

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton, G82 3PU

15 October 2009

**MEETING: RECRUITMENT AND INDIVIDUAL PERFORMANCE
MANAGEMENT COMMITTEE
THURSDAY, 29 OCTOBER 2009
MEETING ROOM 3
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON**

Dear Member,

Please attend a Meeting of the **Recruitment and Individual Performance Management Committee** to be held in **Meeting Room 3, Council Offices, Garshake Road, Dumbarton** on Thursday, 29 October 2009 at 2.30 p.m.

The business is as shown on the attached agenda.

Yours faithfully

DAVID MCMILLAN

Chief Executive

Distribution:-

Councillor Iain Robertson (Chair)
Councillor Ronnie McColl
Councillor Craig McLaughlin
Councillor Martin Rooney
Councillor Margaret Bootland
Councillor David McBride
Provost Denis Agnew

Councillor Jonathan McColl, Service Spokesperson - ***(post of Interim Executive Director of Social Work & Health)***

All other Councillors for Information

Chief Executive
Head of Human Resources and Organisational Development

RECRUITMENT & INDIVIDUAL PERFORMANCE MANAGEMENT COMMITTEE

THURSDAY, 29 OCTOBER 2009

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to pass the following resolution:-

“That under Section 50A (4) of the Local Government (Scotland) Act, 1973 the press and public be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act”.

4. MINUTES OF PREVIOUS MEETING

Submit, for approval as a correct record, Minutes of Meeting of the Recruitment & Individual Performance Management Committee held on 3 August 2009.

Note: the above Minutes have only been circulated to Members of the Committee.

5. POST OF INTERIM EXECUTIVE DIRECTOR OF SOCIAL WORK & HEALTH

The Committee is requested to:-

- (a) consider and agree the format and procedures to be applied during the interview process; and
- (b) interview internal candidates for the post of Interim Executive Director of Social Work and Health.

In this connection submit Interview Pack prepared by the Head of Human Resources & Organisational Development.

For information on the above agenda please contact Scott Kelly, Committee Officer, Legal, Administrative and Regulatory Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737205 email: scott.kelly@west-dunbarton.gov.uk