

Agenda



Tendering Committee

Date: Wednesday, 22 January 2020

Time: 09:30

Venue: Clyde Room, Clydebank Town Hall,
Dumbarton Road, Clydebank

Contact: Scott Kelly, Committee Officer
Tel: 01389 737220 scott.kelly@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the **Tendering Committee** as detailed above. The business is shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:

Councillor J. Finn (Chair)
Councillor G. Casey
Councillor I. Dickson (Vice Chair)
Councillor D. Docherty
Provost W. Hendrie
Councillor M. McNair
Councillor L. O'Neill
Councillor B. Walker

All other Councillors for information

Strategic Director - Transformation & Public Service Reform
Strategic Lead - Regulatory

Date of Issue: 9 January 2020

TENDERING COMMITTEE
WEDNESDAY, 22 JANUARY 2020

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3 MINUTES OF PREVIOUS MEETING 5 – 6

Submit, for approval as a correct record, the Minutes of Meeting of the Tendering Committee held on 4 December 2019.

4 OPEN FORUM

The Committee is asked to note that no open forum questions have been submitted by members of the public.

5 CONTRACT AUTHORISATION REPORT – MAINTENANCE OF GRASS VERGES ON RURAL ROADS AND CUTTING OF HEDGES 7 – 10

Submit report by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for Maintenance of Grass Verges on Rural Roads and Cutting of Hedges.

6 CONTRACT AUTHORISATION REPORT – ACCOMMODATION BASED SERVICES FOR PEOPLE WITH LEARNING DIFFICULTIES 11 – 14

Submit report by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude direct award contracts for Accommodation Based Services for People with Learning Difficulties.

7/

**7 CONTRACT AUTHORISATION REPORT – SUPPLY OF WASTE 15 – 18
RECEPTACLES**

Submit report by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for the Supply of Waste Receptacles.

**8 CONTRACT AUTHORISATION REPORT – ARGYLL PARK 19 – 22
TENNIS COURTS**

Submit report by the Strategic Director – Transformation and Public Service Reform seeking approval to conclude the award of the contract for the Construction of Argyll Park Tennis Courts.

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held in the 'The Brock' Meeting Room, Council Offices, 16 Church Street, Dumbarton on Wednesday, 4 December 2019 at 9.30 a.m.

Present: Provost William Hendrie and Councillors Ian Dickson, Diane Docherty, Lawrence O'Neill and Brian Walker.

Attending: Angela Wilson, Strategic Director – Transformation and Public Service Reform; Derek McLean, Business Partner – Strategic Procurement; Angus Cameron, Senior Procurement Officer; and Scott Kelly, Committee Officer.

Apologies: Apologies for absence were intimated on behalf of Councillors Jim Finn and Marie McNair.

Councillor Ian Dickson in the Chair

DECLARATION OF INTEREST

Councillor Docherty declared a financial interest in relation to the item 'Contract Authorisation Report – Accommodation Based Services for People with Learning Difficulties', being an employee of Key Housing Association, and advised that she would leave the meeting during consideration of that item.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 13 November 2019 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

CONTRACT AUTHORISATION REPORT – PROVISION OF FUEL CARDS AND ASSOCIATED SERVICES

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude the award of the contract for the Provision of Fuel Cards and Associated Services.

Having heard the Business Partner – Strategic Procurement in further explanation of the report and in answer to Member's questions, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude, on behalf of the Council, the award of the contract for the Provision of Fuel Cards and Associated Services to UK Fuels Limited; and
- (2) to note that the contract shall be for a period of two years from 1 January 2020 with an option to extend for a further two 12 month periods until 31 December 2023, and that the overall estimated value of the contract over four years was £672,000, excluding VAT.

Note: Having earlier declared an interest in the following item of business, Councillor Docherty left the meeting at this point.

CONTRACT AUTHORISATION REPORT – ACCOMMODATION BASED SERVICES FOR PEOPLE WITH LEARNING DIFFICULTIES

A report was submitted by the Strategic Director – Transformation and Public Service Reform seeking approval to authorise the Strategic Lead – Regulatory to conclude direct award contracts for Accommodation Based Services for People with Learning Difficulties.

Having heard the Senior Procurement Officer in explanation of the report, the Committee agreed:-

- (1) to authorise the Strategic Lead – Regulatory to conclude the 106 direct award contracts on behalf of the West Dunbartonshire Health and Social Care Partnership to Key Housing Association, as detailed in Appendix 1 to the report, for Accommodation Based Services for People with Learning Difficulties; and
- (2) to note: (i) that the estimated value would be £3,303,492.40, excluding VAT, for a period of 12 months; (ii) that the values may be subject to change as care needs change over the contract period; and (iii) that the commencement dates of the contracts would be no later than 23 December 2019.

The meeting closed at 9.38 a.m.

WEST DUNBARTONSHIRE COUNCIL

Report by Strategic Lead – Transformation and Public Service Reform

Tendering Committee: 22 January 2020

Subject: Contract Authorisation Report – Maintenance of grass verges on rural roads and cutting of hedges

1. Purpose

- 1.1** The purpose of this report is to seek the approval of the Tendering Committee to authorise the Strategic Lead – Regulatory, to conclude the award of the contract for maintenance of grass verges on rural roads and cutting of hedges.

2. Recommendations

- 2.1** It is recommended that the Tendering Committee:
- a) Authorise the Strategic Lead Regulatory to conclude on behalf of West Dunbartonshire Council (the Council), the award of the contract for maintenance of grass verges on rural roads and cutting of hedges to Complete Weed Control Limited; and
 - b) Note that the contract shall be for a period of two years with an option of two x 12 month extension periods. The value of the contract is £26,735 per annum ex VAT. The estimated commencement date of the contract is 10 February 2020.

3. Background

- 3.1** The purpose of the tender was to appoint a suitably experienced and qualified contractor to cut and trim grass verges on rural roads and provide hedge cutting services throughout West Dunbartonshire within the agreed budget.
- 3.2** This procurement exercise has been conducted in accordance with the Council's Standing Orders and Financial Regulations and the *Public Contracts (Scotland) Regulations 2016* for Services. A Contract Strategy document was also approved by the Business Partner – Strategic Procurement (Place) on 26 September 2019.

4. Main Issues

- 4.1** A contract notice was published on the Public Contracts Scotland advertising portal on 11 November 2019. Eight contractors expressed an interest, with two contractors submitting a response by the deadline for the submissions of 12

noon on 10 December 2019.

- 4.2** The two tender submissions were evaluated by representatives from Greenspace, Corporate Procurement Unit, Health & Safety and Finance Services against pre-determined selection criteria forming part of the published tender documents which assessed competence, experience, and capacity.
- 4.3** Two tender submissions passed the selection criteria. Two tender submissions were evaluated against a set of award criteria which was based on a Price / Quality ratio of 90% / 10%. The scores relative to the award criteria of each tenderer, are as follows:

	Weighting	Complete Weed Control	Robert Sharp and Sons
Quality (10%)			
Contract Monitoring & Management • Experience • Involvement / Ownership	(9%)	9%	9%
	(4.5%)	2.3%	2.3%
	(4.5%)	3.4%	3.4%
Social Benefits	(1%)	0.8%	0.8%
Quality Sub-Total %:	(10%)	6.5%	6.5%
Price (90%)			
Price Sub Total £	-	£26,735	£44,998
Price Sub Total %	(90%)	90%	53.5%
Total Score	100%	96.5%	60%

- 4.4** It is recommended that the contract is awarded to Complete Weed Control Limited, of Carluke, who has provided the most economically advantageous tender. The contract shall be for a period of two years with an optional two x 12 month extension periods at a value of £26,735 per year ex VAT. The value of the contract is below the annual budget of £50,000.
- 4.5** Complete Weed Control Limited has committed to follow Fair Working Practices and exceeds the Scottish Living Wage across all staff contracts and have committed to delivery of the following social benefits as a direct result of delivery of this contract:
- Donation of goods to local food-share scheme;
 - Sponsoring a charity that promotes physical or mental health or wellbeing;
 - Donation of labour to support a local community project;
 - Providing volunteers to support a local community project;
 - Deliver quarterly mentoring sessions to West Dunbartonshire residents to

- remove barriers to work of those most likely to reoffend; and
- Supporting environmental educational projects in schools such as tree or woodland planting or educational packs.

The social benefits will be discussed at the implementation meeting with Complete Weed Control Limited and actions to take these forward will be agreed.

5. People Implications

5.1 There are no people implications.

6. Financial and Procurement Implications

6.1 Financial costs in respect of this contract will be met from the approved Revenue budgets of Greenspace Services, generating a saving of £23,265 per year.

6.2 This procurement exercise was conducted with the agreed Contract Strategy produced by the Corporate Procurement Unit in close consultation with Greenspace officers and the provisions of Contract Standing Orders, the Financial Regulations and relevant procurement legislation.

7. Risk Analysis

7.1 The successful contractor has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Council.

7.2 Should the Tendering Committee decide not to proceed as recommended then this will delay the services, may have financial implications and may result in legal challenge.

8. Equalities Impact Assessment (EIA)

8.1 An equalities screening was undertaken for this reports to determine if there is an equalities impact. The results were that there is no equalities impact.

9. Consultation

9.1 Greenspace, Finance and Legal Services have been consulted regarding the contents of this report.

10. Strategic Assessment

10.1 The service provided will contribute to the delivery of the following Council strategic priorities:

- A Strong local economy and improved employment opportunities;

- Open, accountable and accessible local government;
- Meaningful community engagement with active empowered and informed citizens who feel safe and engaged

Name: Angela Wilson

Designation: Strategic Lead – Transformation and Public Service Reform

Date: 23 December 2019

Person to Contact: Angus Cameron, Senior Procurement Officer, Corporate Procurement Unit, 16 Church Street, Dumbarton,
Telephone: 01389 776952,
Email: Angus.Cameron@west-dunbarton.gov.uk

Ian Bain, Greenspace Manager, Greenspace, West Dunbartonshire Council, Elm Road, Dumbarton,
Telephone: 01389 608405,
Email: Ian.Bain@west-dunbarton.gov.uk

Appendices: None

Background Papers: Contract Strategy

Wards Affected: All

WEST DUNBARTONSHIRE COUNCIL

Report by Strategic Director – Transformation & Public Sector Reform

Tendering Committee: 22 January 2020

Subject: Contract Authorisation Report: Accommodation Based Services for People with Learning Difficulties

1. Purpose

- 1.1** The purpose of this report is to seek approval from the Tendering Committee to authorise the Strategic Lead - Regulatory to conclude Direct Award contracts for Accommodation Based Services for People with Learning Difficulties.

2. Recommendations

- 2.1** It is recommended that the Tendering Committee:

- a) Authorise the Strategic Lead Regulatory, to conclude the 212 direct award contracts on behalf of West Dunbartonshire Health and Social Care Partnership (WD HSCP), to the service providers detailed within Appendix 1, for Accommodation Based Services for People with Learning Difficulties; and
- b) The estimated value will be £5,570,300.92 (excluding VAT), for a period of 12 months. It should be noted the values may be subject to change as care needs change over the contract period. The commencement dates of the contracts will be no later than 10 February 2020.

3. Background

- 3.1** WD HSCP has a legislative requirement to provide and deliver Accommodation Based Services for service users with varying support needs. These services can be provided using various models of support including:

- 1:1 or 2:1 care at home and / or housing support (up to and including 24/7 care packages);
- Waking night, sleepover or on-call responder service;
- Responsive service for potential crisis out-with a service user's established care plan agreement; and
- 1:1 and / or collective group day support and / or day care.

- 3.2** On the 8th May 2019, the WD HSCP Board approved the procurements for the provision of Accommodation Based Services for People with Learning Difficulties.

- 3.3** A Contract Strategy document was also approved by the Procurement Manager on 23 December 2019.

4. Main Issues

- 4.1** The Contract Strategy identified that the care provided to service users would be best met by the incumbent providers because any change in service provision or provider would impact the continuity of care for service users who are placed in care and their carers' and families.
- 4.2** The *Procurement Reform Act 2014* permits a public body to award a contract for health or social care services without seeking offers in relation to the proposed contract) up to a maximum of £663,540 per contract. The strategic objective of adopting the 'Light Touch Regime' approach is to ensure robust contractual arrangements are in place, that appropriate procurement due diligence procedures have been followed and promote the analysis of credible market intelligence allowing greater insight into future service developments., This includes the development of a national framework agreement for the purchase of care at home and supported living services, collectively defined as care and support services.
- 4.3** It is anticipated that the Scotland Excel Care and Support framework agreement will be open to all Scottish Local Authorities' and Health and Social Care Partnerships (HSCPs) from April 2020. The Corporate Procurement Unit (CPU) and the WD HSCP will undertake an appraisal of the framework agreement to determine best value including; reviewing incumbent providers against the awarded framework providers, their availability and the control of costs through stabilised fees and charges and the development of a local implementation plan.
- 4.4** The direct award is offered subject to the final compliance documents being reviewed and signed off in accordance with the terms of the contract.

5. People Implications

- 5.1** There are no people implications.

6. Financial and Procurement Implications

- 6.1** Financial costs in respect of these contracts will be met from the WD HSCP budget for Accommodation Based Services for People with Learning Difficulties. The estimated value of these contracts is £5,570,300.92 (excluding VAT). It should be noted the values may be subject to change as care needs change over the contract period.
- 6.2** This procurement exercise will be conducted in accordance with the agreed Contract Strategy produced by the CPU in consultation with WD HSCP officers and the provisions of the Council's Standing Orders, Financial Regulations and the *Public Contracts (Scotland) Regulations 2016*.

7. Risk Analysis

7.1 The CPU will ensure that the provider has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Council and WD HSCP.

8. Equalities Impact Assessment (EIA)

8.1 The equality screening process carried out for the purpose of this procurement is reflected in the WD HSCP Board report approved on 8 May 2019.

9. Strategic Assessment

9.1 The approval of the direct award contracts would support the following Council strategic priorities:

- Efficient and effective frontline services that improve the everyday lives of residents.

Name: Angela Wilson

Designation: Strategic Director - Transformation & Public Sector Reform

Date: 23 December 2019

Person to Contact: Angus Cameron - Senior Procurement Officer, Corporate Procurement Unit, Council Offices, 16 Church Street, Dumbarton. Telephone: 01389 776952.
Email: Angus.Cameron@west-dunbarton.gov.uk

Fraser Downie - Head of Mental Health, Learning Disability & Addictions. 16 Church Street, Dumbarton.
Email: Fraser.Downie@west-dunbarton.gov.uk

Background Papers: The Contract Strategy
EIA Screening

Wards Affected: All

Appendix 1

		Values	
Provider	Type of Service	Annual Costs (£)	No. of Service Users
Cornerstone	Housing Support	£1,254,652.88	27
	Baxter View Housing Support	£739,596.52	8
	Day Support	£513,402.76	57
	Sleepover	£221,267.80	20
	Shared Lives Project	£91,884.00	3
	Waking Night	£44,204.16	3
	Wakened Nightshift	£44,175.04	1
	Personal Care	£35,497.80	3
	Shared Sleepover	£28,162.68	3
	Housing Support - Shared	£19,470.88	1
	Day Care	£11,043.76	2
Cornerstone Total		£3,003,358.28	128
Living Ambitions	Housing Support	£352,026.90	9
	Sleepover	£74,397.96	6
Living Ambitions Total		£426,424.86	15
Quarriers	Dunn St Respite Service	£439,506.08	1
	Housing Support	£401,029.20	15
	Fred Martin Project	£55,757.52	2
	Day Support	£7,072.00	3
Quarriers Total		£903,364.80	21
RNIB	Housing Support	£286,955.76	10
	Day Support	£132,980.30	19
	Springfield Service	£61,337.64	5
RNIB Total		£481,273.70	34
Share	Housing Support	£697,911.76	10
	Day Support	£57,967.52	4
Share Total		£755,879.28	14
Grand Total		£5,570,300.92	212

WEST DUNBARTONSHIRE COUNCIL**Report by Strategic Director – Transformation & Public Service Reform****Tendering Committee: 22 January 2020**

Subject: Contract Authorisation Report – Supply of Waste Receptacles**1. Purpose**

- 1.1** The purpose of this report is to seek the approval of the Tendering Committee to authorise the Strategic Lead - Regulatory to conclude the award of the contract for the Supply of Waste Receptacles.

2. Recommendations

- 2.1** It is recommended that the Tendering Committee:
- a) Authorise the Strategic Lead Regulatory to conclude on behalf of West Dunbartonshire Council (the Council), the award of the contract for the Supply of Waste Receptacles to MGB Plastics Limited; and
 - b) Note that the contract shall be for a period of two years from 01 February 2020 with an option to extend for a further two x 12 months until 31 January 2024. The overall estimated value of the contract over four years is £296,000 ex VAT.

3. Background

- 3.1** The Council has a requirement to provide, repair or replace waste receptacles to a number of properties in the West Dunbartonshire area. For example, new build properties or ad-hoc replacements for current properties. The two wheeled receptacles that are required are 140 and 240 litres for household recyclable and non-recyclable waste.
- 3.2** The budget for the Supply of Waste Receptacles was approved as part of wider service budgets at the West Dunbartonshire Council meeting on 27 March 2019. This procurement exercise has been conducted in accordance with the Council's Standing Orders and Financial Regulations and the *Public Contracts (Scotland) Regulations 2015* for Goods. A Contract Strategy document was also approved by the Business Partner - Strategic Procurement (Place) on 09 October 2019.

4. Main Issues

- 4.1** Historically, the Council has used Scotland Excel Framework Agreements (FA) to source Waste Receptacles and the Contract Strategy identified that this is the best route to market for this requirement. The FA allows for the facility to

undertake a reverse electronic auction (e-Auction) - an online real-time purchasing tool to select the successful submission using a Quality / Price ratio that creates a supplier score whenever a supplier enters a lower price.

4.2 An e-Auction, conducted under this FA was published on the Public Contracts Scotland - Tender (PCS-Tender) portal. Two of the six FA suppliers invited to the e-Auction submitted responses by the deadline of 11am on 03 December 2019.

4.3 The e-Auction scores are as follows:

	Weighting	Craemer UK Limited	MGB Plastics Limited
Quality (20%)	20%	10.6%	12.5%
Quality Sub-Total %:	20%	10.6%	12.5%
Price	-	£77,816.30	£74,082.94
Price (80%)	80%	76.1%	80%
Price Sub Total %:	80%	76.1%	80%
Total Score	100%	86.7%	93.5%

4.4 It is recommended that the contract is awarded to MGB Plastics Limited of Rotherham, England, who has provided the most economically advantageous e-Auction score. The duration of the contract shall be for a period of two years from 01 February 2020 with an option to extend for a further two x 12 months until 31 January 2024, at an estimated value over four years of £296,000 ex VAT. The value of the contract is below the value approved in the budget.

4.5 MGB Plastics Limited don't pay the Scottish Living Wage, but pay above the UK Government's National Minimum Wage (24 and under) and National Living Wage (25 and over), as well as providing employees with benefits such as flexible working hours and options for enhanced pensions.

4.6 As part of the Scotland Excel FA, MGB Plastics Limited offered a range of social benefits based on the level of spend by Council per FA year. The Council will agree with MGB Plastics Limited the most appropriate social benefits to be delivered to the Council. The range of social benefits include:

- Improving Employability – Work Experience Placements;
- Economic Impact – Sponsorship of Local Sports Team/Community Event to the Value of £250;
- Economic Impact – Donation of Materials/ Labour to Support Community

- Project to the Value of £250; and
- Economic Impact – Donation of Product Vouchers to Support Apprentices to the Value of £250.

5. People Implications

5.1 There are no people implications.

6. Financial and Procurement Implications

6.1 The price for evaluation for waste receptacles was based on current estimated spend of £82,300. The requirement is demand led, therefore the spend against the annual budget is variable with over or underspends occurring based on demand level, but is offset by income from sales of landfill waste receptacles. The financial saving of £22,000; is based on applying the percentage saving based on the evaluation price, to the annual budget of £55,000.

6.2 This procurement exercise was conducted in accordance with the agreed contract strategy produced by the Corporate Procurement Unit in close consultation with Waste Services officers and the provisions of Contract Standing Orders, the Financial Regulations and relevant procurement legislation.

7. Risk Analysis

7.1 The successful supplier has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Council.

8. Equalities Impact Assessment (EIA)

8.1 An equalities screening was undertaken for this report to determine if there is an equalities impact. The results were there is no equalities impact.

9. Consultation

9.1 The Service Lead from Waste Services has been consulted regarding the Contract Strategy. Finance and Legal Services have been consulted on the contents of this report.

10. Strategic Assessment

10.1 The Supply of Waste Receptacles will contribute to the delivery of the Council's strategic priorities by supporting the provision of efficient and effective frontline services that improve the everyday lives of residents.

Angela Wilson
Strategic Director - Transformation & Public Service Reform
07 January 2020

Person to Contact: Andrew Duncan - Procurement Officer, Corporate Procurement Unit, 16 Church Street, Dumbarton, G82 1QL. Telephone 01389 737425

Appendices: None

Background Papers: 1. Contract Strategy;
2. EIA Screening;

Wards Affected: All

WEST DUNBARTONSHIRE COUNCIL

Report by Strategic Director – Transformation & Public Service Reform

Tendering Committee: 22 January 2020

Subject: Contract Authorisation Report – Argyll Park Tennis Courts

1. Purpose

- 1.1** The purpose of this report is to seek the approval of the Tendering Committee to authorise the Strategic Lead – Regulatory, to conclude the award of the contract for the Construction of Argyll Park Tennis Courts.

2. Recommendations

- 2.1** It is recommended that the Tendering Committee:

- a) Authorise the Strategic Lead Regulatory to conclude on behalf of West Dunbartonshire Council (the Council), the award of the contract for the Argyll Park Tennis Courts to Doe Sport (North) Ltd.
- b) Note that the contract shall be for a period of twelve weeks and at a value of £191,624.03 ex VAT. The estimated contract start date is 10 February 2020.

3. Background

- 3.1** The requirement is to procure a contractor to construct a pre-approved design which consists of a block of three all-weather Tennis Courts at Argyll Park, Alexandria, to provide better facilities that are more accessible, safer and designed for a wider community group.
- 3.2** The budget for Argyll Park Tennis Courts was approved at the Infrastructure, Regeneration & Economic Development Committee on 14 September 2016. This procurement exercise has been conducted in accordance with the Council's Standing Orders and Financial Regulations and the *Public Contracts (Scotland) Regulations 2015* for Works. A Contract Strategy document was also approved by the Business Partner - Strategic Procurement (Place) on 20 May 2019.
- 3.3** The Contract Strategy identified that the preferred procurement route was a mini competition call-off from the Scotland Excel framework agreement for Outdoor Play Equipment and Artificial Surfaces. All six contractors on Lot 5 were invited to bid through the Public Contracts Scotland Tender portal on 5 June 2019. Four contractors submitted a response by the deadline for the submissions of 12:00pm on 26 June 2019.

4. Main Issues

- 4.1** The four mini competition submissions were evaluated by representatives from Greenspace and the Corporate Procurement Unit against a set of award criteria which was based on a Price / Quality ratio of 70% / 30%. The scores relative to the award criteria of each tenderer, are as follows:

	Weighting	Allsports Construction & Maintenance Ltd	Doe Sports (North) Ltd	Eccose Sports Ltd	Sportsmaster UK Ltd
Service Delivery / Methodology	12%	10.8%	10.2%	9%	5.4%
Contract Monitoring &	7.5%	5.6%	5.6%	7.5%	5.6%
Community Benefits	4.5%	1.1%	3.4%	3.8%	3.4%
Environmental & Sustainable	3%	2.3%	1.5%	2.3%	2.3%
Fair Working Practices	3%	2.3%	2.3%	2.3%	2.3%
Quality Sub-Total %:	30%	22.1%	23%	24.9%	19%
Price Sub Total £	-	£217,772.09	£191,624.03	£230,204.44	£239,879.02
Price Sub Total %	70%	64.1%	70%	60.7%	58.2%
Total Score	100%	86.2%	93%	85.6%	77.1%

- 4.2** It is recommended that the contract is awarded to Doe Sport (North) Ltd, of Fife, who has provided the most economically advantageous tender. The contract shall be for a period of twelve weeks at a value of £191,624.03, ex VAT. The value of the contract is above the value approved by the Infrastructure, Regeneration & Economic Development Committee and the extra funding will be provided by the non – adopted footpaths budget (£11,624.03).
- 4.3** Doe Sport (North) Ltd has committed to follow Fair Working Practices by paying above the Scottish Living Wage.
- 4.4** Doe Sport (North) Ltd have committed to delivery of the following social benefits as a result of delivery of this contract:

- Attendance and contribution to opening day celebrations;
- Sponsorship of West Dunbartonshire Active Schools Tennis Festival in 2020; and
- Hold an open day for pupils of local Levenvale Primary School during the construction of tennis courts.

5. People Implications

5.1 There are no people implications.

6. Financial and Procurement Implications

6.1 Financial costs in respect of this contract will be met from the following sources with a total budget of £191,624.03:

- Capital budget - £46K;
- Revenue budget - £36K;
- Non – Adopted footpaths budget - £11,624.03;
- Sport Scotland - £60K; and
- Lawn Tennis Association - £38K.

6.2 This procurement exercise was conducted in accordance with the agreed Contract Strategy produced by the Corporate Procurement Unit in close consultation with Regeneration, Environment & Growth officers and the provisions of Contract Standing Orders, the Financial Regulations and relevant procurement legislation.

7. Risk Analysis

7.1 The successful contractor has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Council.

7.2 Should the Tendering Committee decide not to proceed as recommended then this will delay the project, may have financial implications and may result in legal challenge.

8. Equalities Impact Assessment (EIA)

8.1 An equalities screening was undertaken for this report to determine if there is an equalities impact. The results where there is no equalities impact.

9. Consultation

9.1 West Dunbartonshire's Greenspace Services have been consulted regarding the contents of this report.

10. Strategic Assessment

10.1 The construction of the Argyll Park Tennis Courts will contribute to the following Council strategic objective:

- Improving the wellbeing of communities.

Name: Angela Wilson

Designation: Strategic Director - Transformation & Public Service Reform

Date: 22 January 2020

Person to Contact: Victoria Wilson, Assistant Procurement Officer, Corporate Procurement Unit, 16 Church Street, Dumbarton, 01389 737395

Ian Bain, Greenspace Manager, Elm Road, Dumbarton, 01389 608405

Appendices: None

Background Papers: The Contract Strategy
EIA Screening

Wards Affected: 1 - Lomond