

Agenda



Special Meeting of Alexander Cross Cameron Bequest Committee

Date: Wednesday, 10 October 2018

Time: 13:30

Venue: Council Chambers, Clydebank Town Hall,
Dumbarton Road, Clydebank

Contact: Craig Stewart, Committee Officer
Tel: 01389 737251 craig.stewart@west-dunbarton.gov.uk

Dear Member

Please attend a special meeting of the Alexander Cross Cameron Bequest Committee as detailed above. The business is shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:-

Provost William Hendrie (Chair)
Councillor Jim Brown
Councillor Diane Docherty
Councillor Jim Finn
Councillor Daniel Lennie
Councillor Douglas McAllister
Councillor Marie McNair
Councillor John Mooney
Councillor Lawrence O'Neill

All other Councillors for information

Chief Executive
Strategic Director – Transformation and Public Service Reform
Strategic Director – Regeneration, Environment & Growth
Chief Officer of West Dunbartonshire Health & Social Care Partnership

Date of issue: **28 September 2018**

ALEXANDER CROSS CAMERON BEQUEST COMMITTEE

WEDNESDAY, 10 OCTOBER 2018

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3 MINUTES OF PREVIOUS MEETING 5 - 6

Submit for approval as a correct record, the Minutes of Meeting of the Alexander Cross Cameron Bequest Committee held on 22 August 2018.

4 APPLICATION FOR FUNDING FROM OLD KILPATRICK COMMUNITY COUNCIL 7 - 11

Submit report by the Strategic Lead – Resources requesting consideration regarding an application for funding received from Old Kilpatrick Community Council.

ALEXANDER CROSS CAMERON BEQUEST COMMITTEE

At a Meeting of the Alexander Cross Cameron Bequest Committee held in the Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 22 August 2018 at 1.30 p.m.

Present: Provost William Hendrie and Councillors Jim Brown, Gail Casey, Diane Docherty, Jim Finn, Daniel Lennie, Marie McNair and Lawrence O'Neill.

Attending: Jackie Allison, Business Unit Finance Partner; Sally Michael, Principal Solicitor and Craig Stewart, Committee Officer.

Apologies: Apologies for absence were intimated on behalf of Councillors Douglas McAllister and John Mooney.

Provost William Hendrie in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda at this point in the meeting.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Alexander Cross Cameron Bequest Committee held on 1 August 2018 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

AUDITED ANNUAL REPORT AND FINAL ACCOUNTS FOR YEAR ENDING 31 MARCH 2018

A report was submitted by the Strategic Lead – Resources presenting the draft Annual Report and Final Accounts for the year ending 31 March 2018.

After discussion and having heard the Finance Business Partner in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the report, the financial activity and the Trust balance as at 31 March 2018, subject to minor typographical errors being corrected in relation to the name 'Alexander Cross Cameron', in certain of the pages of the Audited Annual Report and Financial Statements; and
- (2) to note that the Audited Annual Report and Financial Statements, together with the External Audit report, would be submitted to Council on 26 September for consideration and approval, where appropriate.

ALEXANDER CROSS CAMERON BEQUEST FUND – GRANT APPLICATIONS

A report was submitted by the Strategic Lead – Resources requesting consideration regarding applications for funding.

After discussion and having heard the Business Unit Finance Partner in further explanation of the report and in answer to Members' questions, the Committee agreed to approve the grants, listed on Appendix A to the report, on the basis detailed below:-

- (1) Double L Centre - £5,000
- (2) Clydebank Musical Society - £4,000 (no pro-rata deduction)
- (3) St Mary's Duntocher Parent Council - £6,400
- (4) EPIC - £2,490 (no pro-rata deduction)

The meeting closed at 2.06 p.m.

WEST DUNBARTONSHIRE COUNCIL
Report by Strategic Lead, Resources
Alexander Cross Cameron Fund Committee
10 October 2018

Subject: Grant Applications

1. Purpose

- 1.1** The purpose of this report is to provide information on grant applications and to recommend grants to voluntary organisations from the Alexander Cross Cameron Trust Fund.

2. Recommendations

- 2.1** Committee is asked to agree the grant recommendations as identified by officers per Appendix A.

3. Background

- 3.1** Alexander Cross Cameron Fund grants are administered by West Dunbartonshire Council and are reported to the fund on a quarterly basis, or as and when applications are received.
- 3.2** The value of fund as at 31 March 2018 was £148,666. Since 31 March 2018 grants totalling £28,790 have been awarded reducing the fund value to £119,876.

4. Main Issues

4.1 Grant Applications

One application for grant funding has been received. Members should note that an amount of £850 is being recommended with full details being provided in Appendix A.

Old Kilpatrick Community Council £850

- 4.2** Members will note the reasons provided by officers in relation to the recommendations of award and will need to ensure that when making awards that these are made in line with the aims and purposes of the Trust Fund.

5. Option Appraisal

5.1 No option appraisal consideration was required for this report.

6. People Implications

6.1 There are no people implications.

7 Financial Implications

7.1 The amount recommended to be paid from the Alexander Cross Cameron Fund is £850. This will be contained within the existing funds and if approved will reduce the fund to £119,026.

8. Risk Analysis

8.1 The Committee must consider financial and reputational risks when considering grant applications. The financial risk is not only that the Alexander Cross Cameron Fund remains financially viable, but also that the organisations funded by the Fund comply with the Conditions of Grant which cover issues such as discrimination, health and safety, insurance, etc. As stated at 4.2 above, Members must ensure funds awarded are for the purposes of the Trust Fund.

9. Equalities Impact Assessment (EIA)

9.1 No issues were identified in a screening of applications.

10. Environmental Sustainability

10.1 No environmental sustainability issues require to be raised in connection with this report.

11. Consultation

11.1 All organisations are consulted regarding recommendations of grant prior to the report being submitted to committee.

Stephen West
Strategic Lead, Resources
Date: 27 September 2018

Person to Contact: Jackie Allison, Business Unit Finance Partner,
Corporate Functions
Telephone: (01389) 737322
E-mail: Jackie.allison@west-dunbarton.gov.uk

Appendices: Appendix A: Detail of applications for assessment

Background Papers: Grant Application Forms

Wards Affected: Ward 4,5 and 6

**Alexander Cross Cameron Fund
for consideration on 10 October 2018
(2018/19)**

Organisation	Purpose of organisation	Grant requested	Purpose of grant	Comments
Old Kilpatrick Community Council	To advocate for the local community in its relationship with local authority and statutory bodies	£850	The grant will be used to fund a community celebration to mark the end of the first world war. This will be used to purchase food, hospitality and presentation materials	Total cost is £850 Group contribution £0 Recommendation: £850
Number of members	How often does it meet	Other grants applied for/ awarded	Bank Balance	Accounts balance
11 committee members	Monthly	Nil	£3,279.40 as at 02/05/2018	£2,127.94 as at 31/03/2018 (Ring-fenced Community Council Administration grant)