

WEST DUNBARTONSHIRE COUNCIL

Report by Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 13 May 2009

Subject: Kilbowie Primary School – Kitchen/Dining Room Extension

1. Purpose

- 1.1** To advise the Committee of tenders received for the Kilbowie Primary School – Kitchen/Dining Room Extension project and to seek approval to accept the lowest tender.

2. Background

- 2.1** Tenders for the project were received on 10 December 2008 from five contractors.

3. Main Issues

- 3.1** The work comprises the construction of a single storey kitchen and dining room extension approximately 17.70m x 20.40m of traditional brick and block construction with tiled roof and aluminium double glazed windows and external doors, and all ancillary site works and alterations to the existing building.

4. Personnel Issues

- 4.1** Design and Quantity Surveying services are being carried out in-house by the Architectural Services Section of the Housing, Environmental and Economic Development department.
- 4.2** CDM Regulations compliance is being undertaken by CDM Scotland Ltd. who were appointed to act as CDM Coordinator for the Council.

5. Financial Implications

- 5.1** The three lowest tenders have been checked arithmetically, represent good value by current pricing levels and can be accommodated within Educational Services departmental capital budget provision. Adjustments have been made where appropriate in accordance with the code of tendering procedure (see Appendix 1 - Statement of Tenders Received).

6. Risk Analysis

- 6.1** All risks have been fully considered in the contract documentation and appropriate measures will be incorporated in the construction phase health and safety plan for the project in accordance with the CDM Regulations 2007.

7. Conclusions

- 7.1** The works included in this contract will provide the teachers, support staff and pupils with modern and spacious dining room and kitchen facilities sympathetic with the current needs of the school. The new dining room will also be able to be used for other purposes and the existing hall, presently being used as a dining room, will also revert back to a multi use hall. The existing kitchen will be converted to an additional staffroom.

8. Recommendation

- 8.1** The Committee is invited to approve the awarding of the contract to Stewart & Shields in the amount of £715,503.62.

p.p. **Elaine Melrose**
Executive Director of Housing, Environmental and Economic Development
Date: 13 May 2009

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Appendices: Form ST/1 - Statement of Tenders Received

Background Papers: None

Ward Affected: 5