

WEST DUNBARTONSHIRE COUNCIL

Report by the Executive Director of Educational Services

Education & Lifelong Learning Committee: 14 September 2011

Subject: 2011-12 Revenue Estimates – Budgetary Control Report for the Period 4 (1 April 2011 to 31 July 2011)

1. Purpose

- 1.1** This report provides Members with the latest information on expenditure and income to date within the Educational Services approved budget for 2011-12.

2. Background

- 2.1** The 2011-12 budgetary control reporting timetable requires that a budgetary control report for Educational Services be presented to this meeting. Reports submitted to the Education & Lifelong Learning Committee reflect the latest financial period for which information is available. This report covers the period from 1st April 2011 to 31st July 2011.
- 2.2** This budget monitoring report compares approved budget with actual income and expenditure to date.

3. Main Issues

- 3.1** There is an overall favourable variance of £48,416 which equates to 0.15% of the budget to date.
- 3.2** The attached appendices provide the following information for the period 3 from 1 April 2011 to 31 July 2011:
- (a) Total expenditure and income against budget, by type of expenditure (e.g. Employee Costs) and service area (e.g. Schools – Primary) are shown in **Appendices A, B and C**,
 - (b) Explanatory comments on variances in excess of £25,000 are provided in **Appendix D**.
- 3.3** The most significant variances by **service area** are as follows:

Primary Schools – £47,981 Favourable

The main reason for the favourable variance is that the average teachers salary is anticipated to be lower than budgeted. The cover costs for teachers is anticipated to be lower than originally budgeted.

Secondary Schools - £120,292 Favourable

Teaching costs are anticipated to be lower due to a lower than anticipated usage of cover teachers. The promoted structure within secondary schools is different from that originally anticipated giving a saving on salaries.

Special Schools - £26,453 Adverse

Transport recharges from HEED are higher than anticipated due to more children requiring transportation. This is a reactive budget and can vary depending on the requirements of the individual children. Payments to Other Bodies are higher than anticipated as the external payments for special education are higher than originally anticipated. Heating oil is slightly higher than anticipated.

Outdoor Education - £41,873 Adverse

The main adverse variances are in relation to the catering costs being higher than anticipated. There are also lower than anticipated weekend and concurrent courses giving a lower income than budgeted.

Pre 5 - £27,441 Adverse

The main factor is that budgeted income is not being achieved due to a lower than anticipated number of users of out of school care.

4. People Implications

- 4.1 There are no personnel issues.

5. Financial Implications

- 5.1 The overall favourable variance as reported, suggests that net expenditure is going to be contained within budget.
- 5.2 Management action where possible will continue to be taken to ensure spend is contained in line with the approved budget.

6. Risk Analysis

- 6.1 The process of monitoring the revenue budget allows potential adverse variances to be identified at the earliest possible stage and management action taken. This minimises any financial risk.

7. Equalities, Health and Human Rights Impact (EIA)

- 7.1 No significant issues were identified in a screening for potential equality, health and human rights impact of this report.

8. Strategic Assessment

- 8.1** The report is for noting and, therefore, does not directly affect any of the strategic priorities.

9. Conclusions and Recommendations

- 9.1** The report has compared year to date expenditure and income with the approved budget to date, for Educational Services.
- 9.2** As stated at 3.1, there is an overall favourable variance of £48,416 or 0.15% of the budget to date.
- 9.3** Members are asked to note the contents of this report.

Terry Lanagan
Executive Director of Educational Services

Person to contact: **Jackie Allison,**
Business Unit Finance Partner,
Garshake Road,
Dumbarton G82 3PU.
Telephone: 01389 737322.
Email: Jackie.allison@west-dunbarton.gov.uk

Appendices:

Appendix A Total expenditure and income against probable outturn, by type of expenditure

Appendix B Total expenditure and income against probable outturn, by service area

Appendix C Breakdown of expenditure and income against probable outturn, by service area

Appendix D Explanatory comments on variances in excess of £25,000

Background papers: None

Wards affected:

All Wards