

# **WEST DUNBARTONSHIRE COUNCIL**

**Council Offices, Garshake Road, Dumbarton, G82 3PU**

28 January 2010

**MEETING:     AUDIT & PERFORMANCE REVIEW  
COMMITTEE**

**WEDNESDAY, 10 FEBRUARY 2010  
MEETING ROOM 3  
COUNCIL OFFICES  
GARSHAKE ROAD  
DUMBARTON**

Dear Member,

Please attend a meeting of the **Audit & Performance Review Committee** to be held in Meeting Room 3, Council Offices, Garshake Road, Dumbarton on **Wednesday, 10 February 2010 at 10.00 a.m.**

The business is as shown on the enclosed agenda.

Yours faithfully

**DAVID McMILLAN**

Chief Executive

**Distribution:**

Councillor M Rooney (Chair)  
Councillor G Black  
Councillor M Bootland  
Councillor J Brown  
Councillor G Calvert  
Councillor J McColl  
Councillor C McLaughlin  
Councillor J Millar  
Mr J. Corcoran  
Mr F. McNeil  
Mr H. O'Donnell  
Ms S. Ross

All other Councillors for information

Chief Executive  
Executive Director of Corporate Services  
Executive Director of Educational Services  
Interim Executive Directors of Social Work & Health  
Executive Director of Housing, Environmental and Economic Development

## **AUDIT & PERFORMANCE REVIEW COMMITTEE**

**WEDNESDAY, 10 FEBRUARY 2010**

### **AGENDA**

**1. APOLOGIES**

**2. DECLARATIONS OF INTEREST**

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

**3. MINUTES OF PREVIOUS MEETING**

Submit for approval as a correct record, Minutes of Meeting of the Audit & Performance Review Committee held on 9 December 2009.

**4. PROGRESS ON SEEMIS CLICK & GO ACTION PLAN**

With reference to the Minutes of Meeting of the Committee held on 9 December 2009, submit report by the Executive Director of Educational Services providing an update on progress regarding the application review of SEEMIS Click & Go.

**5. AUDIT PLAN OVERVIEW 2009/10**

Submit report by the Executive Director of Corporate Services presenting, for information, KPMG LLP's Audit Plan Overview 2009/10.

**6. STATUTORY PERFORMANCE INDICATORS – 08/09 BENCHMARKING**

Submit report by the Chief Executive presenting some conclusions on the benchmarking of the 08/09 SPIs following the publication of Audit Scotland's comparative data in December.

**7. REVIEW OF PROGRESS IN ACTIONING RECOMMENDATIONS  
CONTAINED WITHIN INTERNAL AND EXTERNAL AUDIT REPORTS**

Submit report by the Chief Executive advising of the progress being made in actioning recommendations contained within key Internal Audit and External Audit reports which management have committed to implementing.

**8. NATIONAL FRAUD INITIATIVE 2008/09**

Submit report by the Chief Executive advising of the progress being made in investigating matched datasets provided to the Council as a result of the National Fraud Initiative 2008/09.

**9. A COMPETITIVENESS FRAMEWORK**

Submit report by the Chief Executive presenting a draft Competitiveness Framework for discussion and approval.

For information on the above agenda please contact Craig Stewart, Committee Officer, Legal, Administrative & Regulatory Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737251.  
E-mail: [craig.stewart@west-dunbarton.gov.uk](mailto:craig.stewart@west-dunbarton.gov.uk).