

## **LOCAL NEGOTIATING COMMITTEE FOR TEACHERS**

At the Meeting of the Local Negotiating Committee for Teachers held in Meeting Room 3, First Floor, Council Offices, Garshake Road, Dumbarton on Tuesday, 14 December 2010 at 10.15 a.m.

**Present:** Councillors George Black, Jonathan McColl and May Smillie and Dave Clarke, Head of Service (Resources), Educational Services; Graham Hutton, Head Teacher, Dumbarton Academy; Geraldine Lyden, Section Head, Human Resources Business Partner, Educational Services (for Terry Lanagan, Executive Director of Educational Services); Josephine McDaid, E.I.S.; Stewart Paterson, Teachers' Convener, E.I.S.; Janice Wardrop, E.I.S.; Gavin Corrigan, E.I.S.; Karen Jakeman, E.I.S.; and Alex McEwan, S.S.T.A.

**Attending:** Craig Stewart, Committee Officer, Legal, Administrative and Regulatory Services.

**Apologies:** Apologies for absence were intimated on behalf of Councillor Patrick McGlinchey, Terry Lanagan, Executive Director of Educational Services, Julie McGrogan, Head Teacher, St Michael's Primary School and Olean Allison, E.I.S.

**Josephine McDaid in the Chair**

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Annual General Meeting of the Local Negotiating Committee for Teachers (LNCT) held on 21 September 2010 were submitted and approved as a correct record, subject to the name Kevin Jakeman being amended to read Karen Jakeman in the sederunt.

### **TEACHER WORKLOAD**

With reference to the Minutes of Meeting of the Local Negotiating Committee for Teachers held on 21 September 2010, a report was submitted by the Joint Secretaries to the LNCT informing of the progress made in developing a workload action plan, the latest version of which is shown as Appendix 1 to the report.

After lengthy discussion and having heard both Sides, the Committee agreed:-

- (1) to note the progress made in the production of a workload action plan as shown in Appendix 1 to the report;

- (2) to note that the Workload Action Plan (as shown in Appendix 1 to the report) and Questionnaire (as shown in Appendix 2 to the report) had been sent to the SNCT; and
- (3) to note that the Action Plan would continue to be discussed at the LNCT Sub Group and would be amended as appropriate.

### **JOB SIZING PROMOTED POSTS**

A report was submitted by the Joint Secretaries to the LNCT informing of the changes to the Job Sizing toolkit which was used to determine salaries for promoted posts.

After discussion and having heard both Sides, the Committee agreed:-

- (1) to give approval for the new Job Sizing toolkit, as shown in Appendix 1 to the report, for all Job Sizing exercises to be carried out from December 2010 onwards;
- (2) to note that those who had completed training in Job Sizing included Margaret Mackay, Lindsey Fleming, Stewart Paterson and Gavin Corrigan;
- (3) that the revised notes regarding resizing promoted posts, as shown in Appendix 2 to the report, would be used from December 2010 onwards; and
- (4) to note that schools would be advised of the new Job Sizing toolkit being available on the Council's Intranet site.

The meeting closed at 11.10 a.m.