

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton G82 3PU

15 February 2013

**MEETING: AUDIT & PERFORMANCE REVIEW
 COMMITTEE**

**WEDNESDAY, 27 FEBRUARY 2013
COMMITTEE ROOM 3
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON**

Dear Member,

Please attend a meeting of the **Audit & Performance Review Committee** to be held in Committee Room 3, Council Offices, Garshake Road, Dumbarton on **Wednesday, 27 February 2013** at **10.00 a.m.**

The business is as shown on the enclosed agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:

Councillor J McColl (Chair)
Councillor G Black
Councillor J Brown
Councillor I Murray (Vice Chair)
Councillor T Rainey
Councillor G Robertson
Councillor M Rooney
Councillor M Stewart
Mr SJ Doogan
Mr E Haynes
Mr F McNeil
Ms M Ward

All other Councillors for information

Chief Executive
Executive Director of Corporate Services
Executive Director of Educational Services
Executive Director of Housing, Environmental & Economic Development
Director of West Dunbartonshire Community Health and Care Partnership

AUDIT & PERFORMANCE REVIEW COMMITTEE

WEDNESDAY, 27 FEBRUARY 2013

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3. MINUTES OF PREVIOUS MEETING

Submit for approval as a correct record, the Minutes of Meeting of the Audit & Performance Review Committee held on 28 November 2012.

4. PUBLIC INTEREST DISCLOSURES FOR THE PERIOD 1 OCTOBER 2012 TO 31 DECEMBER 2012

Submit report by the Executive Director of Corporate Services advising on the level of public interest disclosures received during the period 1 October 2012 to 31 December 2012.

5. STATUTORY PERFORMANCE INDICATORS 2011/12 – BENCHMARKING PERFORMANCE WITH OTHER SCOTTISH COUNCILS

Submit report by the Executive Director of Corporate Services setting out the Council's comparative performance in 2011/12 in relation to the Statutory Performance Indicators (SPIs).

6. AUDIT SCOTLAND AUDIT PLAN OVERVIEW 2012/13

Submit report by the Executive Director of Corporate Services presenting Audit Scotland's Annual Audit Plan for 2012/13.

7. INTERNAL AUDIT ACTION PLANS ISSUED DURING THE PERIOD FROM 15 OCTOBER 2012 TO 14 JANUARY 2013 AND PROGRESS OF INTERNAL AUDIT AND EXTERNAL AUDIT REPORTS

Submit report by the Executive Director of Corporate Services:-

- (a) presenting the Internal Audit Section action plans issued to directorates during the period from 15 October 2012 to 14 January 2013; and
- (b) advising of the progress being made in actioning recommendations contained within Internal Audit and External Audit reports which Management have committed to implementing.

8. INTERNAL AUDIT PROGRESS REPORT TO 31 DECEMBER 2012

Submit report by the Executive Director of Corporate Services advising on the work undertaken by the Internal Audit Section against the Audit Plan 2012/13.

9. INTERNAL AUDIT PLAN 2013/14

Submit report by the Executive Director of Corporate Services advising on the planned programme of work for the Internal Audit Section for the year 2013/14.

For information on the above agenda please contact Craig Stewart, Committee Officer, Legal, Democratic & Regulatory Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737251. E-mail: craig.stewart@west-dunbarton.gov.uk.