

## **West Dunbartonshire Council**

### **Report by the Executive Director of Educational Services**

**Tendering Committee: 18 June 2008**

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**Subject: Mainstream School Transport - Contracts Arranged for West Dunbartonshire Council by Strathclyde Partnership for Transport (SPT)**

#### **1. Purpose of Report**

- 1.1** To present to the Tendering Committee for noting contracts to be awarded for sums not exceeding £30,000.
- 1.2** To present to the Tendering Committee for approval, contracts to be awarded for sums exceeding £30,000.

#### **2. Background**

- 2.1** In the report of the Education and Lifelong Learning Committee on 14 November 2007, the Committee agreed to change a policy to allow parents a choice as to whether their children should continue to travel by train, or should be issued with bus passes.
- 2.2** In the report by the Executive Director of Educational Services on school transport to the Education and Lifelong Learning Committee of 16 January 2008 the Director sought and was granted approval to make the necessary arrangements to secure mainstream contracts for session 2008/2009, and in some instances up until session 2012/2013.
- 2.3** It should be noted that 31 contracts were advertised and bids were received for 27 contracts of which 22 were approved for award at January's Education and Lifelong Learning Committee. There were no bids received for 4 contracts including the Resource Tender for a change of mode of transport. The closing date for the re-advertised contracts was April 2008. The Council has now been notified of the outcome of the re-advertised bids. The bids require to be submitted to the Tendering Committee to allow the contracts to be awarded before the start of the new school session.
- 2.4** Members will be aware that in the Standing Orders for West Dunbartonshire Council, it is stated that:
  - a) contracts for sums not exceeding £30,000 may be awarded by the appropriate Executive Director;
  - b) contracts for sums exceeding £30,000 require to be submitted to the appropriate Committee for approval.

### **3. List of Contracts**

**3.1** The list of contracts is attached. It is recommended that all contracts are awarded for a maximum of 3 years. It presents separately:-

- a) those for sums not exceeding £30,000 for the information of Members (Appendix I);
- b) those for sums exceeding £30,000 for Members approval (Appendix II).

**3.2** Resource tendering is based on a submission of prices for a specified period and/or of a specified type/size of vehicle with only a general description of the specific journeys to be carried out. The method provides the Council with the flexibility required to minimise disruption and administration of the new policy.

**3.3** Pupils at St Andrew's High School, Clydebank High School and Our Lady and St Patrick's High School currently travel to school by train; there are currently 5 separate contracts in place to carry 350 children. The parents of 156 pupils out of 350 have indicated their preference for travel by bus instead of rail.

**3.4** The award of contracts will be subject to meeting the terms and conditions as stated in the Conditions of Contract.

### **4. Personnel Issues**

**4.1** No implications.

### **5. Financial Implications**

**5.1** As noted in appendices.

### **6. Risk Assessment**

**6.1** Contracts require to be agreed at this time in order to allow the service to be provided next school session. Failure to agree the awarding of the contracts would lead to an inability to deliver a school transport service from August 2008.

### **7. Recommendations**

**7.1** It is recommended that:

- (a) The Tendering Committee notes for information those contracts to be awarded in conjunction with Strathclyde Partnership for Transport for sums not exceeding £30,000 as detailed in Appendix 1;

- (b) The Tendering Committee approves the acceptance of those contracts to be awarded in conjunction with Strathclyde Partnership for Transport exceeding £30,000 as listed in Appendix II.

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Terry Lanagan  
Executive Director of Educational Services

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**Person to Contact:** Lynn Townsend, Head of Service (Support) Educational Services, Garshake Road, Dumbarton G82 3PU, tel no: 01389 – 737387  
e-mail: [lynn.townsend@west-dunbarton.gov.uk](mailto:lynn.townsend@west-dunbarton.gov.uk)

**Background Papers:** No background papers

**Wards Affected:** All wards affected

## APPENDIX I

### WEST DUNBARTONSHIRE COUNCIL DEPARTMENT OF EDUCATIONAL SERVICES

#### MAINSTREAM SCHOOL TRANSPORT

#### SUMMARY OF SUCCESSFUL TENDERS 2008/2009, 2009/2010, 2010/2011

Contracts for sums not exceeding £30,000 for noting by the Tendering Committee.

<u>CONTRACTOR</u>	<u>CONTRACT NUMBER</u>	<u>VALUE OF CONTRACT*</u>	<u>DURATION OF CONTRACT**</u>
Isobel Allan	8135B2	£3,135	3 Years
<b>TOTAL VALUE OF CONTRACT</b>		<b>£3,135</b>	
Margaret Kay	8127L2	£3,135	3 Years
<b>TOTAL VALUE OF CONTRACT</b>		<b>£3,135</b>	
Leven Taxis	8130K	£9,990	3 Years
<b>TOTAL VALUE OF CONTRACT</b>		<b>£9,990</b>	

\* This figure represents the maximum contract value over the maximum contract duration.

\*\* This represents the maximum duration of the contract.

## APPENDIX II

### WEST DUNBARTONSHIRE COUNCIL DEPARTMENT OF EDUCATIONAL SERVICES

#### MAINSTREAM SCHOOL TRANSPORT

#### SUMMARY OF SUCCESSFUL TENDERS 2008/2009, 2009/10, 2010/2011

Contracts for sums exceeding £30,000 for the approval of the Tendering Committee.

<b><u>CONTRACTOR</u></b>	<b><u>CONTRACT NUMBER</u></b>	<b><u>VALUE OF CONTRACT*</u></b>	<b><u>DURATION OF CONTRACT**</u></b>
First Glasgow (Service Buses)	2000A	£59,280	3 Years
<b>TOTAL VALUE OF CONTRACT</b>		<b>£ 59,280</b>	

\* This figure represents the maximum contract value over the maximum contract duration.

\*\* This represents the maximum duration of the contract.