

West Dunbartonshire Council

Department of Educational Services

**MINUTES OF MEETING OF (Teachers') J.C.C.
Held on (12 September 2011)**

PRESENT:

Management Representatives:

Laura Mason (Head of Service), Geraldine Lyden HR(Business Partner)

Trades Union Representatives:

S. Paterson (EIS), J.Wardrop (EIS), K.Fleming (EIS), A.McEwan (SSTA),
Michael Dolan (EIS), Kay Fleming (EIS), Josephine McDaid

APOLOGIES:

Management Representatives:

Trade Union Representatives:

1.	Minutes of Previous Meeting
1.1	The minutes of the JCC meeting on 01 June 2011 were accepted as a correct record.
2.	Matters Arising from Previous Minutes
2.1	Evacuation chairs There are still problems with new chairs this is due to the plastic covering on the staircases in VOLA <i>Action SP will put this on the agenda for the H&S committee</i>
3.	Departmental Issues
3.1	Regeneration of the Schools Estate LM gave an update on the new Dumbarton Academy Any legal challenge would be costly to defend School is back out to European tender.School should now be completed in June 2013. SFT will still download funds. Bowling club has been started Kilpatrick new build under securitisation funds. Target date is June 2014 St Peter's + Aitkenbar new build October 2014.

3.2	<p>Issues re New Schools. Laura Mason will contact Craig Jardine re any issues reported at the JCC regarding issues with BAM schools.</p>
3.3	<p>Report from Sub –Group</p> <p>GL and SP are working on a paper on promoted post and on a paper on surplus staff.</p>
3.4	<p>PVG</p> <p>There have been difficulties in obtaining supply staff in particular subjects. Due to the supply staff having to pay PVG costs. GL explained how WDC are trying to work around this issue. Probationer teachers who were with WDC last year do not have to join PVG at present. Staff who had disclosure from last year do not have to pay PVG at present. Supply teachers who were not registered with WDC last session will have to pay PVG All teachers will have to join the PVG scheme. WDC have 3 yrs to ensure all staff who have to join the scheme WDC can process 1/36 of eligible staff each month. The expectation is that teachers will be the first group to be processed. At present the decision is that all staff who earn in excess of £22000 will have to pay the costs £59.00. The cost will be paid by WDC then recouped at £20 per month over 3 months. If any update is requested the WDC will bear the cost £18.00</p>
3.5	<p>Holidays</p> <p>The result of the consultation regarding the Queen’s Diamond Jubilee was that the majority were in favour of moving the last May weekend into June 2012. The holiday will now be Friday 1st June and Monday 4th June with the Queen’s Jubilee as an extra holiday on June 5th The inset day will now be 31st May 2012.</p>
3.6	<p>ICT Technical Support</p> <p>The issues regarding the restructure of ICT technicians and the affect that this had in providing a service to schools was discussed. There seems to be a misunderstanding on how schools can access assistance. LM clarified that the ICT technician can be contacted and can respond quickly to fix problems then retrospectively log the incident.</p> <p><i>Action SP will monitor the above and report back.</i> LM reported that the relationship with Education and Information Services was positive and that any issues are resolved quickly.</p>

3.7	<p>Curriculum for Excellence</p> <p>The steering group has been reformed with smaller numbers. SP gave an update on the items discussed at the recent meeting. A number of subgroups have been formed ,each with a lead officer. At present there are in excess of 50 groups working across WDC a number of these groups duplicating work. This will be reduced to a more manageable number.</p> <p>All sub groups will have a teacher representative.</p> <p>Sub groups will report to the steering group on a regular basis</p> <p>The steering group will issue broad guidance but individual schools will develop own approach.</p> <p>Raising Attainment Teachers will be seconded from each secondary school to assist with raising attainment.</p> <p>It was agreed that SP will contact LM with any issues that arise from schools regarding CfE</p>
3.8	<p>Health & Safety</p> <p>Issues of violence to staff , parental abuse and indiscipline were discussed. SP will respond to any issues in the new violence to staff policy This policy has recently been issued to all establishments.</p> <p>AM raised the issue of Fire doors at VOLA This has been discussed at both the Education & Corporate Health & Safety Committee..</p> <p>The issue of security at OLSP was also discussed.</p> <p><i>Action SP will put these items on the agenda of the Education Health & Safety Committee</i></p>
3.9	<p>First Level Guidance</p> <p>Clarification was sought if this was a policy decision which came from the Directorate. AM raised the issue of lack of consultation in the proposed implementation of this VOLA</p> <p>LM responded that this was not a policy enforced by WDC but they did support 1st Level guidance where this was introduced with proper consultation and agreement of staff involved.</p>
4	A.O.C.B
4.1	<p>Attendance Management Policy</p> <p>There are still issues regarding this policy that have to be discussed further.</p> <p>Secondary Management Time Sub group</p> <p>AM informed the JCC that he was waiting on a response from Graham Hutton</p>
5.	Date of Next Meeting

5.1	The next meeting will arranged in December The date and venue will be communicated to all members.
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Distribution List

Laura Mason

WDC

Geraldine Lyden

WDC

Stewart Paterson

EIS

Josephine McDaid

EIS

Janice Wardrop

EIS

Michael Dolan

EIS

Kay Fleming

EIS

Alex McEwan

SSTA

Irene Gardiner

WDC

Stewart Paterson

Unit 4 Leven Valley Enterprise Centre

St Michael's Way Dumbarton G83 5BN

Tel 01389 772073

Mob 07812034389

e-mail westdunbartonshire@eis.org.uk