

**West Dunbartonshire Community Health & Care Partnership
Professional Advisory Group
09 April 2014 at 2.00pm
Managers Meeting Room, 3rd Floor, Garshake**

DRAFT MINUTE

Present:

Kevin Fellows	Clinical Director, CHCP (PAG Chair)
William Wilkie	Lead Optometrist
Stephen Dunn	GP, Dumbarton
Margaret Walker	Strategy and Planning Manager
Yvonne Milne	Project Team Leader, Goldenhill Resource Centre
Nazerin Wardrop	Staffside Representative
Neil MacKay	GP, Alexandria
Alison Wilding	GP, Clydebank
Mark Dickinson	Lead Community Pharmacist
Janice Miller	MSK Physiotherapy Service Manager
Val McIver	Senior Nurse, Adult Services
Chris McNeill	Head of Community Health and Care
Anna Crawford	Primary Care Development Lead

In attendance

George Murphy	Public Involvement Officer
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1. Welcome and Apologies

K Fellows welcomed everyone and introduced Anna Crawford, Primary Care Development Lead. Apologies were submitted on behalf of Jackie Irvine, Soumen Sengupta, John Russell, Fiona White and Selina Ross (WDCVS).

2. Minutes of previous meeting

Minutes of meeting held on 05 February 2014 were accepted as an accurate record, proposed by W Wilkie and seconded by S Dunn.

**3. Matters Arising:
Optometry**

A training event for reception staff has been organised with 19 practices signing up. Optometry Medication Supply is awaiting final approval.

Anticipatory Care Plans

Out of Hours nurses are unable to access ACPs on e-kis – check with Louise McTaggart. A Crawford to investigate use of ACPs in GP practices.

AC

Locality Groups

No further guidance received from Scottish Government.

Protected Learning Event

Post event survey monkey has been circulated. Suggestions for future PLE events and lunchtime sessions were discussed. C McNeill and N Wardrop will discuss topics being put forward by Trade Unions.

CMcN/NW

4. Social Prescribing

G Murphy (on behalf of Selina Ross WDCVS) informed the group of the Third Sector Social Prescribing Service within West Dunbartonshire. The service will build on community based services already in place and will help clients access a range of services addressing the physical, social and economic needs of the client.

Referrals will be made by GPs and other health and social care professionals. Practices in Clydebank and Dumbarton have expressed an interest in using this service. S Ross will contact Dr N Mackay in Alexandria. There is Scottish Government funding for 3 part time client support officers, one covering each of the three main towns. It is expected to finalise the interested GP practices by Easter and launch the service in June 2014.

SR

C McNeill noted it would be helpful for referrers to see list of consortium partners – G Murphy will provide this.

GM

5. Patient Participation Virtual Network

M Walker tabled an invitation from Royal College of General Practitioners (RCGP) to GP practices to become members of the P3 Patient Participation Virtual Network. This group promotes partnership between patients and GPs, highlighting patient concerns and needs. If any practice is interested in joining, G Murphy can facilitate. He can also help with setting up patient groups.

6. Reports (for information)

Older People Strategy Group

- Replacement West Dunbartonshire Council residential care homes planned for early 2016. There are also 3 new independent sector nursing

homes, increasing number of nursing beds in area.
G Murphy to meet with Max Agnew to draw up
public consultation plan. V McIver to meet with GPs
to discuss how best to support patients in residential
homes.

GM

VMcI

Mental Health Development Group

- Marie Rooney, Integrated Operations Manager, commenced in post on 1st April 2014.
- A Wilding requested clarification on paragraph on suicide – Y Milne will contact Kate Conway for information.

YM

Diabetes Steering Group –

- Diabetic Specialist Nurse appointed to cover Clydebank area.
- Bayer contracted for Blood Glucose monitoring strips.

Palliative Care Group

- End of Life Care Pathway used locally and well delivered.
- Marie Curie fast track discharge service – project funded from Change Fund.
- Nursing home in Dumbarton is piloting Namaste programme – quiet room set aside for caring for people with end stage dementia. Good response from patients.
- Maggie Riordan is retiring – successor is Evelyn Dunsmore.

Long Term Conditions

- Respite beds available in Care Homes – A Crawford compiling usage statistics.
- DN Review – consultation has been extended. Implementation plan will depend on result of consultation.
- Diabetes – C McNeill to contact Health Improvement team re developing proposal for exercise and dietary advice. Health Improvement manager to be asked to attend Diabetes Steering Group.
- Locality Planning – options paper written up but awaiting guidance from Scottish Government.

AC

CMcN

Change Fund Implementation Group

- Projects reviewed – significant improvements in respite provision, reablement, emergency admission

- rates and delayed discharge.
- Significant success of Link Up.
- Future funding being examined. Scottish Government looking at “preventative agenda” for age under 65.
- Guardianship – volume of applications increasing. Additional resource available to clear backlog. In order to raise public awareness, information on Office of Public Guardian to be presented to Carers of West Dunbartonshire and put on public information screens.

GM

7. AOCB

Optometry - W Wilkie requested that optometry practitioners have access to CHI look up system in order to complete electronic referrals. The group agreed this would benefit patients and Corporate IT should be contacted to facilitate this.

Pharmacy - Community pharmacists, instead of GPs, will now identify patients suitable for Chronic Medication Service (CMS)
All local pharmacies now provide gluten free food service.

Dementia Friendly Community – training for businesses, leisure centres and schools taking place in Faifley. Similar training is planned for Renton.

N Wardrop sought clarity on the use of the Liverpool Care Pathway. Evelyn Dunsmore to be asked to provide further education awareness training in care homes - C McNeill and N Wardrop to discuss.

CMcN/NW

Date of Next Meeting

Wednesday 11 June 2014, 2.00pm, Managers Meeting Room, Garshake