetary Control 2022/23
  - Summary Report
- Appendix 2 - Revenue Budgetary Control 2022/23
  - Service Reports
  -
- Appendix 3 - Analysis of Revenue Variances over £50,000
- Appendix 4 – Analysis of Revenue Efficiencies
- Appendix 5 - Capital Programme Summary
- Appendix 6 – Capital Projects at Red Status
- Appendix 7 – Capital Projects at Green Status

**Background Papers:**

- Ledger output – period 10
- General Services Revenue Estimates 2022/23

**Wards Affected:** ,All

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGET REVENUE BUDGETARY CONTROL 2022/23  
EDUCATION SUMMARY

APPENDIX 1

31 January 2023

Service / Subjective Summary	Total Budget 2022/23	YTD Spend 2022/23	Forecast Spend 2022/23	Annual Variance 2022/23	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid
	£000	£000	£000	£000	%	£000	£000
Primary Schools	31,914	25,300	31,025	(889)	-3%	↑	(889)
Secondary Schools	31,675	25,179	31,300	(374)	-1%	↑	(374)
Specialist Educational Provision	17,290	14,219	19,935	2,645	15%	↓	2,200
Psychological Services	583	428	573	(10)	-2%	↑	(10)
Sport Development / Active Schools	627	550	627	0	0%	→	0
Early Education	8,864	4,055	8,837	(27)	0%	↑	(27)
PPP	15,420	14,981	15,536	116	1%	↓	116
Creative Arts	642	470	637	(5)	-1%	↑	(5)
Curriculum for Excellence	191	41	191	0	0%	→	0
Central Admin	854	802	852	(2)	0%	↑	(2)
Workforce CPD	357	267	323	(34)	-10%	↑	(34)
Performance & Improvement	467	281	366	(101)	-22%	↑	(101)
Education Development	1,447	853	1,410	(36)	-3%	↑	(36)
Raising Attainment - Primary	0	0	0	0	0%	→	0
Raising Attainment - Secondary	0	0	0	0	0%	→	0
Pupil Equity Fund LAC	0	0	0	0	0%	→	0
<b>Total Net Expenditure</b>	<b>110,329</b>	<b>87,426</b>	<b>111,612</b>	<b>1,284</b>	<b>1.16%</b>	<b>↓</b>	<b>839</b>

MONTH END 31 January 2023

Service Summary	Total Budget 2022/23	YTD Spend 2022/23	Forecast Spend 2022/23	Annual Variance 2022/23	RAG Status
<b>All Services</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
Employee	91,529	71,852	90,764	(765)	-0.01
Property	8,167	6,453	8,315	148	0.02
Transport and Plant	2,495	1,499	2,498	3	0.00
Supplies, Services and Admin	3,038	1,842	3,131	93	0.03
Payments to Other Bodies	22,064	20,900	24,755	2,690	0.12
Other	2,219	4,501	4,658	2,439	1.10
<b>Gross Expenditure</b>	<b>129,513</b>	<b>107,047</b>	<b>134,121</b>	<b>4,608</b>	<b>0.04</b>
<b>Income</b>	<b>(19,184)</b>	<b>(19,621)</b>	<b>(22,509)</b>	<b>(3,325)</b>	<b>-0.17</b>
<b>Net Expenditure</b>	<b>110,329</b>	<b>87,426</b>	<b>111,612</b>	<b>1,284</b>	<b>0.01</b>
<b>Primary Schools</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
Employee	27,686	21,854	27,020	(666)	-0.02
Property	3,062	2,310	3,098	36	0.01
Transport and Plant	333	295	347	14	0.04
Supplies, Services and Admin	386	255	355	(31)	-0.08
Payments to Other Bodies	15	3	15	0	0.00
Other	766	786	788	22	0.03
<b>Gross Expenditure</b>	<b>32,248</b>	<b>25,503</b>	<b>31,623</b>	<b>(625)</b>	<b>-0.02</b>
<b>Income</b>	<b>(334)</b>	<b>(203)</b>	<b>(598)</b>	<b>(264)</b>	<b>-0.79</b>
<b>Net Expenditure</b>	<b>31,914</b>	<b>25,300</b>	<b>31,025</b>	<b>(889)</b>	<b>-0.03</b>
<b>Secondary Schools</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
Employee	29,233	22,788	28,569	(664)	-0.02
Property	1,173	922	1,208	35	0.03
Transport and Plant	614	566	618	4	0.01
Supplies, Services and Admin	418	202	418	0	0.00
Payments to Other Bodies	472	446	472	(0)	0.00
Other	929	798	941	12	0.01
<b>Gross Expenditure</b>	<b>32,840</b>	<b>25,722</b>	<b>32,226</b>	<b>(613)</b>	<b>-0.02</b>
<b>Income</b>	<b>(1,165)</b>	<b>(543)</b>	<b>(926)</b>	<b>239</b>	<b>0.21</b>
<b>Net Expenditure</b>	<b>31,675</b>	<b>25,179</b>	<b>31,300</b>	<b>(374)</b>	<b>-0.01</b>
<b>Specialist Educational Provision</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
Employee	12,102	9,643	12,208	106	0.01
Property	145	94	123	(22)	-0.15
Transport and Plant	1,391	538	1,382	(9)	-0.01
Supplies, Services and Admin	113	81	113	0	0.00
Payments to Other Bodies	3,805	3,868	6,370	2,565	0.67
Other	38	26	38	0	0.00
<b>Gross Expenditure</b>	<b>17,595</b>	<b>14,250</b>	<b>20,235</b>	<b>2,640</b>	<b>0.15</b>
<b>Income</b>	<b>(305)</b>	<b>(31)</b>	<b>(300)</b>	<b>5</b>	<b>0.02</b>
<b>Net Expenditure</b>	<b>17,290</b>	<b>14,219</b>	<b>19,935</b>	<b>2,645</b>	<b>0.15</b>
<b>Psychological Services</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
Employee	648	499	638	(10)	-0.02
Property	0	0	0	0	0.00
Transport and Plant	1	1	2	1	1.00
Supplies, Services and Admin	6	1	6	(0)	-0.05
Payments to Other Bodies	0	0	0	0	0.00
Other	0	0	0	0	0.00
<b>Gross Expenditure</b>	<b>656</b>	<b>501</b>	<b>646</b>	<b>(10)</b>	<b>-0.01</b>
<b>Income</b>	<b>(73)</b>	<b>(73)</b>	<b>(73)</b>	<b>0</b>	<b>0.00</b>
<b>Net Expenditure</b>	<b>583</b>	<b>428</b>	<b>573</b>	<b>(10)</b>	<b>-0.02</b>
<b>Sports Development / Active Schools</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
Employee	0	0	0	0	0.00
Property	0	0	0	0	0.00
Transport and Plant	0	0	0	0	0.00
Supplies, Services and Admin	0	0	0	0	0.00
Payments to Other Bodies	893	744	893	0	0.00
Other	0	0	0	0	0.00
<b>Gross Expenditure</b>	<b>893</b>	<b>744</b>	<b>893</b>	<b>0</b>	<b>0.00</b>
<b>Income</b>	<b>(266)</b>	<b>(194)</b>	<b>(266)</b>	<b>0</b>	<b>0.00</b>
<b>Net Expenditure</b>	<b>627</b>	<b>550</b>	<b>627</b>	<b>0</b>	<b>0.00</b>



MONTH EN 31 January 2023

Service Summary	Total Budget 2022/23	YTD Spend 2022/23	Forecast Spend 2022/23	Annual Variance 2022/23	RAG Status	
Early Education	£000	£000	£000	£000	%	
Employee	15,041	11,426	15,112	71	0.00	↓
Property	286	170	286	0	0.00	→
Transport and Plant	10	4	6	(4)	-0.40	↑
Supplies, Services and Admin	1,069	387	1,069	0	0.00	→
Payments to Other Bodies	3,218	2,491	3,229	11	0.00	↓
Other	0	0	0	0	0.00	→
Gross Expenditure	19,624	14,478	19,702	78	0.00	↓
Income	(10,760)	(10,423)	(10,865)	(105)	-0.01	↑
Net Expenditure	8,864	4,055	8,837	(27)	0.00	↑
PPP	£000	£000	£000	£000	%	
Employee	0	0	0	0	0.00	→
Property	3,486	2,945	3,585	99	0.03	↓
Transport and Plant	0	0	0	0	0.00	→
Supplies, Services and Admin	0	0	0	0	0.00	→
Payments to Other Bodies	12,692	12,794	12,709	17	0.00	↓
Other	0	0	0	0	0.00	→
Gross Expenditure	16,178	15,739	16,294	116	0.01	↓
Income	(758)	(758)	(758)	0	0.00	→
Net Expenditure	15,420	14,981	15,536	116	0.01	↓
Curriculum for Excellence	£000	£000	£000	£000	%	
Employee	0	0	0	0	0.00	→
Property	0	0	0	0	0.00	→
Transport and Plant	0	0	0	0	0.00	→
Supplies, Services and Admin	171	41	171	0	0.00	→
Payments to Other Bodies	20	0	20	0	0.00	→
Other	0	0	0	0	0.00	→
Gross Expenditure	191	41	191	0	0.00	→
Income	0	0	0	0	0.00	→
Net Expenditure	191	41	191	0	0.00	→
Central Admin	£000	£000	£000	£000	%	
Employee	117	447	486	369	3.15	↓
Property	8	6	8	0	0.00	→
Transport and Plant	0	4	4	4	0.00	↓
Supplies, Services and Admin	53	78	91	38	0.72	↓
Payments to Other Bodies	248	348	441	193	0.78	↓
Other	486	2,891	2,891	2,405	4.95	↓
Gross Expenditure	912	3,774	3,921	3,009	3.30	↓
Income	(58)	(2,972)	(3,069)	(3,011)	-51.91	↑
Net Expenditure	854	802	852	(2)	0.00	↑
Workforce CPD	£000	£000	£000	£000	%	
Employee	321	224	278	(43)	-0.13	↑
Property	0	0	0	0	0.00	→
Transport and Plant	1	0	0	(1)	-1.00	↑
Supplies, Services and Admin	22	32	32	10	0.45	↓
Payments to Other Bodies	13	11	13	0	0.00	→
Other	0	0	0	0	0.00	→
Gross Expenditure	357	267	323	(34)	-0.10	↑
Income	0	0	0	0	0.00	→
Net Expenditure	357	267	323	(34)	-0.10	↑
Performance & Improvement	£000	£000	£000	£000	%	
Employee	515	312	402	(114)	-0.22	↑
Property	0	0	0	0	0.00	→
Transport and Plant	2	0	0	(2)	-1.00	↑
Supplies, Services and Admin	0	0	0	0	0.00	→
Payments to Other Bodies	0	0	0	0	0.00	→
Other	0	0	0	0	0.00	→
Gross Expenditure	518	312	402	(116)	-0.22	↑
Income	(51)	(31)	(36)	15	0.29	↓
Net Expenditure	467	281	366	(101)	-0.22	↑

MONTH END 31 January 2023

Service Summary	Total Budget 2022/23	YTD Spend 2022/23	Forecast Spend 2022/23	Annual Variance 2022/23	RAG Status	
Education Development	£000	£000	£000	£000	%	
Employee	987	887	1,208	221	0.22	↓
Property	0	0	0	0	0.00	→
Transport and Plant	124	75	123	(1)	-0.01	↑
Supplies, Services and Admin	21	32	88	67	3.19	↓
Payments to Other Bodies	472	130	347	(125)	-0.26	↑
Other	0	0	0	0	0.00	→
Gross Expenditure	1,605	1,124	1,767	162	0.10	↓
Income	(158)	(271)	(357)	(199)	-1.26	↑
Net Expenditure	1,447	853	1,410	(36)	-0.03	↑
Raising Attainment - Primary	£000	£000	£000	£000	%	
Employee	817	566	817	0	0.00	→
Property	0	0	0	0	0.00	→
Transport and Plant	0	0	0	0	0.00	→
Supplies, Services and Admin	89	89	89	0	0.00	→
Payments to Other Bodies	5	5	5	0	0.00	→
Other	0	0	0	0	0.00	→
Gross Expenditure	911	660	911	0	0.00	→
Income	(911)	(660)	(911)	0	0.00	→
Net Expenditure	0	0	0	0	0.00	→
Raising Attainment - Secondary	£000	£000	£000	£000	%	
Employee	675	563	675	0	0.00	→
Property	0	0	0	0	0.00	→
Transport and Plant	0	1	0	0	0.00	→
Supplies, Services and Admin	3	3	3	0	0.00	→
Payments to Other Bodies	157	0	157	0	0.00	→
Other	0	0	0	0	0.00	→
Gross Expenditure	835	567	835	0	0.00	→
Income	(835)	(567)	(835)	0	0.00	→
Net Expenditure	0	0	0	0	0.00	→
Pupil Equity Fund	£000	£000	£000	£000	%	
Employee	2,641	2,074	2,641	0	0.00	→
Property	7	6	7	0	0.00	→
Transport and Plant	15	14	15	0	0.00	→
Supplies, Services and Admin	664	635	664	0	0.00	→
Payments to Other Bodies	54	52	54	0	0.00	→
Other	0	0	0	0	0.00	→
Gross Expenditure	3,381	2,781	3,381	0	0.00	→
Income	(3,381)	(2,781)	(3,381)	0	0.00	→
Net Expenditure	0	0	0	0	0.00	→
Creative Services	£000	£000	£000	£000	%	
Employee	744	569	709	(35)	-0.05	↑
Property	0	0	0	0	0.00	→
Transport and Plant	4	1	1	(3)	-0.75	↑
Supplies, Services and Admin	23	6	32	9	0.39	↓
Payments to Other Bodies	0	8	29	29	0.00	↓
Other	0	0	0	0	0.00	→
Gross Expenditure	771	584	771	0	0.00	→
Income	(129)	(114)	(134)	(5)	-0.04	↑
Net Expenditure	642	470	637	(5)	-0.01	↑

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2022/23  
ANALYSIS FOR VARIANCES OVER £50,000

APPENDIX 3

YEAR END DATE

31 January 2023

Budget Details	Variance Analysis					RAG Status
	Total Budget	Annual Spend	Variance			
	£000	£000	£000	%		
<b>Primary Schools (Laura Mason)</b>	31,914	31,025	(889)	-3%		↑
Service Description	This service area includes all Primary Schools.					
Main Issues / Reason for Variance	The budget was set before the delay to free school meal expansion was confirmed. As primaries 6 & 7 will now not be covered by universal free school meal provision from August 2022 income from school meals will be significantly above the budgeted target income (£225k). This offsets the reduction in school lets income (£15k) . There is also a favourable variance (£665k) against employee costs as the budget was set higher than expenditure would suggest and reduced expenditure from 3 days strike action has been recognised					
Mitigating Action	None necessary					
Anticipated Outcome	Favourable variance anticipated					
<b>Secondary Schools (Laura Mason)</b>	31,675	31,300	(374)	-1%		↑
Service Description	This service area includes all Secondary Schools.					
Main Issues / Reason for Variance	Income from sale of school meals is currently projected to be less than budgeted (£177k) while income from lets is also lower than expected (£104k). There is a favourable variance against employee costs caused in part by reduced expenditure from 3 days strike action.					
Mitigating Action	None necessary					
Anticipated Outcome	Favourable variance anticipated					

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2022/23  
ANALYSIS FOR VARIANCES OVER £50,000

APPENDIX 3

YEAR END DATE

31 January 2023

Budget Details	Variance Analysis				RAG Status
	Total Budget	Annual Spend	Variance		
	£000	£000	£000	%	
<b>Additional Support Needs (Claire Cusick)</b>	17,290	19,935	2,645	15%	↓
Service Description	This service area covers all ASN Services.				
Main Issues / Reason for Variance	The adverse variance within employee costs (£107k) is due to a combination of turnover targets not being achieved , a greater than expected pay award and greater staffing as part of our efforts to minimise external placements , all reduced partly by reduced expenditure from 3 days strike action. Payments to Other Bodies adverse variance is primarily due to Council's decision regarding the division of residential costs between WDC and HSCP exacerbated by the ongoing high demands on the Residential Placements Budget (£2.367m) - the number of residential placements is 6% higher (about 2 placements) than the average for 2021/22. Day placements are also over budget (£199k) as placements are on average about 6 greater than last year.				
Mitigating Action	The requirement for Residential Placements is demand-led and decisions are taken jointly with HSCP following an assessment of the best option for all concerned. However, the actual usage throughout the year will be reviewed regularly to identify where there is scope to reduce the number of placements.				
Anticipated Outcome	adverse variance anticipated				
<b>PPP (Laura Mason)</b>	15,420	15,536	116	1%	↓
Service Description	This service area includes Vale of Leven, Clydebank High and St Peter the Apostle High Schools and St Eunan's Primary School. The costs charged to this service are Property costs and the Unitary charge.				
Main Issues / Reason for Variance	There is an overspend because of the increased pressure over the year on gas costs (£57k) ,contract cleaning costs (£41k) and possible payments to BAM for banked hours/change notices (£16k).				
Mitigating Action	None possible				
Anticipated Outcome	An overspend is anticipated				

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2022/23  
ANALYSIS FOR VARIANCES OVER £50,000

APPENDIX 3

YEAR END DATE

31 January 2023

Budget Details	Variance Analysis				RAG Status
	Total Budget	Annual Spend	Variance		
	£000	£000	£000	%	
<b>Performance &amp; Improvement (Andrew Brown)</b>	467	366	(101)	-22%	↑
Service Description	This service covers the monitoring of policies and improvement on curriculum within Education.				
Main Issues / Reason for Variance	The reason for the favourable variance is the number of vacancies throughout the year				
Mitigating Action	none necessary				
Anticipated Outcome	A favourable variance is anticipated				

Efficiency reference	Efficiency Detail	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
	Reduce Teacher costs - 0.6 Consortium Secondary Schools	35,467	35,467	-	
		35,467	35,467	-	

MONTH END DATE

31 January 2023

PERIOD

10

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis					
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status		
Red										
Projects are forecast to be overspent and/or experience material delay to completion	2	25%	1,296	4%	2	25%	564	31%		
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0%	0	0%	0	0%	0	0%		
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	6	75%	30,330	96%	6	75%	1,270	69%		
TOTAL EXPENDITURE	8	100%	31,626	100%	8	100%	1,834	100%		
	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Slippage £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	30,200	1,296	30,200	(0)	2,910	564	800	(2,110)	(2,110)	0
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0	0	0	0	0	0	0	0	0
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	36,677	30,330	36,750	74	2,790	1,270	2,790	0	0	0
TOTAL EXPENDITURE	66,877	31,626	66,950	74	5,700	1,834	3,590	(2,110)	(2,110)	

WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME  
ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 6

PERIOD END DATE

31 January 2023

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Schools Estate Improvement Plan - next Phase - Faifley Campus						
Project Life Financials	29,450	659	2%	29,450	(0)	0%
Current Year Financials	2,797	563	20%	800	(1,997)	-71%
Project Description	Improvement of Schools Estate.					
Project Manager	Sharon Jump/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
<p>The next phase of the Schools Estate Improvement Plan involves the development of a new Campus provision in the Faifley area. WDC has been successful in securing funding from the Scottish Government Learning Estate Improvement Programme. SFT confirmed the indicative funding allocation for this project at £18.416m on the 4 May 2021, this will be received as a revenue stream over the 25 years of the Scottish Government financial support (subject to the Council adhering to the funding criteria). Site Options Appraisal has taken place and Members approved the recommendation to proceed with the new Faifley Campus on the St Joseph's site at Education Committee on 9th June 2021. The design team and main contractor have been appointed and the next phase will see the design development for the new Campus taking place. The statutory consultation process was launched in September 2021 and a report was brought back to the Educational Services committee in March 2022 concluding the process. RIBA Stage 2 Design development slightly behind programme but this will not have an impact on the overall Phase 1 completion date for the project.</p>						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Delivery of the project will be on time.						

Choices Programme - to assist young people who require additional support						
Project Life Financials	750	638	85%	750	0	0%
Current Year Financials	113	1	1%	0	(113)	-100%
Project Description	Bringing together Central Support Services which will include relocation					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End	31-Mar-23	Forecast End Date		31-Mar-23	
Main Issues / Reason for Variance						
A new contractor has been appointed and looking at the programme of works.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Project delivered on budget.						



PERIOD END DATE

31 January 2023

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
AV Equipment - Education						
Project Life Financials	1,110	244	22%	1,110	(0)	0%
Current Year Financials	441	56	13%	441	0	0%
Project Description	Purchase of AV Equipment for Education.					
Project Manager	David Jones/ Julie McGrogan					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End	31-Mar-29	Forecast End Date	31-Mar-29		
Main Issues / Reason for Variance						
Although there is re-profiling of budget caused mainly by the academic year starting several months after the financial year the project is still on track to be completed by the planned end date.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Purchase of AV Equipment for Education.						
Digital Inclusion						
Project Life Financials	376	335	89%	376	(0)	0%
Current Year Financials	41	0	0%	41	0	0%
Project Description	Increase the ratio of chrome book devices for most disadvantaged children					
Project Manager	David Jones/ Julie McGrogan					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Additional devices have been ordered to increase the ratio of devices to pupils as part of a commitment towards a 1:1 device ratio. The project is on track to be fully spent in 2022/2023.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Increase the Chromebook ratio for most disadvantaged children.						

WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME  
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 7

PERIOD END DATE

31 January 2023

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Schools Estate Improvement Plan						
Project Life Financials	20,241	15,280	75%	20,241	0	0%
Current Year Financials	1,005	464	46%	1,005	0	0%
Project Description	Improvement of Schools Estate.					
Project Manager	Sharon Jump/ Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End	31-Mar-24	Forecast End Date	31-Mar-24		
Main Issues / Reason for Variance						
Renton Campus: The overall construction is programmed to complete by 25 July 2022. (Previously April 2022 but re-programmed due to 13 week COVID-19 site closure). Phase 1 of the project was handed over on Monday 18 October 2021, with pupils returning to the new school campus on Wednesday 20 October 2021. Phase 2 on schedule to be handed over 25th July 2022. There is an acceleration of spend due to part retention being paid 2022/2023. St Mary's: anticipated commencement of MUGA is September 2022 which means new build kitchen will slip to June 2023. Pitch onsite September and dining hall will be July 2023 as cannot be onsite at the same time as pitch works. Additional ASN Provision: temporary accommodation for Choices will be in place by September and plans for rebuild extension ongoing. Additional scoping in respect of vacant space at Choices and former Riverside ELC ongoing. Skills School: scoping ongoing. Balloch Campus, Lomond Base, artificial grass installation is complete.						
Mitigating Action						
None required						
Anticipated Outcome						
Project delivered within budget and to the revised programme, following COVID-19.						

PERIOD END DATE

31 January 2023

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

#### Free School Meals

Project Life Financials	694	472	68%	694	0	0%
Current Year Financials	504	283	56%	504	0	0%
Project Description	Provision of Capital Funding from Scottish Government to implement free					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		

#### Main Issues / Reason for Variance

Project is complete other than snagging works which can only be completed when school is closed however project end date is still on target. Additional budget required in relation to electrical phasing which was unknown at the time of project inception.

#### Mitigating Action

None available at this time.

#### Anticipated Outcome

Project delivered within amended timescales.

#### Schools Estate Refurbishment Plan

Project Life Financials	5,508	5,508	100%	5,508	(0)	0%
Current Year Financials	3	3	98%	3	0	0%
Project Description	Completion of condition surveys has been carried out to identify works					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End	31-Mar-22	Forecast End Date	30-Apr-22		

#### Main Issues / Reason for Variance

Project complete and await final charges.

#### Mitigating Action

None required.

#### Anticipated Outcome

Project delivered on time and within budget

WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME  
ANALYSIS OF PROJECTS AT GREEN ALERT STATUS

APPENDIX 7

PERIOD END DATE

31 January 2023

PERIOD

10

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Early Years Early Learning and Childcare Funding						
Project Life Financials	8,748	8,490	97%	8,822	74	1%
Current Year Financials	795	464	58%	795	(0)	0%
Project Description	Early learning and childcare funding awarded to West Dunbartonshire					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Works progressing and budget spend anticipated in 2022/2023.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
The project will be completed to deliver the requirements of the Early Years expansion plans.						