

LOCAL NEGOTIATING COMMITTEE FOR TEACHERS

At the Meeting of the Local Negotiating Committee for Teachers held in Committee Room 3, First Floor, Council Offices, Garshake Road, Dumbarton on Tuesday, 25 March 2014 at 2.02 p.m.

Present: Councillors Michelle McGinty and Ian Murray; Terry Lanagan, Executive Director of Educational Services; Jacqui Lynam, Head Teacher, Dumbarton Academy; Simon Simpson, Head Teacher, Levenvale Primary School; Stewart Paterson, Teachers' Convener, E.I.S.; Olean Allison, E.I.S.; Gavin Corrigan, E.I.S.; Karen Jakeman, E.I.S.; Janice Wardrop, E.I.S. and Claire Mackenzie, S.S.T.A.

Attending: Geraldine Lyden, Human Resources Business Partner, Educational Services; and Nuala Quinn-Ross, Committee Officer, Legal, Democratic and Regulatory Services.

Apologies: Apologies for absence were intimated on behalf of Councillors Jonathan McColl and John Mooney; Laura Mason, Head of Service, Educational Services; Michael Dolan, E.I.S. and Josephine McDaid, E.I.S.

Councillor Michelle McGinty in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest.

MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting of the Local Negotiating Committee for Teachers held on 17 December 2013 were submitted and approved as a correct record.

MANAGEMENT TIME IN THE SECONDARY SECTOR UPDATE

A report was submitted by the Joint Secretary, Teachers' Side, LNCT providing further information on the discussions held by the LNCT sub group with regard to the provision of management time in the Secondary Sector.

Following discussion and having heard the Teachers' Side, the Committee agreed:-

- (1) that discussions on the provision of management time in the Secondary Sector continue at the LNCT sub group;
- (2) that any proposals emanating from the discussions within the LNCT sub group on the provision of management time in the Secondary Sector be reported to the LNCT for agreement; and
- (3) otherwise, to note the contents of the report.

CURRICULUM FOR EXCELLENCE : WORKING GROUP ON TACKLING BUREAUCRACY

A report was submitted by the Joint Secretary, Teachers' Side, LNCT informing of the Scottish Government report 'Curriculum for Excellence: Working Group on Tackling Bureaucracy' and how its recommendations are to be taken forward.

Following discussion and having heard both sides, the Committee agreed:-

- (1) to note the contents of Scottish Government report 'Curriculum for Excellence: Working Group on Tackling Bureaucracy' as detailed within Appendix 1 to the report;
- (2) that the actions stated within the report be discussed at the LNCT sub group;
- (3) that the actions stated within the report be discussed at every school and any recommendations be reported back to the LNCT sub group; and
- (2) that the results of these discussions, and the proposed actions to reduce bureaucracy be reported to a future LNCT Committee.

ANNUAL LEAVE AND SCHOOL CLOSURE DAYS

A report was submitted by the Joint Secretaries to the LNCT seeking agreement on the proposed annual leave days and school closure days allocated for teachers and associated professionals for session 2014 – 2015.

Following discussion and having heard both sides, the Committee agreed:-

- (1) the pattern of days of annual leave and of school closure for West Dunbartonshire for session 2014 – 2015, as detailed within Appendix 1 to the report; and
- (2) that the pattern of days of annual leave and school closure, as detailed within Appendix 1 to the report, be sent to all schools and educational establishments with West Dunbartonshire for distribution to all staff.

GUIDANCE NOTE ON TRANSFER OF TEMPORARY STAFF TO PERMANENT STAFF

A report was submitted by the Joint Secretaries to the LNCT providing an update on the development of a guidance note outlining the process to be followed for transfer of temporary staff to permanent staff.

Following discussion and having heard both sides, the Committee agreed:-

- (1) to note the development of the Guidance Note on “Transfer of Temporary Staff to Permanent Staff”, as detailed within Appendix 1 to the report; and
- (2) that the Guidance Note, as detailed within Appendix 1 to the report, be amended at 3.1 to read:-

‘A week of teaching service is any week in which a teacher is employed by the Council, regardless of the number of hours worked in that week. This includes periods of absence due to: annual leave; public holidays; sickness absence; maternity/adoptive and parental leave; special leave; provided the employment contract continued throughout. It excludes probationary service or general supply where there is no contract of employment.’

- (3) that the procedures outlined in Guidance Note be followed.

The meeting closed at 2.23 p.m.