

# ***Agenda***

## ***Community Alliance***

**Date:** *Thursday, 19 April 2018*

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**Time:** *10:00*

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**Venue:** *Committee Room 2, Council Offices, Garshake Road,  
Dumbarton*

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**Contact:** *Craig Stewart, Committee Officer  
Tel: 01389 737251 [craig.stewart@west-dunbarton.gov.uk](mailto:craig.stewart@west-dunbarton.gov.uk)*

*Dear Member*

*Please attend a meeting of the Community Alliance as detailed above. The business is shown on the attached agenda.*

*Yours faithfully*

***JOYCE WHITE***

*Chief Executive*

***Distribution:***

*Anne MacDougall, Chair*

***Community Representatives and Voluntary Sector Members***

***Elected Members:-***

*Councillor C McAllister (Vice-Chair)*

*Councillor J Millar*

*Councillor S Page*

*All other Councillors for information*

*Date of issue: 6 April 2018*

## COMMUNITY ALLIANCE

THURSDAY, 19 APRIL 2018

### AGENDA

<u>Anticipated Times</u>		<u>Item</u>	<u>Pages</u>
	<b>1</b>	<b>APOLOGIES</b>	
	<b>2</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>10.05</b>	<b>3</b>	<b>MINUTES OF PREVIOUS MEETING (9 August 2017)</b>	<b>5 – 8</b>
<b>10.10</b>	<b>4</b>	<b>COMMUNITY BUDGET – PHASE 3 UPDATE</b>	<b>9 – 20</b>
		<i>Submit report by the Strategic Lead – Housing &amp; Employability providing a summary of Phase 3 of community budgeting in West Dunbartonshire.</i>	
<b>10.20</b>	<b>5</b>	<b>DELIVERY OF LOCAL POLICE AND FIRE PLANS – QUARTER 3</b>	<b>21 – 48</b>
		<i>Submit report by the Divisional Commander, Police Scotland and Local Senior Officer, Scottish Fire &amp; Rescue Service providing an update on activity in quarter three from both the Local Police Plan and Local Fire Plan.</i>	
<b>10.45</b>	<b>6</b>	<b>DELIVERY &amp; IMPROVEMENT GROUP - ACTION PLANS</b>	<b>49 – 68</b>
		<i>Submit report by the Delivery &amp; Improvement Group Chairs providing an update on progress on Delivery &amp; Improvement Group (DIG) action plan activity against agreed local outcomes on Flourishing, Safe and Nurtured West Dunbartonshire.</i>	

<b>11.00</b>	<b>7</b>	<b>UNIVERSAL CREDIT FULL SERVICE</b>	<b>69 – 74</b>
		<i>Submit report by the Strategic Lead – Housing and Employability providing an update on the proposed change, which includes an illustration of the emerging challenges and an indication of our preparations to address the various challenges emerging as a result.</i>	
<b>11.20</b>	<b>8</b>	<b>YOUR PLACE, YOUR PLAN: PROGRESS UPDATE</b>	<b>75 – 78</b>
		<i>Submit report by the Flourishing Delivery &amp; Improvement Group providing an update on progress made in establishing the Your Place, Your Plan workstream.</i>	
<b>11.25</b>	<b>9</b>	<b>DEVELOPING THE COMMUNITY ALLIANCE</b>	<b>79 – 87</b>
		<i>Submit report by the Community Alliance Chair providing an update on the future development of the Community Alliance.</i>	
<b>11.55</b>	<b>10</b>	<b>QUESTIONS FROM THE PUBLIC GALLERY</b>	
		<i>Members of the public are invited to ask questions of officers during the Open Forum Session.</i>	
	<b>11</b>	<b>FUTURE MEETING DATES OF THE COMMUNITY ALLIANCE</b>	
		<ul style="list-style-type: none"> <li>• <b>10am on Thu, 19 July 2018 in New Council Offices, Church St., Dumbarton</b></li> <li>• <b>2pm on Thu, 18 October 2018 in New Council Offices, Church St., Dumbarton</b></li> <li>• <b>10am on Thu, 17 January 2019 in New Council Offices, Church St., Dumbarton</b></li> </ul>	
<b>12 noon</b>		<b>Meeting close</b>	

## COMMUNITY ALLIANCE

At a Meeting of the Community Alliance held in Committee Room 3, Council Offices, Garshake Road, Dumbarton on Wednesday, 9 August 2017 at 2.05 p.m.

**Present:** Anne MacDougall, Chair; Councillors Caroline McAllister and Sally Page; Rhona Young\*, Clydebank Seniors Forum; Neil Etherington, HSCP Locality Engagement Network; Hope Robertson, Clydebank Asbestos Group; Gillian Kirkwood\*, Ysort-it; John Redpath and Gilbert Howatson, Community Councils' Forum; and Haji Munir\*, West Dunbartonshire Minority Ethnic Association.

\* Attended later in the meeting.

**Attending:** Peter Barry, Strategic Lead – Housing and Employability; Amanda Coulthard, Corporate and Community Planning Manager; Suzanne Greer, Community Planning Co-ordinator; Wendy Jack, Planning and Improvement Manager, West Dunbartonshire Health & Social Care Partnership; and Craig Stewart, Committee Officer.

**Also Attending:** Stuart McLean, Group Manager, Scottish Fire & Rescue Service (SFRS), John Hainey, Linnvale and Drumry Community Council and Councillor Diane Docherty

**Apologies:** Apologies were intimated on behalf of Councillor Martin Rooney; Angela Wilson, Strategic Director – Transformation & Public Service Reform; Chief Superintendent Hazel Hendren, Divisional Commander, Police Scotland and Barbara Barnes, Health & Social Care Partnership (HSCP) Locality Engagement Network.

**Ms Anne MacDougall in the Chair**

## WELCOME AND INTRODUCTIONS

Ms Anne MacDougall, Chair, welcomed everyone to the first meeting of the Community Alliance since the local government elections in May, and introductions were then given.

## **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

## **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Community Alliance held on 1 March 2017 were submitted and approved as a correct record.

## **COMMUNITY BUDGET – PHASE 2 UPDATE**

A report was submitted by the Corporate and Community Planning Manager providing an overview of phase 2 of community budgeting across West Dunbartonshire.

After discussion and having heard the Corporate and Community Planning Manager in further explanation and in answer to Members' questions, the Alliance agreed to note the content of the report.

Note: Gillian Kirkwood and Haji Munir entered the meeting during consideration of the above item.

## **DEVELOPMENT OF THE LOCAL OUTCOME IMPROVEMENT PLAN**

A report was submitted by the Corporate and Community Planning Manager providing an update on the recent public consultation activity in support of ongoing actions to develop the Local Outcome Improvement Plan 2017-2027.

After discussion and having heard the Corporate and Community Planning Manager in further explanation, the Alliance agreed to note the content of the report.

## **COMMUNITY PLANNING WEST DUNBARTONSHIRE UPDATE**

A report was submitted by the Corporate and Community Planning Manager providing an update on the range of issues, projects and initiatives currently underway within the partnership.

After discussion and having heard the Corporate and Community Planning Manager and Strategic Lead – Housing and Employability in further explanation of the report and in answer to Members' questions, the Alliance agreed:-

- (1) having heard Anne MacDougall, Chair, to confirm that a presentation on Men's Shed would be given by Neil Etherington to the November meeting of

the Community Alliance with a presentation given by the Leisure Trust to the subsequent meeting of the Community Alliance; and

- (2) otherwise to note the content of the report and the terms of the discussion that had taken place in respect of this matter.

Note: Rhona Young entered the meeting during consideration of the above item.

### **LOCAL PLANS – PROGRESS & SCRUTINY**

A report was submitted by the Corporate and Community Planning providing an update on 2016/17 year end progress on delivery of a range of local priority plans, i.e. Local Police Plan, Local Fire Plan and Delivery & Improvement Group (DIG) action plans.

After discussion and having heard the Corporate and Community Planning Manager, Strategic Lead – Housing and Employability and relevant officers in further explanation and in answer to Members' questions, the Alliance agreed:-

- (1) having heard Group Manager Stuart McLean, Scottish Fire & Rescue Service, in respect of the Local Fire Plan – 2016/17 year-end report, to note the comprehensive content of the report and the helpful analysis behind the statistical data contained within; and
- (2) otherwise to note the content of the report and the terms of the discussion that had taken place in respect of this matter.

### **COMMUNITY ALLIANCE DEVELOPMENT**

A group discussion was led by Anne McDougall, Chair. As part of the discussion, Members discussed, amongst other things, how best to widen the membership to try and ensure that it was reaching representative organisations/groups, whilst staying true to its strategic aims.

After discussion and having heard Anne MacDougall, Chair, and the Corporate & Community Planning Manager in elaboration and in answer to Members' questions, the Alliance agreed:-

- (1) to note the ongoing review of membership of the Community Alliance and the update given in this regard;
- (2) that it would be helpful for a Development session to be organised for the Community Alliance which would explore how best to engage community interest, including how best to engage with young people and ensure that the Alliance maintains a strategic role while supporting community representatives; and

- (3) to note that at the Development session, referred to at (2) above, an opportunity would also be given to discuss membership and consider other groups/organisations who should be present to ensure that the Community Alliance is as representative as possible. An opportunity would also be given to discuss the preferred meeting day and time to try and ensure that as many community representatives as possible could attend meetings.

### **QUESTIONS FROM THE PUBLIC GALLERY**

It was noted that there was no questions from the public gallery.

### **CLOSING REMARKS**

John Hainey raised the issue of a professional BMX track that was being developed in Glasgow, under the auspices of Glasgow Life, and considered how this may impact on West Dunbartonshire. It was agreed that support/improvements to the BMX track located in Drumry, Clydebank could possibly be taken forward when the West Dunbartonshire Leisure Trust gives its presentation to a future meeting of the Alliance.

The meeting closed at 3.57 p.m.





Report by the Strategic Lead – Housing & Employability

Community Alliance

Thursday 19 April 2018

**Subject: Community Budget – Phase 3 Update**

**1. Purpose**

- 1.1** The purpose of the report is to provide Alliance members with a summary of phase 3 of community budgeting in West Dunbartonshire.

**2. Recommendations**

- 2.1** Alliance members are asked to note the content of the report.

**3. Background**

- 3.1** As has previously been reported, West Dunbartonshire Council allocated £1m of capital investment in February 2016 to support delivery of Your Community across West Dunbartonshire covering financial years 2016/17 and 2017/18. It was agreed that a proportion of this money, £425,000, would be used to fund an approach to participative budgeting in the area. The remaining £575,000 is being utilised as an improvement fund for issues highlighted through community walk rounds and local surveys. This improvement fund is overseen by the Your Community Strategic Steering group.
- 3.2** The first round of community budgeting was delivered over November 2016, with £25,000 was available in each community council area and bids of up to £2,000 per bid accepted. 87 applications were received and 76 groups were able to present their ideas at one of 8 local voting evenings held in November. 350 residents came along to the events to support local activity in their area and participated in the allocation of over £90,000 of funding (split between capital and revenue allocation).
- 3.3** Phase 2 of community budgeting took place over spring 2017, with initial awareness raising in February and voting events concluding in early June.. Of almost 100 applications received, 72 groups presented at events and 62 projects were funded to a total of £311,000 in phase 2.

- 3.4 Based on feedback from participants in phase 1, a number of changes were made for delivery of phase 2. This included a relaxing of voting eligibility, lowering voting age and increasing the amount groups could apply for in funding. In response to feedback from the previous phase, plans were also put in place to allow residents who couldn't attend voting events to vote in advance.

#### **4. Main Issues**

- 4.1 Phase 3 of community budgeting began in November 2017, and concluded with a voting event in early February 2018. Learning from previous phases informed the advertising and targeted mailing for this final phase of community budgeting. The communities team offered telephone and face to face guidance and support to a range of organisations looking to apply to this final phase of community budgeting.
- 4.2 Learning from phases 1 and 2 of community budgeting and advice from the national support agency – PB Partners, informed the final phase of community budgeting. This was also informed by input from Community Alliance members at the development session held in November 2017.
- 4.3 Based on the feedback received on the voting process for phase two, a revised approach was designed for phase 3 voting. Many residents and participants fed back frustrations on how the voting in advance approach had worked for phase 2, which reflected the experience of the team also. To make the process more transparent and equitable, survey monkey was used to capture all online votes for phase 3.
- 4.4 Many participants in phases 1 and 2 of community budgeting have reported that one of the real benefits of community budgeting has been making connections with other groups, either those working in the same neighbourhood or those doing similar things. To further support this focus on connections, the phase 3 voting event formed part of the annual community conference – 'Making Connections'. This allowed significantly more time for networking and awareness raising from groups.
- 4.5 A total of 81 applications were received for phase 3, with 56 projects going forward to voting. Details of the 56 projects were published on survey monkey to allow online votes to be captured. Online voting was closed at 12 noon on the day of the community conference and votes cast online captured ahead of voting opening at the event itself.
- 4.6 The event was well attended with over 200 residents confirmed to attend in advance. Each project had an information poster prepared which detailed the funding being requested and what it could be used for. In addition, a number of organisations had stalls and information tables set up to share details of their groups. This networking session formed the first half of the conference. Following lunch attendees were invited to vote for their 5 top projects from the 56 available.

- 4.7** Details of the projects who were successful in securing funding is attached to this report as appendix 1. As in previous phases, votes were raked from highest to lowest and funding allocated until the balance available was fully committed. However following the event a few groups have revised down the total amount of funding required, allowing a number of additional groups to receive funding in line with the votes. Those projects unsuccessful are listed in appendix 2.
- 4.8** Feedback from the conference event highlighted the benefits of hosting a networking focused event like this, and also holding an event of this nature on a Saturday afternoon to make it more accessible. However many attendees felt that the format of the voting session itself did not work well. Access to the voting posters was challenging, with many attendees attempting to vote at once. In addition some attendees were able to collect multiple voting stickers, which would have allowed them to cast more than the 5 votes allocated per person.
- 4.9** The learning and feedback from all three phases of community budgeting will now be used to inform a final evaluation report to be presented to the May meeting of Community Planning West Dunbartonshire. This evaluation report will also inform any future participative budgeting approaches or methodology used by Council.
- 4.10** All feedback received by residents and participants in community budgeting to date has been helpful in refining the approach and ensuring any future model is best suited to local needs. This is particularly true of the feedback received on the areas which could be further improved or refined. However its important to highlight the key success of community budgeting in that over £450,000 of investment has been made in local West Dunbartonshire organisations.

## **5. People Implications**

- 5.1** None, all activity is delivered through existing team and partner capacity.

## **6. Financial Implications**

- 6.1** Projects funded to date will be fully funded from the £425,000 capital and £60,000 revenue allocation made available for community budgeting. All available budget from the initial capital investment has now been allocated.

## **7. Risk Analysis**

- 7.1** As outlined previously there is an increasing drive nationally for community planning partners to work at an increased pace to deliver outcomes for communities. The Community Empowerment (Scotland) Act sets a clear direction for involvement of communities in the design and delivery of services.

**7.2** Community budgeting allows the partnership to work with communities to build capacity and resilience.

## **8. Equalities Impact Assessment (EIA)**

**8.1** An EIA is not required as this is a progress update on existing activities.

## **9 Consultation**

**9.1** This is an update on areas of work. Consultation has been carried out to inform this approach.

## **10. Strategic Assessment**

**10.1** Progressing work as outlined in this report ensures CPWD can deliver on the outcomes set in the Local Outcome improvement Plan.

Peter Barry  
Strategic Lead – Housing & Employability

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**Person to Contact:** Amanda Coulthard  
[Amanda.coulthard@west-dunbarton.gov.uk](mailto:Amanda.coulthard@west-dunbarton.gov.uk)

**Appendices:** Appendix 1 – Community Budgeting phase three allocation breakdown  
Appendix 2 – community budgeting phase three unsuccessful projects

**Background Papers:** None

**Wards Affected:** All

## COMMUNITY BUDGETING PHASE 3 RESULTS

### Successful Projects

Who we are:	What will we do:	Votes (online)	Votes (event)	Total votes
West Dunbartonshire Community Foodshare	Convert our Charity van to a refrigerated van, to enable us to increase the amount of fresh food we can collect and redistribute to those experiencing poverty within West Dunbartonshire	2485	23	2508
Clydebank Disability Group	Purchase digital equipment & resources to gather information and research on activities related to physical or mental disability	1424	31	1455
Vale of Leven Autism & Asperger's Forum	Purchase furniture, equipment & resources to create a resource room and lending library	1330	39	1369
Epilepsy Support Group	To purchase digital and hospitality equipment to allow us to promote the services of our project and raise awareness of Epilepsy in our community.	1198	33	1231
Wee Scottish Art Group	Purchase equipment to create Art & Craft Community Workshops.	1088	11	1099
Renton Craigandro (pavilion)	Upgrade the facilities at the pavilion to allow adequate changing, toilet, shower and kitchen facilities	910	0	910
Renton Craigandro (garden)	Purchase equipment for the Community Garden to bring the community together at allotment area to be used to grow food for the local community foodbanks	874	4	878

Men's Shed	Purchase various building materials to upgrade the interior walls of the men's shed in Clydebank	770	45	815
Awestruck	Purchase digital, musical & hospitality resources for our new Arts & Youth project due to open soon in Clydebank Shopping Centre	765	37	802
Clydebank Crime Prevention Panel	Purchase of IT equipment to support the work of the group and the reach in to the community	743	25	768
Dumbarton Youth Football League	Purchase storage containers to secure newly purchased football goals and equipment at newly formed hub sites in Dumbarton, Alexandria and Clydebank	752	7	759
Dalmuir Out of School Care	Purchase of play equipment to support the development of young people using out of school care in Dalmuir	652	57	709
Loch Lomond Rugby Club	Provide building material & equipment to upgrade our clubhouse for local teenagers	700	6	706
Clydebank Music society	Enhance the building we meet in and make it more useable for our wide range of members, from school age to elderly	644	3	647
St Mary's Parent Council	Replace table and chairs for events in the school to benefit pupils, parents and wider community.	598	22	620

Benview Resource Centre	Purchase furniture & equipment for our kitchen to allow us to offer intergenerational work & opportunities to our clients using our lunch clubs	584	2	586
Linnvale Lifelong Learners	Purchase of equipment to support the learners in the group to continue developing craft and technology skills	518	57	575
Friends of Levensgrove	Purchase of equipment to create a putting green in Levensgrove park	543	28	571
Clyde Shopmobility	Purchase tools and equipment to run a pilot repair service for our volunteers to train themselves and others in the maintenance of mobility equipment	548	13	561
St Michael's Parent Council	Regenerate a grass area of the playground to allow safe play	550	5	555
Glen Lusset Scouts	Undertake building and repair work to the scout hall	532	13	545
Tullochan	Purchase equipment & furnishings to create a family hub offering a training kitchen for young people & families to develop skills and deliver healthy cooking sessions.	543	1	544
Renton Community Development Trust	Purchase equipment to upgrade the Community Hall	490	4	494
St Joseph Parent Council	Install outdoor education facilities into the school grounds that can be accessed by the community to improve the health of the pupils and the wider community	479	6	485

Westbridgend Hall Development Assoc	Purchase a range of digital and outdoor equipment to bring people together and gather views on development of a new Community Hall	421	23	444
Crafters Group of Park Road.	To purchase materials and equipment to support our crafting activities	407	25	432
* 1777 Dumbarton Squadron	Buy computer equipment to enable the cadets to train in the practicalities of powered flight on regular basis	414	2	416
*Clydesider Creative	To purchase digital equipment and resources to run Citizen Journalism volunteer development and training	387	27	414
*Lomond Community Garden	The Installation of an accessible Portable Site toilet	400	12	412
*The Lennox & Argyle Battalion of Boys Brigade	Upgrade the heating system in our Battalion hall for the benefit of those using the hall	387	4	391

\*these projects have been funded following changes in awards of funding after the event on 3<sup>rd</sup> February



## COMMUNITY BUDGETING PHASE 3 RESULTS

### Unsuccessful Projects

Who we are:	What will we do:	Votes (online)	Votes (event)	Total votes
Inclusive Images	Purchase Digital Equipment to enable us to run Free Photography For Fun & Advanced Technical Photography Workshops	356	28	384
AOK	Hold a photography exhibition as a reminder of the rich heritage of Old Kilpatrick and will encourage sharing memories	351	11	362

Advisory Group Dunbartonshire	Purchase wheelchair accessible equipment and tools for garden area to support residents who wish to grow their own fruit and veg	352	4	356
Rock Community Church (Café)	Purchase equipment and renovate Phoenix Centre to provide a Community Café	337	3	340
Bellsmyre Digital Community	Purchase a wide range of equipment which will support a wide range of age groups and local organisations through a wide range of services. This upgrade will support those who come to our clubs and classes	324	13	337
Bellsmyre Astronomy	Purchase a telescope shed that will serve as an observatory and further equipment to enhance the understanding of astronomy and attract more members of the community to enjoy	323	7	330

Gartocharn Toddlers	Create a village garden which would give the children a safe area to play. To include wall repair, benches and tables	326	4	330
Made with Love JMJ	Extend the community café aspect of the project by installing new lights and electrics into the hall	299	18	317
Skapade	Run a 5 day half-term club for budding DJs and music producers on 'How to DJ and make your own music'	299	18	317
Mad Hatters	Purchase safety equipment to ensure members of the group can perform and have adequate material to rehearse and put on regular performances	283	31	314
Firecloud	Purchase sound and light equipment do year-round outreach for community education programme & train local people in sound and light production skills through 'Crew School'.	276	16	292

Dalreoch Primary Parent Council	Development of more outdoor education opportunities around growing of fruit and opportunities to observe wildlife which helps teach life cycles within the science curriculum	271	3	274
Bellsmyre Digital Photography Club	Purchase Cameras and equipment so members of the club will benefit from being able to develop their photographs skills, by learning how to work with both digital cameras and with SRL	262	9	271
Knowes Housing Association	Purchase equipment to undertake a series of Photographic workshops specifically aimed at 16 to 19 year olds	270	0	270
Rock Community	To purchase various pieces of sports equipment to provide fitness classes from the Phoenix Centre	252	3	255

Church (Fitness)				
The B Flats	Purchase a piano to benefit all our residents equipment	192	13	205
Kilmaronock Millennium Association	Purchase and install 24 Solar PV panels onto the roof of the Millennium Hall.	177	4	181
Old Whitecrook TRA	Purchase building materials and labour to improve the appearance of the community back court areas	164	12	176
Lomond Radio Club	Improve our existing aerial system, which will enable us to run training events on three levels more effectively	150	5	155

Isaro Social Integration Network	Purchase of digital equipment for our drop-in and the after-school club	140	9	149
CATRA	Purchase equipment and install raised beds to benefit the full community by making the place look more attractive and inviting	123	2	125
South Drumry TRA	Purchase necessary supplies to install a community garden in Bedford Ave & around Onslow Road Hall	94	7	101
South Drumry Neighbourhood Association	Improve the appearance of the hall and encourage further use for community groups	85	7	92
Overburn &	Purchase equipment for the local pitch area to make it look more attractive and	83	5	88

Townhead TRA	ensure the community will benefit from the pitch			
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## COMMUNITY PLANNING WEST DUNBARTONSHIRE

**Report by the Divisional Commander, Police Scotland and Local Senior Officer, Scottish Fire & Rescue Service**

**Community Alliance – 19 March 2018**

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**Subject: Delivery of Local Police and Fire Plans – Quarter 3**

### **1. Purpose**

- 1.1** The purpose of this report is to provide members of Community Alliance with an update on activity in quarter three from both the Local Police Plan and Local Fire Plan.

### **2. Recommendations**

- 2.1** It is recommended that the management group note the update given on progress against both plans.

### **3. Background**

- 3.1** As part of the Police & Fire Reform (Scotland) Act 2013 new arrangements were put in place for local scrutiny and engagement. These arrangements place a requirement on Local Authorities to scrutinise local police and fire and rescue services. In West Dunbartonshire, as with many Local Authorities, a decision was taken to transfer this accountability to the Community Planning Partnership.
- 3.2** In addition to reporting through Community Planning West Dunbartonshire, the quarterly performance reports are also presented to members of Community Alliance. This important engagement ensures community representatives are aware of police and fire activity and strategic priorities and gives additional opportunities for meaningful engagement and feedback to be sought.

### **4. Main Issues**

#### Local Police Plan

- 4.1** The report attached at appendix 1 details performance against the local police plan for 2017/18, covering the period October – December 2017 (quarter 3). The content focuses on performance against local police priorities such as violence, disorder and anti-social behaviour, public protection, and acquisitive crime.

- 4.2 The report details a continued downward trend across total number of group 1-7 crimes in West Dunbartonshire. Crimes involving 'serious' violence are reduced by 6.4% compared to the same period of 2016/17, along with a noticeable reduction in serious assaults and robberies.
- 4.3 The report also highlights a continued downward trend in crimes involving lower level violence and anti-social behaviour, though public reported complaints related to disorder remained higher than the same period in previous years.

#### Local Fire Plan

- 4.4 Scottish Fire & Rescue Services (SFRS) for West Dunbartonshire report on performance against key local priorities on a quarterly basis. The report attached at appendix 2 details the SFRS performance in quarter 3, covering the period 1st July to 31st December 2017.
- 4.5 The progress report details performance against the key local priorities detailed in the local fire plan for West Dunbartonshire and shows trends over time for these priorities.
- 4.6 As can be seen from the report, primary and secondary fires are reduced by 46%, false alarms have reduced by 9% and total incidents by 20%. However special services required have increase by 8%. Fire and non-fire casualties have increased by 29%.

### **5. People Implications**

- 5.1 There are no personnel issues.

### **6. Financial & Procurement Implications**

- 6.1 The commitments made in the local plans will be delivered within available resources.

### **7. Risk Analysis**

- 7.1 There may be risks associated with not taking actions to deliver on the key priority areas as detailed in the plans. These are picked up through the strategic risk register of SFRS and Police Scotland.

### **8. Equalities Impact Assessment (EIA)**

- 8.1 Any equalities impacts arising from this report, and associated Equalities Impact Assessment, will be carried out through SFRS and Police Scotland

## **9. Consultation**

- 9.1** The performance report is presented for discussion and review. Both local plans were developed in consultation with communities and key partner agencies.

## **10. Strategic Assessment**

- 10.1** This report details performance and local actions taken by SFRS and Police Scotland in relation to priority areas for West Dunbartonshire CPP.

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**Hazen Hendren**  
**Divisional Commander**  
**Police Scotland**

**Jim McNeill**  
**Local Senior Officer**  
**Scottish Fire & Rescue Service**

### **Person to Contact:**

Brian Gibson (Superintendent)  
[Brian.Gibson@scotland.pnn.police.uk](mailto:Brian.Gibson@scotland.pnn.police.uk)

Stuart McLean (Group Commander)  
[Stuart.McLean@firescotland.gov.uk](mailto:Stuart.McLean@firescotland.gov.uk)

**Appendices:** Appendix 1: Local Police plan 2017/18 Q3 update  
Appendix 2: Local Fire Plan 2017/18 Q3 update

**Background Papers:** None

**Wards Affected:** All







**POLICE  
SCOTLAND**  
Keeping people safe

## **West Dunbartonshire**

Local Policing Plan 2014 – 2017

**Quarterly Report / Q3 – 2017/18**

**West**   
**Dunbartonshire**  
COUNCIL

## Local Police Commander, Chief Superintendent Hazel Hendren

As Divisional Commander for Argyll and West Dunbartonshire Division I am pleased to present the third quarterly update in relation to the West Dunbartonshire Local Policing Plan for 2017/18. The purpose of this report is to highlight current crime trends and issues identified in the previous 3 month period and provide some context around crime trends over the longer term.

As outlined in the Local Policing Plan for West Dunbartonshire our focus - **Keeping People Safe** – and the policing principals which it encapsulates continue to be at the centre of all police activity carried out across the area. Public consultation, partnership working and our own detailed crime analysis has determined that the priorities going forward in 2017/18 remain unchanged:-

- ❖ ***Violence, Disorder and Antisocial Behaviour***
- ❖ ***Road Safety & Road Crime***
- ❖ ***Public Protection***
- ❖ ***Major Crime and Counter Terrorism***
- ❖ ***Acquisitive Crime***

National performance frameworks continue to be utilised to measure progress, monitor activity, identify key areas where resources need to be focused and demonstrate how successful we are in meeting our key priorities and objectives. The policing priorities for each of the six Multi Member Wards within the West Dunbartonshire boundary are reviewed regularly to ensure that new and emerging issues within local towns and communities continue to be addressed.

**Integrity, Fairness and Respect** are our policing values and the touchstones for all our interactions, forming the basis of everything we do and every decision we reach. By applying our values, we continue to receive public consent through improved relevancy, trust and support.

Local Area Commander Chief Inspector Donald Leitch continues to have responsibility for addressing crime issues and concerns as they arise on a day to day basis across West Dunbartonshire. He is supported by dedicated Area Inspectors David Quinn (Clydebank) and Roderick MacNeill (Dumbarton) who lead the local Community Policing Teams.

Early November saw the usual planned firework displays held at Levensgrove and Dalmair parks on the 4th and 5th November respectively. Despite widespread adverse press coverage aimed at specific areas across the country both events within West Dunbartonshire area passed without incident. Focus then moved to roads and the annual winter safety campaign that prioritised general vehicle safety checks incorporating an education and enforcement approach, the dangerous carriage of goods by HGVs and of course the national festive drink driving initiative supported by a hard-hitting media campaign.

The division put in place a robust festive safety campaign aimed at supporting local businesses across both the day and night time economies and keeping people safe across in the lead up to and across the Christmas and New Year period. With no significant increase in violence or ASB across the local authority area, the campaign was deemed a success.

From an events perspective, there was a number of smaller scale events predominantly linked to the festive period with Christmas lights switch-on and various processions and parades which in general terms passed without incident. Issues around traffic management and crowd safety were raised in respect of the Christmas lights switch-on at Loch Lomond Shores and learning was recorded for incorporation into planning for the 2018 event.

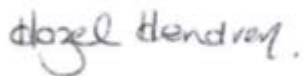
The tragic events resulting in the death of two people at the Cameron House fire in December put significant pressure on the division with large scale resource demand as the scene was made safe and the investigation into the cause progressed.

### ***Benchmarking***

Benchmarking is a process used by organisations to compare their processes and performance metrics against like organisations that are recognised as being the leader in their respective field. This offers organisations the opportunity to learn from the information and experience developed by those considered to be 'best in class'. Benchmarking ensures that organisations maintain both an internal and external perspective on their relative performance and challenges potential organisational complacency over results achieved.

Local Authorities in Scotland have been engaged in benchmarking over the past four years as part as of the Scottish Local Government Benchmarking Framework (LGBF). They have been working with the Improvement Service (IS) over the last four years on developing a common approach to benchmarking.

Research continues into this topic to ensure the most accurate comparisons are being drawn, particularly given that the geographic and demographic profile of an area is a significant factor in determining the nature and volume of crimes reported therein. Similar to previous reports, comparative data has been included in relation to the Inverclyde Local Authority area however this information **MUST** only be used for guidance purpose.



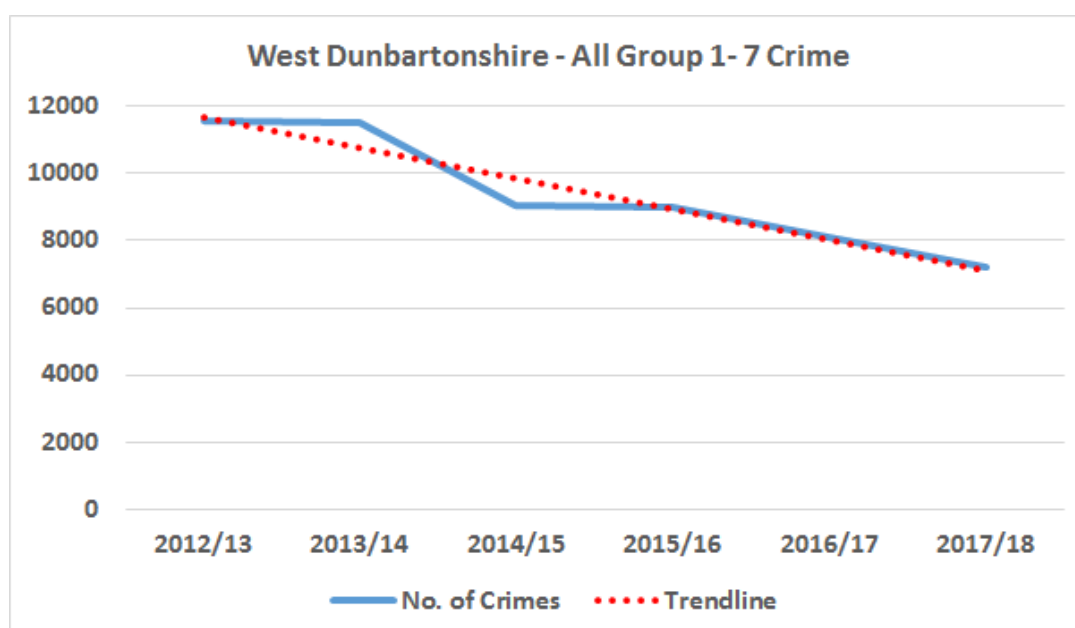
Hazel Hendren  
Chief Superintendent  
Local Police Commander

## Crime Overview



### Group 1 -7 Crime

Overall group 1 – 7 crimes continued in a downward trend during Quarter 3. As at 31<sup>st</sup> December, figures show an 11.3% reduction compared to the same year to date period last year and a reduction of 26.9% when set against the 5 year average. All crimes groups, except Group 2, show a decrease including crimes of violence which have reduced by a further 6.4% and ASB related crimes which have reduced by 16.7%. Group 2 crimes remain 51% higher than last year and 57.6% above the 5 year average. Year on year detection rates have reduced slightly from 76.4% to 71.3%.



### Local Authority Comparison

At the end of Quarter 2 figures show that the total number of Group 1–5 crimes recorded per 10,000 population remains higher within West Dunbartonshire at 245.6 compared to 228.3 in the Inverclyde Local Authority area, however this is a reduction from 264.1 in the same YTD period last year.

West Dunbartonshire continued to record a higher ratio of crime per 10,000 population than Inverclyde in all crime categories except Group 1 crimes of violence which are marginally lower at 5.9 compared to 7.2 in Inverclyde and Group 5 pro-activity crimes which are also slightly lower at 73.8 compared to 75.2 in Inverclyde.

This information is not available in relation to all Group 1 – 7 crime.

## Violence, Disorder & Antisocial Behaviour

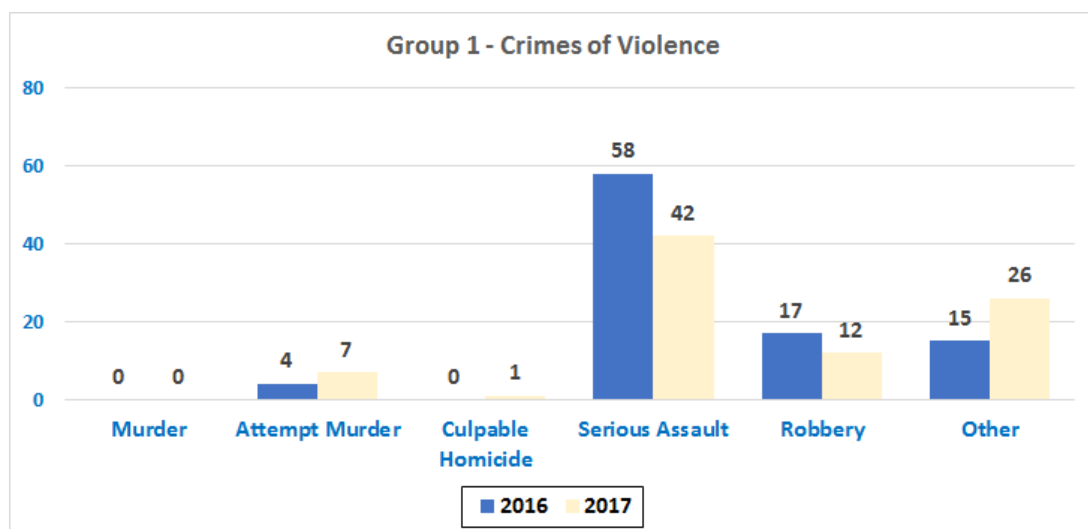
Police Scotland remain dedicated to reducing violence, disorder and antisocial behaviour within the local communities of West Dunbartonshire in order to 'Keep People Safe'. Operational police activity carried out on a daily basis continues to be driven by the objectives outlined in the local policing plan:-

- ❖ *To reduce the number of victims of violent crime.*
- ❖ *To reduce the number of reported incidents of antisocial behaviour.*
- ❖ *To impact on alcohol related violence, antisocial behaviour and disorder with particular emphasis in and around licensed premises.*
- ❖ *To increase the number of people detected for violent and domestic crime.*

### Group 1 – Crimes of Violence

Compared to the same YTD period last year, crimes involving 'serious' violence within West Dunbartonshire reduced by a further 6.4% at the end of Quarter 3. Crime levels also remain 26.4% below the 5 year average.

In total 88 crimes have been recorded compared to 94 in 2016/17 which equates to 6 less crimes being recorded. As shown below, a noticeable reduction in serious assaults and robberies has been slightly offset by an increase in 'Other' crimes, primarily those relating to the cruel and unnatural treatment of children which have increased from 10 to 24 year on year. Overall detection rates remain high at 79.5% compared to 76.6% last year.



### Antisocial Behaviour

Crimes involving lower level violence and ASB also continued in an overall downward trend. Although crimes involving common assaults continue to show a slight increase of 0.7% (5 more crimes), crimes relating to Breach of the Peace and Criminal Justice and Licensing (Scotland) Act 2010, Sec.38 (CJLS) have reduced by 17.7% (212 fewer crimes) and crimes involving drunkenness and other disorderly conduct also remain 44.4% lower (170 fewer crimes). Despite reductions in ASB related crime, the number of public reported complaints relating to disorder remained 8% higher with 320 more incidents being recorded.

### **Local Authority Comparison**

At the end of Quarter 2, figures show the total number of Group 1 crimes recorded per 10,000 head of population was marginally lower in West Dunbartonshire than in the Inverclyde Local Authority area at 5.9 and 7.2 respectively.

In terms of low level violence and ASB, the rate recorded per 10,000 head of population for public reported ASB remained higher within West Dunbartonshire at 422.1 compared to 360.5 in Inverclyde Local Authority area. Common Assault crimes also remained higher at 54.4 versus 46.0, as did crimes relating to Breach of the Peace and CJS S.38 at 75.5 in West Dunbartonshire compared to 57.0 in Inverclyde.

The Divisional Violence Prevention Strategy and Directed Policing Plans, which are informed by analytical products produced at a local level, continue to be fully exploited to ensure local officers manage the threat and risk posed by specific individuals and at identified problematic locations. In addition various pro-active policing tactics have been utilised in order to impact on crime and incident levels.

### **Focussed Police Activity**

#### **Disorder in Dalmuir**

Due to an increase in ASB crimes and incidents noted within the Dalmuir area of Clydebank an action plan was put in place involving Community Officers, Your Community Assistants and the Local Policing Team. Additional patrols were carried out in the area and repeat locations for disorder were identified and where appropriate householders were given warnings by WDC Asist Team. As a result of the multi-agency approach a reduction in ASB levels within area was realised and work continues to ensure this improvement is maintained.

#### **Effective Partnership Working**

Working in close partnership with WDC ASIST (Anti-Social Investigation and Support Team), an ASBO was secured against persons causing untold misery to neighbours in the local community with constant parties and gatherings of numerous persons within their tenancy. A robust and pro-active approach by response and local policing teams, along with reporting to the local authority, meant that quick and decisive action was taken which went un-challenged in court. The ASBO was granted for a period of three years and now gives additional powers to enforce should a breach be incurred with a view to evicting the offender if they are non-compliant.

#### **Police Scotland Youth Volunteers**

Police Scotland youth volunteers are now operational in Clydebank with 24 Youth Volunteers and 4 Adult Volunteers making up this new group. They have all been fully trained and are about to embark on their volunteering duties. The Dumbarton group continues to be well attended and have carried out volunteer duties at numerous events in the local community. They have assisted St Margaret's Hospice and other local charities with bag packing events and have held their annual awards night where many of the youth volunteers were presented with Saltire Awards for volunteering.



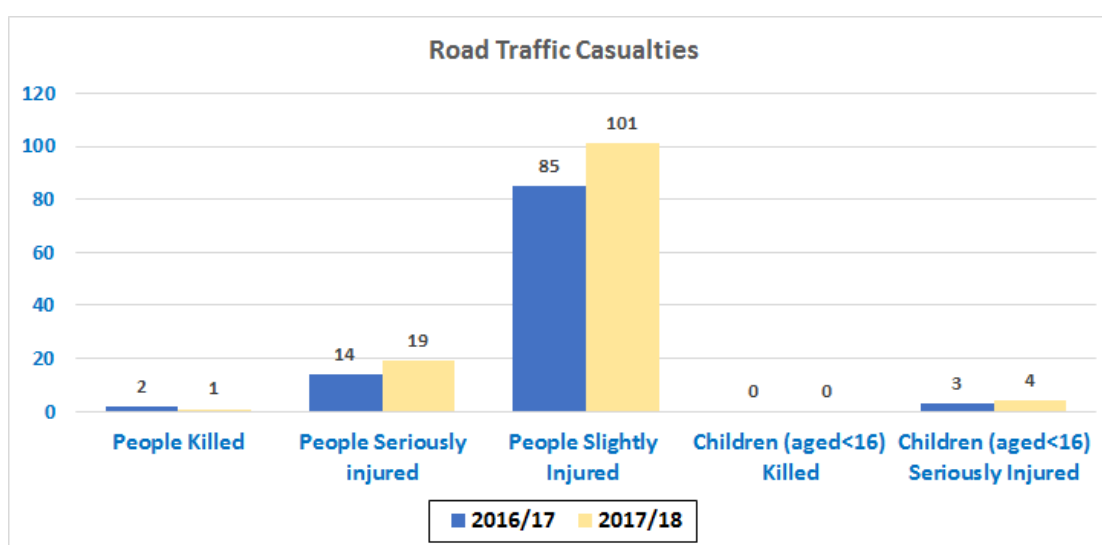
## Road Safety & Road Crime

Priorities outlined in the Local Policing Plan 2014 – 2017 continue to be at the forefront of operational activity carried out in respect of road safety and road crime. These are as follows:-

- *To work with partners to develop a strategy to reduce the numbers of those killed and seriously injured on the road network within West Dunbartonshire.*
- *To increase enforcement activity to improve driver behaviour.*
- *To improve road safety through enhanced partnership working and preventative initiatives within the community.*

### Road Traffic Casualties

At the end of Quarter 3 the number of fatalities recorded on the roads network within West Dunbartonshire remains low and has reduced from 2 to 1 when compared to the same YTD period last year. However, road collisions resulting in serious injury remain higher increasing from 17 to 23 year on year (including children) and slight injuries have increased from 85 to 101. Overall there have been an additional 21 road collisions.



### Local Authority Comparison

Figures recorded at the end of Quarter 2 show the total number of road casualties recorded within West Dunbartonshire was significantly higher at 94 compared to Inverclyde Local Authority area where 49 casualties were recorded. This would appear to be primarily due to the increase in slight injuries within West Dunbartonshire. When comparing data relating to the number of road collisions overall per 10,000 head of population, there was only a marginal difference with West Dunbartonshire recording 67 compared to 64.7 in Inverclyde.

At the end of Quarter 3 the total number of offences recorded relating to motor vehicles within West Dunbartonshire remains 17% lower than in 2016/17. Similar to previous trends, reductions in offences relating to speeding, mobile phones and driving licenses account for much of the overall reduction. Dangerous driving offences have also reduced with 15 fewer detections recorded YTD.

	April 2016 – Dec 2016	April 2017 – Dec 2017	% Change
Dangerous driving	25	10	-60.0%
Speeding	365	281	-23.0%
Disqualified driving	14	10	-28.6%
Driving Licence	112	70	-37.5%
Insurance	209	178	-14.8%
Seat Belts	121	125	3.3%
Mobile Phone	98	42	-57.1%

### Focussed Police Activity

#### Festive Drink / Drug Driving Campaign

This year's campaign ran from 1 December 2017 to 2 January 2018. Road checks were carried out across the division at varying times and conventional and social media fully utilised to publicise activities and encourage compliance and public reporting. As a result 19 offenders were reported for drink/drug related driving offences and many more offences were detected in relation to manner of driving, construction and use, as well as document offenders.

#### Reducing Road Casualties

As highlighted previously West Dunbartonshire has seen an increase in casualties over the last quarter, in one week alone 5 pedestrians were in collision with motor vehicles, leading to 1 fatality and 3 persons receiving serious injuries. As such these serious incidents were fully investigated by the Road Policing Unit. Activities were also directed towards making crossing safer and more appealing at crossing points and visibility issues for drivers and pedestrians.



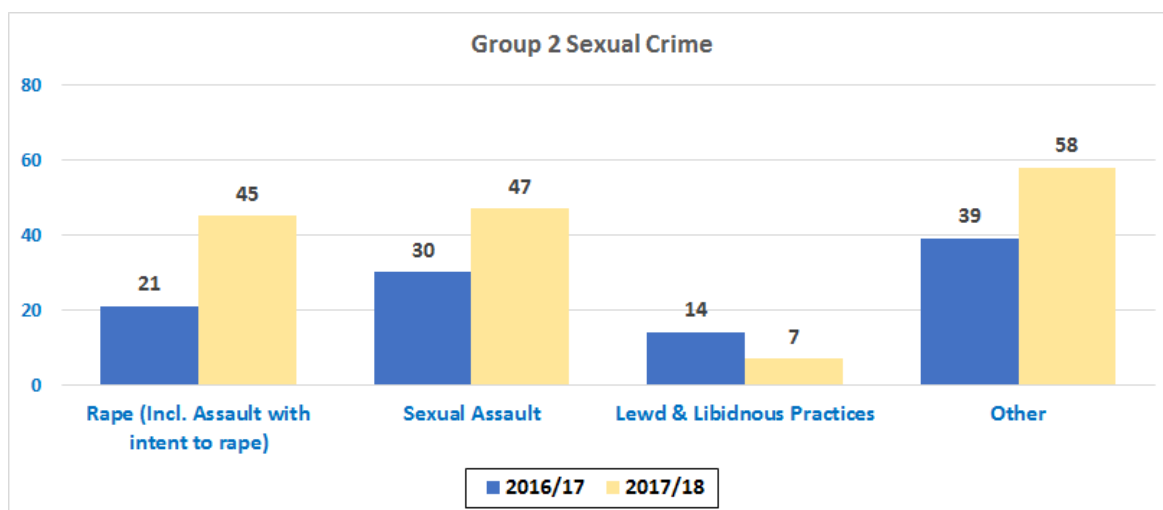
## Protecting Vulnerable People

As set out in the Local Policing Plan 2014 – 2017, our priorities in respect of protecting vulnerable people remain unchanged:-

- ❖ *To work with our partners to identify those children, young people and vulnerable adults who are most at risk and through joint action reduce that risk.*
- ❖ *To continue to develop proactive strategies to deal with managed offenders, particularly those that present the greatest threat, risk and harm.*
- ❖ *To increase the number of persons detected for sexual crimes.*
- ❖ *Together with partner agencies, strive to provide a better quality of service to the victims of sexual crime.*

### Group 2 – Sexual Crime

Continuing the upward trend in Group 2 crimes, the total number of crimes recorded as at 31<sup>st</sup> December was 51% higher than last year with crime levels remaining 57.6% higher than the 5 year average. In line with previous crime trends, there has been a significant increase in rape crimes and sexual assaults. Crimes grouped as 'other' have also increased, which primarily those relates to crimes involving indecent communication/images. Around 80% of crimes involving rape / sexual assault continue to occur within a private space predominately residential dwelling homes and in 66% the offender was a partner/spouse/family member or friend. Around one third of all Group 2 crimes have been historical reports.



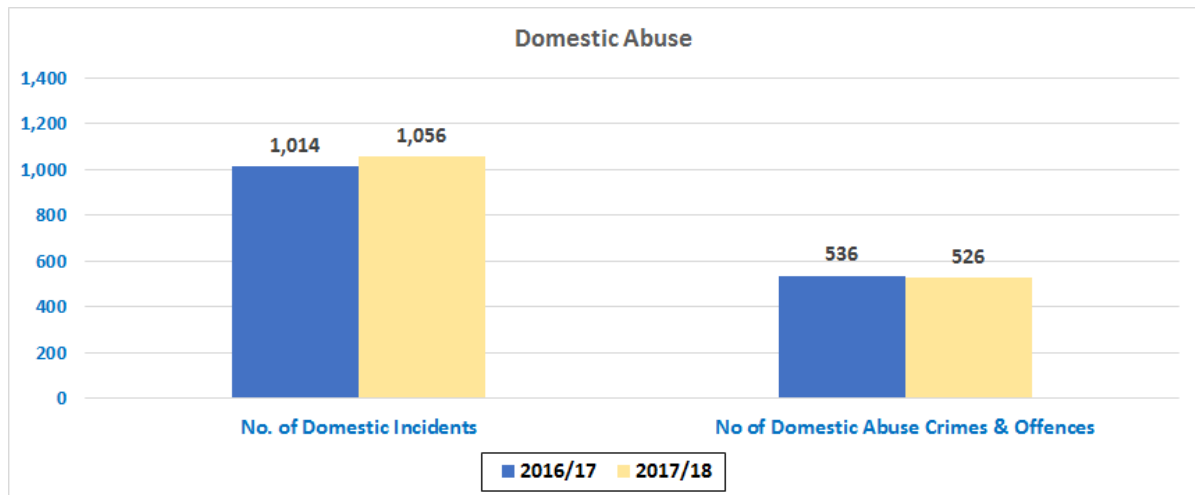
### Detection Rates

Set against figures recorded at the end of Quarter 3 last year, the detection rate for Group 2 sexual crimes has reduced from 59.6% to 50.3% and remains significantly lower than the 5 year average (76.3%). Similarly, the detection rate for rape crime and sexual assault also remains lower at 48.8% and 53.7% respectively.



### Domestic Abuse

Levels of domestic abuse being recorded across West Dunbartonshire remain relatively unchanged. As shown below, the total number of domestic incidents recorded at the end of Quarter 3 was 4.1% higher (n=42) than in the same period last year while domestic related crimes and offences have reduced by 1.9% (n=10). Increased activity has been noted within the Dumbarton and Lomond MMW areas.



### Local Authority Comparison

At the end of Quarter 2, the number of Group 2 crimes recorded per 10,000 population remained marginally higher in West Dunbartonshire at 11.2 compared to 10.6 in the Inverclyde Local Authority area. Rape crimes were also marginally higher at 3.2 versus 1.9 respectively.

West Dunbartonshire also continued to record a considerably higher number of domestic abuse incidents.

### Focussed Police Activity

#### Notable Conviction - Serial Domestic Offender

An extensive historical investigation into a serial sexual domestic offender who preyed on a number of vulnerable females culminated in the accused appearing at Glasgow High Court at the end of November 2017 where, after a 5 day trial, he was convicted of 3 Rape crimes and Lewd and Libidinous practices and was sentenced to 11 years imprisonment.


## Major Crime & Counter Terrorism

Keeping people safe by reducing the threat posed from organised crime and terrorism across West Dunbartonshire remains a high priority for all local police officers. The Joint Terrorism Analysis Centre (JTAC) is the UK's centre for the analysis and assessment of international terrorism. JTAC has responsibility for setting international terrorism threat levels which is currently assessed as **SEVERE**. Recent events in Manchester and London highlight the necessity for vigilance at all times. Police across Argyll & West Dunbartonshire Division continue to implement the UK Government CONTEST strategy with local and national partners. Police Scotland also continues to target and disrupt the activities of those involved in organised crime at a local level through focused and robust interventions based on the objectives set out in the local policing plan:-

- ❖ ***To disrupt organised crime groups by targeting individuals, the businesses they operate and their access to public contracts.***
- ❖ ***To target those individuals who are intent on supplying drugs.***
- ❖ ***Through education and partnership, reduce the impact that serious and organised crime and terrorism has on our communities.***
- ❖ ***Through the Multi-Agency Serious and Organised Crime and Contest Group, raise awareness and improve information sharing between agencies.***

As per the most recent intelligence assessment (December 2017) relating to Serious and Organised Crime (SOC), the overall threat/risk posed to the communities within West Dunbartonshire remains unchanged. There continues to be 3 identified SOC Groups in operation within the area. Two continue to be assessed as Low Risk and one as Medium Risk. Proactive and reactive intelligence and evidence gathering opportunities continue to be fully exploited in an attempt to reduce the threat and harm posed by individuals linked to these groups and to identify new and emerging groups. Police activity continues to focus on arresting individuals linked to these groups, depriving them of cash and assets through full use of POCA legislation, and as well as depriving them of legitimate enterprise to ensure the maximum impact.

In line with trends identified across Scotland, the primary function of these groups continues to be assessed as drug supply and distribution within the local area. As shown in the table below, the number of drug supply charges recorded YTD has increased compared to the same period last year.



Serious & Organised Crime	April 2016 – Dec 2016	April 2017 – Dec 2017	% Change
Number of detections for drugs supply, drugs productions, drugs cultivation	68	78	14.7%

### **Local Authority Comparison**

At the end of Quarter 2 figures show the number of drug supply crimes detected per 10,000 head of population remained marginally higher within West Dunbartonshire at 6.5 compared to 4.9 in Inverclyde. However, when considering all drug crime, West Dunbartonshire continues to record a slightly lower rate of 41.4 compared to 46.7 in Inverclyde.

### **Focussed Police Activity**

#### **Human Trafficking – Day of Action**

On 25th November 2017, joint operational activity was undertaken involving Police, Home Office and HMRC aimed at identifying illegal working within premises within West Dunbartonshire. No arrests were made on the day, however information obtained has been fed into the central Police Scotland unit, focused on illegal working and human trafficking at a national level.

#### **Project Griffin**

West College Scotland have been working with Counter Terrorism Liaison Officer's (CTLO) from L and K division to collate counter terrorism information. Decisions were made by the college to apply to become Project Griffin instructors. Once the accreditation is confirmed, the CTLO's will deliver a number of Project Griffin inputs in conjunction with the College before leaving them to self teach.

#### **Crowded Places**

In the lead up to the festive period crowded places information was reinforced at both Clydebank Shopping Centre and Loch Lomond Shores and in anticipation of the Xmas markets which ran throughout December. Full site security surveys were carried out and police officers were also present on key dates to provide safety advice which along with a social media campaign which proved very successful.

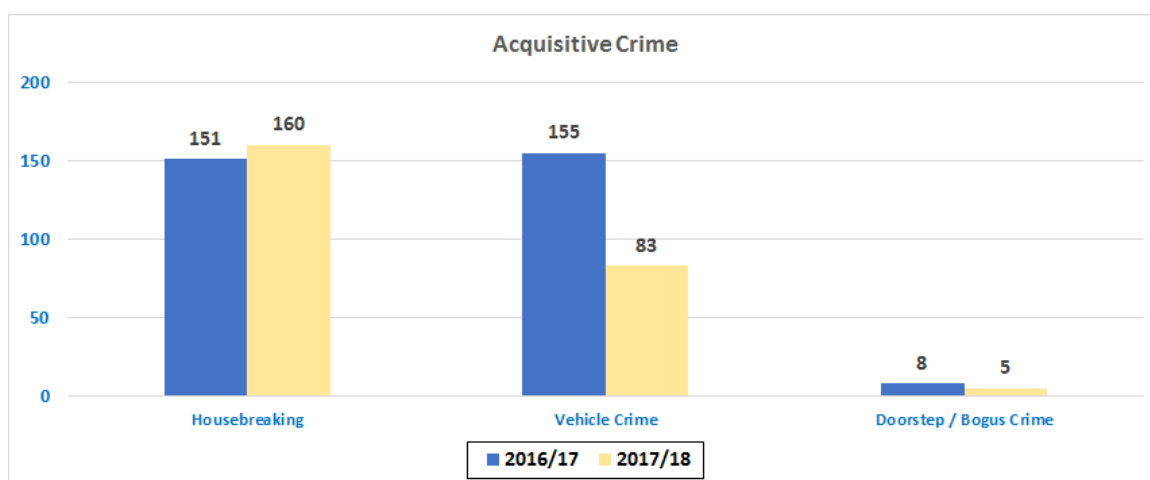
## Acquisitive Crime

In the Local Policing Plan 2014 – 2017, Police Scotland have identified that the objectives in relation to acquisitive crime will be:

- *To reduce the number of housebreakings and improve detection rates.*
- *To target individuals involved in doorstep crime and support the victims through partnership working.*

### Group 3 - Acquisitive Crime

Year on year the total number of acquisitive crimes being recorded across West Dunbartonshire is relatively unchanged. Crime figures also remain 8.8% lower than the 5 year average. Whilst there has been a considerable reduction in vehicle related crime (46.5%), this has been offset by increases in theft by shoplifting, common theft and fraud. There has also been a slight increase in housebreaking (6%) due to a rise in crimes occurring at commercial premises.



### Detection Rate

Compared to figures recorded at the end of Quarter 3 last year there has been a marginal decrease in the detection rate for Group 3 acquisitive crime from 44.8% to 43.5%. Detection rates for housebreaking crime are slightly higher than last year's figure at 18.8% and for vehicle crime it has improved from 38.7% to 42.2%.

### Local Authority Comparison

Data recorded at the end of Quarter 2 shows that the number of Group 3 crimes recorded per 10,000 head of population remains higher within West Dunbartonshire at 102.6 compared to 90.8 within Inverclyde. However rates recorded in respect of housebreaking and vehicle crime are lower within West Dunbartonshire at 13.1 and 5.9 respectively, compared to 15.5 and 11.6 in Inverclyde.

### **Focussed Police Activity**

#### **Rural Watch**

Rural Crime remains a priority for Police Scotland. Each local policing division is working with partners to enhance intelligence, prevention and enforcement activity through their Rural and Wildlife Crime Governance Groups.

Within L Division the Rural Watch Co-ordinator has recently engaged in a promotion campaign to increase the membership across both West Dunbartonshire and Argyll and Bute. This has proved successful with 19 Rural Watch Schemes currently in operation across the area and membership numbers increasing from 508 to 794. Activity will continue into the forthcoming period with the assistance of local area inspectors in order to further extend the reach of the group. Regular updates are circulated and information passed as required however no crimes trends of significance were identified during Quarter 3.

#### **Theft by Shoplifting**

Due to the increased number of shoplifting crimes occurring within West Dunbartonshire, community officers have been engaging with retailers in an attempt to reduce crime levels. Analytical work has been undertaken in order to identify potential crime trends / patterns including repeat locations, repeat offenders and periods of increased activity. Advice has also been sought from the Retailers Against Crime Group for circulation to local businesses.



**West Dunbartonshire  
Performance Report  
1st Oct 2017 - 31st Dec 2017**



**SCOTTISH**  
**FIRE AND RESCUE SERVICE**  
Working together for a safer Scotland

**Working together  
for a safer Scotland**

**West**  
**Dunbartonshire**  
**COUNCIL**

# West Dunbartonshire Performance Report

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# Local Fire and Rescue Service Plan Priorities

The Local Fire and Rescue Service Plan has been developed to set out the priorities and objectives within West Dunbartonshire and allows our local authority partners to scrutinise the performance outcomes of these priorities. We will continue to work closely with our partners in West Dunbartonshire to ensure we are all **“Working Together for a Safer Scotland”** through targeting risks to our communities at a local level.

The plan has been developed to complement key partnership activity embedded across West Dunbartonshire's Community Plan and associated Delivery and Thematic plans. Through partnership working we will seek to deliver continuous improvement in our performance and effective service delivery in our area of operations.

The Local Fire and Rescue Plan for West Dunbartonshire identified six areas for demand reduction and is subject to regular monitoring and reporting through the Police & Fire and Rescue Committee. A summary of the priorities and current activity is detailed below with further detail and analysis contained within this performance report.

	Accidental Dwelling Fires	Accidental Dwelling Fire Casualties	Unintentional Injury and Harm	Deliberate Fire Setting	Non-Domestic Fire Safety	Unwanted Fire Alarm Signals
Clydebank Central Ward	9	1	6	12	1	19
Clydebank Waterfront Ward	4	0	1	15	2	21
Dumbarton Ward	7	3	3	8	0	19
Kilpatrick Ward	6	0	1	9	0	10
Leven Ward	5	0	2	8	3	18
Lomond Ward	2	0	0	5	0	18
Total Incidents	33	4	13	57	6	105

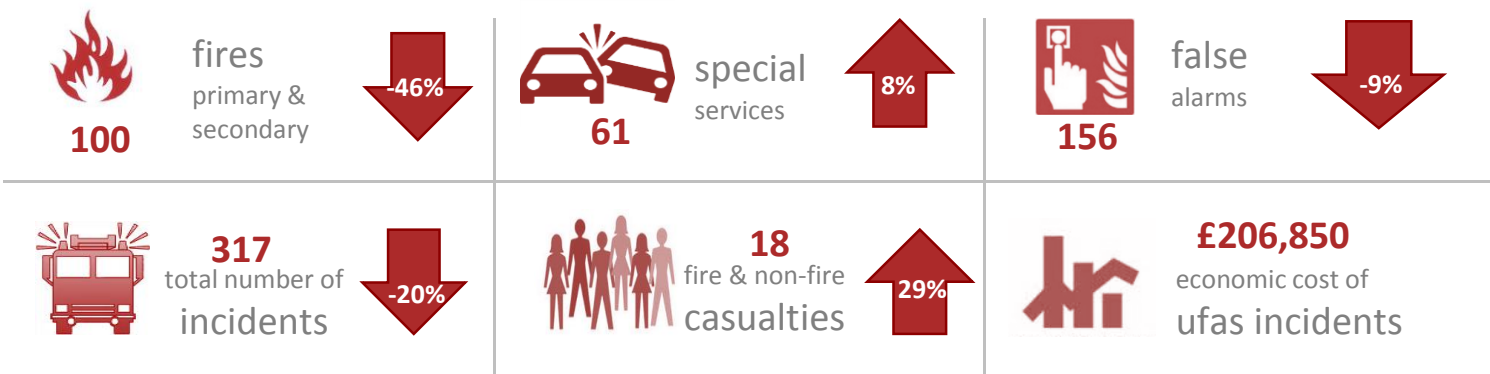
Year on Year Change	-11%	100%	30%	-56%	-33%	2%
3 Year Average Change	8%	100%	29%	-4%	-6%	7%
5 Year Average Change	1%	33%	25%	-13%	-8%	3%

### About the statistics within this report

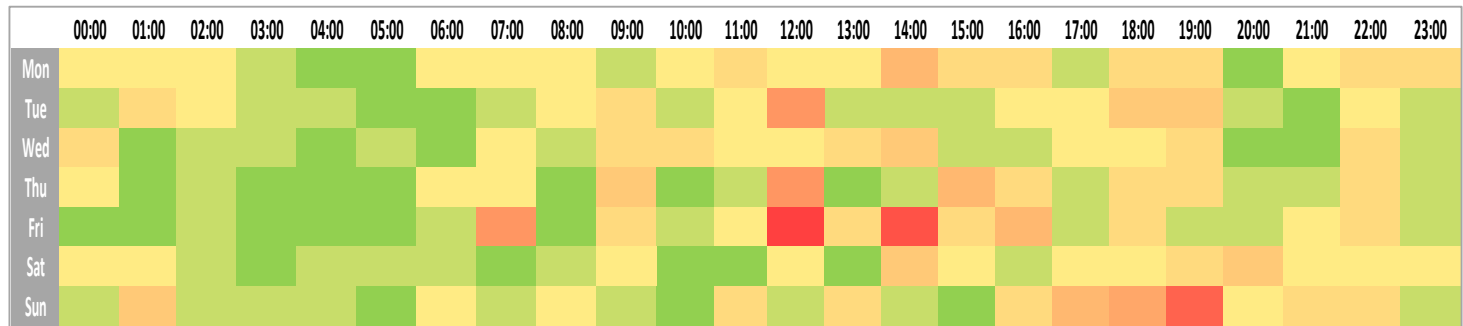
The activity totals and other statistics quoted within this report are published in the interests of transparency and openness. They are provisional in nature and subject to change as a result of ongoing quality assurance and review. Because all statistics quoted are provisional there may be a difference in the period totals quoted in our reports after local publication which result from revisions or additions to the data in our systems. The Scottish Government publishes official statistics each year which allow for comparisons to be made over longer periods of time.

- Activity levels have reduced by more than 5%
- Activity levels have reduced by up to 5%
- Activity levels have increased overall

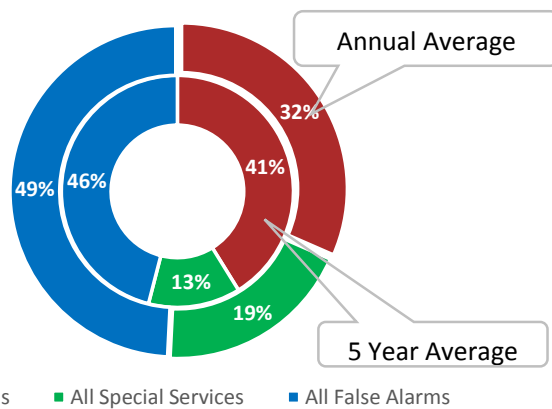
# West Dunbartonshire Activity Summary



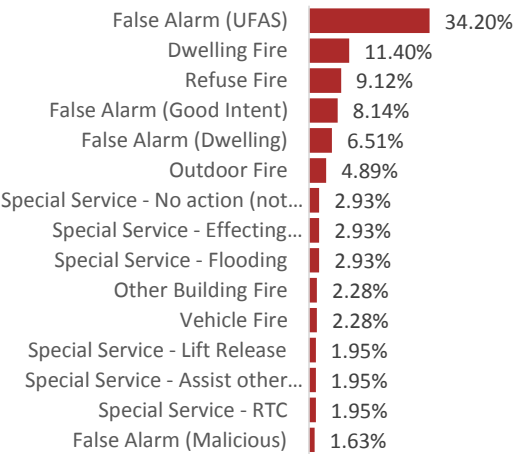
Activity by Time of Day



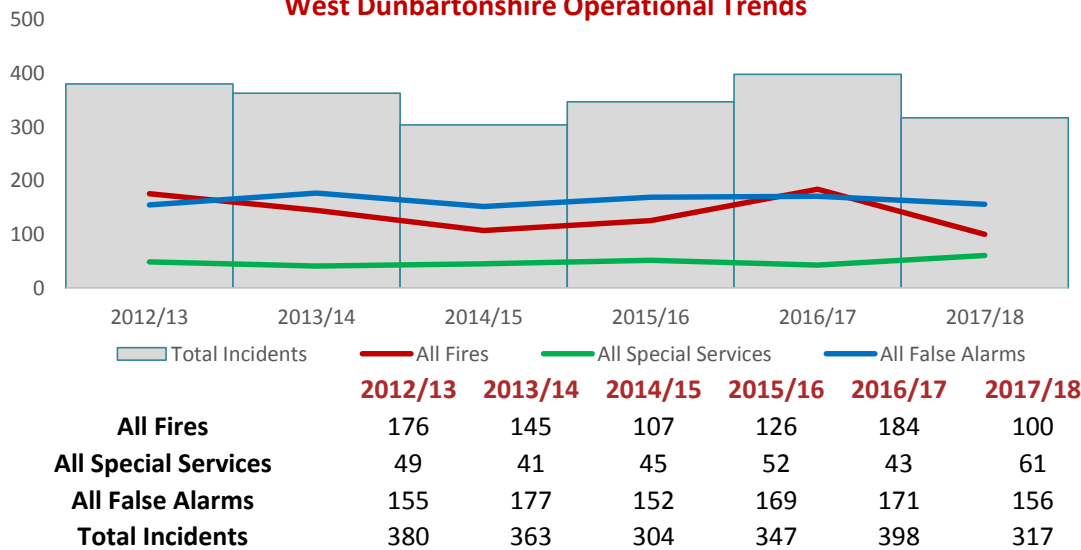
Incidents by Classification



Top 15 Incident Types by % of Total Incidents



West Dunbartonshire Operational Trends



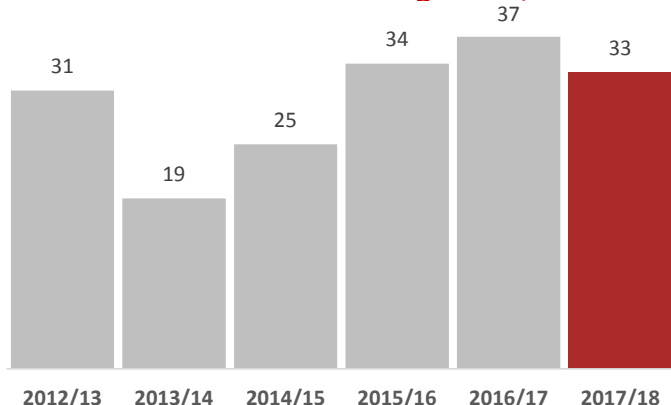
# Domestic Safety - Accidental Dwelling Fires



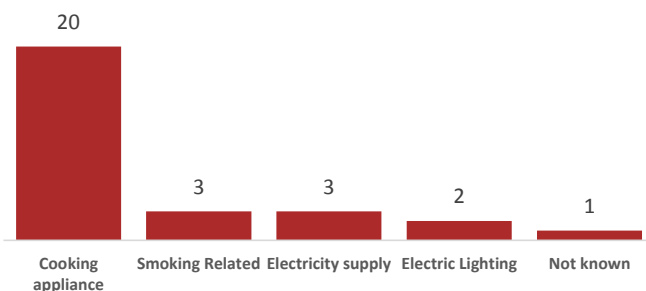
## Performance Summary

Year on Year ● -11%    3 Year Average ◆ 8%    5 Year Average ◆ 1%

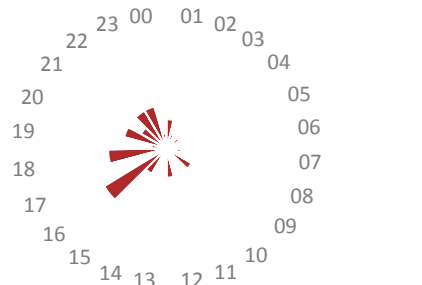
## Accidental Dwelling Fires Q3



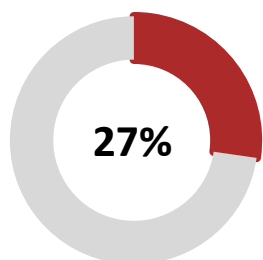
## Main Source of Ignition



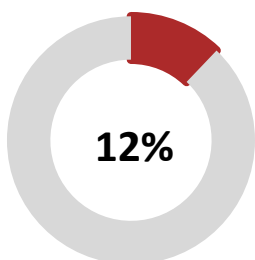
## Accidental Dwelling Fires by Time of Day



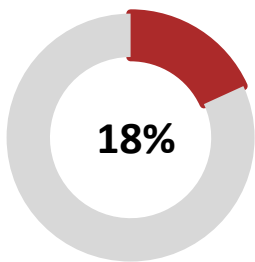
## Accidental Dwelling Fires Activity by Ward (% share)



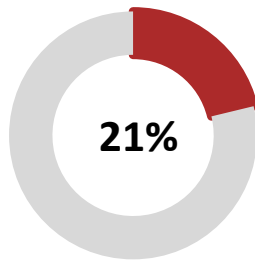
Clydebank Central Ward



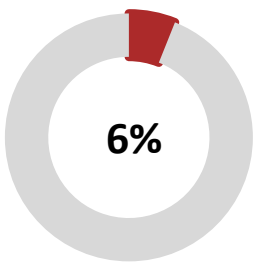
Clydebank Waterfront Ward



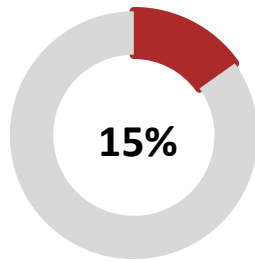
Kilpartick Ward



Dumbarton Ward



Lomond Ward



Leven Ward

## Severity of Accidental Dwelling Fires



No Firefighting Action  
**58%**



Direct Firefighting  
**15%**



No Heat/Smoke Damage  
**27%**



No Fire Damage  
**73%**

## Human Factors



Distraction  
**36%**



Alcohol/Drug Impairment  
**18%**

## Automatic Detection & Actuation



Detection Present  
**97%**



Detection Actuated  
**66%**



Calls Made via Linked Alarms  
**15%**

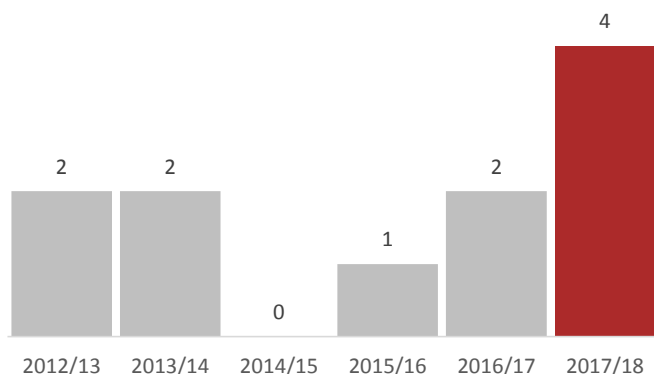
# Domestic Safety - Accidental Dwelling Fire Casualties



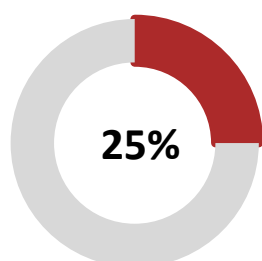
## Performance Summary

Year on Year	3 Year Average	5 Year Average
100%	100%	33%

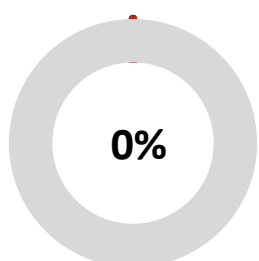
## Accidental Dwelling Fire Q3



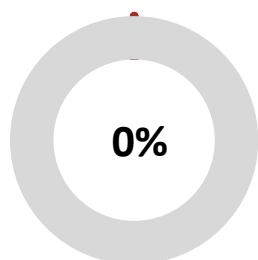
## Accidental Dwelling Fire Casualties by Ward (% share)



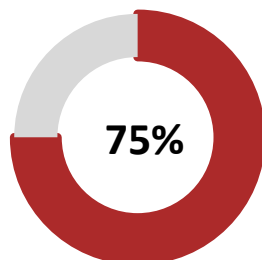
Clydebank Central Ward



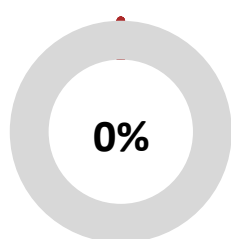
Clydebank Waterfront Ward



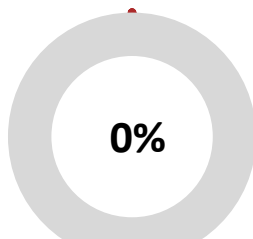
Kilpartick Ward



Dumbarton Ward

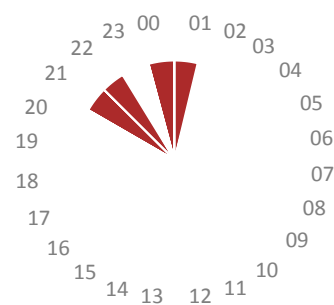


Lomond Ward



Leven Ward

## Fire Casualties by Time of Day



## Nature of Injury

Overcome by gas, smoke



67%

Breathing difficulties



33%



0%



0%



0%



0%

## Extent of Harm



Fatality  
25%



Hospital - Serious Injuries  
0%



Hospital - Slight Injuries  
50%



First Aid at Scene  
25%

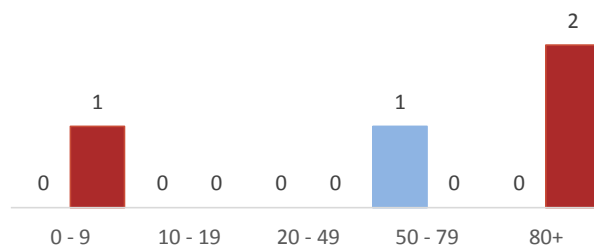
## Age / Gender Profile



Male  
25%



Female  
75%



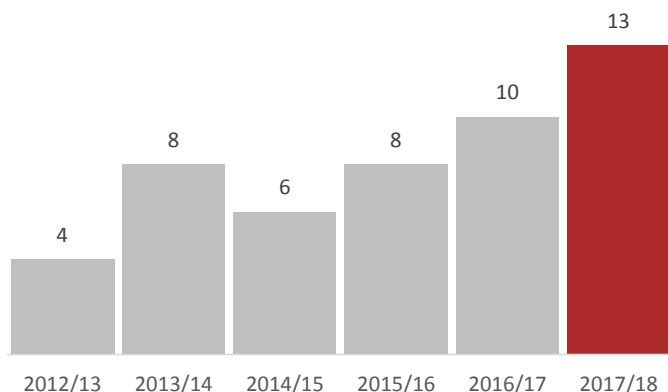
# Unintentional Injury or Harm



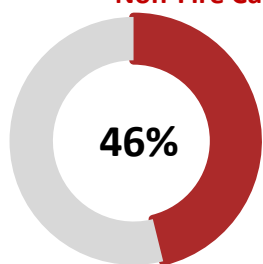
## Performance Summary

Year on Year	3 Year Average	5 Year Average
30%	29%	25%

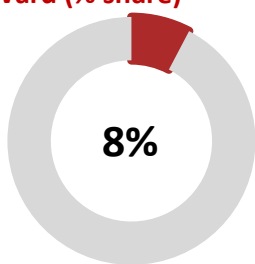
## Non-Fire Casualties Q3



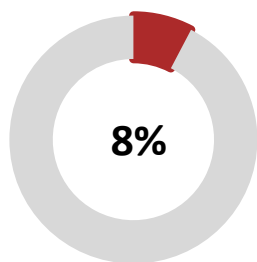
## Non-Fire Casualties by Ward (% share)



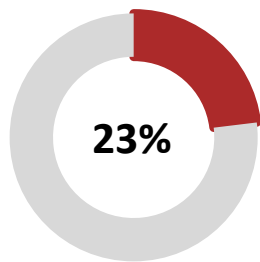
Clydebank Central Ward



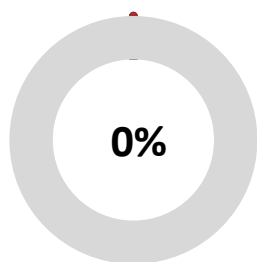
Clydebank Waterfront Ward



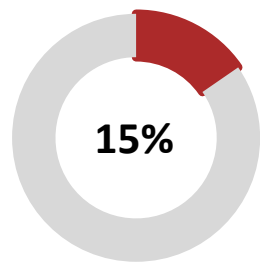
Kilpatrick Ward



Dumbarton Ward

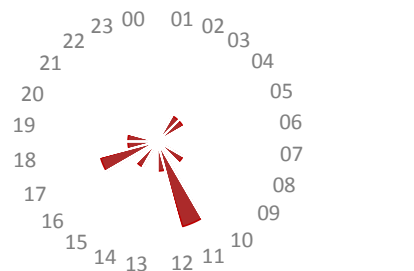


Lomond Ward

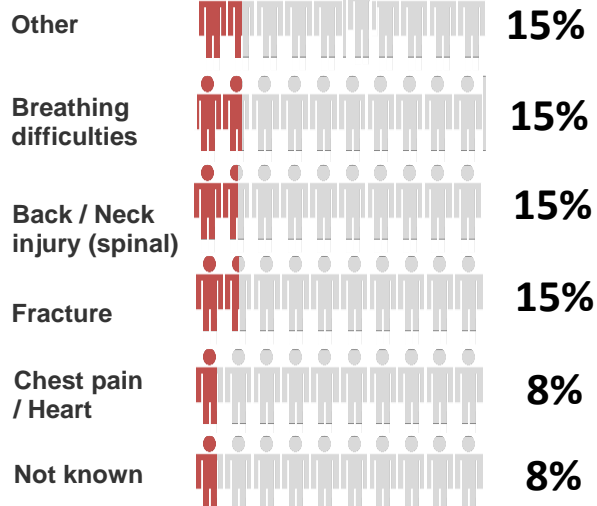


Leven Ward

## Non-Fire Casualties by Time of Day



## Nature of Injury



**Fatality**  
0%



**Hospital - Serious Injuries**  
8%



**Hospital - Slight Injuries**  
46%



**First Aid at Scene**  
8%

## Non-Fire Emergency Activity



**Road Traffic Collision**  
38%



**Assisting Other Agencies**  
38%



**Water Rescue**  
23%

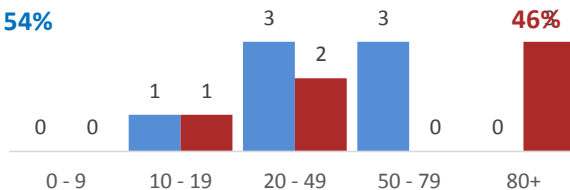
## Age / Gender Profile



**Male**  
54%



**Female**  
46%



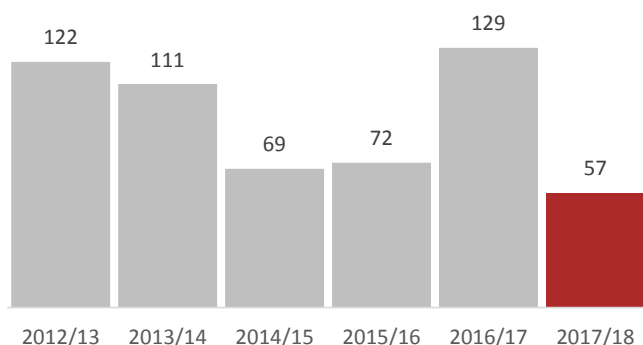
# Deliberate Fire Setting



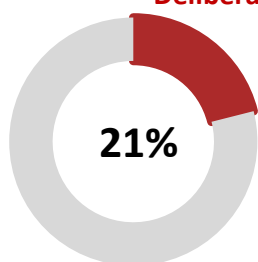
## Performance Summary

Year on Year ● -56%    3 Year Average ▲ -4%    5 Year Average ● -13%

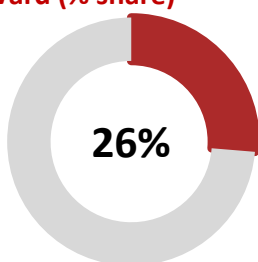
## Deliberate Fires Q3



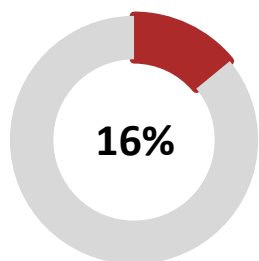
## Deliberate Fires by Ward (% share)



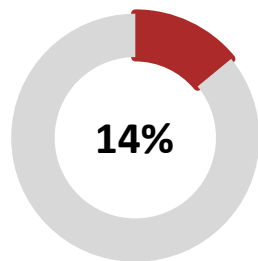
Clydebank Central ward



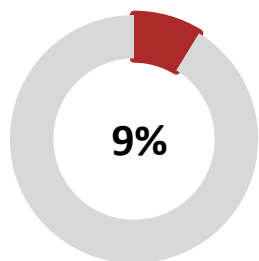
Clydebank Waterfront Ward



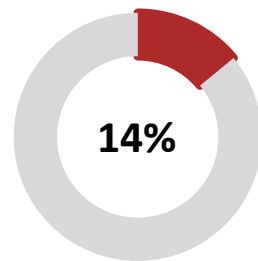
Kilpatrick Ward



Dumbarton Ward

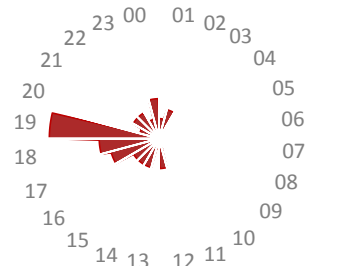


Lomond Ward

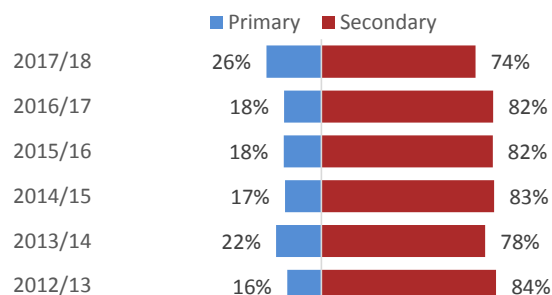


Leven Ward

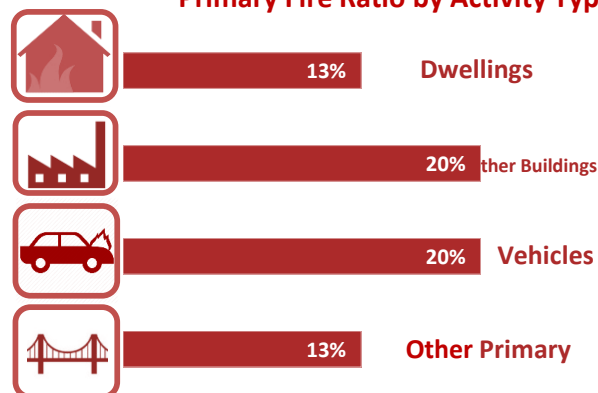
## Deliberate Fires by Time of Day



## Deliberate Fires by Classification



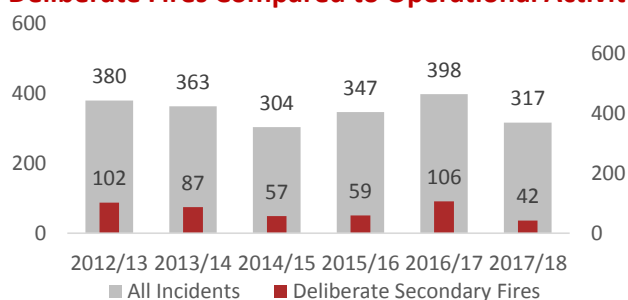
## Primary Fire Ratio by Activity Type



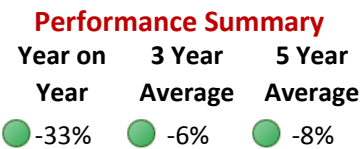
## Secondary Fire Ratio by Activity Type



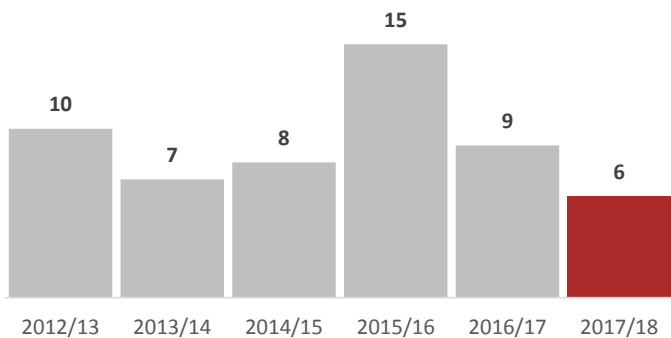
## Deliberate Fires Compared to Operational Activity



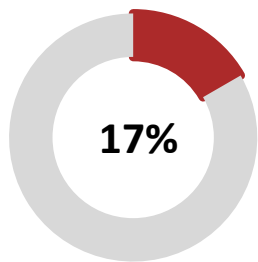
# Non Domestic Fire Safety



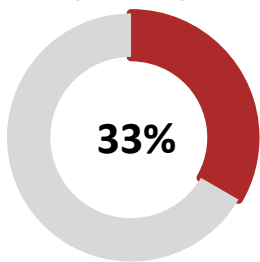
Non-Domestic Fires Q3



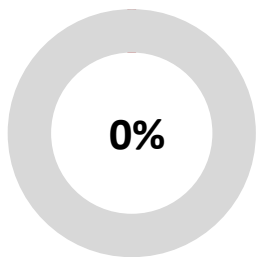
Non-Domestic Fires by Ward (% share)



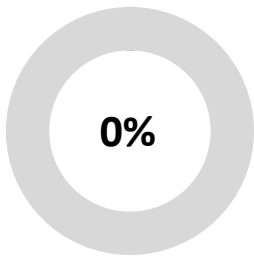
Clydebank Central Ward



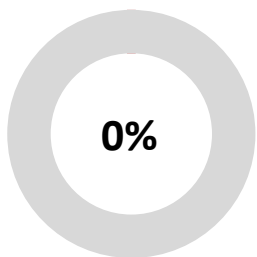
Clydebank Waterfront Ward



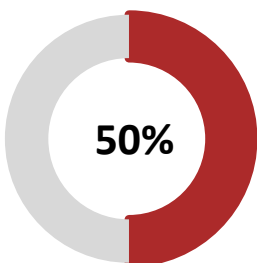
Kilpatrick Ward



Dumbarton Ward

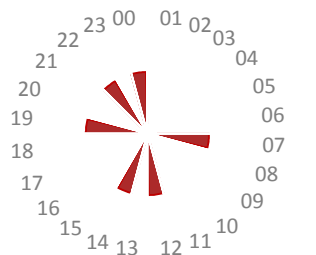


Lomond Ward

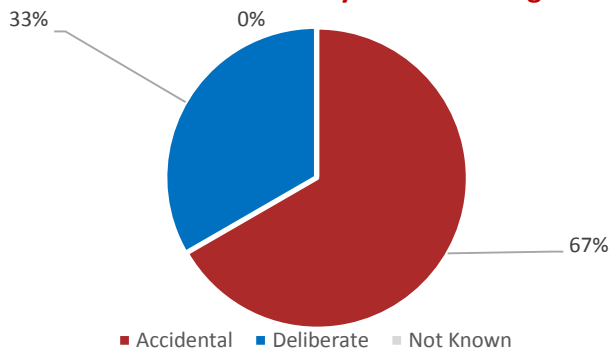


Leven Ward

Non-Domestic Fires by Time of Day



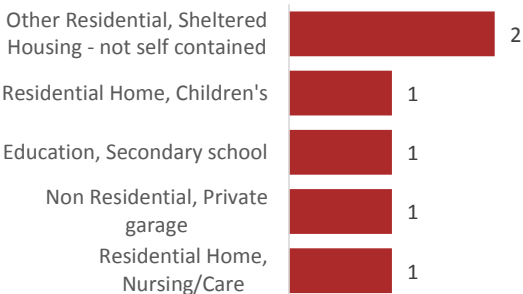
Non-Domestic Fires by Nature of Origin



Severity of Non-Domestic Fires



Non-Domestic Fires by Premises Type

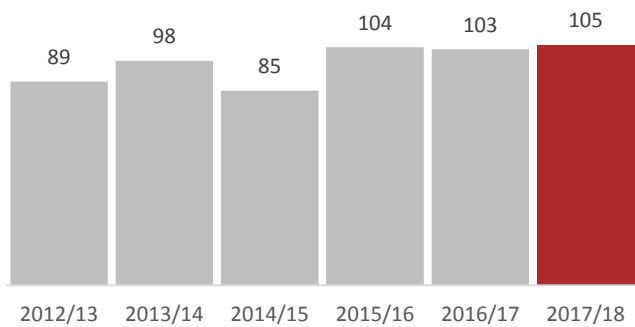


# Unwanted Fire Alarm Signals

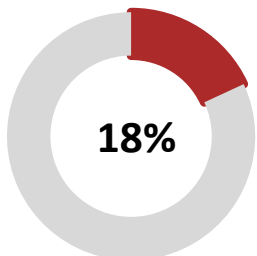


Performance Summary		
Year on Year	3 Year Average	5 Year Average
2%	7%	3%

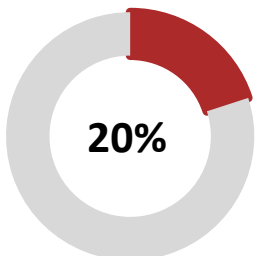
## Unwanted Fire Alarm Signals Q3



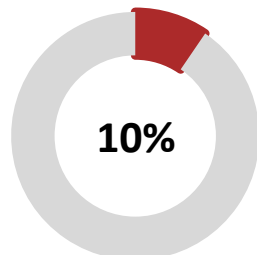
## Unwanted Fire Alarm Signals by Ward (% share)



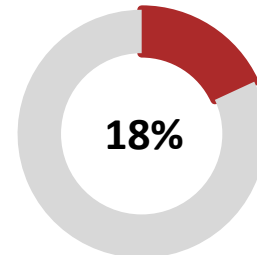
Clydebank Central Ward



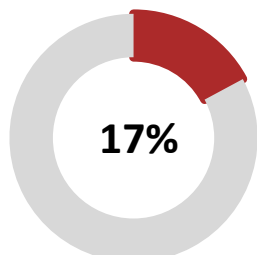
Clydebank Waterfront Ward



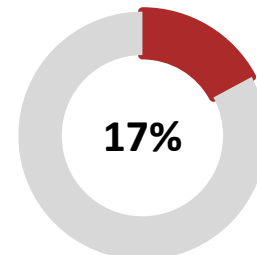
Kilpatrick Ward



Dumbarton Ward

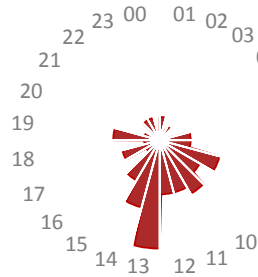


Lomond Ward

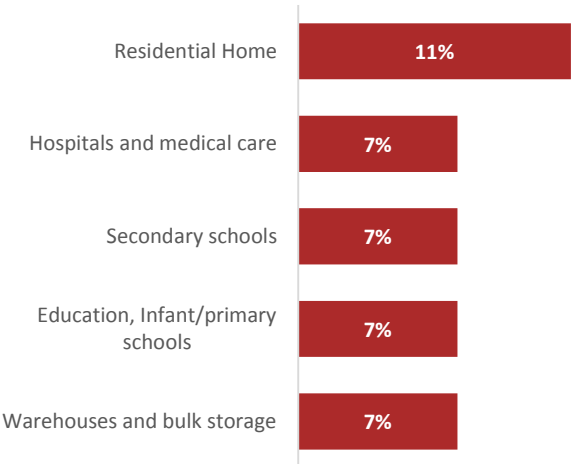


Leven Ward

## Unwanted Fire Alarm Signals by Time of Day



## Unwanted Fire Alarm Signals - Top 5 Premises



## Unwanted Fire Alarm Signals Activity Ratios



UFAS Percentage Against all Incidents

33%



UFAS Percentage Against all False Alarms

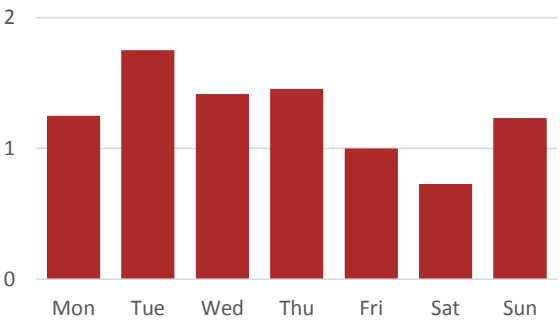
67%



Human Influence and Alarm Activations

35%

## Average Unwanted Fire Alarm Signals per Day







## **Report by Delivery & Improvement Group Chairs**

**Community Alliance : 19 April 2018**

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**Subject: Delivery & Improvement Group – Action Plans**

### **1. Purpose**

- 1.1** The purpose of this item is to provide members of Community Alliance with an update on progress on Delivery & Improvement Group (DIG) action plan activity against agreed local outcomes on Flourishing, Safe and Nurtured West Dunbartonshire.

### **2. Recommendations**

- 2.1** It is recommended that members of Community Alliance note the update given on the work of the DIGs.

### **3. Background**

- 3.1** Community Planning West Dunbartonshire (CPWD) receives regular progress updates from each DIG, highlighting progress made and any challenges or barriers faced. These reports are also shared with members of Community Alliance regularly.

### **4. Main Issues**

- 4.1** The reports presented on each DIG detail progress and challenges for each outcome area. Progress and cross cutting issues also discussed regularly at DIG Chairpersons meetings, with areas of overlap and joint working are identified.
- 4.2** Action plan updates, as attached, provide detail of key action areas being progressed. Many action areas are longer term, in line with the 10 year aspirations of the LOIP, with milestones showing activity taking place to deliver on this.
- 4.3** The action plan is a live document and will be developed and enhanced as new areas of work are identified. Regular updates will be provided on this through routine DIG updates and through specific agenda items on key areas of focus and activity.

### Safe West Dunbartonshire

- 4.4** The Safe DIG sits as one of 5 thematic groups progressing the local priorities as outlined in the LOIP, adopted by the partnership in October 2017. It has developed from the previous Safe, Strong & Involved DIG. The safe DIG oversees activity around domestic abuse, community justice, alcohol, drugs and mental health. The action plan progress update is attached as appendix 1 to this report.

### Flourishing West Dunbartonshire

- 4.5** The Flourishing DIG developed from the previous Employability and Economic Growth DIG. As well as progressing activity on regeneration and employment priorities this DIG also oversees activity on wider community learning and housing. The action plan progress update is attached as appendix 2 to this report.

### Nurtured West Dunbartonshire

- 4.6** The Nurtured DIG developed from the previous Children & Families priority area. The key activities progressed through this DIG focus on support to children and young people, learning & attainment, positive destinations for young people and wider parenting and family supports. The action plan progress update is attached as appendix 2 to this report.

## **5. People Implications**

- 5.1** There are no personnel issues associated with this report.

## **6. Financial and Procurement Implications**

- 6.1** There are no resource implications, the actions detailed in each plan are delivered through the existing budgets of services.

## **7. Risk Analysis**

- 7.1** There may be risks associated with not delivering on the priority areas identified in the action plans.

## **8. Equalities Impact Assessment (EIA)**

- 8.1** An equalities impact assessment is not required as this report is a summary of progress made.

## **9. Consultation**

- 9.1** The action plan progress reports are regularly updated by members of each of the DIGs.

## **10. Strategic Assessment**

**10.1** This report provides an update on progress on actions undertaken by the DIG in delivering on the local outcomes as detailed in the LOIP.

---

**Brian Gibson**  
**Safe DIG chair**

**Richard Cairns**  
**Flourishing DIG chair**

**Jackie Irvine**  
**Nurtured DIG chair**

**Appendices:**      Appendix 1 – Safe DIG action plan  
                             Appendix 2 – Flourishing DIG action plan  
                             Appendix 3 – Nurtured DIG action plan

**Background Papers:** none

**Wards Affected:**      All



*NOT PROTECTIVELY MARKED*  
*Community Planning West Dunbartonshire – Safer DIG Action Plan*

A Safer West Dunbartonshire

**Delivery and Improvement Group:** \_\_\_\_\_

<b>Local Outcome: <i>Improved community justice outcomes ensure West Dunbartonshire is a safe and inclusive place to live.</i></b>				
<b>Title</b>	<b>Due Date</b>	<b>Assigned to</b>	<b>Milestone(s)</b>	<b>Milestone Due Date</b>
Consolidate Community Justice Implementation Group to ensure robust governance of Community Justice across West Dunbartonshire.	Mar 18	Lead officer – Carron O’Byrne  Assigned to: Mary Holt	Agree Terms of Reference agreed and review progress made to date.	Dec 2017
			Review current Community Justice Delivery Plan.	Jan 2018
			Develop draft Community Justice Delivery Plan for 2018 onwards.	Mar 2018
Oversee and support the implementation of the Community Justice Outcome Improvement Plan.	Mar 18	Lead officer – Carron O’Byrne  Assigned to - Mary Holt/Angela Sprott	Map communication and engagement with Community Justice partners to ensure statutory obligations are being met.	Dec 2017
			Ensure strategic and operational exceptions reporting is embedded and inclusive of the relevant Community Justice stakeholders.	Mar 2018

**NOT PROTECTIVELY MARKED**  
**Community Planning West Dunbartonshire – Safer DIG Action Plan**

**Local Outcome: All partners deliver early and effective interventions targeted at reducing the impact of domestic abuse.**

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
Ensure local VAW strategy to support delivery of Equally Safe is in place.	Apr 18	Lead Officers – Jackie Irvine/Calum Young  Assigned to – Annie Ritchie/Graham Cordner	Scope activity and map priorities across the four equally safe priorities as defined by the Scottish Government.	Jan 2018
			Undertake a Gap Analysis.	Feb 2018
			Develop an Action Plan to address identified gaps and define a reporting structure for the VAW Strategy.	Apr 2018
Raise awareness of the DPH Report and address recommendations.	Apr 18	Lead Officers – Jackie Irvine/Calum Young  Assigned to – Annie Ritchie/Graham Cordner/Peter Barry	Publish DPH Report.	Dec 2017
			Review recommendations made, compare with local Domestic Abuse Strategy and identify gaps.	Feb 2018
			Launch 'No Homes for Domestic Abuse' Housing Programme.	Mar 2018
Monitor implementation of the Domestic Abuse Perpetrator Programme.	Aug 2018	Lead Officers – Jackie Irvine/Calum Young  Assigned to – Carron O'Byrne	Implement SACRO Programme in WD	May 2018
			Make an application for Sc Govt Caledonian Programme funding when available.	TBC
			Review evaluation of SACRO programme – mid-year and full year	October 2018 & March 2019
Explore options for development of a MARAC process across West Dunbartonshire and Argyll and Bute	Apr 2018	Lead Officers – Jackie Irvine/Calum Young  Assigned to – Annie Ritchie/Graham Cordner	Present options to Safer DIG.	Feb 2018
			Once agreed identify funding.	April 2018

**NOT PROTECTIVELY MARKED**

*NOT PROTECTIVELY MARKED*  
*Community Planning West Dunbartonshire – Safer DIG Action Plan*

**Local Outcome:** *Residents live in positive, health promoting local environments where the impact of alcohol and drugs is addressed.*

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
Ensure strong links in place between DIG and ADP & Community Justice Sub Group.	Apr 2018	Lead officer – Julie Lusk	Explore opportunities for further collaboration across partnership groups.	Mar 2018
		Assigned to – Patricia Rhodie, IOM Addictions	Create infographic demonstrating links between ADP and Safer DIG.	Mar 2018
Develop a partnership Prevention Strategy aimed at reducing substance misuse.	Aug 2018	Lead officer – Jacqui McGinn	Identify key services to collaborative in the creation of a Prevention Strategy.	Feb 2018
		Assigned to – Jo Winterbottom	Identify key partners to work in partnership to deliver Prevention strategy.	May 2018
			Develop a Prevention Strategy and Delivery Plan.	Aug 2018

**Local Outcome:** *Our residents are supported to improve their emotional and mental health and wellbeing.*

Title	Due Date	Assigned to	Milestone(s)	Milestone Due Date
Contribute to work of the Greater Glasgow and Clyde Health Board Multi-Agency Distress Collaborative	Aug 2018	Lead officer – Julie Lusk	Work with partners to develop and establish collaborative working between mental health, addiction and learning disability services and strengthen links for the Multi-agency distress collaborative.	Mar 2018
		Assigned to - Marie Rooney, IOM Mental Health/Patricia Rhodie, IOM Addictions/Ogilvie Ross, Police Scotland	Create and introduce a Distress Multi-Agency Forum to West Dunbartonshire to support a culture of shared learning, quality improvement and training to support the recognition and response to distress and to improve outcomes for people experiencing distress.	March 2019
In partnership, develop a West Dunbartonshire campaign to encourage a community response to emotional/mental health and well-being.	Aug 2018	Lead officer – Jaqui McGinn	Identify key services to collaborative in the creation of an Emotional/Mental Health and Wellbeing Campaign.	Feb 2018
		Assigned to – Bob Purden/Ogilvie Ross	Present options for the Campaign to the Safer DIG.	Aug 2018

*NOT PROTECTIVELY MARKED*





## Delivery and Improvement Group:

## A Flourishing West Dunbartonshire

**Local Outcome: Our Economy is diverse and dynamic creating opportunities for everyone**

Title	Due Date	Assigned to	Milestones	Milestone Due
<b>Explore continued partnership with Working4Business</b>	31/03/18	Gillian Scholes WDC	Carry out evaluation of the W4B initiative	31/03/18
<b>Progress delivery of Exxon/City Deal project (DP)</b>	29/03/23	Victor Francisco-Suarez WDC	Masterplan - Planning Permission in Principle submission	27/04/18
			Exxon Negotiations relating to Site Ownership complete	29/06/18
			Complete and seek approval for the Final Business case by City Deal Cabinet	31/12/19
			Commence Construction on-site	31/01/20
<b>Deliver key projects from the Regeneration Fund</b>	31/03/18	Michael McGuinness WDC	Seek approval for project business cases from the IRED Committee	22/11/17
			Obtain statutory approvals	28/02/17
			Report tenders to Tendering Committee for acceptance	31/03/18
<b>Continue the development of Queens Quay District Heating network</b>	31/03/18	Michael McGuinness WDC	Progress infrastructure and site preparation works	31/03/18
			Progress the District Heating Project to implementation stage to ensure completion	31/03/18

Title	Due Date	Assigned to	Milestones	Milestone Due
<b>Deliver projects from the Clydebank Town Centre Charrette Action Plan</b>	31/03/20	Marnie Ritchie WDC	Agree final design for Connecting Clydebank project	31/10/17
			Obtain planning permission for the Connecting Clydebank project.	28/03/18
			Ensure opportunities for community benefit with College and Developing Young Workforce are progressed (SOA)	31/03/18
			Tender the works contract for the Connecting Clydebank project	31/03/18
			Develop and deliver projects from Clydebank Town Centre Charrette Action Plan towards the March 2020 target.	31/03/20
<b>Deliver projects from the Dumbarton Town Centre and Waterfront Revised Urban Strategy</b>	31/03/20	Marnie Ritchie	Develop and deliver projects from the Strategy towards the March 2018 target	31/03/18
			Progress new uses for Glencairn House (Project No. 11)	31/03/18
			Support Lasalle to develop improvements plans for the Artizan Centre (Project No. 4)	31/03/18
			Develop and deliver projects from the Strategy towards the March 2020 target	31/03/20
<b>Assist Scottish Canals to complete the regeneration of Bowling Basin</b>	31/03/2020	Marnie Ritchie	Develop financial appraisal to support contribution of funds from the Regeneration Fund Budget	30/11/17
			Seek authority to make contribution towards from Regeneration Fund into development at Bowling Basin	28/02/18
			Support Scottish Canals to deliver their masterplan through capital contributions to appropriate projects and support at community engagement events	01/04/19

**Local Outcome: Our Local Communities are sustainable and attractive**

<b>Title</b>	<b>Due Date</b>	<b>Assigned to</b>	<b>Milestone</b>	<b>Milestone Due</b>
<b>Maintain and reinforce WD employability pipeline</b>	31/03/18	Stephen Brooks	Establish method for engaging with DWP through the dynamic purchasing system by developing a series of employability support projects	31/03/18
<b>Maintain and reinforce delivery of community learning and development plan</b>	31/03/18	Stephen Brooks	Review community learning and development plan to ensure consistency and connection with the LOIP objectives	28/02/18
			Review Community learning plan progress to identify progress to key objectives	31/03/18
<b>Maintain and develop the Advice And Information Service</b>	31/03/18	Stephen Brooks WDC	Establish method for improving and promoting understanding of impact of Universal Credit on residents in West Dunbartonshire	28/02/18
<b>Deliver the Mitchell Way Redevelopment Site project in Alexandria Town Centre</b>	31/03/20	Marnie Ritchie WDC	Conclusion of missives between WDC and preferred developer	30/11/17
			Anticipated site start by developer	31/03/18
<b>Deliver new community greenspace at the former St Eunan's school site, Clydebank</b>	31/03/18	Marnie Ritchie WDC	The contractor will develop the outline design that has been prepared	24/11/17
			Start works on site	28/02/18
<b>Engage with external funders during 2017/18 to maximise funding opportunities</b>	31/03/18	Marnie Ritchie WDC	Complete Funders Statements for projects with Sustrans	31/12/17
			Continue to engage with Heritage Lottery Fund to identify eligible projects	31/03/18
			Submit funding claims and monitoring reports to Scottish Natural Heritage for Green Infrastructure Funding	31/03/18

**Local Outcome: Increased and better quality learning and development Opportunities**

<b>Increase the number of employers engaged with schools and/or the College by 50%</b>	31/03/19	West College Scotland/Liz Connolly	Ongoing local engagement	31/03/19
<b>Increase the number of employers employing a Modern Apprentice by 30%</b>	31/03/19	West College Scotland/Liz Connolly	Develop campaign to further engage with employers	31/03/17
<b>Increase the number of employers that are IIYP accredited</b>	31/03/19	West College Scotland / Liz Connolly	Develop campaign to further engage with employers	31/03/17
<b>Deliver the 'Scotland's' young workforce programme</b>	30/06/18	Andrew Brown WDC	Deliver the 'Scotland's' young workforce programme	31/03/17
<b>Develop and implement refinements to the Senior Phase curriculum to increase options for employment</b>	30/06/18	Andrew Brown WDC	Promotional activities for pupil uptake of wider offer	28/02/18
			Analysis of uptake of wider offer	31/03/18
			Development of partner induction programme for pupils	31/05/18
			Implementation of partner induction programme	30/06/18
<b>Implement broad-ranging school improvement to raise attainment and achievement</b>	30/06/18	Andrew Brown WDC	Implement broad-ranging school improvement to raise attainment and achievement	30/06/18

**Local Outcome: Enhanced quality and available of affordability of affordable housing options**










<b>Title</b>	<b>Due Date</b>	<b>Assigned to</b>	<b>Milestones</b>	<b>Milestone Due</b>
<b>More Homes Better Homes West Dunbartonshire -Maximise the delivery of new affordable housing in West Dunbartonshire</b>	31/03/18	John Kerr WDC	More Homes Better Homes West Dunbartonshire -Maximise the delivery of new affordable housing in West Dunbartonshire	31/03/20
<b>Ensure the Council's housing is fit for the future through the Better Homes initiative</b>	31/03/23	John Kerr WDC	Ensure the Council's housing is fit for the future through the Better Homes initiative	31/03/23
<b>Exceed the annual Housing Supply Target of delivering 80 Social Rented homes and 150 new Private Sector homes</b>	31/03/22	Anthony McGuinness WDC	Exceed the annual Housing Supply Target of delivering 80 Social Rented homes and 150 new Private Sector homes	31/03/22








### Nurtured Deliver and Improvement Group Action Plan 2017-20 – Update Jan 2018.







Action	Ref	Milestone	Note	Ref to	Target Date	Status	Responsible RIG
<b>Strategic Priority 6</b> Continue to fully implement Getting it Right for Every Child  Our Local Improvement priorities are: The Implementation and compliance with the Children and Young People (Scotland) Act 2014 and statutory guidance	1	Deliver a local GIRFEC public information campaign	Scottish Government producing new Information Sharing Bill. Currently going through Scottish Parliament procedures. Expectation Bill will be ready end 2018/early 2019.	ICSP 6	April 2019		GIRFEC Implementation Group; Chair Jackie Irvine (HSCP)
	2	Fully Implement GIRFEC across all services within the CPP	Full implementation of Named Person, Lead Professional and Team Around The Child (TATC) are in place and working well. Further development may be required following outcome of the Information Sharing Bill.	ICSP 6	March 2017		
	3	Provide staff development opportunities and training for each aspect as required	Significant training has been delivered. Mop up training will continue to be delivered and training for Early Years Staff.	ICSP 6	June 2018		
	4	Roll out approach to sharing information as developed through GPs pilot in Clydebank.	Despite delay in the Information Sharing Bill this will be rolled out to reflect process in place in Clydebank – through 'Consent'.	ICSP 6	Oct 2018		
<b>Strategic Priority 7</b> Improve the lives of children and young people (0-18yrs) by equipping parents through a comprehensive suite of parenting interventions  Our Local Improvement priorities are: To improve the co-ordination, integration, delivery and evaluation of parenting programmes	5	The Parenting RIG will build the capacity of staff to deliver evidence based parenting support across all age ranges.	Incredible Years Refresh Training completed for facilitators. Supervision process established. Further training required around recruitment of parents. Support to parents participating ongoing. Evaluation data being gathered.	ICSP Priority 2 & 7 NPS 1&2	June 2018		Parenting RIG; Shona Crawford (WDC Education)
	6	The Parenting RIG will deliver the local area Implementation Plan for PoPP across the Authority.	Timetable of programme developed. Staff designated and trained. Incredible Years Champion identified. First cohort of parents recruited. Next stage recruitment planned.	ICSP Priority 2 & 7 NPS 2&4	June 2018		
	7	We will review and improve our publicising of parenting opportunities in WDC	Parenting website in draft. Pending RIG comment/approval. Draft leaflets/posters out for consultation.	ICSP 7 NPS 1&5	Mar 2018		
	8	The Parenting RIG will increase the involvement of the most vulnerable parents and families in parenting opportunities to support their	Additional Outreach worker appointed.	ICSP 2 NPS 2	Mar 2018		

Action	Ref	Milestone	Note	Ref to	Target Date	Status	Responsible RIG
		children's learning					
	9	The Parenting RIG will develop evaluation processes and measure impact & outcome of parenting opportunities on children's learning and raising attainment to narrow the poverty related attainment gap.	Information is gathered to evaluate the effectiveness of programmes. PoPP at early stages.	ICSP 2 NPS 2	June 2019		
<p>Strategic Priority 4 Strengthen strategic plans in recognition of national policy directives on prevention on young people who are looked after.</p> <p>Our Local Improvement priorities are: To continue to address issues relating to Kinship Care and Improve outcomes for children looked after at home</p> <p>Strategic Priority 5 Achieve greater consistency in quality of assessments of risk and need and the formulation of plans to meet identified factors by ensuring that approaches to day-to-day quality assurance of operational practice are robust, systematic and deliver intended improvements.</p> <p>Our Local Improvement priorities are: To improve outcomes for children and young people looked after at home, and Quality assurance – Ensure more consistent quality across: assessments, plans and reviews</p>	10	WD via the LAAC RIG will influence and contribute to the national root and branch review of Looked After Services.	Young People have been involved in national engagement events and First Minister visited our award winning Children's House. Further engagement to take place.	ICSP 4 IAP 3	December 2018		LAAC RIG inc Corporate Parenting. Chair Carron O'Byrne
	11	LAAC RIG will provide assurances that operational practice in respect of the Looked After Children Service is consistent and robust and deliver improved outcomes for children.	Review of practice and process and documentation being undertaken. New practice will be aligned with GIRFEC principles. Better use will be made of available systems and recording.	ICSP 5 and 6	March 2019		
	12	LAAC RIG will establish a Champions Board of care experienced children and young people who can influence local policies and services provided.	Work well underway with establishment of Champions Board. Around 25/30 care experienced young people are now involved and brief discussions about the Champions Board takes place after events. We will continue to build on this thru 2018. Official Launch due Mar/Apr 2018.	ICSP 4	March 2020		
	13	LAAC RIG will provide care experiencing children and young people with an accommodation standard that helps to improve their care and supports the delivery of improved outcomes.	Care Leaver Covenant completed. Leaving Care protocol completed.	ICSP 4	Jan 2018		
	14	LAAC RIG will support the CPP to maximise Education, Health and employment opportunities for LAAC children to support raising educational attainment and standards.	Health Services to LAC children discussed and options being evaluated.	ICSP 4	March 2019		
	15	LAAC RIG will raise the profile of those children looked after and accommodated across other services and continue to promote our role as Corporate Parents	Corporate Parenting letter being sent to CEO to kick start awareness raising campaign and engagement in the Champions Board.	ICSP 4	March 2018		
	16	LAAC RIG will seek Champions Board support to establish free access to leisure services for children looked after and accommodated and their carers to promote their wellbeing.	Discounts currently apply but further discussion to ensure Looked After Children including those Looked After at home have best access.	ICSP 4	March 2018		
	17	Establish Children in the Community RIG to	Initial meetings held and representatives	ICSP	March		CIC RIG Chair



Action	Ref	Milestone	Note	Ref to	Target Date	Status	Responsible RIG
<p>Strategic Priority 6 Continue to fully implement Getting it Right for Every Child</p> <p>Our Local Improvement priorities are: The Implementation and compliance with the Children and Young People (Scotland) Act 2014 and statutory guidance</p>		allow a robust approach to improving outcomes for children looked after at home.	identified. Workshop arranged for Jan 31 <sup>st</sup> 2018 to review priorities and link actions with ICSP objectives.		2018		Annie Ritchie
<p>Strategic Priority 1. Improve the lives of all children and young people in our communities and Looked After at Home.</p> <p>Our Local Improvement priorities are: The Implementation and compliance with the Children and Young People (Scotland) Act 2014 and statutory guidance</p>	18	Extend SDS service offer under Developing the Young Workforce to include group work and 1:1 sessions to introduce My world of Work and Career Management Skills at transition points for P7 to S3 pupils	SDS service offer extended under DYW to include P7 to S1 transitions, as well as S1 – S3 group work. Offer further extended to include 1:1 support for those in S2 or S3 making subject choices and their parents		Mar 2018		Susie Byrne SDS
Ensure that children have the best possible start in life	19	Implement a local approach to improving attainment through the new Scottish Attainment Challenge	The approach has been developed and implemented. Scottish Government and Education Scotland have monitored progress with a positive report on WDC progress and delivery.		Mar 2018		
	20	Use EYC improvement approach to address: i) attendance at nurseries ii) transition from home to nursery iii) evaluation of Triple P intervention	Completed and reporting to Children and Families DIG to consider next steps.		Mar 2018		
	21	Deliver a universal CIAG service to all WD pupils, Targeting additional support to vulnerable pupils by empowering them to develop their Career Management Skills (CMS)	SDS has delivered both a universal and a targeted service to West Dunbartonshire school pupils to empower them to develop their Career Management Skills.		Mar 2018	Completed	

Action	Ref	Milestone	Note	Ref to	Target Date	Status	Responsible RIG
Improve positive destination outcomes for all young people (Cross ref to EE&EG DIG)	22	Organise a Providers Forum to better coordinate opportunities to meet the needs of all young people (e.g. recruitment)	Youth Employability partnership Forum established with key partners who deliver across the Strategic Skills Pipeline Stages 1 – 5. SWOT analysis completed.  Facilitation of targeted school leaver without a destination event in Sept 2016. Planning for a larger scale event for 2017. Developing a support pipeline of agencies. Partners now working to together across the stages of the pipeline, ensuring young people move through the stages in a co-ordinated transition.		Mar 2018	Completed	Susie Byrne SDS
	23	Raise awareness of support available from SDS to FE students	An SDS adviser is regularly available in Clydebank Campus of WCS to support FE students, targeting support to those most in need		Mar 2018	Completed	
	24	Roll out Opportunities for All: support (at risk) young people for 6 months prior to leaving school	5 x Senior Phase in post. CPD currently underway. Currently targeting High Risk Summer Leavers 2017 approx. 3-5 referrals from each mainstream school as well as transition support for Choices, Interrupted Learners and specialist provision		Mar 2018	Completed	
	25	SDS advisers to attend parent evenings to raise awareness of post school options and pathways.	SDS advisers attended parents evenings to raise awareness of post school options and pathways		Mar 2018	Completed	
	26	SDS to continue to support young people not in Education Employment or Training and to sustain opportunities post school	SDS advisers continue to support young people not in Education, Employment or Training to develop their Career Management Skills to empower them to access and sustain positive opportunities post school including Employability Fund and Modern Apprenticeships.		Mar 2018	Completed	

Action	Ref	Milestone	Note	Ref to	Target Date	Status	Responsible RIG
	27	Work in partnership to increase opportunities for young people to sign up to Activity Agreements	Partnership established : Co-delivery of Social Nurture groups with Skills development Scotland key workers at each SDS centre to engage the hardest to reach and socially isolated young people. Working 4 U learning, delivering Youth Horizons Personal Skills Development. Partnership with Tulloch & Street leagues as a Stage 2 Activity Agreement for young people with financial support through an EMA.		Mar 2018	Completed	
	28	Work with colleges to support and sustain winter leavers	Pilot Winter leaver programme 2016 delivered in partnership with Working 4 U, college tasters and input from partners to support progressions. Supported 8 young people of which 5 secured a positive destination so far.		Mar 2018	Completed	
Improve positive destination outcomes for all young people (cross refers to E&EG DIG)	29	The CPC will continue to raise awareness of Child Sexual Exploitation	Over 150 staff trained. Sessions held in schools. Prog for 2018-19 to be established	ICSP 4	March 2019		CPC (Chair Jackie Irvine) & CSE Strategy Group (Chair Caron O'Byrne)
	30	Address risks posed by 'sexting' and inappropriate use of social media by young people	Developing approach in CSE mentoring pilot in 2 secondary establishments and building curriculum input in respect of Sexual health strategy.		Mar 2018		
	31	Provide better and more consistent feedback to those referring into and across services; supporting those who make referrals to understand outcomes for children and young people.	Link Social work contact for GPs has been established. Review still to take place via Local Management Review process for providing feedback/acknowledgement of referral. Implementation of Request for Assistance to Duty SW.		Mar 2018		
Ensure that there is regular and meaningful engagement of families, children and young people in the Children's services planning arena	32	The Nurtured DIG will review and enhance advocacy for children and young people across the CPP	PROGRESS tbc		Mar 2019		C+F DIG
	33	WD Health and Social Care Partnership (HSCP) & WD Youth Alliance to co-ordinate youth involvement in an event to consult and engage views of our young people about service delivery and development.	LENS event completed in November 2017 re: access to Primary Care. Further opportunities to be identified and agreed for 2018.		Mar 2018		
	34	Develop social media opportunities to involve young people in service planning	The Involvement, Consultation and Representation sub group has made significant progress in the use of social media with the		Mar 2019		

Action	Ref	Milestone	Note	Ref to	Target Date	Status	Responsible RIG
			creation of Facebook and Twitter accounts to engage with young people. Further development is ongoing.				

## Notes

National Parenting Strategy (NPS) Priorities	
<b>NPS1</b>	Ensure all parents have easy access to clear, concise information on everything from pregnancy to the teenage years and beyond.
<b>NPS2</b>	Offer informed, co-ordinated support to enable parents to develop their parenting skills, whatever their need, wherever they live, whether they live together or apart
<b>NPS3</b>	Take steps to improve the ability of, and access to, early learning, childcare and out of school care, taking into account parents in rural areas and those who work irregular hours.
<b>NPS4</b>	Provide targeted support to families facing additional pressures that impact on their day to day parenting.
<b>NPS5</b>	Acknowledge and address the wider issues that can affect parents' abilities to provide a nurturing environment and care for their children.

Strategic Objectives Priorities/Local Outcome Improvement Plan (LOIP)	
<b>SO Priority 2</b>	Demonstrate the difference investments in early intervention and prevention are making for all children and young people through the measurement of robust data and progress across strategic plans.
<b>LOIP</b>	To create robust measurement processes for data analysis, and review current Strategic Plans across CPP partners
<b>SO Priority 7</b>	Improve the lives of children and young people (0-18yrs) by equipping parents through a comprehensive suite of parenting interventions
<b>LOIP</b>	To improve the co-ordination, integration, delivery and evaluation of parenting programmes



**Report by Peter Barry  
Strategic Lead Housing and Employability**

**Management Group: Community Alliance April 2018**

**Subject: Universal Credit Full Service**

**1. Purpose**

- 1.1** The Department of Work and Pensions (DWP) plans to introduce Universal Credit (full service) to West Dunbartonshire in September 2018. It is estimated that a minimum of 13,200 people will be directly affected.
- 1.2** The purpose of this report is to provide members of the Community Alliance with an update on the proposed change. This will include an illustration of the emerging challenges and an indication of our preparations to address the various challenges emerging as a result.

**2. Recommendations**

- 2.1** The Community Alliance is asked to:
  - Note the issues identified;
  - Consider how they can individually and collectively contribute to the delivery of the action plan; and
  - Support the development of a Customer Representation Group.

**3. Background**

- 3.1** Universal Credit aims to simplify the benefits system by paying a range of working-age benefits together as one single payment. It will be paid monthly, in arrears, to one person in the household. Universal Credit will encompass those people in receipt of the five main out of work benefits. It will, in addition, affect for the first time those in work and in receipt of working tax credits. Universal Credit full service will be implemented in West Dunbartonshire in September 2018.
- 3.2** While it is unclear the exact numbers in West Dunbartonshire that will be affected we can gain some indication of the scale from the UK Government's labour market and benefit statistics. In January 2018 the Office of National Statistics (NOMIS) reported that there were **8,400** people in West

Dunbartonshire who were in receipt of the benefits that will roll into Universal Credit.

**3.3** This figure of 8,400 people does not include those who are in-work and in receipt of tax credits. Government statistics for the period 2015–2016 states that there are approximately **4,800** families in West Dunbartonshire who are in-work and in receipt of working tax credits. In effect, in West Dunbartonshire there will be a minimum of **13,200** people in scope and moving to Universal Credit full service in September 2018.

**3.4** Access to Universal Credit is expected to be ‘digital by default’. It is anticipated that 80% of claims in West Dunbartonshire will be made and maintained online. This means claimants must have access to the internet in order to make an online claim and maintain communication.

#### **4. Main Issues**

**4.1** While the principles underlying Universal Credit may be widely supported, some claimants in areas where ‘full service’ has been implemented appear to have experienced difficulty adjusting to the new system. The level of difficulty seems to be more pronounced among claimants with more complex life circumstances. For example, people who need extra help include people with mental health needs or learning disabilities, or those who are homeless.

**4.2** The aspects of Universal Credit that are causing difficulty include:

- confusion about which benefit to claim and action/responsibility for maintaining the claim;
- the consequences of a single monthly payments to the household;
- changes to the way in which earnings are calculated and the potential delay before the first payment;
- the need to access to appropriate ICT equipment and support to maintain a claim; and
- understanding and complying with the claimant commitment requirements for those in work.

**4.3** The impact of these difficulties may include deferred/delayed claims and/or benefits sanctions. This, in turn, may lead to financial difficulties for those concerned and in some cases could lead to an increase in their rent arrears and the number of evictions.

**4.4** Addressing and mitigating the negative impact of Universal Credit goes beyond the additional requirement for access to benefit and debt management information and advice services. To understand the emerging needs we have to understand the ‘claimant journey’.

**4.5** In making a claim to Universal Credit, the claimant will experience a series of key steps and associated action in that journey. This includes learning about Universal Credit; submitting a claim and maintaining a claim. This will require

meaningful engagement with those likely to be affected, the provision of support to address ICT skills deficits and provide in-work support.

**4.6** An action plan that takes these issues into consideration is reproduced in **Appendix 1**.

**4.7** A number of related actions have been taken to manage and mitigate the negative impact of Universal Credit. This includes the:

- Development of the '*Welfare Reform Group*' within West Dunbartonshire Council.
- Creation of the *West Dunbartonshire Information and Advice Partnership* to coordinate service demands emerging from Universal Credit;
- Establishment of working group in Working 4U (and adult learning and employability partners) to identify and implement actions required to support residents to maintain a claim.

**4.8** It is proposed that a Customer Representation Group is established. This has proven to be a valuable development in areas where full service has been implemented. The Customer Representation Group will draw representation from DWP and organisations that provide support for Universal Credit claimants. This will provide an interface between identify and address emerging issues and challenges that claimants experience in their customer journey. Its aim will be to improve customer experience and provide partners with relevant progress updates.

## **5. People Implications**

**5.1** No people implications arising from this report.

## **6. Financial Implications**

**6.1** The financial benefits of the approach described above are:

- People affected by Universal Credit are less likely to face delays and sanctions and will therefore avoid increased debt, debt recovery proceedings and evictions;
- West Dunbartonshire Council may avoid the same level of rent arrears and costs associated with eviction faced by other areas where full service Universal Credit has been implemented.

## **7. Risk Analysis**

**7.1** Risks will be identified and managed within the context of each of the groups established to deal with the various aspects of the introduction of Universal Credit.

## **8. Equalities Impact Assessment (EIA)**

**8.1** The approach is centred on ensuring that people and families where an individual faces challenges because of equalities can gain access to information about the available services and gain access to the services. This

will be achieved by working with key partners through the various groups working on our response to Universal Credit.

## **9. Consultation**

- 9.1** Each of the groups and associated action plan has been established on the basis of consultation with key stakeholders. Further consultation will take place to identify appropriate representation on the groups and to establish ongoing service user support needs.

## **10. Strategic Assessment**

- 10.1** By supporting people to make and sustain a claim and by providing them with support to manage debt issues, the proposed action is consistent with Community Planning Partnership objectives to contribute towards a Flourishing, Nurtured and Empowered West Dunbartonshire.

### **Communication Bulletin**

The West Dunbartonshire Community Alliance has recognised the scale of change and the potential negative impact that the introduction of Universal Credit may have, particularly on vulnerable people and families.

Each member of the Community Alliance is considering how their organisation can contribute to the plans that will support local residents to submit and maintain a claim.

The CPP is also supporting the development of a Customer Representation Group to ensure that DWP is aware of the challenges faced by our residents and will actively work towards addressing any emerging challenges.

**Person to Contact: Stephen Brooks Manager Working4U**

### **Background Papers:**

Office of National Statistics (NOMIS) Labour Market Statistics by Local Authority:  
<http://www.nomisweb.co.uk/default.asp> (accessed January 2018)

UK Government Tax Credit Statistics by Local Authority:  
<https://www.gov.uk/government/statistics/personal-tax-credits-finalised-award-statistics-small-area-data-isoa-and-data-zone-2015-to-2016> (accessed Jan 2018)



## Appendix 1: Universal Credit Actions/Support at key points of Claimant Journey.

Claimant Journey and service demand	Actions	Response (assume DWP in all actions/response)
<b>Engage-</b> Increasing awareness of Universal Credit and identifying and engaging with those who might require support  <b>8,480 unemployed people in WDC area in receipt of out of work benefit,</b>  <b>4,800 families in receipt of tax credits;</b>	Campaign to improve awareness of impact and responsibilities: <ul style="list-style-type: none"> <li>• publicity in local papers and radio</li> <li>• information in newsletters, websites and social media</li> <li>• supply of case studies and local spokespeople</li> </ul>	WDC Welfare Reform Group Corporate communications Housing Services WD Information and advice partnership. – Customer Support Group W4U (Money. Learn, Work)
	Connect with most vulnerable. Increase awareness of changes among staff in project/services. (Stakeholder group support)	Targeted campaign by W4U/Customer Support Group among support CPP/HSCP services for specific groups – homeless, addictions, mental ill health.
<b>Upskill-</b> Providing claimants (new and existing) with support to create a Universal Credit account (access to ICT equipment and skills);	Improving ICT skills for activity required for Universal Credit.	Working 4U - Adult Learning; Adult Learning Partnership; Community based learning providers
	Provision of access to ICT equipment	West Dunbartonshire Council premises; Adult Learning Partnership; Community facilities.
<b>Avoid Delays:</b> Supporting claimants to understand information required to make a claim and, where appropriate, open a bank account-  Delays in payments may lead to increased debt and rent arrears	Provision of access to ICT equipment and associated process walk through.	West Dunbartonshire Council customer service; Adult Learning Partnership; Community based learning providers.
	Connect with most vulnerable. Increase awareness of changes among staff in project/services. (Stakeholder group support)	Targeted campaign by W4U/Customer Support Group among support CPP/HSCP services for specific groups – homeless, addictions, mental ill health.
<b>Budget Skills:</b> Support claimants to manage budgets around the method of payment and changes in amounts received;	Budget skills – debt management –	WD Advice partnership Working 4U Money
	Perhaps additional requirement for financial capability – group training	Adult Learning Partnership; West College Scotland

Claimant Journey and service demand	Actions	Response (assume DWP in all actions/response)
<b>Submit and manage claims:</b> understand the process to notify DWP about changed circumstances;	Require understanding of benefit process and claimant journey	Working 4U Money – WD Advice partnership
	Understanding required of needs of people in work who have not previously had to engage with support services	Working 4U Money – WD Advice partnership
<b>Skills development and job search-</b> meeting requirement for 'claimant agreement	Provision of employability support – <b>Caution</b> claimant commitment to job search can divert resources from broader employability service.	W4U employability/learning. Require input and support from agencies delivering employability (SDS, DWP)
<b>Skill Development - 'in work'</b> support to assist implementation of (progress in workplace to reduce benefit requirement).	Provision of in work employability support – current limited availability. Required increased understanding of demand from people in work who have not previously had to engage with support services	W4U employability. Require input and support from agencies delivering employability (SDS, DWP) May require development of support through use of ICT



## COMMUNITY PLANNING WEST DUNBARTONSHIRE

**Report by the Flourishing Delivery & Improvement Group**

**Community Alliance: 19 April 2018**

### **Subject: Your Place, Your Plan: Progress Update**

#### **1. Purpose**

- 1.1** The purpose of this report is to update Community Alliance members on progress made in establishing the Your Place, Your Plan workstream. This activity is focused on bring together local planning processes to simplify engagement. This work supports the integration of Community Planning and Development Planning in line with direction of travel in both the Community Empowerment (Scotland) Act 2015 and the Planning (Scotland) Bill.

#### **2. Recommendations**

- 2.1** Members of Community Alliance are asked to note the work which has taken place to date, and give comments on the opportunities for taking this work forward.

#### **3. Background**

- 3.1** There has been ongoing discussion through Community Planning West Dunbartonshire (CPWD) on the alignment and future integration of local place based planning. This included some training for CPWD and partnership officers from Irene Beautyman of Improvement Service on use of the Place Standard tool. It was agreed that this tool would be used for local 'place' engagement and the Your Place, Your Plan programme was commenced.
- 3.2** At the same time Scottish Government, through the Planning review, were looking to introduce a statutory link between community and spatial planning to ensure stronger alignment of these local area focused activities. The proposals within the Planning Bill require the Local Development Plan to take into account the Local Outcome Improvement Plan for the area and give Communities a statutory basis to prepare and produce their own Local Place Plan for their area. The Planning Bill is currently within its Stage 1 scrutiny period, which is being overseen by the Local Government and Communities Committee, as the lead Committee.

- 3.3** In developing an approach to this Scottish Government was looking to progress 'exemplar' activities in a few Local Authorities to support learning around elements of the Planning Bill. Following discussions with the Council Chief Executive and Flourishing Delivery & Improvement Group (DIG) chair it was agreed that West Dunbartonshire Council would express an interest in becoming an 'exemplar' for the alignment of spatial and community planning activities.

#### **4. Main Issues**

- 4.1** The Planning (Scotland) Bill was formally launched by the Cabinet Secretary for Communities, Social Security and Equalities, Angela Constance MSP, on 4 December 2017. West Dunbartonshire Council formally responded to the Consultation on the Future of the Scottish Planning System: Places, People and Planning in March 2017 prior to the Planning Bill.
- 4.2** The local exemplar activity will focus on West Dunbartonshire's journey of aligning community planning and spatial planning; how this will integrate within the Local Outcome Improvement Plan and Local Development Plan 2 (LDP2) and how Locality Planning and, if taken forward through the Planning legislation, Local Place Plans can be combined to one local plan for place in each community.
- 4.3** To support delivery of this approach and use of the Place Standard tool, a 'training for trainer's' session was delivered by the Improvement Service to key officers in teams across the partnership. This then allowed series of Your Place, Your Plan engagement events to take place during the 12 week consultation period on the first stage of LDP2, which was the Main Issues Report stage.
- 4.4** This approach resulted in substantially more people being engaged in the Local Development Plan process, more information gathered on how residents feel about their local community and the improvements that they feel would make local areas better. This information is used to inform not only the LOIP and Locality Plans, but also Local Place Plans and service development across the partnership.
- 4.5** Further work requires to be done to enhance the feedback received from this engagement to date, with feedback given to Scottish Government on the quality of the Place Standard web tool. This tool was not fit for purpose for use by residents and caused significant frustration for those trying to use it.
- 4.6** Work will continue to deliver this activity on alignment and integration of planning over the coming months, reported through the Flourishing DIG. Progress reports will also be presented to CPWD and Community Alliance.

## **5. People Implications**

**5.1** There are no personnel issues associated with this report.

## **6. Financial Implications**

**6.1** There are no financial implications associated with this report.

## **7. Risk Analysis**

**7.1** It was not considered necessary to carry out a risk assessment on the matters covered by this report.

## **8. Equalities Impact Assessment (EIA)**

**8.1** There is no requirement to conduct an Equalities Impact Assessment on this progress report, however future activities will be screened as required.

## **9. Consultation**

**9.1** This report details progress made on a programme of consultative activity with residents. The approach taken was consulted on through previous CPWD meetings.

## **10. Strategic Assessment**

**10.1** The integration of community planning and development planning within West Dunbartonshire covers a wide range of topics and is considered to contribute to all of the Council's strategic priorities.

**Richard Cairns**  
**Chair – Flourishing DIG**

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**Persons to Contact:** Antony McGuinness, Team Leader – Forward Planning  
[antony.mcguinness@west-dunbarton.gov.uk](mailto:antony.mcguinness@west-dunbarton.gov.uk)

**Appendices:** None

**Background Papers:** None

**Wards Affected:** All





## **Report by the Community Alliance Chair**

**Community Alliance: 19 April 2018**

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### **Subject: Developing the Community Alliance**

#### **1. Purpose**

- 1.1** The purpose of this report is to provide an update on future development of the Community Alliance.

#### **2. Recommendations**

- 2.1** Members are asked to:
- Agree the draft revised role and remit set out in Appendix one
  - Review the proposed actions generated at the development session in November 2017, as set out in appendix two
  - Agree a suite of actions to progress and enhance the work of the Community Alliance

#### **3. Background**

- 3.1** Following a review of community engagement in 2013, it was agreed to develop a Community Alliance from the previous Community Participation Committee. Community Planning West Dunbartonshire (CPWD) were keen to develop a body which could operate as an umbrella structure for relevant community activity. This Alliance would act as the community voice supporting Community Planning at a strategic level, informing discussion and planning on key priorities and outcomes for the local area and providing a direct route to engagement with communities.
- 3.2** The development of the Community Alliance is a process of continuous improvement and will take time and investment from a number of individuals, officers and groups. A series of development sessions have been held over the period since the Community Alliance came into being. With the most recent session held in November 2017.

## **4. Main Issues**

- 4.1** Members of the Community Alliance have expressed a desire to see the Community Alliance champion key topics which are relevant and central to the empowerment agenda. Members are also keen to seek updates and reports on key topics directly from community planning agencies, with speakers scheduled for each meeting.
- 4.2** The development session held in November 2017 focused on issues such as membership, remit, priorities, representativeness and forward planning. The remit previously agreed has been revised to reflect discussions at the development session. This draft term of reference is attached as appendix 1 to this report.
- 4.3** A summary of discussion and proposed areas for action is attached as appendix 2 to this report. Members were keen to review and expand membership, although recognize that not every group can come along to a formal committee style meeting. It was agreed that tenant & resident organisation and the local business community are key gaps in membership at present.
- 4.4** Members in attendance at the development session proposed that thematic agendas may allow for more involvement from a wider range of stakeholders. They also felt that an annual event / community conference was a good way to raise the profile of the Community Alliance.
- 4.5** In response to this desire to see a Community Alliance led conference on an annual basis, the first of these events took place in February 2018. This February community alliance event was a successful and well attended marketplace event, giving community organisations an opportunity to learn more about the other groups active in the area and make connections.
- 4.6** The majority of participants in the development session felt that the information brought to the Alliance should be provided in clear, understandable language and formats and jargon should be avoided wherever possible. Where jargon cannot be avoided it must be fully explained.
- 4.7** It was agreed that the agenda and discussion needs to include a strong community perspective to ensure full input and involvement from communities. This will require training and support for members to allow them to participate effectively.

## **5. People Implications**

- 5.1** There are no people implications.



## **6. Financial Implications**

**6.1** There are no financial implications.

## **7. Risk Analysis**

**7.1** There is a risk in not further developing and widening the membership of the Community Alliance to reflect the diverse nature of community involvement and activism across West Dunbartonshire.

## **8. Equalities Impact Assessment (EIA)**

**8.1** This update report does not require to be assessed, however activity to develop the Alliance membership and workplan will require to be screened and possible assessed.

## **9. Consultation**

**9.1** The sessions which have taken place are part of the consultative approach to developing the Community Alliance, as is this report.

## **10. Strategic Assessment**

**10.1** This work contributes to 'Positive dialogue with local citizens and communities' part of the Strategic Plan.

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**Anne McDougall**  
**Chair – Community Alliance**

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**Person to Contact:** Elaine Troup, Communities Manager  
[elaine.troup@west-dunbarton.gov.uk](mailto:elaine.troup@west-dunbarton.gov.uk)

**Appendices:** Appendix 1 – revised terms of reference  
Appendix 2 – development session summary

**Wards Affected:** All wards





## Community Alliance

The Community Alliance ensures communities and individuals have an effective influencing role within Community Planning West Dunbartonshire (CPWD).

The Alliance brings together representatives from neighbourhood, interest and user groups across West Dunbartonshire with the intention of:

- Identifying issues of common concern
- Advising CPWD on policy and planning priorities
- ensure that CPWD is delivering on the issues identified as a local priority through existing community structures
- Strengthening and widening access across communities (both geographical and interest)

Our remit is to:

- Ensure that communities can inform, shape and change the services that affect them and impact upon their quality of life.

We do this by:

- Working alongside the CPP Management group to identify issues and solutions based on local needs and capacity
- Effective engagement and provision of information
- Using engagement methods that are wide ranging and appropriate
- Having an awareness of the needs of the diverse population and making efforts to enable people to overcome barriers to engagement
- Respecting the diversity and differences of opinion within communities
- Considering, promoting, and monitoring arrangements for consultation, participation and involvement
- Representing and highlighting key priority issues drawn from the neighbourhood listening process

Our members will be drawn from:

- Community Councils
- Community Development Trusts
- West Dunbartonshire Equality Forum
- Seniors' Forums
- West Dunbartonshire Youth Alliance
- Locality Engagement Networks (Health & Social Care)
- Neighbourhood Organisations
- Tenants & Residents Associations
- Black & Minority Ethnic organisations
- Disability Groups
- LGBT Groups
- West Dunbartonshire Chamber

## Community Alliance Development Session – November 2017

Attended by: Rhona Young, Barbara Barnes, Anne McDougall, Gilbert Howatson, Donnie Nicholson, & Rose, Councillors McAllister & Page

Topic	Discussion Points	Possible Actions
Role/Remit	<ul style="list-style-type: none"> <li>• CA needs to add value (and feel it)</li> <li>• Chance to influence all key policies at a development stage</li> <li>• Provide community scrutiny</li> <li>• Change format of reports / papers to be more accessible</li> <li>• Sounding board for new ways of working</li> <li>• Meet at times that suit the community</li> <li>• Bring positive change</li> <li>• Not for raising individual issues / EM enquiries</li> </ul>	<ul style="list-style-type: none"> <li>• Revise remit for approval at next meeting</li> <li>• Scope new groups to invite (think about different types of meetings)</li> <li>• Arrange up to 6 meetings per year</li> </ul>
Membership	<ul style="list-style-type: none"> <li>• Balance membership between community reps and elected members</li> <li>• Widen out those on distribution list but you only need to come for topics of interest?</li> <li>• TRA's need to be more visible</li> <li>• What about the business community?</li> <li>• Are disability groups involved?</li> </ul>	<ul style="list-style-type: none"> <li>• Invite WDTRO to join</li> <li>• Ask Dunbartonshire Chamber to become involved</li> </ul>

Topic	Discussion Points	Actions
Priority areas	<ul style="list-style-type: none"> <li>• Creative agendas on themes</li> <li>• Training and development support</li> <li>• Annual conference to get smaller organisations involved</li> <li>• Developing the community conference</li> <li>• Focus on transport – in the community and to the hospitals</li> </ul>	<ul style="list-style-type: none"> <li>• Programme of training for members on presenting/communicating effectively, managing meetings etc.</li> <li>• Overview of key council functions</li> </ul>
Growth & influence	<ul style="list-style-type: none"> <li>• Show value in being involved</li> <li>• Themed agendas would get more people interested</li> <li>• Meet in other areas and local community facilities to help people take part</li> <li>• Look at better mechanisms for sharing information</li> <li>• What do people want from CA?</li> <li>• Create a support network on key themes</li> </ul>	<ul style="list-style-type: none"> <li>• Re-establish the community directory</li> <li>• Share stories of success</li> <li>• Publicity campaign about the CA</li> </ul>
Representativeness	<ul style="list-style-type: none"> <li>• Papers need to be clear to allow messages to be shared more widely</li> <li>• Do members know who they represent and what is expected?</li> <li>• Could we ask community which topics they want CA to focus on?</li> </ul>	<ul style="list-style-type: none"> <li>• Each member to put CA feedback report on their group agenda</li> <li>• Forward planner to be populated to allow members to gather views before meetings</li> </ul>

Topic	Discussion Points	Actions
Forward planning	<ul style="list-style-type: none"> <li>• Regeneration</li> <li>• Community safety</li> <li>• Community transport</li> <li>• Access to facilities</li> <li>• Roads &amp; environment</li> </ul>	<ul style="list-style-type: none"> <li>• WDLT to be invited to present on long term plan</li> <li>• Invite more speakers</li> <li>• Review action plan to reflect priority areas and key topics</li> </ul>

Areas for further discussion:

- How do we tackle apathy in the community?
- Can CA lead on negotiating access to facilities for small groups with limited/ no funding?
- Should each thematic area have a champion?