

West Dunbartonshire Council

Report by the Executive Director of Educational Services

Education and Lifelong Learning Committee: 14 September 2011

Subject: Update of Capital Building Programme 2011/12

1 Purpose

- 1.1 This report provides Members with up-to-date information on the status of Education Building Projects within the Educational Services Department. It also draws Members' attention to significant issues or problems with the progress of any particular project.

2 Background

- 2.1 Progress in respect of these projects is reported to each meeting of the Education and Lifelong Learning Committee.

3 Main Issues

- 3.1 Details of all projects are contained within the attached update

4 People Implications

- 4.1 There are no personnel issues specifically arising from this report.

5 Financial Implications

- 5.1 Further details on all projects are noted in the Appendix to this report.

6 Risk Analysis

- 6.1 The major risks inherent in the building projects are:
- programme slippage;
 - budget overspends/underspends;
 - security of buildings during the construction phases;
 - safety of contractors, building users and the public during the various construction phases.
- 6.2 Regular update and liaison meetings are held between Officers from Educational Services Department, Housing, Environmental and Economic Development Department and Finance Section (Corporate Services Department). These meetings flag up any issues at the earliest possible dates, thus minimising risk of programme slippage and budgetary variations, wherever possible.

- 6.3** Heads of Establishments and Officers from Asset Management, Health and Safety and HEED regularly liaise during the various stages of the projects to ensure that all statutory requirements and good practices are complied with, in particular in relation to security and Health and Safety.

7. Equalities Impact

- 7.1** No significant issues were identified in a screening for potential equality impact

8. Strategic Assessment

- 8.1** Effective use of capital resources contributes to the delivery of the strategic priorities relating to Asset Management and the provision of Fit For Purpose Services.

9. Conclusions and Officer's Recommendations

- 9.1** There are no significant issues or problems with the progress of any particular project
- 9.2** Members are asked to note the contents of this report

Executive Director of Educational Services

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Appendices: Capital and Revenue Building Programme 2011/2012

Background Papers: None

Wards Affected: All Wards