

WEST DUNBARTONSHIRE COUNCIL

Council Offices, Garshake Road, Dumbarton G82 3PU

23 December 2004

MEETING: TENDERING COMMITTEE

**WEDNESDAY, 5 JANUARY 2005 at 9.15 a.m.
COUNCIL CHAMBERS
CLYDEBANK TOWN HALL
DUMBARTON ROAD
CLYDEBANK**

Dear Member,

Please attend a Meeting of the **Tendering Committee** to be held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on **Wednesday, 5 January 2005 at 9.15 a.m.**

The business is as undernoted.

Yours faithfully

TIM HUNTINGFORD

Chief Executive

BUSINESS:

1. APOLOGIES

2. MINUTES OF PREVIOUS MEETING (pages 1 - 3)

Submit, for approval as a correct record, Minutes of Meeting of the Committee held on 24 November 2004.

3. AWARDING OF CONTRACT – EFFICIENT GOVERNMENT (STRATEGY DEVELOPMENT AND REVIEW OF COUNCIL TAX PROCEDURES)
(pages 5 - 6)

Submit report by the Director of Corporate Services advising of tenders received for the development of a strategy for the Council to address the Efficient Government agenda and to review the processes for council tax billing and collection.

4. AWARDING OF CONTRACTS DURING THE PERIOD JUNE TO AUGUST 2003 (SUMMER RECESS)
(pages 7 - 11)

Submit report by the Director of Housing and Technical Services advising of a contract awarded under delegated authority during the period June to August 2003 which was omitted from the report to the Tendering Committee held on 19 November 2003.

5. BUILDING OUR FUTURE: SCHOOLS' REGENERATION PROGRAMME – APPOINTMENT OF LEGAL ADVISERS
(pages 13 - 16)

Submit report by the Director of Education and Cultural Services:-

- (a) advising on the outcome of the recent tendering process for the appointment of Legal Advisers for the Building Our Future: Schools' Regeneration Programme, and seeking to obtain authority to make the appropriate appointment in line with the previously identified evaluation criteria; and
- (b) seeking delegated authority to enable the prompt issue of letters of acceptance for Technical and Financial Advisers.

For information on the above agenda please contact Shona Barton, Administrative Assistant, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton, G82 3PU Tel: (01389) 737205 e-mail: shona.barton@westdunbarton.gov.uk

Distribution:

Provost Alistair Macdonald
Councillor Tony Devine (Convener)
Councillor Denis Agnew
Councillor Jack Duffy
Councillor Duncan McDonald
Councillor Craig McLaughlin
1 Opposition Vacancy

Chief Executive
All Directors

All other Councillors for information