

TENDERING COMMITTEE

At a meeting of the Tendering Committee held in the Council Chambers, Council Offices, Rosebery Place, Clydebank on Monday, 17 November 2003 at 10.00 a.m.

- Present:** Provost Alistair Macdonald and Councillors Denis Agnew and Jack Duffy.
- Attending:** Ronald Dinnie, Head of Roads, Transport & Environmental Services; John McKerracher, Head of Leisure, Property, Catering & Cleaning Services; Ian Donald, Section Head – Architectural Services; Jack McAulay, Section Head – Traffic and Craig Stewart, Administrative Assistant.
- Apologies:** Apologies for absence were intimated on behalf of Councillors Tony Devine and Duncan McDonald.

APPOINTMENT OF CONVENER

- 1140 In the absence of the Convener, Councillor Devine, it was agreed that the meeting be chaired by Councillor Jack Duffy.

PRESENTATION ON TENDERING PROCESS – PROCEDURES AND ARRANGEMENTS

- 1141 A Presentation on the Tendering Process – Procedures and Arrangements was made by officers of the Department of Commercial and Technical Services. In this connection, the Committee heard Messrs. Donald and McAulay in explanation of the Tender Process, Competition, Approved List, Tender Issue/Return, Tender Opening, Check/Evaluation, Tender Report and Letter of Acceptance.
- 1142 Following discussion and having heard Messrs. Donald and McKerracher in answer to Members' questions, the Committee agreed:-
- (a) that the contents of the Presentation be noted;
 - (b) to note that two Open Forum events had been held by Commercial and Technical Services last year in which local contractors had been invited to attend; and
 - (c) that the Open Forums had been held primarily to ascertain interest from companies in terms of possible inclusion on the Council's Approved List of Contractors; and

- (d) to note that Mr. McKerracher would undertake to liaise with the Resources Section of Commercial and Technical Services, in order to ascertain the follow up action that had been taken following the Open Forum events and would provide a report thereon to a future meeting of the Tendering Committee.

1143 The Chair, Councillor Duffy, thanked Messrs. Donald and McAulay for their most interesting and informative presentation.

MINUTES OF PREVIOUS MEETING

1144 The Minutes of Meeting of the Committee held on 17 September 2003 were submitted and approved as a correct record.

CLYDEBANK TRANSPORT STUDY

1145 With reference to the Minutes of Meeting of the Committee held on 17 September 2003 (page 263, paragraph 715), a report was submitted by the Director of Commercial and Technical Services informing of the interest expressed by Transport Consultancies to tender for the Clydebank Transport Study following the OJEC notice published in the European Journal.

1146 The Committee agreed that the contents of the report be noted.

AWARDING OF CONTRACT FOR BALLOCH CASTLE COUNTRY PARK HERITAGE LOTTERY PROJECT

1147 A report was submitted by the Director of Commercial and Technical Services seeking approval to award the contract for works at Balloch Castle Country Park.

1148 After discussion, the Committee agreed to approve acceptance of the tender from R.J. McLeod, Glasgow in the sum of £550,867.42.

STATEMENT OF TENDERS

1149 Statements of tenders received by the Department of Commercial and Technical Services were submitted in respect of the undernoted contracts:-

1150 After consideration, the Committee approved acceptance of the undernoted tenders on the basis detailed in the report:-

- (a) Levenvale Primary School, Alexandria – Electrical Upgrade.
The tender submitted by Charles McCrea Ltd. in the sum of £121,023.82.

- (b) Cook Road, McGregor Avenue, Miller Road and Peters Avenue, Alexandria – Demolition Works.
The tender submitted by George Beattie and Sons Ltd. in the sum of £84,032.00.
- (c) Brunswick, Montreal, Quebec, Clydebank – Security and Environmental Reroofing.
The tender submitted by Clark Contracts Ltd. in the sum of £506,903.62.

AWARDING OF CONTRACTS DURING THE PERIOD JUNE TO AUGUST 2003

- 1151 A report was submitted by the Director of Commercial and Technical Services advising of contracts awarded under delegated authority during the period June to August 2003 in respect of the undernoted projects:-

NON-HOUSING

- (a) Levensale Primary School – Asbestos Removal.
The tender by Aspect Contracts (Asbestos) Ltd. in the sum of £184,600.00.
- (b) Langcraigs Centre – Upgrade.
The tender by McFarlane (Helensburgh) Ltd. in the sum of £150,545.01.
- (c) Argyle Park Pavilion - Replacement.
The tender by Clark Contracts in the sum of £399,644.20.
- (d) Clydebank Town Hall – Proposed Lift Installation.
The tender by Alexander Arthur & Sons Ltd. in the sum of £69,826.81.
- (e) Fixed Electrical Testing – Phase 1.
The tender by Alger Electrics & Alarms Ltd. in the sum of £50,830.00.
- (f) Service Level Agreement – Sub Contract Works, Glazier Work.
The tender by M. McLaughlan Glaziers Ltd. in the sum of £97,432.50.
- (g) Various Sites – Maintenance of CCTV Systems.
The tender by Video Watchman Ltd. in the sum of £73,275.00.

HOUSING

- (h) Metal Roof/Render Project – 17 Dwellings, Drumry Phase IV.
The tender by Stewart & Shields Ltd. in the sum of £263,511.94.

- (i) Lead Pipe Replacement at Faifley, Clydebank.
The tender by Stewart & Shields Ltd. in the sum of £143,806.00.

The meeting closed at 10.33 a.m.