

## **WEST DUNBARTONSHIRE COUNCIL**

**Report by Director of Housing, Regeneration and Environmental Services**

**Community Safety and Environmental Services Committee: 2 August 2006**

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**Subject: Performance of the Catering Services Trading Operation during 2005/2006**

### **1. Purpose**

- 1.1** To update the Committee on the performance of the Catering Services Trading Operation against desired outcomes and objectives for 2005/2006 as detailed within the Catering Services Business Plan for the years 2004 - 2007.

### **2. Background**

- 2.1** Under the terms of the Local Government in Scotland Act 2003, the service is managed as a single Trading Account encompassing statutory catering, non statutory catering and catering client functions.
- 2.2** A three-year trading account business plan for Catering Services was prepared in 2004 to cover the period 2004 - 2007. The plan defines the overall mission of the Catering Services Trading Operation, outlines targets and key business objectives for 2004-2007, details current performance and forecasts future performance and future business opportunities.

### **3. Main Issues**

- 3.1** A variety of performance measures, desired outcomes and key service objectives are outlined within the Catering Services Business Plan.
- 3.2** Ongoing monitoring and review of service provision is undertaken to ensure that the service is meeting the key objectives specified.
- 3.3** A progress report which briefly summarises performance against the key service objectives and outcomes for the period April 2005 – March 2006 has been prepared and is attached as Appendix 1.

### **4. Personnel Issues**

- 4.1** There are no personnel issues.

### **5. Financial Implications**

- 5.1** There are no financial implications.

## **6. Conclusions**

- 6.1** Significant progress has been made by the service in achieving the actions and business objectives outlined in the Business Plan including those relating to financial performance, service quality, continuous improvement and service developments.

## **7. Recommendation**

- 7.1** The Committee is invited to note the progress made by the Catering Trading Operation in meeting the key business objectives as detailed within the Catering Services Business Plan for 2004 – 2007.

**David McMillan**  
**Director of Housing, Regeneration and Environmental Services**  
**Date: 18 July 2006**

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**Wards Affected:** All

**Appendix:** Catering Services Progress Report 2005 - 2006

**Background Papers:** None

**Persons to Contact:** Ronald M Dinnie, Head of Land Services  
Telephone: 01389 737601  
E-mail – [ronald.dinnie@west-dunbarton.gov.uk](mailto:ronald.dinnie@west-dunbarton.gov.uk)

Lynda McLaughlin, Manager of Commercial Operations  
Telephone: 01389 772097  
E-mail – [lynda.mclaughlin@west-dunbarton.gov.uk](mailto:lynda.mclaughlin@west-dunbarton.gov.uk)