

**WEST DUNBARTONSHIRE COUNCIL**  
**Council Offices, Garshake Road, Dumbarton G82 3PU**

8 September 2011

**MEETING: LOCAL NEGOTIATING COMMITTEE  
FOR TEACHERS (ANNUAL GENERAL MEETING)**

**TUESDAY 20 SEPTEMBER 2011 at 10.00 A.M.  
MEETING ROOM 2  
FIRST FLOOR  
COUNCIL OFFICES  
GARSHAKE ROAD  
DUMBARTON**

Dear Sir/Madam

Please attend the Annual General Meeting of the Local Negotiating Committee for Teachers to be held in Meeting Room 2, First Floor, Council Offices, Garshake Road, Dumbarton on Tuesday, 20 September 2011 at 10.00 a.m.

The business is shown on the enclosed Agenda.

Yours faithfully

**DAVID McMILLAN**

Chief Executive

**Distribution List:**

Councillor J. McColl (Vice-Chair)  
Councillor G. Black  
Councillor D. McAllister  
Councillor M. Smillie  
Terry Lanagan, Executive Director of Educational Services  
Laura Mason, Head of Service (Quality), Educational Services  
Graham Hutton, Head Teacher, Dumbarton Academy  
Julie McGroggan, Head Teacher, St Michael's Primary School  
Josephine McDaid, E.I.S. (Chair)  
Stewart Paterson, Teachers' Convener, E.I.S.  
Janice Wardrop, E.I.S.  
Olean Allison, E.I.S.  
Michael Dolan, E.I.S.  
Gavin Corrigan, E.I.S.  
Karen Jakeman, E.I.S.  
Alex McEwan, S.S.T.A.

**For information:**

All other Councillors  
Chief Executive

**Adviser:**

Lachlan Bradley, E.I.S.

**Substitutes:**

James Halfpenny, E.I.S.  
Alistair Kennedy, S.S.T.A.  
Margaret Mackay, Quality Improvement Officer, Educational Services  
Geraldine Lyden, Human Resources Business Partner, Educational Services

**LOCAL NEGOTIATING COMMITTEE  
FOR TEACHERS**

**TUESDAY, 20 SEPTEMBER 2011**

**AGENDA**

**1. APOLOGIES**

**2. MEMBERSHIP**

In accordance with Paragraph 6 of the Local Recognition and Procedure Agreement, the Committee is asked to note that the membership of the Local Negotiating Committee for Teachers (LNCT) for 2011/2012 will be as follows:-

**Teachers' Side**

**Members:** Stewart Paterson, Teachers' Convener, E.I.S.; Josephine McDaid, E.I.S. (Vice-Chair); Janice Wardrop, E.I.S.; Olean Allison, E.I.S.; Michael Dolan, E.I.S.; Gavin Corrigan, E.I.S.; Karen Jakeman, E.I.S.; and Alex McEwan, S.S.T.A.

**Substitutes for any member of the Teachers' Side:** James Halfpenny, E.I.S.; and Alistair Kennedy, S.S.T.A.

**Adviser:** Lachlan Bradley, E.I.S. Area Officer.

**Management Side**

**Members:** Councillor Jonathan McColl (Chair); Councillor George Black; Councillor Douglas McAllister; Councillor May Smillie; Terry Lanagan, Executive Director of Educational Services; Laura Mason, Head of Service (Quality), Educational Services; Graham Hutton, Head Teacher, Dumbarton Academy; and Julie McGrogan, Head Teacher, St Michael's Primary School.

**Substitutes:** Geraldine Lyden, Human Resources Business Partner, Educational Services; and Margaret Mackay, Quality Improvement Officer, Educational Services.

**3. CHAIR AND VICE-CHAIR**

In accordance with Paragraph 9 of the Local Recognition and Procedure Agreement, the Committee is asked to note that in this, the ninth year of the LNCT, Councillor Jonathan McColl will assume the Chair for the Management Side and Josephine McDaid, E.I.S., will assume the position of Vice-Chair for the Teachers' Side.

**4. MINUTES OF PREVIOUS MEETING**

Submit, for approval as a correct record, the Minutes of Meeting of the Local Negotiating Committee for Teachers held on 24 May 2011.

**5. ENGAGEMENT OF SHORT TERM SUPPLY & FIXED TERM TEMPORARY CONTRACTS GUIDANCE TO SCHOOLS**

Submit report by the Joint Secretary, Teachers' Side, LNCT seeking agreement on the engagement and payment of Supply Teachers who are engaged to teach in West Dunbartonshire.

**6. ANNUAL LEAVE AND SCHOOL CLOSURE DAYS**

Submit report by the Joint Secretary, Teachers' Side, LNCT seeking agreement on the proposed annual leave days and school closure days allocated for Teachers and Associated Professionals.

**7. PROGRAMME OF MEETINGS**

The LNCT is requested to consider setting dates for future meetings. Members are asked to note that the LNCT normally meets during the following months: December, March, May/June and September (Annual General Meeting).

For information on the above agenda please contact Scott Kelly, Committee Officer, Legal, Democratic and Regulatory Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737220.  
Email: [scott.kelly@west-dunbarton.gov.uk](mailto:scott.kelly@west-dunbarton.gov.uk)