

WEST DUNBARTONSHIRE COUNCIL

Report by the Executive Director of Housing, Environmental and Economic Development

Planning Committee: 29 January 2014

Subject: Street Numbering Policy

1. Purpose

- 1.1** To seek approval of a Street Numbering Policy.

2. Recommendations

- 2.1** It is recommended that Committee approve the policy for Street Numbering contained in Appendix 1.

3. Background

- 3.1** Street naming and numbering is a statutory function which is undertaken by the Council under the provisions of Section 97 of the Civic Government (Scotland) Act 1982 (as amended). This function is administered by the Planning and Building Standards Service.
- 3.2** For developers the early allocation of addresses is essential in order to ensure that necessary services (gas, electricity, telecoms, etc.) can be provided timeously to new properties and allow conveyance and mortgage provision to be undertaken. Postcodes are allocated by the Royal Mail and these cannot be provided until street names and numbers have been allocated by the Council.
- 3.3** This Council has a Street Naming Policy which was approved by the Planning Committee on 12 June 2012. Therefore it is appropriate to have a Street Numbering Policy which would be used in conjunction with the Street Naming Policy as a basis for the allocation of new street names and numbers.

4. Main Issues

- 4.1** The aim of the policy is to provide clear and unambiguous addresses and the Street Numbering Policy is contained within Appendix 1.
- 4.2** The basis of the policy is to follow the current numbering system within existing area wherever possible and where this is not possible a new number will be allocated. For new numbers, the general rule is to have odd numbers on the left and even numbers on the right. Consecutive house numbers may be left out of a sequence if there is to be a new development in the area at a later date. Where this is not possible numbers with suffix are used as part of the address for example 50a, 50b etc. The number 13 is not avoided.

5. People Implications

5.1 There are no personnel issues.

6. Financial Implications

6.1 There are no financial issues.

7. Risk Analysis

7.1 There are no known risks to the Council.

8. Equalities Impact Assessment (EIA)

8.1 An initial screening of the proposed policy has been carried out and no equality issues were identified

9. Consultation

9.1 Consultation has been carried out with all Elected Members, Community Councils and the Community Participation Committee.

10. Strategic Assessment

10.1 The policy complies with Council's strategic priorities.

Richard Cairns

Executive Director of Infrastructure and Regeneration

Date: 14 January 2014

Person to Contact: Pamela Clifford, Planning and Building Standards Manager,
Housing, Environmental and Economic Development,
Council Offices, Clydebank G81 1TG
Tel: 01389 738656
Email: pamela.clifford@west-dunbarton.gov.uk

Appendices: Appendix 1 - Street Numbering Policy
Appendix 2 - Street Naming Policy

Background Papers: None

Wards Affected: All