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Dear Linda

## **Baby Friendly Initiative Stage 2 assessment**

I am writing to enclose a copy of the report to the Baby Friendly Initiative's Designation Committee on your recent Stage 2 assessment. I am delighted to be able to inform you that the Designation Committee has accepted the report and has agreed that West Dunbartonshire CHCP should be awarded a Stage 2 Baby Friendly accreditation once the recommendations of the report have been acknowledged. In order for me to be able to process your award I need you to send me details of the action you will take in relation to the recommendations by the end of December 2010.

## Stage 3 assessment

Stage 3 assessment must take place within one year of the date of accreditation at Stage 2. This means that your Stage 3 assessment must take place by November 2011. We will send you a reminder nearer the time but please feel free to contact this office earlier than this if you wish to bring the assessment date forward.

Stage 3 assessment involves a 24-hour visit to the facility by two Baby Friendly Initiative assessors, together with a third assessor conducting interviews by telephone. This will normally be midday to midday, approximately. Guidance on the assessment and an application form can be downloaded from the Baby Friendly Initiative website. When you are ready for assessment you should contact the Baby Friendly Initiative office and submit your application form.

Finally, I should like to pass on congratulations from the Baby Friendly Initiative team for your achievement. Please do not hesitate to contact us for any further information or support as you complete the remaining stages towards full Baby Friendly accreditation.

With best wishes.

Anne Woods.

Anne Woods Deputy Programme Director