

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton G82 3PU

12 September 2013

PLEASE NOTE TIME OF MEETING

**MEETING: AUDIT & PERFORMANCE REVIEW
COMMITTEE**

**WEDNESDAY, 25 SEPTEMBER 2013
COMMITTEE ROOM 3
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON**

Dear Member,

Please attend a meeting of the **Audit & Performance Review Committee** to be held in Committee Room 3, Council Offices, Garshake Road, Dumbarton on **Wednesday, 25 September 2013** at **2.00 p.m.**

The business is as shown on the enclosed agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:

Councillor J McColl (Chair)
Councillor G Black
Councillor J Brown
Councillor I Murray (Vice Chair)
Councillor T Rainey
Councillor G Robertson
Councillor M Rooney
Councillor M Stewart
Mr SJ Doogan
Mr E Haynes
Mr F McNeil
Ms M Ward

All other Councillors for information

Chief Executive
Executive Director of Corporate Services
Executive Director of Educational Services
Executive Director of Housing, Environmental & Economic Development
Director of West Dunbartonshire Community Health and Care Partnership

AUDIT & PERFORMANCE REVIEW COMMITTEE

WEDNESDAY, 25 SEPTEMBER 2013

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3. MINUTES OF PREVIOUS MEETING

Submit for approval as a correct record, the Minutes of Meeting of the Audit & Performance Review Committee held on 22 May 2013.

4. TREASURY MANAGEMENT ANNUAL REPORT 2012/13

Submit report by the Executive Director of Corporate Services providing an update on treasury management during 2012/13.

5. SCOTLAND'S PUBLIC FINANCES: ADDRESSING THE CHALLENGES: A TARGETED FOLLOW-UP REPORT – AUGUST 2013

Submit report by the Executive Director of Corporate Services providing a report which has been received from the Council's external auditors, Audit Scotland, and providing information to Members as to management actions implemented following receipt of this report.

6. AUDIT SCOTLAND: REVIEW OF GOVERNANCE ARRANGEMENTS AND MAIN FINANCIAL SYSTEMS REPORT – JUNE 2013

(copy to follow)

Submit report by the Executive Director of Corporate Services providing for information a report which has been received from the Council's external auditors, Audit Scotland, and providing information to Members as to management actions implemented following receipt of this report.

7. AUDIT SCOTLAND FINAL ACCOUNTS MEMBERS REPORT
(copy to follow)

Submit report by the Executive Director of Corporate Services on the above.

8. SPI 1 & 2 END OF YEAR REPORT

Submit report by the Executive Director of Corporate Services providing a finalised performance review of the Key organisational Performance Indicators for 2012/13, as a follow up to the outline Statutory Performance Indicator (SPI) report prepared for Council on 26 June 2013.

9. AUDIT ACTION PLANS

Submit report by the Executive Director of Corporate Services advising of:-

- (a) recently issued Internal Audit action plans; and
- (b) progress being made in actioning recommendations contained within previous Internal Audit and External Audit reports which management have committed to implementing.

10. INTERNAL AUDIT PROGRESS REPORT TO 30 JUNE 2013

Submit report by the Executive Director of Corporate Services advising of the work undertaken by the Internal Audit Section against the Action Plan 2013/14.

11. INTERNAL AUDIT CHARTER AND PUBLIC SECTOR INTERNAL AUDIT STANDARDS (PSIAS) UPDATE

Submit report by the Executive Director of Corporate Services providing the Committee with:-

- (a) an updated version of the Audit Charter previously submitted to the meeting on 22 May 2013; and
- (b) information relating to a self-assessment checklist completed in relation to the level of compliance with the Public Sector Internal Audit Standards (PSIAS) by the Council's Internal Audit Section.

12. PUBLIC INTEREST DISCLOSURES FOR THE PERIOD 1 JANUARY 2013 TO 30 JUNE 2013

Submit report by the Executive Director of Corporate Services informing on the level of public interest disclosures received during the period 1 January 2013 to 30 June 2013.

13. RISK UPDATE

Submit report by the Executive Director of Corporate Services providing an update to Members on work being done in relation to risk.

For information on the above agenda please contact Craig Stewart, Committee Officer, Legal, Democratic & Regulatory Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737251. E-mail: craig.stewart@west-dunbarton.gov.uk.