

WEST DUNBARTONSHIRE COUNCIL

Report by Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 26 August 2009

**Subject: Maintenance of Lift Installations throughout West Dunbartonshire
2009/2010**

1. Purpose

- 1.1** To advise the Committee of tenders received for the Maintenance of Lift Installations throughout West Dunbartonshire 2009/2010 project and to seek approval to accept the lowest tender.

2. Background

- 2.1** Tenders for the project were received on 5 August 2009 from five contractors.

3. Main Issues

- 3.1** The works comprise the annual inspection and maintenance of 56 no. lift installations within West Dunbartonshire Council properties following impending expiry of the existing contract.
- 3.2** Twenty-four remaining lift installations will continue to be maintained by another contractor until June 2014.

4. Personnel Issues

- 4.1** Quantity Surveying services are being carried out in-house by the Architectural Services Section of Housing, Environmental and Economic Development.

5. Financial Implications

- 5.1** The lowest tender has been checked arithmetically and represents good value by current pricing levels. This contract will be funded from appropriate Council budgets. Adjustments have been made where appropriate in accordance with the code of tendering procedure (see Appendix 1 - Statement of Tenders Received).

6. Risk Analysis

- 6.1** Failure to renew this maintenance contract will result in the lift installations being left without a maintenance regime which could inconvenience and even endanger building users should such installations fail.

7. Conclusions & Officers' Recommendations

- 7.1** The works included in this contract are necessary to ensure the continued upkeep and safe operation of the lift installations in question.
- 7.2** The Committee is invited to approve the awarding of the contract to Lift Maintenance Ltd. in the amount of £93,733.40.

Elaine Melrose

Executive Director of Housing, Environmental and Economic Development

Date: 26 August 2009

Person to Contact: John Corcoran, Section Head - Architectural Services,
Garshake Road, Dumbarton, telephone: 01389 737350,
e-mail: john.corcoran@west-dunbarton.gov.uk

Appendices: Form ST/1 - Statement of Tenders Received

Background Papers: None

Ward Affected: All