

**EAST DUNBARTONSHIRE, INVERCLYDE AND
WEST DUNBARTONSHIRE COUNCILS'
SHARED SERVICES JOINT COMMITTEE**

At the Meeting of the Shared Services Joint Committee held in the Civic Space, Council Offices, 16 Church Street, Dumbarton on Friday, 11 January 2019 at 2.00 p.m.

Present: **East Dunbartonshire Council:**
Councillors Gordan Low, Alan Moir, Vaughan Moody and Andrew Polson.

Inverclyde Council
Councillors Graeme Brooks and Christopher Curley.

West Dunbartonshire Council:
Provost William Hendrie and Councillors Iain McLaren, David McBride and Lawrence O'Neill.

Attending: **East Dunbartonshire Council:**
Thomas Glen, Depute Chief Executive / Neighbourhood & Corporate Assets.

Inverclyde Council:
Aubrey Fawcett, Chief Executive; Scott Allan, Corporate Director – Environment, Regeneration & Resources.

West Dunbartonshire Council:
Angela Wilson, Strategic Director – Transformation & Public Service Reform; Richard Cairns, Strategic Director – Environment & Neighbourhood; Peter Hessem, Strategic Lead – Regulatory; Gail MacFarlane, Shared Head of Service; and Christine McCaffary, Senior Democratic Services Officer.

Apologies: Apologies for absence were intimated on behalf of Councillors Ronnie Ahlfeld and Michael McCormick.

Councillor Iain McLaren in the Chair

CHAIR'S REMARKS

Councillor McLaren, Chair, welcomed everyone to the meeting. He extended his thanks to the former Chair, Councillor Gordan Low, for his contributions to the Committee and further advised that Councillor Michael McCormick, Inverclyde Council, would be taking up the position of Vice Chair.

Councillor McLaren then welcomed and introduced Gail MacFarlane to those present, advising that Ms MacFarlane had been appointed recently to the post of Shared Head of Service across Inverclyde and West Dunbartonshire Councils.

The Chair then invited introductions from all those present.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting held on 18 August 2017 were submitted and approved as a correct record.

UPDATE ON DETAILED BUSINESS PLAN FOR ROADS AND TRANSPORTATION COLLABORATION AND AGREEMENT BETWEEN INVERCLYDE COUNCIL AND WEST DUNBARTONSHIRE COUNCIL

A report was submitted by the Corporate Director – Environment, Regeneration & Resources, Inverclyde Council providing an update on the actions taken since the last meeting and the progress of the detailed business plan for shared roads and transportation services between Inverclyde and West Dunbartonshire Councils.

Having heard the Corporate Director further and in answer to questions from a Member, the Committee agreed:-

- (a) to note the progress that has been made in respect of the appointment of a shared Head of Service across the roads and transportation services in Inverclyde and West Dunbartonshire;
- (b) to note the intention to develop strategic business cases for collaboration across wider service areas; and
- (c) to authorise lead officers to progress engagement with East Dunbartonshire Council with a view to developing proposals for a strategic partnership.

FUTURE JOINT COLLABORATION – WEST DUNBARTONSHIRE, INVERCLYDE AND EAST DUNBARTONSHIRE COUNCILS

A report was submitted by the Strategic Director – Transformation & Public Service Reform, West Dunbartonshire Council providing an update on the progress to identify potential opportunities for joint collaboration.

The Strategic Director advised the Committee that Chief Executives and senior officers would continue to work together and explore opportunities for joint working, and that Committee, would be kept up-to-date with progress and communication / negotiation with Trades Unions and employees undertaken as appropriate.

Following questions from Members', the Committee agreed:-

- (a) to note that the recent appointment of the Shared Head of Service across Inverclyde and West Dunbartonshire Councils will enable the development of further strategic options appraisal for the remaining environmental and neighbourhood front line service areas, namely:-
 - Grounds and greenspace
 - Waste and environmental services
 - Fleet and transportation
- (b) to note that the Committee, Trades Unions and work force would be kept up-to-date; and
- (c) otherwise to note the contents of the report.

PRESENTATION ON SHARED HEAD OF SERVICE REMIT

A presentation was given by the Shared Head of Service of Inverclyde and West Dunbartonshire Councils on the anticipated outcomes from her remit.

She provided an overview of the strategic objections; shared service development; workforce review and the next steps to be taken.

She spoke of an ageing workforce; the potential opportunities for graduates and apprenticeships; her aim to build relationships with staff by being visible in both Councils and her plans for workforce briefings and workshops.

Following questions from Members, the Chair thanked the Shared Head of Service for her informative presentation.

The meeting closed at 2.35 p.m.